

## 7:00pm January 22, 2024 Regular Meeting Agenda

Montour Preserve Environmental Education Center, 374 Preserve Rd, Danville, PA 17821  
or <https://us02web.zoom.us/j/82605822438?pwd=dzRWS3Y3aGNmL0dUVHB2a3dIM1BFUT09>  
To connect by phone: (929) 205 6099 | Meeting ID: 826 0582 2438 | Passcode: 394657

### Call to Order

**Welcome New Board Members (Montour County Commissioner Rebecca Dressler and Danville Borough Councilman Michael Wert)**

### Election of 2024 Officers

### Public Comment

### Officer Reports

- Chairman's Report
- Treasurer's Report (*pages 2 - 22*)
- Secretary's Report

### Partner Reports

- Danville Area School District
- Danville Borough
- Mahoning Township
- Montour County
- Riverside Borough
- Washingtonville Borough

### Assistant Director's Report (Julian Brehm) (*page 23*)

### Director's Report (Bob Stoudt) (*pages 24 – 35*)

- 2024 State Ethics Commission Statement of Financial Interests Forms

### Old Business

### New Business

- Approval of Resolution 2024-1 (Signature Authority) (*page 36*)
- Approval of Small Games of Chance License Renewal
- Approval to Apply for Community Giving Foundation Grant (\$2,000) for Mill Park Development
- Approval to Hire Tree Care Professional for Removal of Hazardous Trees along the Hess Recreation Area Hess Loop Trail (amount not to exceed \$4,000)
- Approval to Request Danville Borough Grant Application Support for Hess Field Access Road Reconstruction (*pages 37 – 41*)

### Other Items

### Adjournment

next meeting: 7:00pm Monday, February 26

## MARC 2023 Checking Account Register (ID 40)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
debit card	11/13/2023	12/2/2023	11/1 - 11/30/23	Cole's Hardware (sandpaper, grinding brush, 2-cycle oil)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	42.51		95,308.85
debit card	11/14/2023	12/2/2023	11/1 - 11/30/23	Sheetz (unleaded gas for 2-cycle tools)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	3.54		95,305.31
debit card	11/16/2023	12/2/2023	11/1 - 11/30/23	Great Valu (diesel fuel)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	62.00		95,243.31
debit card	11/17/2023	12/2/2023	11/1 - 11/30/23	Microsoft (Microsoft 365 annual license for Brehm computer)	dues & fees	dues & fees	Montour County Hotel Tax	74.19		95,169.12
debit card	11/18/2023	12/2/2023	11/1 - 11/30/23	Amazon (toner cartridges, wall calendar, legal paper)	office expenses	office expenses	Montour County Hotel Tax	303.42		94,865.70
debit card	11/20/2023	12/2/2023	11/1 - 11/30/23	Cole's Hardware (bird feed)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	31.79		94,833.91
7574	11/20/2023	12/2/2023	11/1 - 11/30/23	Harris Pest Control (lawn care)	Montour Preserve (lawn care)	park and trail maintenance	Montour County Hotel Tax	1,590.00		93,243.91
7575	11/20/2023	12/2/2023	11/1 - 11/30/23	Downs Plumbing (Montour Preserve plumbing repair)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	408.00		92,835.91
7576	11/20/2023	12/2/2023		PA Dept. of Environmental Protection (annual water system fee)	Montour Preserve (water testing)	park and trail maintenance	Montour County Hotel Tax	50.00		92,785.91
7577	11/20/2023	12/2/2023	11/1 - 11/30/23	Erie Insurance (workers' comp insurance)	insurance	insurance	Montour County Hotel Tax	112.00		92,673.91
7578	11/20/2023	12/2/2023	11/1 - 11/30/23	Verizon	Montour Preserve (telephone)	park and trail maintenance	Montour County Hotel Tax	115.73		92,558.18
7579	11/20/2023	12/2/2023	11/1 - 11/30/23	Press Enterprise (public notice - 2024 lawn care)	public notices	public notices	Montour County Hotel Tax	79.80		92,478.38
7580	11/20/2023	12/2/2023	11/1 - 11/30/23	Airiam MDT, LLC (website hosting)	\$52.47 admin/misc; \$52.47 Montour Preserve (website)	\$52.47 admin/misc; \$52.47 park & trail maintenance	Montour County Hotel Tax	104.94		92,373.44
7581	11/20/2023	12/2/2023	11/1 - 11/30/23	Dennis Platt (payroll 1/5 - 11/18)	payroll - Platt	wages	Montour County Hotel Tax	428.81		91,944.63
7582	11/20/2023	12/2/2023	11/1 - 11/30/23	Julian Brehm (payroll 11/5 - 11/18)	payroll - Brehm	wages	Montour County Hotel Tax	1,376.74		90,567.89
7583	11/20/2023	12/2/2023	11/1 - 11/30/23	Robert Stoudt (payroll 11/5 - 11/18)	payroll - Stoudt	wages	Montour County Hotel Tax	1,879.56		88,688.33
debit card	11/21/2023	12/2/2023	11/1 - 11/30/23	USPS Danville (stamps)	office expenses	office expenses	Montour County Hotel Tax	39.60		88,648.73
debit card	11/21/2023	12/2/2023	11/1 - 11/30/23	Cole's Hardware (batteries)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	18.01		88,630.72
debit card	11/22/2023	12/2/2023	11/1 - 11/30/23	Fromm Electric (light bulbs)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	31.45		88,599.27
automatic payment	11/23/2023	12/2/2023	11/1 - 11/30/23	Zoom	dues & fees	dues & fees	Montour County Hotel Tax	16.95		88,582.32
automatic payment	11/24/2023	12/2/2023	11/1 - 11/30/23	Ride With GPS (monthly fee)	dues & fees	dues & fees	Montour County Hotel Tax	10.00		88,572.32
automatic payment	11/26/2023	12/2/2023	11/1 - 11/30/23	MailChimp (monthly email plan subscription)	\$14.31 Montour Preserve (email); \$14.31 admin/misc.	\$14.31 park & trail maintenance; \$14.31 miscellaneous expenses	Montour County Hotel Tax	28.62		88,543.70
7584	11/29/2023	12/2/2023	12/1 - 12/31/23	PPL Electric Utilities	Hess Recreation Area (electricity)	park and trail maintenance	Montour County Hotel Tax	57.23		88,486.47
7585	11/29/2023	12/2/2023	12/1 - 12/31/23	PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	565.23		87,921.24
7586	11/29/2023	12/2/2023	12/1 - 12/31/23	PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	1,218.04		86,703.20
7587	11/29/2023	12/2/2023	12/1 - 12/31/23	PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	57.05		86,646.15
7588	11/29/2023	12/2/2023	12/1 - 12/31/23	PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	36.95		86,609.20
deposit	11/29/2023	12/2/2023	11/1 - 11/30/23	deposit	\$479 Montour Preserve donations; \$470 Montour Preserve pavilion/auditorium rental fees; \$75 unrestricted donations; \$450 special project donations (Carter Kishbaugh Eagle Scout project)	\$479 contributions and user fees (Montour Preserve); \$470 contributions and user fees (Montour Preserve); \$75 contributions and user fees (unrestricted); \$450 contributions and user fees (special projects)			1,474.00	88,083.20
deposit	11/30/2023	12/2/2023	11/1 - 11/30/23	deposit	\$4,000 Hopewell Park Pump Track project donation; \$500 unrestricted donation	\$4,000 contributions and user fees (Hopewell Park Pump Track project); \$500 contributions and user fees (unrestricted)			4,500.00	92,583.20
debit card	11/30/2023	12/2/2023	12/1 - 12/31/23	Cole's Hardware (drill bits)	park maintenance tools & supplies	park and trail maintenance	Montour County Hotel Tax	7.41		92,575.79
debit card	11/30/2023	12/2/2023	12/1 - 12/31/23	Cole's Hardware (plumbing supplies for Hess Restroom men's room urinal)	Hess Recreation Area (restrooms)	park and trail maintenance	Montour County Hotel Tax	47.02		92,528.77
interest	11/30/2023	12/2/2023	11/1 - 11/30/23	interest	interest	interest			20.83	92,549.60
automatic payment	11/15/2023	12/2/2023	11/1 - 11/30/23	US Treasury (October payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	2,411.70		90,137.90
automatic payment	11/15/2023	12/2/2023	11/1 - 11/30/23	PA Dept. of Revenue (October payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	318.58		89,819.32

## MARC 2023 Checking Account Register (ID 40)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
7589	12/4/2023	1/6/2024	12/1 - 12/31/23	Heaps Container Service, LLC (Hess Recreation Area and Montour Preserve trash service)	\$130 Montour Preserve (trash); \$70 Hess Recreation Area (trash)	park and trail maintenance	Montour County Hotel Tax	200.00		89,619.32
7590	12/4/2023	1/6/2024	12/1 - 12/31/23	Julian Brehm (personal vehicle usage reimbursement 11/8 - 11/30)	personal vehicle usage reimbursement	park and trail maintenance	Montour County Hotel Tax	176.20		89,443.12
7591	12/4/2023	1/6/2024	12/1 - 12/31/23	SkyPacket (Montour Preserve internet service)	Montour Preserve (internet service)	park and trail maintenance	Montour County Hotel Tax	79.00		89,364.12
7592	12/4/2023	1/6/2024		Craig Reinard (payroll 11/19 - 12/2)	payroll - Reinard	wages	Montour County Hotel Tax	7.43		89,356.69
7593	12/4/2023	1/6/2024	12/1 - 12/31/23	Dennis Platt (payroll 11/19 - 12/2)	payroll - Platt	wages	Montour County Hotel Tax	134.76		89,221.93
7594	12/4/2023	1/6/2024	12/1 - 12/31/23	Julian Brehm (payroll 11/19 - 12/2)	payroll - Brehm	wages	Montour County Hotel Tax	899.22		88,322.71
7595	12/4/2023	1/6/2024	12/1 - 12/31/23	Robert Stoudt (payroll 11/19 - 12/2)	payroll - Stoudt	wages	Montour County Hotel Tax	1,695.12		86,627.59
debit card	12/4/2023	1/6/2024	12/1 - 12/31/23	Cole's Hardware (batteries, adhesive remover, gloves, and putty knife)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	40.62		86,586.97
debit card	12/5/2023	1/6/2024	12/1 - 12/31/23	Home Depot (three gallons stain for benches)	Washingtonville Revitalization projects	park and trail maintenance	Community Giving Foundation - Washingtonville DeLong Park grant	203.46		86,383.51
debit card	12/5/2023	1/6/2024	12/1 - 12/31/23	AgPro Farm & Home (stain brushes for bench stain)	Washingtonville Revitalization projects	park and trail maintenance	Community Giving Foundation - Washingtonville DeLong Park grant	16.95		86,366.56
debit card	12/5/2023	1/6/2024	12/1 - 12/31/23	AgPro Farm & Home (extension cords and lights)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	59.47		86,307.09
debit card	12/7/2023	1/6/2024	12/1 - 12/31/23	Millville Hardware (keys)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	9.51		86,297.58
debit card	12/13/2023	1/6/2024	12/1 - 12/31/23	Home Depot (shelves and brackets)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	203.00		86,094.58
automatic payment	12/15/2023	1/6/2024	12/1 - 12/31/23	Commonwealth of Pennsylvania (November payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	291.71		85,802.87
automatic payment	12/15/2023	1/6/2024	12/1 - 12/31/23	US Treasury (November payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	2,183.86		83,619.01
7596	12/19/2023	1/6/2024	12/1 - 12/31/23	Julian Brehm (payroll 12/3 - 12/16)	payroll - Brehm	wages	Montour County Hotel Tax	1,425.63		82,193.38
7597	12/19/2023	1/6/2024		Candy Fisher (cleaning services)	\$128 Hess Recreation Area (restrooms); \$608 Montour Preserve (cleaning service)	park and trail maintenance	Montour County Hotel Tax	736.00		81,457.38
7598	12/19/2023	1/6/2024		Robert Stoudt (payroll 12/3 - 12/16)	payroll - Stoudt	wages	Montour County Hotel Tax	730.68		80,726.70
7599	12/19/2023	1/6/2024	12/1 - 12/31/23	Dennis Platt (payroll 12/3 - 12/16)	payroll - Platt	wages	Montour County Hotel Tax	420.17		80,306.53
7600	12/19/2023	1/6/2024	12/1 - 12/31/23	Verizon	Montour Preserve (telephone)	park and trail maintenance	Montour County Hotel Tax	115.73		80,190.80
automatic payment	12/24/2023	1/6/2024	12/1 - 12/31/23	Ride With GPS (monthly fee)	dues & fees	dues & fees	Montour County Hotel Tax	10.00		80,180.80
automatic payment	12/25/2023	1/6/2024	12/1 - 12/31/23	Zoom	dues & fees	dues & fees	Montour County Hotel Tax	16.95		80,163.85
automatic payment	12/26/2023	1/6/2024	12/1 - 12/31/23	MailChimp (monthly email plan subscription)	\$16.43 admin/misc; \$16.43 Montour Preserve (email)	\$16.43 misc. expenses; \$16.43 park & trail maintenance	Montour County Hotel Tax	32.86		80,130.99
7601	12/28/2023	1/6/2024		Julian Brehm (mileage reimbursement)	personal vehicle usage reimbursement	park and trail maintenance	Montour County Hotel Tax	227.29		79,903.70
7602	12/28/2023	1/6/2024		Menco Mechanical (Montour Preserve HVAC system repairs)	Montour Preserve (HVAC repair)	park and trail maintenance	Montour County Hotel Tax	1,724.03		78,179.67
interest	12/31/2023	1/6/2024	12/1 - 12/31/23	interest	interest	interest			18.20	78,197.87

## MARC 2024 Checking Account Register (ID 40)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
				2024 beginning balance						78,197.87
7603	1/3/2024			PPL Electric Utilities	Hess Recreation Area (electricity)	park & trail maintenance	Montour County Hotel Tax	60.85		78,137.02
7604	1/3/2024			ASCAP (annual music licensing fee)	dues & fees	dues & fees	Montour County Hotel Tax	434.00		77,703.02
7605	1/3/2024			Heaps Container Service	\$130 Montour Preserve (trash); \$70 Hess Recreation Area (trash)	park & trail maintenance	Montour County Hotel Tax	200.00		77,503.02
7606	1/3/2024			SkyPacket Networks	Montour Preserve (internet service)	park & trail maintenance	Montour County Hotel Tax	79.00		77,424.02
debit card	1/3/2024			VistaPrint (accounting stamps)	office supplies	office supplies	Montour County Hotel Tax	56.16		77,367.86
debit card	1/4/2024			VinylDisorder (Montour Preserve, Montour Preserve launch tag, and MARC supporter stickers)	fundraising	fundraising	Montour County Hotel Tax	369.96		76,997.90
debit card	1/4/2024			GreatValu (diesel fuel)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	35.43		76,962.47
7607	1/5/2024			Dennis Piatt (payroll 12/17 - 12/30/23)	payroll - Piatt	wages	Montour County Hotel Tax	378.85		76,583.62
7608	1/5/2024			Julian Brehm (payroll 12/17 - 12/30/23)	payroll - Brehm	wages	Montour County Hotel Tax	1,578.58		75,005.04
7609	1/5/2024			Robert Stoudt (payroll 12/17 - 12/30/23)	payroll - Stoudt	wages	Montour County Hotel Tax	274.50		74,730.54
7610	1/5/2024			Press Enterprise (2024 meeting advertising)	public notices	public notices	Montour County Hotel Tax	56.30		74,674.24
deposit	1/9/2024			deposit	\$700 Montour Preserve (pavilion reservations); \$1,616 Montour Preserve (donations); \$400 Hess Recreation Area (donations); \$1,375 unrestricted donations	\$700 contributions and user fees (Montour Preserve); \$1,616 contributions and user fees (Montour Preserve); \$400 contributions and user fees (Hess Recreation Area); \$1,375 contributions and user fees (unrestricted)			4,091.00	78,765.24
7611	1/10/2024			BMI (annual music licensing fee)	dues & fees	dues & fees	Montour County Hotel Tax	435.00		78,330.24
debit card	1/11/2024			Lowe's (circular saw, batteries, blades)	tools & supplies	park & trail maintenance	Montour County Hotel Tax	580.84		77,749.40
debit card	1/11/2024			Larry's Lumber (wood, posts, hardware)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	325.70		77,423.70
debit card	1/13/2024			Cole's Hardware (cable ties, fence posts, safety fencing, toilet paper, trash bags)	\$47.54 Hess Recreation Area (restroom maintenance); \$148.78 Hess Recreation Area (Hess Loop Trail surface maintenance)	park & trail maintenance	Montour County Hotel Tax	196.32		77,227.38
auto pay	1/16/2024			GoDaddy (two-year renewal of Montour24.com domain name)	dues & fees	dues & fees	Montour County Hotel Tax	44.34		77,183.04
7612	1/17/2024			Dennis Piatt (payroll 12/31 - 1/13)	payroll - Piatt	wages	Montour County Hotel Tax	427.55		76,755.49
7613	1/17/2024			Julian Brehm (payroll 12/131 - 1/13)	payroll - Brehm	wages	Montour County Hotel Tax	1,693.24		75,062.25
7614	1/17/2024			Robert Stoudt (payroll 12/31 - 1/13)	payroll - Stoudt	wages	Montour County Hotel Tax	2,648.73		72,413.52
7615	1/17/2024			Verizon	Montour Preserve (telephone)	park & trail maintenance	Montour County Hotel Tax	115.69		72,297.83
7616	1/17/2024			Danville Business Alliance (one year membership dues)	dues & fees	dues & fees		100.00		72,197.83
7617	1/17/2024			Airiam (website hosting)	\$52.47 admin / misc.; \$52.47 Montour Preserve (website hosting)	\$52.47 admin/misc; \$52.47 park & trail maintenance	Montour County Hotel Tax	104.94		72,092.89
7618	1/17/2024			PPL Electric Utilities	Montour Preserve (electricity)	park & trail maintenance	Montour County Hotel Tax	882.82		71,210.07
7619	1/17/2024			PPL Electric Utilities	Montour Preserve (electricity)	park & trail maintenance	Montour County Hotel Tax	2,152.14		69,057.93
7620	1/17/2024			PPL Electric Utilities	Montour Preserve (electricity)	park & trail maintenance	Montour County Hotel Tax	65.93		68,992.00
7621	1/17/2024			PPL Electric Utilities	Montour Preserve (electricity)	park & trail maintenance	Montour County Hotel Tax	31.94		68,960.06
debit card	1/17/2024			Dollar General (kitchen supplies)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	19.45		68,940.61
transfer	1/18/2024			transfer from CGF grant checking account to reimburse grant-eligible expenses incurred in 2023					217.93	69,158.54
debit card	1/18/2024			AgPro (bird seed, snow shovel)	Montour Preserve (maintenance / misc)	park & trail maintenance	Montour County Hotel Tax	139.13		69,019.41
transfer	1/19/2024			transfer of Montour County Hotel Tax funds from savings account to reimburse grant-eligible expenses incurred 1/1 - 1/17/24			Montour County Hotel Tax		13,248.26	82,267.67

## MARC 2023 Savings Account Register (ID 01)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
deposit	11/21/23	12/2/23	11/1 - 11/30/23	Montour County Hotel Tax grant - Q3 2023		57,255.51	57,261.14
interest	12/31/23	1/6/24	12/1 - 12/31/23	interest earned 10/1 - 12/31/23		17.37	57,278.51

## MARC 2024 Savings Account Register (ID 01)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2024 beginning balance			57,278.51
					13,248.26		44,030.25

## 2023 CGF Grant - Hess Recreation Area Restroom Checking Account Register (ID 41)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
	7/5/23	8/3/23	7/1 - 7/31/23	initial deposit		2,000.00	2,000.00
transfer	10/5/23	11/5/23	10/1 - 10/31/23	transfer to general checking account to reimburse grant-eligible expenses	1,034.32		965.68
transfer	10/14/23	11/5/23	10/1 - 10/31/23	transfer to general checking account to reimburse grant-eligible expenses	965.68		0.00

## 2024 CGF Grant - Hess Recreation Area Restroom Checking Account Register (ID 41)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				beginning balance			-

### MARC 2023 Mahoning Township ARP Grant Checking Account Register (ID 43)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
interest	11/30/23	12/2/23	11/1 - 11/30/23	interest earned 11/1 - 11/30/23		3.24	15,747.53
interest	12/31/23	1/6/24	12/1 - 12/31/23	interest earned 12/1 - 12/31/23		3.34	15,750.87

### MARC 2024 Mahoning Township ARP Grant Checking Account Register (ID 43)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2024 beginning balance			15,750.87

### 2023 CGF Grant - Washingtonville Pavilion Checking Account Register (ID 45)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2023 beginning balance			1,000.00

### 2024 CGF Grant - Washingtonville Pavilion Checking Account Register (ID 45)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2024 beginning balance			1,000.00

### Montour County Act 13 Grant Checking Account Register (ID 48)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
interest	11/30/23	12/2/23	11/1 - 11/30/23	interest earned 11/1 - 11/30/23		6.17	30,032.07
interest	12/31/23	1/6/24	12/1 - 12/31/23	interest earned 12/1 - 12/31/23		6.38	30,038.45

### Montour County Act 13 Grant Checking Account Register (ID 48)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2024 beginning balance			30,038.45

### 2023 CGF Grant - Washingtonville DeLong Park Checking Account Register (ID 49)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
deposit	7/31/23	8/3/23	7/1 - 7/31/23	initial deposit - CGF Washingtonville DeLong Park grant		1,750.00	1,750.00
transfer	10/5/23	11/5/23	10/1 - 10/31/23	transfer to general checking to reimburse grant-eligible expenses	1,532.07		217.93

### 2024 CGF Grant - Washingtonville DeLong Park Checking Account Register (ID 49)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2024 beginning balance			217.93
	1/18/24			transfer to checking account to reimburse grant eligible expenses incurred in 2023	217.93		-



Federal Credit Union | Friends you can bank on.  
1985 MONTOUR BLVD., P.O. BOX 159 DANVILLE, PA 17821-0159

## Account Statement

800.562.6049 | [service1.org](http://service1.org)

Member Number:

Statement For: **11/01/2023 - 11/30/2023**

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### ADDRESS SERVICE REQUESTED

695294 8307 1/4 UNQ 12-01-23 CLT  
000008306 1



MONTOUR AREA RECREATION COMMISSION  
PO BOX 456  
DANVILLE PA 17821

# splash!



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Explore more opportunities to save  
with Service 1st certificates, money  
markets and club accounts.

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our competitive rates!

### Your Account Balances as of 11/30

Regular Savings ID 01	\$57,261.14
Checking ID 40	91,866.14
Cgf Hess Grant ID 41	0.00
Mahoning Arp Grant ID 43	15,747.53
Cgf Washingtonville Pavilion ID 45	1,000.00
Act 13 Grant ID 48	30,032.07
Washingtonville Delong Park ID 49	217.93
<b>Account Balance Total</b>	<b>\$196,124.81</b>
Total Dividends Year-To-Date	\$353.65

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competitive low rate loan options today!  
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### REGULAR SAVINGS ID 01

Dividends Year-To-Date \$24.94

Beginning Balance	\$5.63
1 Total Deposits for	57,255.51
0 Total Withdrawals for	0.00
Ending Balance	\$57,261.14

#### Date Transaction Description

Date	Transaction Description	Deposit	Withdrawal	Balance
11/21	Deposit By Check	\$57,255.51		\$57,261.14

### CHECKING ID 40

Dividends Year-To-Date \$260.66

Beginning Balance	\$105,322.19
3 Total Deposits for	5,994.83
58 Total Withdrawals for	19,450.88
Ending Balance	\$91,866.14

Annual Percentage Yield earned 0.260% from 11/01/2023 through 11/30/2023



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## Account Statement

800.562.6049 | service1.org

Member Number:

Statement For: **11/01/2023 - 11/30/2023**

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CHECKING ID 40		Continued from previous page.		
Date	Transaction Description	Deposit	Withdrawal	Balance
11/01	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/30 WEIS MARKETS 010 DANVILLE PA 0 3303088761 0 Eff. Date 10/31		\$69.94-	\$105,252.25
11/01	Withdrawal Ach Keystone TYPE: TAXPAYMENT ID: 1251780727 CO: KEYSTONE NAME: Montour Area Recreatio		446.69-	104,805.56
11/01	Draft 7556		43.79-	104,761.77
11/01	Draft 7555		64.00-	104,697.77
11/01	Draft 7552		104.94-	104,592.83
11/01	Draft 7558		198.00-	104,394.83
11/01	Draft 7553		372.44-	104,022.39
11/01	Draft 7554		666.70-	103,355.69
11/02	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/31 DOMINO'S 4889 570-275-3131 PA 0 3304850303 1		81.57-	103,274.12
11/02	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/31 SQ *COLE'S HARDWARE IN Danville PA 0 3304236693 5		93.40-	103,180.72
11/03	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 11/01 Amazon.com*YR7IB7D33 Amzn.com/bill WA 0 3305595820 5		95.58-	103,085.14
11/03	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/31 SUNOCO 8000183302 DANVILLE PA 0 3304382258 7		30.27-	103,054.87
11/03	Withdrawal Pos #000015326155 SQ *COLE'S HARDWARE INC. SQUARE PURCHASE DANVILLE PA		66.75-	102,988.12
11/04	Withdrawal Pos #000014264585 SQ *COLE'S HARDWARE INC. SQUARE PURCHASE DANVILLE PA		108.04-	102,880.08
11/06	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 11/03 WAREHOUSE BATTERY OUTL DANVILLE PA 1 3307921279 1		105.95-	102,774.13
11/06	Withdrawal Pos #000075606200 PENN JERSEY FOOD MART 253 NORTHUMBERLAND ST. DANVILLE PA		28.84-	102,745.29
11/09	Draft 7570		596.05-	102,149.24
11/09	Draft 7572		1,280.16-	100,869.08
11/09	Draft 7573		2,142.28-	98,726.80
11/10	Draft 7535		216.06-	98,510.74
11/11	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 11/08 HOOVER TRACTOR LLC MIFFLINBURG PA 0 3312075041 4		14.31-	98,496.43
11/13	Withdrawal Pos #000018285670 SQ *COLE'S HARDWARE INC. SQUARE PURCHASE DANVILLE PA		42.51-	98,453.92
11/13	Draft 7563		385.00-	98,068.92
11/13	Draft 7571		480.56-	97,588.36
11/14	Draft 7562		62.09-	97,526.27
11/14	Draft 7569		83.84-	97,442.43
11/14	Draft 7565		100.00-	97,342.43
11/15	Withdrawal Ach Commwlthofpapath TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFAPATH NAME: MONTOUR AREA RECREATIO		318.58-	97,023.85
11/15	Withdrawal Ach IRS TYPE: USATAXPYMT ID: 3387702000 CO: IRS		2,411.70-	94,612.15
11/15	Draft 7564		79.00-	94,533.15
11/17	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 11/14 SHEETZ 0372 00003723 DANVILLE PA 0 3318197836 6		3.54-	94,529.61
11/17	Withdrawal Bill Payment #000000839686 4257038358 MICROSOFT*STORE REDMOND WA		74.19-	94,455.42
11/20	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 11/16 TURBOTVILLE GREAT VAL TURBOTVILLE PA 1 3320411384 4		62.00-	94,393.42
11/20	Draft 7567		1,440.00-	92,953.42
11/21	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 11/20 AMZN Mktp US*D39US6VI3 Amzn.com/bill WA 0 3324796923 0		84.58-	92,868.84
11/21	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 11/20 AMZN Mktp US*9F5WA0HC3 Amzn.com/bill WA 0 3324826454 0		218.84-	92,650.00
11/21	Draft 7568		200.00-	92,450.00
11/21	Draft 7566		209.93-	92,240.07

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## Account Statement

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Member Number:

Statement For: **11/01/2023 - 11/30/2023**

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### CHECKING ID 40

Continued from previous page.

Date	Transaction Description	Deposit	Withdrawal	Balance
11/22	Withdrawal Debit Card Sffcu Chk Crd <b>Merch. Post: 11/20</b> SQ *COLE'S HARDWARE IN Danville PA 0 3324654996 6		31.79-	92,208.28
11/22	Draft 7583		1,879.56-	90,328.72
11/23	Withdrawal Debit Card Sffcu Chk Crd <b>Merch. Post: 11/21</b> SQ *COLE'S HARDWARE IN Danville PA 0 3325724383 6		18.01-	90,310.71
11/23	Withdrawal Debit Card Sffcu Chk Crd <b>Merch. Post: 11/21</b> USPS PO 41190008 410 M DANVILLE PA 0 3325164702 0		39.60-	90,271.11
11/24	Withdrawal Debit Card Sffcu Chk Crd <b>Merch. Post: 11/21</b> FROMM ELECTRIC BLOOMSB BLOOMSBURG PA 0 3325839048 9		31.45-	90,239.66
11/24	Draft 7581		428.81-	89,810.85
11/25	Recurring Withdrawal Debit Card Sffcu Chk Crd <b>Merch. Post: 11/23</b> ZOOM.US 888-799-9666 WWW.ZOOM.US CA 0 3327145171 3		16.95-	89,793.90
11/27	Withdrawal Debit Card Sffcu Chk Crd <b>Merch. Post: 11/24</b> RIDE WITH GPS 4154729809 OR 1 3328975106 5		10.00-	89,783.90
11/27	Draft 7577		112.00-	89,671.90
11/27	Draft 7582		1,376.74-	88,295.16
11/28	Recurring Withdrawal Debit Card Sffcu Chk Crd <b>Merch. Post: 11/26</b> MAILCHIMP *MISC MAILCHIMP.COM GA 0 3330041065 4		28.62-	88,266.54
11/28	Draft 7578 Processed Check - VERIZON FINANCIA TYPE: PAYMENTS ID: 7204096069		115.73-	88,150.81
11/28	Draft 7545		14.90-	88,135.91
11/28	Draft 7476		22.33-	88,113.58
11/28	Draft 7498		26.04-	88,087.54
11/28	Draft 7431		33.49-	88,054.05
11/28	Draft 7579		79.80-	87,974.25
11/28	Draft 7575		408.00-	87,566.25
11/29	Deposit By Check	1,474.00		89,040.25
11/30	Deposit By Check	4,500.00		93,540.25
11/30	Draft 7580		104.94-	93,435.31
11/30	Draft 7574		1,590.00-	91,845.31
11/30	Deposit Dividend Dividend Post	20.83		91,866.14

### Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-40 Total Return Item Fees	\$0.00	\$0.00	Acct-40 Total Overdraft Fees	\$0.00	\$0.00

### Summary by Check Number

\* Asterisk next to number indicates skip in sequence

32 Checks Cleared for \$14,917.18

Number	Cleared	Amount	Number	Cleared	Amount	Number	Cleared	Amount
7431	11/28/23	\$33.49	7562 *	11/14/23	\$62.09	7573	11/09/23	\$2,142.28
7476 *	11/28/23	22.33	7563	11/13/23	385.00	7574	11/30/23	1,590.00
7498 *	11/28/23	26.04	7564	11/15/23	79.00	7575	11/28/23	408.00
7535 *	11/10/23	216.06	7565	11/14/23	100.00	7577 *	11/27/23	112.00
7545 *	11/28/23	14.90	7566	11/21/23	209.93	7578	11/28/23	115.73
7552 *	11/01/23	104.94	7567	11/20/23	1,440.00	7579	11/28/23	79.80
7553	11/01/23	372.44	7568	11/21/23	200.00	7580	11/30/23	104.94
7554	11/01/23	666.70	7569	11/14/23	83.84	7581	11/24/23	428.81
7555	11/01/23	64.00	7570	11/09/23	596.05	7582	11/27/23	1,376.74
7556	11/01/23	43.79	7571	11/13/23	480.56	7583	11/22/23	1,879.56
7558 *	11/01/23	198.00	7572	11/09/23	1,280.16			

### CGF HESS GRANT ID 41

Beginning Balance	\$0.00
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$0.00

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## Account Statement

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Member Number:

Statement For: 11/01/2023 - 11/30/2023

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### Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-41 Total Return Item Fees	\$0.00	\$0.00	Acct-41 Total Overdraft Fees	\$0.00	\$0.00

### MAHONING ARP GRANT ID 43

Dividends Year-To-Date \$35.98

Beginning Balance	\$15,744.29
1 Total Deposits for	3.24
0 Total Withdrawals for	0.00
Ending Balance	\$15,747.53

Annual Percentage Yield earned 0.250% from 11/01/2023 through 11/30/2023

Date	Transaction Description	Deposit	Withdrawal	Balance
11/30	Deposit Dividend Dividend Post	\$3.24		\$15,747.53

### Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-43 Total Return Item Fees	\$0.00	\$0.00	Acct-43 Total Overdraft Fees	\$0.00	\$0.00

### CGF WASHINGTONVILLE PAVILION ID 45

Beginning Balance	\$1,000.00
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$1,000.00

### Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-45 Total Return Item Fees	\$0.00	\$0.00	Acct-45 Total Overdraft Fees	\$0.00	\$0.00

### ACT 13 GRANT ID 48

Dividends Year-To-Date \$32.07

Beginning Balance	\$30,025.90
1 Total Deposits for	6.17
0 Total Withdrawals for	0.00
Ending Balance	\$30,032.07

Annual Percentage Yield earned 0.250% from 11/01/2023 through 11/30/2023

Date	Transaction Description	Deposit	Withdrawal	Balance
11/30	Deposit Dividend Dividend Post	\$6.17		\$30,032.07

### Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-48 Total Return Item Fees	\$0.00	\$0.00	Acct-48 Total Overdraft Fees	\$0.00	\$0.00

### WASHINGTONVILLE DELONG PARK ID 49

Beginning Balance	\$217.93
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$217.93

### Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-49 Total Return Item Fees	\$0.00	\$0.00	Acct-49 Total Overdraft Fees	\$0.00	\$0.00

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## Account Statement

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Member Number:

Statement For: 12/01/2023 - 12/31/2023

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### ADDRESS SERVICE REQUESTED

705299 8573 1/8 UNQ 01-03-24 CLT  
000008572 1



MONTOUR AREA RECREATION COMMISSION  
PO BOX 456  
DANVILLE PA 17821

# happy new year!



### Your Account Balances as of 12/31

Regular Savings ID 01	\$57,278.51
Checking ID 40	81,681.19
Cgf Hess Grant ID 41	0.00
Mahoning Arp Grant ID 43	15,750.87
Cgf Washingtonville Pavilion ID 45	1,000.00
Act 13 Grant ID 48	30,038.45
Washingtonville DeLong Park ID 49	217.93
<b>Account Balance Total</b>	<b>\$185,966.95</b>
Total Dividends Year-To-Date	\$398.94

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### REGULAR SAVINGS ID 01

Dividends Year-To-Date \$42.31

Annual Percentage Yield earned 0.250% from 10/01/2023 through 12/31/2023, based on Avg Daily Balance of \$27,575.05

Date	Transaction Description	Deposit	Withdrawal	Balance
12/31	Deposit Dividend Dividend Post	\$17.37		\$57,278.51

### CHECKING ID 40

Dividends Year-To-Date \$278.86

Annual Percentage Yield earned 0.250% from 12/01/2023 through 12/31/2023

Beginning Balance	\$91,866.14
1 Total Deposits for	18.20
27 Total Withdrawals for	10,203.15
Ending Balance	\$81,681.19



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## Account Statement

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Member Number:

Statement For: 12/01/2023 - 12/31/2023

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### CHECKING ID 40

Continued from previous page.

Date	Transaction Description	Deposit	Withdrawal	Balance
12/02	Withdrawal Debit Card Sffcu Chk Crd <b>Merch. Post: 11/30</b> SQ *COLE'S HARDWARE IN Danville PA 0 3334428461 7		\$7.41-	\$91,858.73
12/02	Withdrawal Debit Card Sffcu Chk Crd <b>Merch. Post: 11/30</b> SQ *COLE'S HARDWARE IN Danville PA 0 3334911729 6		47.02-	91,811.71
12/04	Withdrawal Pos #000019264045 SQ *COLE'S HARDWARE INC. SQUARE PURCHASE DANVILLE PA		40.62-	91,771.09
12/06	Draft 7595		1,695.12-	90,075.97
12/07	Withdrawal Debit Card Sffcu Chk Crd <b>Merch. Post: 12/05</b> AGPRO FARM & HOME TURBOTVILLE PA 0 3339939267 4		16.95-	90,059.02
12/07	Withdrawal Debit Card Sffcu Chk Crd <b>Merch. Post: 12/05</b> AGPRO FARM & HOME TURBOTVILLE PA 0 3339939268 4		59.47-	89,999.55
12/08	Withdrawal Debit Card Sffcu Chk Crd <b>Merch. Post: 12/05</b> HOMEDEPOT.COM 800-430-3376 GA 0 3339426222 6		203.46-	89,796.09
12/11	Withdrawal Debit Card Sffcu Chk Crd <b>Merch. Post: 12/07</b> MILLVILLE HARDWARE MILLVILLE PA 1 3341254101 4		9.51-	89,786.58
12/11	Draft 7588		36.95-	89,749.63
12/11	Draft 7587		57.05-	89,692.58
12/11	Draft 7584		57.23-	89,635.35
12/11	Draft 7593		134.76-	89,500.59
12/11	Draft 7589		200.00-	89,300.59
12/11	Draft 7585		565.23-	88,735.36
12/11	Draft 7594		899.22-	87,836.14
12/11	Draft 7586		1,218.04-	86,618.10
12/12	Draft 7590		176.20-	86,441.90
12/13	Draft 7591		79.00-	86,362.90
12/15	Withdrawal Debit Card Sffcu Chk Crd <b>Merch. Post: 12/13</b> THE HOME DEPOT #4171 BLOOMSBURG PA 0 3347653088 0		203.00-	86,159.90
12/15	Withdrawal Ach Commwlthofpaph TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFAPATH NAME: MONTOUR AREA RECREATIO		291.71-	85,868.19
12/15	Withdrawal Ach Irs TYPE: USATAXPYMT ID: 3387702000 CO: IRS		2,183.86-	83,684.33
12/21	Draft 7596		1,425.63-	82,258.70
12/25	Recurring Withdrawal Debit Card Sffcu Chk Crd <b>Merch. Post: 12/23</b> ZOOM.US 888-799-9666 WWW.ZOOM.US CA 0 3357423180 6		16.95-	82,241.75
12/26	Withdrawal Debit Card Sffcu Chk Crd <b>Merch. Post: 12/24</b> RIDE WITH GPS 4154729809 OR 0 3358545000 6		10.00-	82,231.75
12/26	Draft 7599		420.17-	81,811.58
12/27	Draft 7600 Processed Check - VERIZON FINANCIA TYPE: PAYMENTS ID: 7204096069		115.73-	81,695.85
12/28	Recurring Withdrawal Debit Card Sffcu Chk Crd <b>Merch. Post: 12/26</b> MAILCHIMP *MISC MAILCHIMP.COM GA 0 3360106581 4		32.86-	81,662.99
12/31	Deposit Dividend Dividend Post	18.20		81,681.19

### Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-40 Total Return Item Fees	\$0.00	\$0.00	Acct-40 Total Overdraft Fees	\$0.00	\$0.00

### Summary by Check Number

\* Asterisk next to number indicates skip in sequence

14 Checks Cleared for \$7,080.33

Number	Cleared	Amount	Number	Cleared	Amount	Number	Cleared	Amount
7584	12/11/23	\$57.23	7589	12/11/23	\$200.00	7595	12/06/23	\$1,695.12
7585	12/11/23	565.23	7590	12/12/23	176.20	7596	12/21/23	1,425.63
7586	12/11/23	1,218.04	7591	12/13/23	79.00	7599 *	12/26/23	420.17
7587	12/11/23	57.05	7593 *	12/11/23	134.76	7600	12/27/23	115.73
7588	12/11/23	36.95	7594	12/11/23	899.22			

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## Account Statement

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Member Number:

Statement For: 12/01/2023 - 12/31/2023

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### CGF HESS GRANT ID 41

Beginning Balance	\$0.00
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$0.00

#### Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-41 Total Return Item Fees	\$0.00	\$0.00	Acct-41 Total Overdraft Fees	\$0.00	\$0.00

### MAHONING ARP GRANT ID 43

Dividends Year-To-Date \$39.32

Beginning Balance	\$15,747.53
1 Total Deposits for	3.34
0 Total Withdrawals for	0.00
Ending Balance	\$15,750.87

Annual Percentage Yield earned 0.250% from 12/01/2023 through 12/31/2023

Date	Transaction Description	Deposit	Withdrawal	Balance
12/31	Deposit Dividend Dividend Post	\$3.34		\$15,750.87

#### Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-43 Total Return Item Fees	\$0.00	\$0.00	Acct-43 Total Overdraft Fees	\$0.00	\$0.00

### CGF WASHINGTONVILLE PAVILION ID 45

Beginning Balance	\$1,000.00
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$1,000.00

#### Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-45 Total Return Item Fees	\$0.00	\$0.00	Acct-45 Total Overdraft Fees	\$0.00	\$0.00

### ACT 13 GRANT ID 48

Dividends Year-To-Date \$38.45

Beginning Balance	\$30,032.07
1 Total Deposits for	6.38
0 Total Withdrawals for	0.00
Ending Balance	\$30,038.45

Annual Percentage Yield earned 0.250% from 12/01/2023 through 12/31/2023

Date	Transaction Description	Deposit	Withdrawal	Balance
12/31	Deposit Dividend Dividend Post	\$6.38		\$30,038.45

#### Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-48 Total Return Item Fees	\$0.00	\$0.00	Acct-48 Total Overdraft Fees	\$0.00	\$0.00

### WASHINGTONVILLE DELONG PARK ID 49

Beginning Balance	\$217.93
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$217.93

#### Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-49 Total Return Item Fees	\$0.00	\$0.00	Acct-49 Total Overdraft Fees	\$0.00	\$0.00

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01-03-24 CLT  
3/8 UNQ  
299008573 1

## MARC Account Reconciliation - Service 1st Accounts

UPDATED 12/31/23

ending balance from 12/31/23 bank statement	\$ 185,966.95
deposits not yet posted (detailed below)	\$ -
subtotal	\$ 185,966.95
withdrawals not yet cleared (detailed below)	\$ 3,483.32
calculated balance (should agree with actual combined balance)	\$ 182,483.63
balance savings account (ID 01)	\$ 57,278.51
balance checking account (ID 40)	\$ 78,197.87
balance CGF Hess Recreation Area restroom roof repair grant account (ID 41)	\$ -
balance Mahoning Twp. ARP Grant checking account (ID 43)	\$ 15,750.87
balance CGF Washingtonville Pavilion grant checking account (ID45)	\$ 1,000.00
balance Act 13 Grant checking account (ID 48)	\$ 30,038.45
balance GGF Washingtonville DeLong Park trail grant (ID 49)	\$ 217.93
actual combined balance	\$ 182,483.63
difference	\$ -

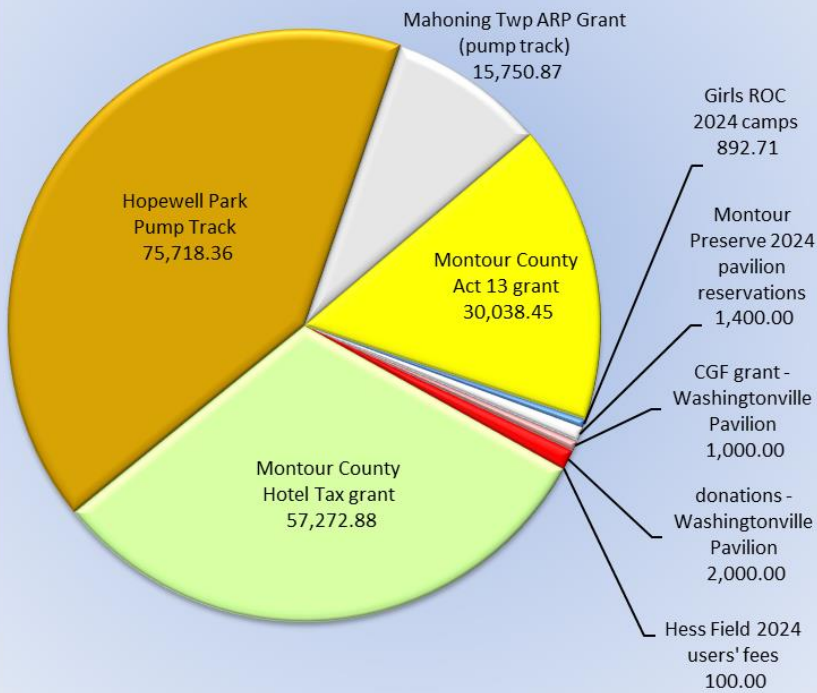
### DEPOSITS NOT YET POSTED

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
		<b>TOTAL</b>	<b>\$ -</b>

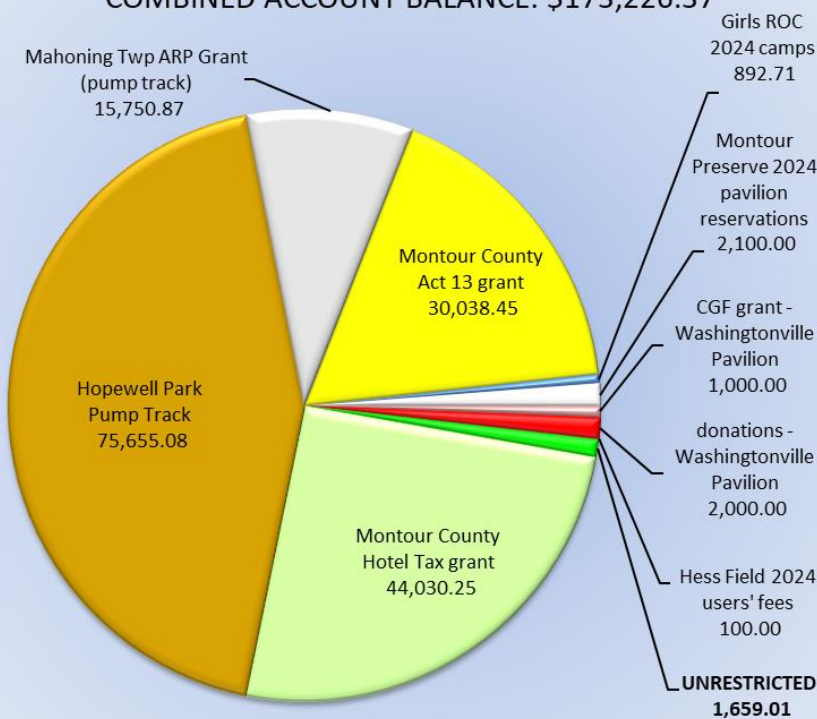
### WITHDRAWALS NOT YET CLEARED

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
7/31/23	7475	Lesley Yeich (payroll 7/16 - 7/29)	7.89
11/20/23	7576	PA Dept. of Environmental Protection (annual water system fee)	50.00
12/4/24	7592	Craig Reinard (payroll 11/19 - 12/2)	7.43
12/19/23	7597	Candy Fisher (cleaning services)	736.00
12/19/23	7598	Robert Stoudt (payroll 12/3 - 12/16)	730.68
12/28/23	7601	Julian Brehm (mileage reimbursement)	227.29
12/28/23	7602	Menco Mechanical (Montour Preserve HVAC system repairs)	1,724.03
		<b>TOTAL</b>	<b>\$ 3,483.32</b>

**MARC FUNDS EARMARKS AS OF 12/31/23**  
**COMBINED ACCOUNT BALANCE: \$182,483.63**



**MARC FUNDS EARMARKS AS OF 1/19/24**  
**COMBINED ACCOUNT BALANCE: \$173,226.37**







## MARC 2023 BUDGET

ADOPTED 11/22/22; YEAR-END FINAL

EXPENSE		YEAR-END ACTUAL	2023 BUDGET	FUNDING SOURCES	YEAR-END ACTUAL	2023 BUDGET	YEAR-END LINE ITEM SURPLUS / (DEFICIT)	BUDGETED LINE ITEM SURPLUS / (DEFICIT)
PARK & TRAIL MAINTENANCE	Columbia County Projects (including North Branch Canal Trail)	(924.33)	(4,000.00)	Columbia County grants	-	4,000.00	(924.33)	-
	Hess Recreation Area	(23,689.58)	(22,000.00)	user fees [\$2,315] and CGF Grant [\$2,000]	4,315.00	4,500.00	(19,374.58)	(17,500.00)
	Hopewell Park / Danville Borough Farm Trails	(3,940.24)	(5,000.00)		-	-	(3,940.24)	(5,000.00)
	Mill Park	(1,145.88)	(1,000.00)		-	-	(1,145.88)	(1,000.00)
	Montour Preserve	(143,534.74)	(149,000.00)	pavilion / auditorium rental fees	15,212.50	13,000.00	(88,539.24)	(107,500.00)
				donations	9,783.00	7,500.00		
				carryover balance from 2022	-	-		
				concessionaire contribution	-	1,000.00		
	transfer From Community Giving Foundation Montour Preserve Fund			30,000.00	20,000.00			
North Branch Canal Trail (Montour County)	(4,850.97)	(5,750.00)		-	-	(4,850.97)	(5,750.00)	
North Branch Canal Trail Parking / River Access	(1,436.93)	(1,300.00)		-	-	(1,436.93)	(1,300.00)	
Tools & Supplies	(3,377.16)	(3,000.00)		-	-	(3,377.16)	(3,000.00)	
SPECIAL PROJECTS & EVENTS	All-Terrain Vehicle Purchase (*)	-	-		-	-	-	-
	Bicycle / Pedestrian Safety Projects	(215.77)	(250.00)		-	-	(215.77)	(250.00)
	Bicycle Routes Mapping and Promotion	(317.05)	(500.00)		-	-	(317.05)	(500.00)
	Chilli Challenge Adventure Triathlon	-	-		-	-	-	-
	Chillisquaque Creek Cleanup and Promotion	-	(500.00)		-	-	-	(500.00)
	Danville Borough Play Set Installation	(213.94)	-		-	-	(213.94)	-
	Dirty Grin Mountain Bike Festival	(6,962.69)	(8,000.00)	race registration fees and sponsorships	8,253.00	8,000.00	1,290.32	-
	Girls ROC Camp (*)	(216.06)	(750.00)	donations and fees	1,108.77	750.00	892.71	-
	Hopewell Park Pump Track Construction (*)	-	(220,000.00)	donations [95,000] and DCNR grant [\$125,000]	45,900.00	220,000.00	45,900.00	-
	Hopewell Park Pump Track Engineering & Permitting	(181.64)	(30,000.00)	donations	30,000.00	30,000.00	29,818.36	-
	Humdinger Trail Races	-	-		-	-	-	-
	Kishbaugh Eagle Project (Hess & Hopewell bike racks)	(108.04)	-		1,175.00	-	1,066.96	-
	Regional Mountain Biking Promotion	(777.06)	(1,000.00)		-	-	(777.06)	(1,000.00)
	Riverside Borough Parks Revitalization	(6.73)	(500.00)		-	-	(6.73)	(500.00)
	Special Projects and Events - Other	(4,352.36)	(2,000.00)		-	-	(4,352.36)	(2,000.00)
	Tourism Promotion Special Projects - Other	(931.84)	(1,500.00)		-	-	(931.84)	(1,500.00)
	Truck Purchase	-	-		-	-	-	-
	Washingtonville Revitalization Projects	(5,928.99)	(1,500.00)	CGF Grant DeLong Park path project	1,750.00	-	(4,178.99)	(1,500.00)
	Washingtonville - DeLong Park Pavilion Project (*)	-	(3,000.00)	donations [\$2,000] and grants [\$1,000 Community Giving Foundation]	3,000.00	3,000.00	3,000.00	-
	Wellness Special Projects	(6.73)	(250.00)			-	(6.73)	(250.00)
ADMIN / INSURANCE	Accounting	(985.00)	(1,800.00)			-	(985.00)	(1,800.00)
	Administration / Misc. Other (Includes Stoudt Admin. Labor)	(26,603.45)	(22,000.00)			-	(26,603.45)	(22,000.00)
	Audit	(5,720.00)	(5,720.00)			-	(5,720.00)	(5,720.00)
	Dues & Licensing Fees	(2,032.31)	(2,300.00)			-	(2,032.31)	(2,300.00)
	Fundraising	(393.00)	(500.00)			-	(393.00)	(500.00)
	Insurance (D&O, General, & Workers' Comp)	(13,879.00)	(14,500.00)			-	(13,879.00)	(14,500.00)
	Internship Stipends	-	-			-	-	-
	Office Supplies	(1,415.71)	(2,000.00)			-	(1,415.71)	(2,000.00)
	Public Notices	(159.60)	(750.00)			-	(159.60)	(750.00)
Staff Personal Vehicle Mileage Reimbursement	(2,514.57)	-			-	(2,514.57)	-	
OTHER				2022 Year-End Carryover Unrestricted Balance	13,271.61	10,000.00	13,271.61	10,000.00
				Geisinger Contribution (unrestricted)	25,000.00	25,000.00	25,000.00	25,000.00
				Montour County Hotel Tax 2022 Carryover Balance	-	-	-	-
				Montour County Hotel Tax 2023 Grants	170,105.24	150,000.00	170,105.24	150,000.00
				Montour County Act 13 Grant	30,038.45	-	30,038.45	-
				Mahoning Township ARP Grant Carryover Balance	15,711.55	15,695.00	15,711.55	15,695.00
				Mahoning Township ARP Grant Interest	39.32	7.00	39.32	7.00
				transfer From Community Giving Foundation Non-Endowed Fund	-	-	-	-
				other income	338.10	500.00	338.10	500.00
				unrestricted donations (including Service 1st Golf Tournament)	32,910.00	2,418.00	32,910.00	2,418.00
	TOTAL EXPENSES	(256,821.36)	(510,370.00)	TOTAL INCOME	437,911.54	515,370.00	181,090.18	5,000.00


NOTE: Budget line items marked with (\*) will occur only if grants and/or donations can be secured to fully fund the projects.



## MONTOUR AREA RECREATION COMMISSION 2024 BUDGET

ADOPTED 11/20/23; YEAR-TO-DATE AS OF 1/19/24

EXPENSE		YEAR-TO-DATE ACTUAL	2024 BUDGET	FUNDING SOURCES	YEAR-TO-DATE ACTUAL	2024 BUDGET	YEAR-TO-DATE SITE / PROJECT SURPLUS / (DEFICIT)	2024 BUDGET SITE / PROJECT SURPLUS / (DEFICIT)
PARK & TRAIL MAINTENANCE	COLUMBIA COUNTY PROJECTS	-	(9,000)	Columbia County grant funding (proposed)	-	9,000	-	-
	HESS RECREATION AREA	(928.47)	(221,900)	grant funding [190,000] (proposed), user fees [2,500], and donations [400]	400.00	192,500	(528.47)	(29,400)
	HOPEWELL PARK / DANVILLE BOROUGH FARM TRAIL SYSTEM	(14.25)	(12,300)			-	(14.25)	(12,300)
	MILL PARK	(40.68)	(7,500)	grant funding		5,000	(40.68)	(2,500)
	MONTOUR PRESERVE	(9,902.65)	(343,850)	grants [40,000] (proposed), rental fees [15,000], donations [10,000], concessionaire [1,000]	1,616.00	66,000	(8,286.65)	(277,850)
	NORTH BRANCH CANAL TRAIL	(14.25)	(21,950)			-	(14.25)	(21,950)
	NORTH BRANCH CANAL TRAIL PARKING AREA/ RIVER ACCESS	(7.12)	(4,150)			-	(7.12)	(4,150)
	PARK & TRAIL MAINTENANCE TOOLS AND SUPPLIES	(580.84)	(11,500)			-	(580.84)	(11,500)
SPECIAL PROJECTS & EVENTS	BICYCLE / PEDESTRIAN SAFETY PROJECTS	-	(750)			-	-	(750)
	BICYCLE ROUTES MAPPING AND PROMOTION	-	(750)			-	-	(750)
	CHILLISQUAQUE CREEK CLEANUP AND PROMOTION	-	(1,500)	grant funding		1,000	-	(500)
	DANVILLE BOROUGH PLAY SET INSTALLATION	(13.56)	(7,500)			-	(13.56)	(7,500)
	DIRTY GRIN MOUNTAIN BIKE FESTIVAL	(45.20)	(7,500)	race registration fees and sponsorships	-	7,500	(45.20)	-
	GIRLS ROC CAMPS	-	(750)	donations and fees	892.71	750	892.71	-
	HOPEWELL PARK PUMP TRACK CONSTRUCTION	-	(210,000)	donations [95,000] and DCNR grant [\$125,000]	35,718.36	210,000	35,718.36	-
	HOPEWELL PARK PUMP TRACK ENGINEERING, PERMITTING, AND PROJECT ADMINISTRATION	(63.28)	(40,000)	donations	40,000.00	40,000	39,936.72	-
	REGIONAL MOUNTAIN BIKING PROMOTION	(275.31)	(2,500)			-	(275.31)	(2,500)
	RIVERSIDE BOROUGH PARKS REVITALIZATION	-	(1,000)			-	-	(1,000)
	SPECIAL PROJECTS AND EVENTS - OTHER	(28.49)	(5,000)			-	(28.49)	(5,000)
	TOURISM PROMOTION SPECIAL PROJECTS - OTHER	-	(1,500)			-	-	(1,500)
	WASHINGTONVILLE REVITALIZATION PROJECTS (TOTAL)	-	(14,500)	donations and grants	3,000.00	8,000	3,000.00	(6,500)
	WELLNESS SPECIAL PROJECTS	-	(250)			-	-	(250)
ADMIN / INSURANCE	ACCOUNTING	-	(1,800)			-	-	(1,800)
	ADMINISTRATION / MISCELLANEOUS OTHER	(3,228.80)	(33,000)			-	(3,228.80)	(33,000)
	STAFF PERSONAL VEHICLE USAGE REIMBURSEMENT	-	(10,000)			-	-	(10,000)
	PAID TIME OFF	(398.88)	(11,500)			-	(398.88)	(11,500)
	AUDIT	-	(6,000)			-	-	(6,000)
	DUES AND LICENSING FEES	(1,013.34)	(2,500)			-	(1,013.34)	(2,500)
	FUNDRAISING	(369.96)	(500)			-	(369.96)	(500)
	INSURANCE	-	(15,000)			-	-	(15,000)
	OFFICE SUPPLIES	(56.16)	(2,000)			-	(56.16)	(2,000)
OTHER	PUBLIC NOTICES	(56.30)	(750)			-	(56.30)	(750)
				2023 Year-End Carryover Unrestricted Balance	-	50,000	-	50,000
				Geisinger Contribution (unrestricted)	-	25,000	-	25,000
				Montour Preserve Vernal School funding	-	100,000	-	100,000
				Montour County 2023 Hotel Tax Grants Carryover Balance	57,272.88	-	57,272.88	-
				Montour County 2024 Hotel Tax Grants	-	240,000	-	240,000
				Montour County 2023 Act 13 Grant carryover balance	30,038.45	30,030	30,038.45	30,030
				Montour County 2024 Act 13 Grant	-	25,000	-	25,000
				Mahoning Township ARP Grant Carryover Balance w/ Interest (Hopewell Park Pump Track engineering)	15,750.87	15,800	15,750.87	15,800
				unrestricted donations	1,375.00	2,500	1,375.00	2,500
				other income	-	620	-	620
TOTAL EXPENSES		(17,037.53)	\$ (1,008,700)	TOTAL INCOME	186,064.27	\$ 1,028,700	169,026.74	\$ 20,000

 <b>MONTOUR PRESERVE 2024 BUDGET</b> ADOPTED 11/20/23 YEAR-TO-DATE			<b>DEFERRED MAINTENANCE (INADEQUATE FUNDING) (AS OF 11/20/23)</b>
EXPENSE	YEAR-TO-DATE ACTUAL	BUDGET	
personnel	(5,872.95)	(75,000.00)	
SITE MAINTENANCE & OPERATIONS	cleaning service	-	(5,500.00)
	HVAC system maintenance	-	(1,500.00)
	lawn care	-	(32,000.00)
	parking lot / road maintenance	-	(20,000.00)
	security system	-	(2,100.00)
	sewage pumping	-	(900.00)
	supplies / misc.	(194.01)	(14,000.00)
	water testing	-	(2,500.00)
	wildlife management	-	(4,000.00)
	picnic area restroom plumbing repair	-	(5,000.00)
	electrical surge protector installation	-	-
	trail bridge repair / replacement	(325.70)	(41,000.00)
	boat dock replacement	-	(40,000.00)
	Muskrat Blind foundation work	-	(35,000.00)
	trail surfacing (handicapped accessibility)	-	(5,000.00)
	visitors' center exhibit repair & replacement	-	(1,000.00)
	visitors' center outdoor light fixture repair	-	(750.00)
	boat launch light fixture repair	-	(3,000.00)
	Goose Cove #2 pavilion concrete repair	-	(1,500.00)
	Heron Cove A pavilion concrete repair	-	(1,000.00)
	snow & ice removal	-	(2,500.00)
	trail markers and signage	-	(5,000.00)
	internet hardware upgrades	-	(1,000.00)
	EEC AV upgrades	-	(5,000.00)
	EEC seating & tables	-	(2,500.00)
	EEC water fountain replacement	-	(5,000.00)
	EEC handicapped accessibility upgrades	-	
	EEC paint, carpet, light fixture repairs	-	
	storage container	-	
	picnic table repair & replacement	-	
UTILITIES	electric	(3,132.83)	(20,000.00)
	internet service	(79.00)	(1,300.00)
	telephone	(115.69)	(1,300.00)
	trash service	(130.00)	(2,000.00)
	website hosting / email service	(52.47)	(1,000.00)
brochures and promotional materials		-	(4,000.00)
programming and educational supplies		-	(1,000.00)
<b>EXPENSE TOTAL</b>		<b>\$ (9,902.65)</b>	<b>\$ (343,850.00)</b>
			<b>\$ (211,000.00)</b>

MONTOUR PRESERVE BUDGET HISTORY INCLUDING 2024 EXPENSES YEAR-TO-DATE														
	EXPENSE	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	TOTALS 2014 - PRESENT	DEFERRED MAINTENANCE (INADEQUATE FUNDING) AS OF 10/14/23
SITE MAINTENANCE & OPERATIONS	personnel	(1,262.00)	(11,528.81)	(26,335.51)	(42,455.88)	(44,759.03)	(51,897.97)	(41,152.77)	(56,652.87)	(69,130.67)	(59,745.64)	(5,872.95)	(404,921.14)	-
	cleaning service	-	-	(2,200.00)	(4,480.00)	(4,000.00)	(4,130.00)	(3,280.00)	(5,232.00)	(5,408.00)	(3,840.00)	-	(32,570.00)	-
	HVAC system maintenance	-	-	(2,191.32)	-	(1,700.00)	(59,984.05)	-	(2,114.36)	(13,352.54)	(1,724.03)	-	(81,066.30)	-
	lawn care	-	(1,010.00)	(11,045.00)	(14,910.00)	(10,875.00)	(19,410.00)	(19,765.24)	(27,295.00)	(16,110.00)	(28,557.98)	-	(148,978.22)	-
	parking lot / road maintenance	-	-	-	-	-	-	(683.37)	-	-	-	-	(683.37)	(80,000.00)
	security system	-	-	(4,836.05)	(645.85)	(1,263.84)	(835.98)	(869.98)	(3,894.89)	(3,641.48)	(1,555.59)	-	(17,543.66)	-
	sewage pumping	-	-	(980.00)	(1,558.00)	(955.00)	(900.00)	(900.00)	(900.00)	(875.00)	(770.00)	-	(7,838.00)	-
	supplies / misc.	-	(2,777.81)	(6,732.36)	(8,555.35)	(29,668.11)	(69,467.77)	(16,264.96)	(16,729.21)	(16,616.49)	(15,467.14)	(519.71)	(182,279.20)	(67,500.00)
	water testing	-	-	(1,268.00)	(1,440.00)	(562.00)	(715.00)	(998.00)	(1,072.00)	(1,205.55)	(1,999.00)	-	(9,259.55)	-
	wildlife management	-	-	(2,364.28)	(1,241.50)	(2,077.96)	(4,006.14)	(3,010.44)	(2,335.65)	(3,270.71)	(2,600.11)	-	(20,906.79)	-
UTILITIES	picnic area restroom plumbing repair	-	-	(182.71)	-	-	-	-	(1,944.50)	(506.56)	-	-	(2,633.77)	(5,000.00)
	electrical surge protector installation	-	-	-	-	-	-	-	-	-	-	-	(8,500.00)	(45,000.00)
	trail surfacing (handicapped access)	-	-	-	-	-	-	-	-	-	-	-	(1,575.00)	-
	snow & ice removal	-	-	(630.00)	(945.00)	-	-	-	-	-	-	-	(13,363.44)	(5,000.00)
	trail markers and signage	-	-	-	-	-	-	(8,648.69)	(898.75)	(3,816.00)	-	-	(129,543.63)	-
	electric	-	(1,730.80)	(15,109.59)	(15,948.92)	(14,713.72)	(12,145.31)	(14,751.39)	(15,010.23)	(20,713.32)	(19,420.35)	(3,132.83)	(12,019.08)	-
	internet service	-	(300.00)	(1,058.26)	(1,814.06)	(1,918.54)	(2,067.96)	(2,239.30)	(724.96)	(948.00)	(948.00)	(79.00)	(10,587.26)	-
	telephone	-	-	(1,282.39)	(1,460.98)	(1,252.39)	(1,311.96)	(1,281.68)	(1,334.90)	(1,314.10)	(1,348.86)	(115.69)	(12,148.50)	-
	trash service	-	(170.00)	(1,260.00)	(1,500.00)	(1,565.00)	(1,500.00)	(1,500.00)	(1,516.00)	(1,545.00)	(1,592.50)	(130.00)	(5,753.26)	-
	website hosting / email service	-	(361.61)	(592.83)	(524.29)	(458.56)	(633.26)	(799.78)	(707.64)	(953.02)	(722.27)	(52.47)	(16,033.54)	-
	brochures and promotional materials	-	(300.00)	(609.50)	(3,915.99)	(1,078.10)	(75.00)	(1,876.50)	(2,248.00)	(3,015.45)	(2,915.00)	-	(8,479.12)	-
	programming and educational supplies	-	(549.82)	(125.00)	(759.89)	(98.02)	(692.60)	(2,630.97)	(174.69)	(3,119.86)	(328.27)	-	(1,129,036.84)	(211,000.00)
EXPENSE TOTAL		\$ (1,262.00)	\$ (18,728.85)	\$ (79,754.16)	\$ (102,155.71)	\$ (116,945.27)	\$ (229,773.00)	\$ (120,669.07)	\$ (140,769.65)	\$ (165,541.75)	\$ (143,534.74)	\$ (9,902.65)	\$ (1,129,036.84)	\$ (211,000.00)

Notes:

- 1) MARC first became involved with the Montour Preserve in 2014; expenses that year included only labor for meetings and negotiations.
- 2) 2015 expenses included maple sugaring programming, then all expenses after October 1.
- 3) \$100,000/year DCNR grant funding 2017 - 2019
- 4) \$100,000 DCED grant in 2019 (included purchase of tractor, HVAC units, and Visitors' Center roof repair)
- 5) 2019 total expenses, excluding DCED grant-funded purchases, totaled \$129,773
- 6) Electricity costs reduced in 2019 because HVAC units offline for several weeks
- 7) Brochure/promotional costs reduced in 2019 because Columbia Montour Visitors Bureau provided materials
- 8) Montour County Hotel Tax grant funding began in 2020
- 9) COVID pandemic significantly affected personnel costs and other line items in 2020; several projects postponed
- 10) Electricity costs increased significantly in 2022 because of increased PPL rates

**COMMUNITY GIVING FOUNDATION (CGF) FUND BALANCES  
AS OF 12/31/23**

FUND	BALANCE
MARC Non-Endowed Fund	\$ 10,376.33
MARC Endowed Fund	\$ 17,354.85
Hopewell Park Pump Track Fund	\$ 44,800.62
Washingtonville Revitalization Fund	\$ 3,150.07
Montour Preserve Fund	\$ 30,985.73
<b>TOTAL</b>	<b>\$ 106,667.60</b>

**NOTES AND DISCLAIMERS REGARDING CGF FUNDS**

*MARC is the designated beneficiary of five funds at the Community Giving Foundation (CGF). The CGF has been granted variance power to redirect these funds at their discretion and, accordingly, these funds are not deemed to be an asset of MARC and are not reported in MARC's financial statements.*

*All contributions are administered through the Community Giving Foundation, a 501(c)(3) organization, and are tax-deductible to the extent provided by law. IRS regulations require us to state that no goods or services were provided in consideration for gifts and the Community Giving Foundation has exclusive legal control over the contributed assets. The official registration and financial information of the Community Giving Foundation may be obtained from the PA Dept. of State by calling toll free, within PA, 1-800-732-0999. Registration does not imply endorsement.*



I do hereby attest this to be an accurate and complete accounting of MARC-affiliated funds at the Community Giving Foundation.

*Robert Stoudt*

12/31/2023

Robert Stoudt, MARC Director

Date

**COMMUNITY GIVING FOUNDATION (CGF) FUND BALANCES  
AS OF 1/10/24**

FUND	BALANCE
MARC Non-Endowed Fund	\$ 10,376.33
MARC Endowed Fund	\$ 18,180.24
Hopewell Park Pump Track Fund	\$ 44,810.62
Washingtonville Revitalization Fund	\$ 3,150.07
Montour Preserve Fund	\$ 31,083.73
<b>TOTAL</b>	<b>\$ 107,600.99</b>

**NOTES AND DISCLAIMERS REGARDING CGF FUNDS**

*MARC is the designated beneficiary of five funds at the Community Giving Foundation (CGF). The CGF has been granted variance power to redirect these funds at their discretion and, accordingly, these funds are not deemed to be an asset of MARC and are not reported in MARC's financial statements.*

*All contributions are administered through the Community Giving Foundation, a 501(c)(3) organization, and are tax-deductible to the extent provided by law. IRS regulations require us to state that no goods or services were provided in consideration for gifts and the Community Giving Foundation has exclusive legal control over the contributed assets. The official registration and financial information of the Community Giving Foundation may be obtained from the PA Dept. of State by calling toll free, within PA, 1-800-732-0999. Registration does not imply endorsement.*



I do hereby attest this to be an accurate and complete accounting of MARC-affiliated funds at the Community Giving Foundation.

*Robert Stoudt*

1/10/2024

Robert Stoudt, MARC Director

Date

### **ACCOUNTING REPORT DISCLAIMER**

The following financial reports have been provided by Susan Shultz, CPA, using information provided by management of the Montour Area Recreation Commission (MARC). Reports are provided in accordance with accounting principles used for the tax basis of accounting.

Susan Shultz, CPA does not verify the accuracy or completeness of the information provided by MARC's management and expresses no assurance on the financial statements.

Susan Shultz, CPA cannot be relied upon to identify or disclose any misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within MARC or noncompliance with laws or regulations.

**YEAR-END REPORT UNAVAILABLE AT TIME OF REPORT DISTRIBUTION**

## **ASSISTANT DIRECTOR'S REPORT**

During the month of December, my focus was on keeping the parks and trails in good order and handling a variety of administrative responsibilities during Bob's vacation. I also coordinated with the Susquehanna Riverkeeper staff, assisting as needed with their improvement projects here at the Montour Preserve. Denny and I worked together to clear and organize several rooms within the Visitor Center, this provided more storage and accessibility for the upcoming Vernal School Programs, and also for MARC's tools and supplies.

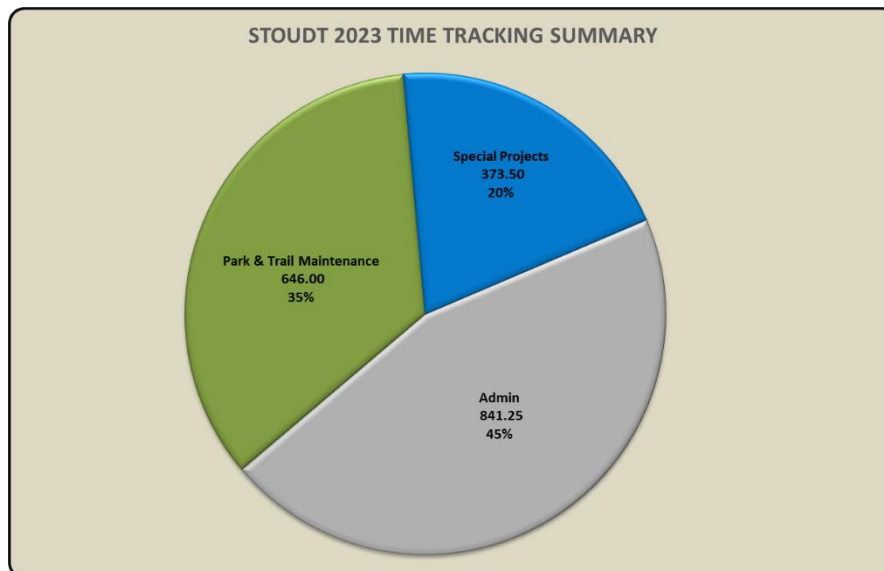
It seems January has not been on our side regarding the weather. Due to flooding, drastic winds, and snow events, the trails and parks required constant attention. A number of days were spent clearing downed trees, preparing for flooding, and removing snow. Denny and I also repaired a bridge on the Goose Woods Trail at the Montour Preserve, after an ash tree fell on it. Finally, my focus has been on preparing for the upcoming Maple Sugaring Programs. Bob and I have been coordinating with volunteers, scheduling meetings, preparing supplies, and making sure everything is in order for MARC to host another successful year of maple sugaring here at the Montour Preserve.

Julian Brehm

01/18/2024

# DIRECTOR'S REPORT

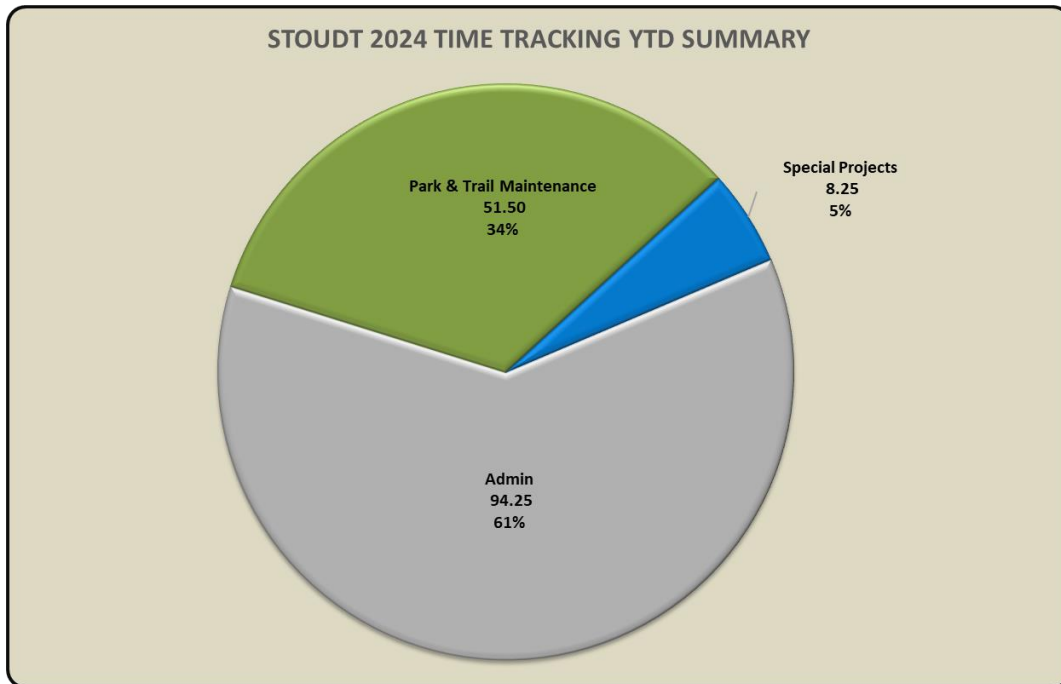
	STOUDT	PROJECT YTD TOTAL HOURS	NOVEMBER														DECEMBER															
			19	20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16		
admin	MARC admin	841.25	2.50	6.50	5.50	3.00	0.50	7.00		1.00	1.25	4.00	5.50	3.50	3.00	7.00	5.00	4.50	4.00	4.00	3.00											
PARK & TRAIL MAINTENANCE	Hess Recreation Area	164.00	0.25			0.25						0.25		2.00	0.25			0.25	0.25													
	Hopewell Park / Danville Farm Trails	21.75			0.50	0.25						1.00																				
	Mill Park	17.75												1.50				0.25	1.25													
	Montour Preserve admin / maintenance	399.00	0.25	2.00	2.50	2.00	0.25	0.50	0.25	0.25	2.00	2.00	3.00	3.00	1.00	1.25	0.25	2.50	2.00	3.00	0.50											
	Montour Preserve programming	36.00																														
	North Branch Canal Trail (Montour Co.)	5.75			0.25			0.25																								
	NBCT Trailhead / River Access	1.75																														
SPECIAL PROJECTS & EVENTS	bicycle routes mapping & promotion	0.50																														
	bike / pedestrian safety special projects	8.00																														
	Chillisquaque Creek cleanup																															
	Columbia County projects	7.50																														
	Danville Borough play set installation	4.75																														
	Dirty Grin MTB Festival	122.50															0.50	0.25														
	Hopewell Park Pump Track project	6.75		0.25									0.25	0.50	0.25			1.00	0.50													
	mountain biking special projects	23.25												0.25				1.00														
	Riverside Borough parks revitalization	0.25																														
	special projects / events - other	98.00																														
	tourism promotion special projects	30.00																														
	Washingtonville revitalization projects	71.75												3.00					0.25	0.50												
	wellness special projects	0.25																														





# DIRECTOR'S REPORT

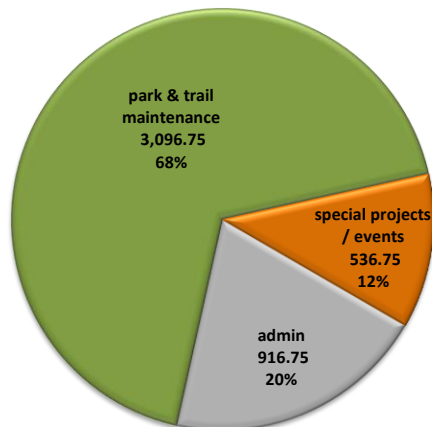
	STOUDT	PROJECT YTD TOTAL HOURS	DECEMBER 2023														JANUARY 2024																			
			17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
admin	MARC admin	86.25									1.50	1.50	0.50	1.50	1.00		1.50	3.50	5.00	9.00	3.25	6.00	6.00	5.00	4.50	3.00	4.50	1.50	6.00	3.00	2.00	4.00	4.00	8.50		
PARK & TRAIL MAINTENANCE	Hess Recreation Area	7.50										0.25			0.25			0.25									0.25	2.50		0.25	0.50	3.25				
	Hopewell Park / Danville Farm Trails																																			
	Mill Park	0.75																									0.75									
	Montour Preserve admin / maintenance	32.50									2.00		2.00	0.25			0.50	0.50	0.25	2.00	1.50		2.00	2.00	2.50	1.50	2.00	1.00	0.75	0.75	2.50	5.50	2.00	1.00		
	Montour Preserve programming	10.75														3.50								0.50			2.00	1.25		0.50	3.00					
	North Branch Canal Trail (Montour Co.)																																			
	NBCT Trailhead / River Access																																			
SPECIAL PROJECTS & EVENTS	bicycle routes mapping & promotion																																			
	bike / pedestrian safety special projects																																			
	Chillisquaque Creek cleanup																																			
	Columbia County projects																																			
	Danville Borough play set installation	0.25																									0.25									
	Dirty Grin MTB Festival	1.00																									0.50		0.50							
	Hopewell Park Pump Track project	1.75																								1.50				0.25						
	mountain biking special projects	5.25																							2.25	3.00										
	Riverside Borough parks revitalization																																			
	special projects / events - other																																			
	tourism promotion special projects																																			
	Washingtonville revitalization projects																																			
	wellness special projects																																			
OTHER	PAID TIME OFF																																			
	HOLIDAY	8.00														8.00																				
	DAILY TOTALS	154.00									1.50	3.75	2.50	1.75	1.25	11.50	2.00	4.25	5.25	11.00	4.75	6.00	8.00	7.50	9.25	9.00	8.25	7.00	8.00	4.50	5.25	10.00	12.25	9.50		
	WEEKLY PAYROLL TOTAL		9.50														40.00							55.00							49.50					
	BIWEEKLY PAYROLL TOTAL		9.50														95.00														49.50					
	PAYROLL PERIOD		1														2							3												



## DIRECTOR'S REPORT (continued)

MARC STAFF 2023 COMBINED TIME ACCOUNTING									
YEAR-END FINAL									
TASK	BEAM	BREHM	PIATT	REINARD	SHEVCHENKO (EMPLOYMENT ENDED 5/18)	STOUDT	YEICH (EMPLOYMENT ENDED 10/2)		PROJECT TOTAL HOURS
MARC admin	-	61.00	1.50	7.00	3.00	841.25	3.00		916.75
Hess Recreation Area	-	136.75	37.00	5.00	10.00	164.00	4.00		356.75
Hopewell Park / Danville Farm Trails	-	37.00	-	-	-	21.75	-		58.75
Mill Park	-	30.25	-	-	-	17.75	-		48.00
Montour Preserve admin / maintenance	-	1,311.95	504.50	28.00	173.50	399.00	69.50		2,486.45
Montour Preserve programming	15.50	17.75	11.50	9.75	8.50	36.00	14.50		113.50
North Branch Canal Trail (Montour Co.)	-	25.25	-	-	-	5.75	-		31.00
NBCT Trailhead / River Access	-	0.55	-	-	-	1.75	-		2.30
bicycle routes mapping & promotion	-	13.00	-	-	1.00	0.50	-		14.50
bike / pedestrian safety special projects	-	-	-	-	-	8.00	-		8.00
Chillisquaque Creek cleanup	-	-	-	-	-	-	-		-
Columbia County projects	-	-	-	-	-	7.50	-		7.50
Danville Borough play set installation	-	4.00	-	-	-	4.75	-		8.75
Dirty Grin MTB Festival	-	-	-	-	-	122.50	-		122.50
Hopewell Park Pump Track project	-	-	-	-	-	6.75	-		6.75
mountain biking special projects	-	0.50	-	-	-	23.25	-		23.75
Riverside Borough parks revitalization	-	-	-	-	-	0.25	-		0.25
special projects / events - other	-	35.25	23.00	5.50	-	98.00	11.00		172.75
tourism promotion special projects	-	2.00	-	-	-	30.00	-		32.00
Washingtonville revitalization projects	-	52.50	7.00	3.00	4.50	71.75	1.00		139.75
wellness special projects	-	-	-	-	-	0.25	-		0.25
	-	-	-	-	-	-	-		-
	-	-	-	-	-	-	-		-
<b>TOTALS</b>	<b>15.50</b>	<b>1,727.75</b>	<b>584.50</b>	<b>58.25</b>	<b>200.50</b>	<b>1,860.75</b>	<b>103.00</b>	<b>-</b>	<b>4,550.25</b>
YTD AVERAGE HOURS WORKED / WEEK	0.3	33.2	11.2	1.1	9.5	38.8	2.0	-	

**MARC STAFF TIME TRACKING 2023 SUMMARY**

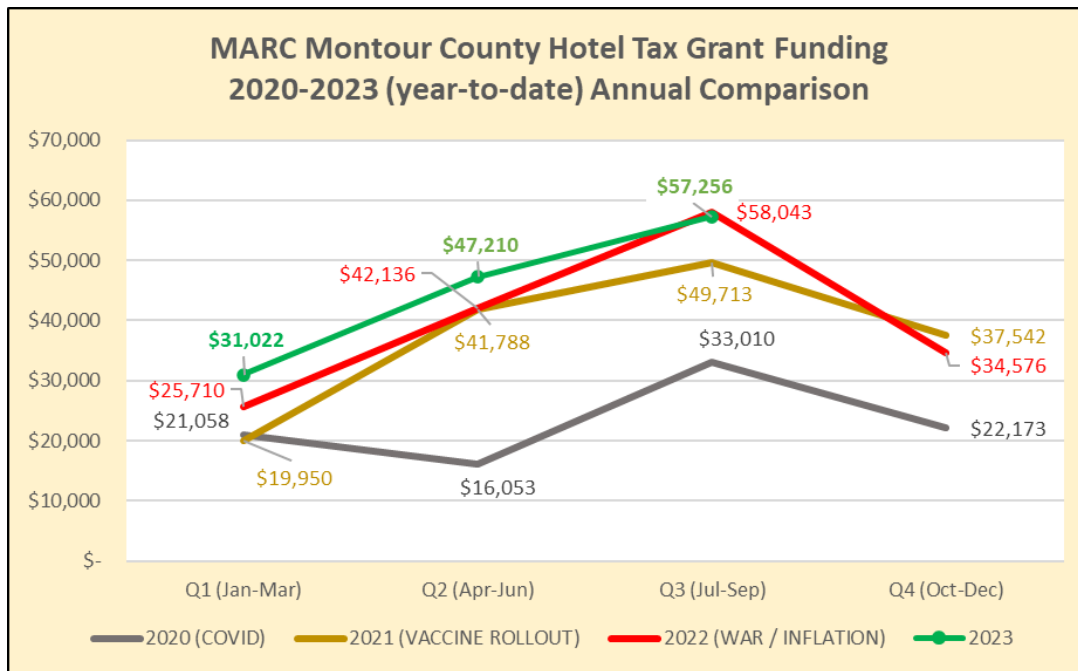


## DIRECTOR'S REPORT (continued)

### GRANTS

#### • Montour County Hotel Tax

- As of 12/31/23, \$57,272.88 in Montour County Hotel Tax grant funds remained earmarked in MARC's account
- MARC received a total of \$170,105.24 in Montour County Hotel Tax grant funding in calendar year 2023, up 4.08% from 2022 receipts (\$163,433.15)
- Per the terms of the recently amended Montour County Hotel Tax MOU, Stoudt anticipates the receipt of approximately \$240,000 +/- in Montour County Hotel Tax grant funding in 2024



#### • DCNR 2020 Non-Motorized Trails Grant - Danville Borough Levee North Branch Canal Trail Construction (administered by Danville Borough) (no update since last meeting)

- Per Danville Borough staff on 4/24/23, project design by LIVIC Civil is nearly complete
  - PennDOT is currently completing the required environmental review
  - Once complete, Danville Borough will be able to acquire the necessary right-of-way from the Washies organization
  - Final designs will be subject to permit review by DEP and the US Army Corps of Engineers
  - Project bidding is tentatively anticipated in spring 2024
  - Construction may occur in 2024
- Draft project mapping is available at  
<https://www.google.com/maps/d/edit?mid=17se2PMghOEBzg70bdSTOg3HPCTT09drE&usp=sharing>

## **DIRECTOR'S REPORT (continued)**

### **GRANTS (continued)**

- **Mahoning Township American Rescue Plan Grant** (no update since last meeting)
  - MARC on 12/13/21 was awarded \$25,000 in American Rescue Act grant funding from Mahoning Township
  - Funds are to be used to offset the negative economic impact of COVID-19 on MARC's operations and to be focused on projects of importance to Mahoning Township residents
  - MARC on 12/30/21 expended \$9,305 to pay Kleinfelder for engineering work for the Hess Loop Trail (J. Manley Robbins Trail) at the Hess Recreation Area
  - \$15,750.87 (with earned interest) remains earmarked in a dedicated checking account to pay a portion of the costs for the planned engineering, permitting, and design work for the Hopewell Park Pump Track
  
- **DCNR 2021 Park Rehabilitation and Development Grant (Hopewell Park Pump Track)**
  - MARC was notified on 12/30/21 that its application to DCNR for \$125,000 in grant funding to rehabilitate Hopewell Park had been conditionally approved
  - Project activities will include expanding and improving parking, improving site drainage, creating bicycle skills features, reconstructing the existing earthen beginner-level pump track and jumps area, creating a new asphalt-paved pump track, and adding new universally-accessible parking and access features
  - As of 1/19/24, MARC has so far secured \$155,720.62 in pledges and donations to match the DCNR grant (in addition to the \$15,750.87 in Mahoning Township ARP grant funding)
  - As of 1/19/24, MARC has so far spent \$284.92 on project permitting and MARC labor
  - As authorized by MARC's Board, all necessary documentation has been provided to DCNR to allow the redesignation of grant funds from MARC to Montour County to satisfy DCNR's requirements
    - An updated grant agreement has been provided to Montour County, allowing work to proceed once final questions are resolved
  - Stoudt has resumed work on this project in anticipation of moving forward with project execution
  - Stoudt on 1/11/24 met with representatives of regional mountain biking promotion organizations to discuss regional mountain biking efforts and to gather input on the Hopewell Park Pump Track project
  - Stoudt's updated project presentation, including a listing of project donors, is available at <https://docs.google.com/presentation/d/1b1DRhttSDZ3OfL0aYTaluFPhW1XYNO7x/edit?usp=sharing&ouid=117951050608712833238&rtpof=true&sd=true>

## **DIRECTOR'S REPORT (continued)**

### **GRANTS (continued)**

- **Community Giving Foundation – Danville 2022 Grant Program**
  - MARC continues to hold in a dedicated checking account \$1,000 on behalf of Washingtonville Borough for the construction of a new pavilion at DeLong Park
  - MARC is coordinating with Washingtonville Borough officials for project permitting, design, engineering, and construction
  - Washingtonville Borough officials submitted a request for a project extension through the end of 2024, allowing work to be completed
  - Note: MARC also continues to hold in its general checking account another \$2,000 in restricted donations (not grant funds) for this project on behalf of Washingtonville Borough
- **Susquehanna River Basin Commission Stream and Watershed Enhancement Grant Program**
  - Stoudt on 11/30/23 applied for \$5,000 for Chillisquaque Creek watershed restoration and promotion projects to include:
    - MARC staff and volunteer cleanup of in-stream trash (planned two days)
    - Improvements to a recently acquired streamside public access location in Derry Township, Montour County (Mill Park)
    - MARC staff negotiations with streamside landowners in Montour County in an attempt to secure at least two new fishing and boating access easements
  - A grant decision is expected before the end of January
- **Susquehanna Greenway Partnership 2023 Mini-Grant Program**
  - Stoudt on 11/30/23 applied for \$1,000 to create and install an interpretive sign at the Beaver Place Trailhead for the Robbins Trail, documenting the trail's history as the oldest Rail to Trail in the United States
  - A grant decision is expected before the end of January
- **Community Giving Foundation: Danville 2024 Grant Program**
  - Stoudt will request approval during this meeting to apply for \$2,000 to support MARC's planned development of the Mill Park property in Derry Township, Montour County
- **Grants – Other Updates**
  - Stoudt remains in contact with Senator Culver's office and Representative Stender's office for possible grant funding opportunities for MARC and the Montour Preserve

## **DIRECTOR'S REPORT (continued)**

### **MANAGED SITES**

- **Hopewell Park / Danville Borough Farm**

- MARC received few complaints of problems during the recent hunting season trail closures
  - MARC did not have to request law enforcement assistance with any incidents
- Stoudt continues to receive reports of aggressive dogs off leash along the trails
  - No good, long-term solution to this ongoing issue has been found, but Stoudt will continue to monitor the situation and will investigate options for new signage and enforcement
- Work has resumed on the Hopewell Park Pump Track project with the intention of completing permitting and engineering this spring and beginning construction this year, subject to contractor availability

- **North Branch Canal Trail**

- Winter weather conditions have delayed necessary repairs to the failed culvert pipe between trail miles 1.3 – 1.4
  - After receiving reports from Trail Steward Wayne Kashner, Brehm on 10/17/23 investigated the washout and determined the trail must be closed until repairs can be made
  - An area of approximately 6ft by 5ft of trail material has been lost to the collapse
  - Brehm posted signage and fencing at the site to prevent trail users from crossing the failed pipe
  - Stoudt and Brehm on 10/27/23 salvaged surplus rock from the River Drive North Branch Canal Trail parking area and transported it to the nearest accessible point along the trail for use in repairs
  - MARC's staff will complete the repair as soon as conditions allow
- As previously reported, Stoudt has consulted with the Montour County Conservation District to consider options to improve the ford crossing at mile marker 2.7 which has been repeatedly destroyed by recent heavy rains
  - It is recommended that MARC rebuild the crossing with R6 rock and a log cross-vane to provide better long-term stability for the crossing
  - Stoudt will investigate costs and schedule the work when funding and staff availability allow
- Stoudt and Wayne Kashner on 1/18/23 met with a representative of the Columbia County Conservation District to determine permitting requirements to install a new culvert at trail mile 5.4 (culvert was permitted under NPDES permit, but not installed)
  - Stoudt has received the necessary guidance for the permitting
  - Stoudt and Brehm will complete and submit the permit application and required fees as time and funding allow
  - Work must be completed as soon as possible to address ongoing challenges for MARC's lawn care contractor
- Montour County and the SEDA-COG Joint Rail Authority continue legal action against the owner of the Bear Hunters' Grove Campground to resolve the years-long property ownership dispute
  - MARC's legal counsel has advised that MARC must secure an updated survey of the contested land to provide current information for the court's consideration
    - Stoudt anticipates legal proceedings will be ongoing through the spring
  - MARC will continue to enforce the trail closure through the disputed lands between trail miles 3.5 – 4.2; no MARC staff or volunteers will enter the disputed lands until the matter is resolved

## **DIRECTOR'S REPORT (continued)**

### **MANAGED SITES (continued)**

- **Montour Township (Columbia County) Legion Road parcel**
  - Stoudt on 11/15/23 met with a neighboring landowner concerning dumping of leaves and yard waste along the North Branch Canal Trail
    - Stoudt will follow up with Montour Township and Bloomsburg officials to determine whether options exist for nearby residents to properly dispose of yard waste materials
  - MARC staff and Trail Stewards will continue to monitor for trespassing concerns on the adjacent North Shore Railroad
- **River Drive parcel (North Branch Canal Trail trailhead and river access)**
  - Stoudt continues to monitor ongoing property encroachments by an adjacent landowner and has notified Montour County officials
    - Stoudt hopes to hire a surveyor to relocate and re-mark property corner markers which have been removed
  - The main site sign frame needs to be replaced; work will proceed as time allows
- **Hess Recreation Area**
  - Stoudt has continued to consult with the Montour County Conservation District and the Penn State Center for Dirt and Gravel Roads program for possible solutions to repair the park access road
    - Stoudt, Brehm, and Piatt, as well as two representatives of Danville Borough's Streets Department, attended the Penn State Center for Dirt and Gravel Road Studies Environmentally Sensitive Maintenance training on 10/25 and 10/26/23 at the Pine Barn Inn to learn more about gravel road maintenance and to allow possible eligibility for grant funds for road work
    - Stoudt has met with representatives of the Montour County Conservation District to complete detailed planning for the project and will present a proposal during this meeting to allow a grant application to fund:
      - Milling of the existing road surface
      - Drainage improvements (including new culverts and French mattresses)
      - Resurfacing of the roadway with Driving Surface Aggregate
    - Because MARC does not own the roadway, a grant application would need to be submitted by Danville Borough (the land / road owner)
      - MARC would need to provide up-front funding to allow work to proceed
  - One road culvert pipe remains significantly blocked from repeated storm erosion; Stoudt has reached out to Danville area contacts for assistance (*no change since last meeting; work must wait until volunteer schedules allow*)
  - As reported elsewhere in this report, Stoudt has applied to the Susquehanna Greenway Partnership's Mini-Grant program for \$1,000 in funding support to allow the fabrication and installation of a new J. Manley Robbins Trail interpretive sign for installation at the Beaver Place Trailhead
    - A grant decision is expected this month
  - Stoudt on 2/13/22 met with the 4H Outdoor Explorers group to discuss a project to update the tree identification markers, mapping, and brochure for the Hess Recreation Area
    - Stoudt had anticipated project completion before the end of 2013, but work has not yet been completed
  - A new area of trail slumping has been discovered near mile marker 1.2 of Hess Loop Trail – Robbins Trail Segment
    - The damage is being caused by the tipping over of several trees along the trail
    - Stoudt has posted new fencing along the area of concern and hopes to remove the problem trees (and others nearby) as soon as possible
      - Stoudt will request approval during this meeting to hire a tree care professional



## **DIRECTOR'S REPORT (continued)**

### **MANAGED SITES (continued)**

- **Montour Preserve**

- MARC staff have cleared downed trees and repaired trail damages from several recent storms, including several hundred dollars in damages (caused by a falling tree) to the Goose Woods Trail bridge near the Sugar Shack
- MARC staff are coordinating with staff of the Middle Susquehanna Riverkeeper Association and the Vernal School to prioritize maintenance needs at the Montour Preserve
  - Recently completed Vernal School-funded upgrades include improved Wi-Fi service in the visitors' center / environmental education center building, a new 75-inch television for use in the auditorium, six new computers for use in the classroom, a new printer, and two Smart Boards
  - Repair estimates are being secured for urgently-needed repairs to the Muskrat Blind
- Numerous programs and special events are being planned for 2024 through the Vernal School and partner organizations
  - A listing of programs can be found at <http://www.vernalschool.org/the-programs.html> and will be shared through MARC and Montour Preserve distribution channels
- MARC staff and volunteers are preparing for the 2024 Maple Sugaring Open House, to be held Saturday, February 24, from 10am – 4pm
  - Details are available at <https://montourpreserve.org/maple-sugaring/>

### **SPECIAL PROJECTS AND EVENTS**

- **Bicycle / Pedestrian Safety Projects**

- Stoudt on 11/2/23 attended the SEDA-COG Metropolitan Planning Organization's strategic planning meeting workshop
- Stoudt on 11/15/23 attended (online) the meeting of the Middle Susquehanna Active Transportation Committee

- **Bicycle Routes Mapping and Promotion** (no updates since last meeting)

- MARC is working with the Columbia Montour Visitors Bureau and the Susquehanna River Valley Visitors Bureau to promote bicycling route mapping and online distribution through the RideWithGPS platform ([www.RideWithGPS.com](http://www.RideWithGPS.com))
  - Valentina Shevchenko has completed the mapping, driving, and photographing of several bicycling routes in and around northern Montour County as identified by volunteers Kit Kelly, Dr. Victor Marks, and others
  - Julian Brehm has completed the final quality assurance on the routes and is preparing a new rack card for publication in 2024
  - Stoudt will create a new page on MARC's website for distribution of the content
  - Project release is anticipated spring 2024

- **Chilli Challenge Adventure Triathlon**

- 2023 event canceled because of budget concerns and anticipated construction
- Stoudt's proposed 2024 budget again recommends against holding the event in 2024



## **DIRECTOR'S REPORT (continued)**

### **SPECIAL PROJECTS AND EVENTS (continued)**

- **Danville Borough Play Set Installation**

- Stoudt and Brehm on 10/10/23 met with Don Gunther to load the wooden and metal components of the donated St. Joseph Catholic School play set for transport to SUN Area Technical School for restoration
- It is anticipated the play set will be reconstructed at the F.Q. Hartman Recreation Area in spring / summer 2024
- Mr. Gunther's students have been restoring components on a regular basis and delivering them back to Danville where Stoudt and/or Brehm have been picking them up for return to storage in the pig barn

- **Girls ROC Camps**

- As of 11/16/23, MARC has \$892.71 earmarked in its general checking account for 2024 event expenses

- **Dirty Grin Mountain Biking Festival**

- Stoudt will work with event organizers to schedule a meeting to discuss options for 2024 events
- The event date is tentatively scheduled for the weekend of June 21 – 23, subject to final confirmation

- **Regional Mountain Biking Promotion**

- Stoudt has created a new page on MARC's website at <https://montourec.com/east-central-pennsylvania-mountain-biking/> to feature MARC's five-county mapping of regional mountain biking assets
  - As of 1/19/24, the map has been viewed 4,297 times
  - Stoudt will add additional content to the page in coming weeks as time allows
  - The map is also embedded in the Dirty Grin Mountain Bike Festival webpage
- Stoudt on 1/11/24 met with representatives of regional mountain biking promotion organizations to discuss opportunities for regional collaboration and status updates on the Hopewell Park Pump Track project
- Stoudt continues to collaborate with the Columbia Montour Visitors Bureau, Susquehanna River Valley Visitors Bureau, and numerous other partners to prepare for a possible application to the International Mountain Bicycling Association's Ride Center program
- Stoudt continues to consult with representatives of the Columbia-Montour Visitors Bureau, the Susquehanna River Valley Visitors Bureau, and other regional partners to identify branding and promotional potential for regional mountain biking assets

- **Riverside Borough Parks Revitalization** (no updates since last meeting)

- Stoudt anticipates installing the replacement sign for the Riverside Borough river access in spring 2024
- Stoudt will continue to remain in contact with Riverside Borough representatives to discuss opportunities for MARC to assist with revitalizing the Borough's parks and outdoor recreation areas, particularly at the recently acquired former school property

- **Special Projects and Events – Other**

- Stoudt continues to participate in monthly meetings of the Columbia Montour Chamber of Commerce's Governmental Affairs Committee
- Stoudt continues to participate in bi-monthly meetings of the Columbia Montour Chamber of Commerce's Montour County Task Force
- Stoudt on 10/18/23 met with representatives of the proposed Sunnybrook Park pickleball courts project
- Stoudt remains in contact with representatives of the Danville School Community Park Project to assist when needed

## **DIRECTOR'S REPORT (continued)**

### **SPECIAL PROJECTS AND EVENTS (continued)**

- **Tourism Promotion Special Projects – Other**
  - Stoudt continues to participate in meetings of the Danville Heritage Festival Committee
  - Stoudt will attend the February meeting of the Middle Susquehanna River Water Trail Stakeholders
- **Washingtonville Revitalization Projects**
  - Stoudt remains in communication with Chairman Dombroski regarding possible improvements to DeLong Park, including the desired construction of a new pavilion
    - Washingtonville Borough has secured \$3,000 to date in grants and donations for the project (being kept in MARC's accounts) and Chairman Dombroski continues working to secure additional donations
  - Stoudt, Chairman Dombroski, and members of the Washingtonville Revitalization Committee continue to explore options for new stream access locations along Chillisquaque Creek
  - Stoudt on 1/16/23 met with neighboring landowners for the proposed Mill Park property in Derry Township to discuss property boundaries and items of potential concern
    - MARC is awaiting the completion of additional survey work (previously anticipated in February 2023), at which time Stoudt will again meet with neighboring landowners to continue the discussion
  - Stoudt continues to participate in meetings of the Washingtonville Revitalization Committee to assist with projects of mutual interest
- **Wellness Special Projects (in partnership with Geisinger) (no updates)**

### **OTHER UPDATES**

- MARC in December received a \$500 donation from Washingtonville Borough for general operating support
- Stoudt thanks Julian Brehm for serving as Acting Director during Stoudt's absence from December 8 – 26, and for additional support provided in late December and early January while Stoudt was ill

 <b>MONTOUR AREA RECREATION COMMISSION 2024 MEMBERS</b>						
APPOINTING ENTITY	BOARD MEMBER	MEMBER TYPE	2024 OFFICER POSITIONS	FIRST APPOINTED	DATE OF REAPPOINTMENT	APPOINTMENT EXPIRATION
Danville Area School District	Chris Johns	staff	Secretary	February 9, 2015	October 26, 2021	October 25, 2024
	VACANT	elected official				
Danville Borough	Councilman Mike Wert	elected official		January 8, 2024		January 7, 2025
	Chadd Roadarmel	resident		September 8, 2020	January 3, 2022	January 2, 2025
Mahoning Township	Marlene Gunther	elected official		April 12, 2022		April 11, 2025
	Bill Byron	resident		March 14, 2022		March 13, 2025
Montour County	Dr. John Bulger	resident	Vice-Chairperson / Treasurer	February 12, 2019	January 11, 2022	February 11, 2025
	Kristin Mikita	resident		December 28, 2021		December 27, 2024
	Commissioner Rebecca Dressler	elected official		January 2, 2024		January 1, 2025
	Brett Johnson	resident		April 23, 2021		April 23, 2024
	Tami Gabrielsen	resident		January 11, 2022		January 10, 2025
Riverside Borough	Kyle Postupack	resident		February 9, 2019	January 3, 2022	January 2, 2025
	Councilwoman Elizabeth Rake	elected official		January 3, 2023	January 2, 2024	January 1, 2025
Washingtonville Borough	Councilman Frank Dombroski	elected official		pre-November 2010	annual	January 1, 2025
	Mayor Tyler Dombroski	elected official	Chairperson	February 11, 2013	annual	January 1, 2025

Per MARC's Intergovernmental Agreement of Cooperation, revised 5/13/2020:

Section 2b. **Representation** The Commission shall consist of representatives (hereinafter "Members") of each Participant, all of whom shall serve without pay. Each Participant, with the exception of Montour County, shall appoint two (2) residents of their municipality to the Commission, one (1) of whom is preferred to be an elected representative of their governing body. Montour County shall appoint five (5) residents, at least one (1) of whom will be an elected Commissioner. Such Members shall serve for terms of three (3) years, expiring on December 31, except that the original terms shall be staggered so that not more than one-third (1/3) of the Members' terms shall expire annually. Such Members may be reappointed as Members of the Commission at the discretion of Participants.

last revised 1/14/24 R. Stoudt

## **DIRECTOR'S REPORT (continued)**

### **UPCOMING PROGRAMS AND EVENTS**

- Tuesday, January 30 (10am – 12pm) – Read & Explore Group (Vernal School) (Montour Preserve)
- Sunday, February 4 (2pm – 4pm) – Trekking to Mount Everest Base Camp presentation (Montour Preserve)
- Tuesday, February 6 (10am – 12pm) – Read & Explore Group (Vernal School) (Montour Preserve)
- Saturday, February 10 (9am – 3pm) – Environmental Education Expo (Vernal School) (Montour Preserve)
- Monday, February 12 (7pm – 9pm) – Nature Book Review w/ Marcia Bonta (Vernal School) (Montour Preserve)
- Saturday, February 17 (1pm – 4pm) – Bluebird Birdhouse Workshop (Montour Preserve)
- Sunday, February 18 (2pm – 4pm) – Environmental Education Leadership for Students Workshop (Vernal School) (Montour Preserve)
- Monday, February 19 (11am – 1pm) – “Frozen” with Mama T’s Homestead (Vernal School) (Montour Preserve)
- Friday, February 23 (9am – 1pm) – Maple Sugaring for school groups (Montour Preserve)
- Saturday, February 24 (10am – 4pm) – Maple Sugaring Open House (Montour Preserve)
- Monday, February 26 (7pm – 8pm) – MARC meeting
- Saturday, March 2 (9am – 12pm) – Bluebird Birdhouse Workshop (Montour Preserve)
- May 3 – 5 – PICL Coaches’ Retreat (Danville)
- June 21 – 23 – Dirty Grin Mountain Bike Festival (*tentative*) (Danville)

For more details about upcoming Vernal School programs at the Montour Preserve, please visit <http://www.vernalschool.org/the-programs.html>



Montour Area Recreation Commission  
PO Box 456, Danville, PA 17821  
(570) 336-2060 | RStoudt@MontourRec.com

## RESOLUTION 2024-1

WHEREAS the Montour Area Recreation Commission (MARC) wishes to update the list of individuals authorized to sign documents on behalf of MARC, and

WHEREAS all MARC checks or other financial instruments shall require two signatures, including those of either MARC's Director or Assistant Director and either MARC's Chairperson or Treasurer, and

WHEREAS all MARC contracts, agreements, and other legally binding documents shall require two signatures, including those of MARC's Director and either MARC's Chairperson or Secretary, and

WHEREAS this resolution replaces any prior listings of individuals authorized to sign documents on behalf of MARC, and

WHEREAS this resolution, 2024-1, has been presented and adopted at the regularly scheduled monthly MARC meeting on January 22, 2024.

NOW THEREFORE, it is resolved that:

The following individuals are authorized to sign documents, including checks, contracts, legal agreements, etc. on behalf of the Montour Area Recreation Commission (MARC) as herein specified:

Robert Timothy Stoudt, Director signature \_\_\_\_\_

Julian Nathaniel Todd Brehm, Assistant Director signature \_\_\_\_\_

\_\_\_\_\_, Chairperson signature \_\_\_\_\_

\_\_\_\_\_, Treasurer signature \_\_\_\_\_

\_\_\_\_\_, Secretary signature \_\_\_\_\_

I hereby attest that Resolution 2024-1, as documented herein, has been adopted by the Montour Area Recreation Commission (MARC) on January 22, 2024.

\_\_\_\_\_  
(MARC Secretary printed name)

\_\_\_\_\_  
(MARC Secretary signature)

\_\_\_\_\_  
Date

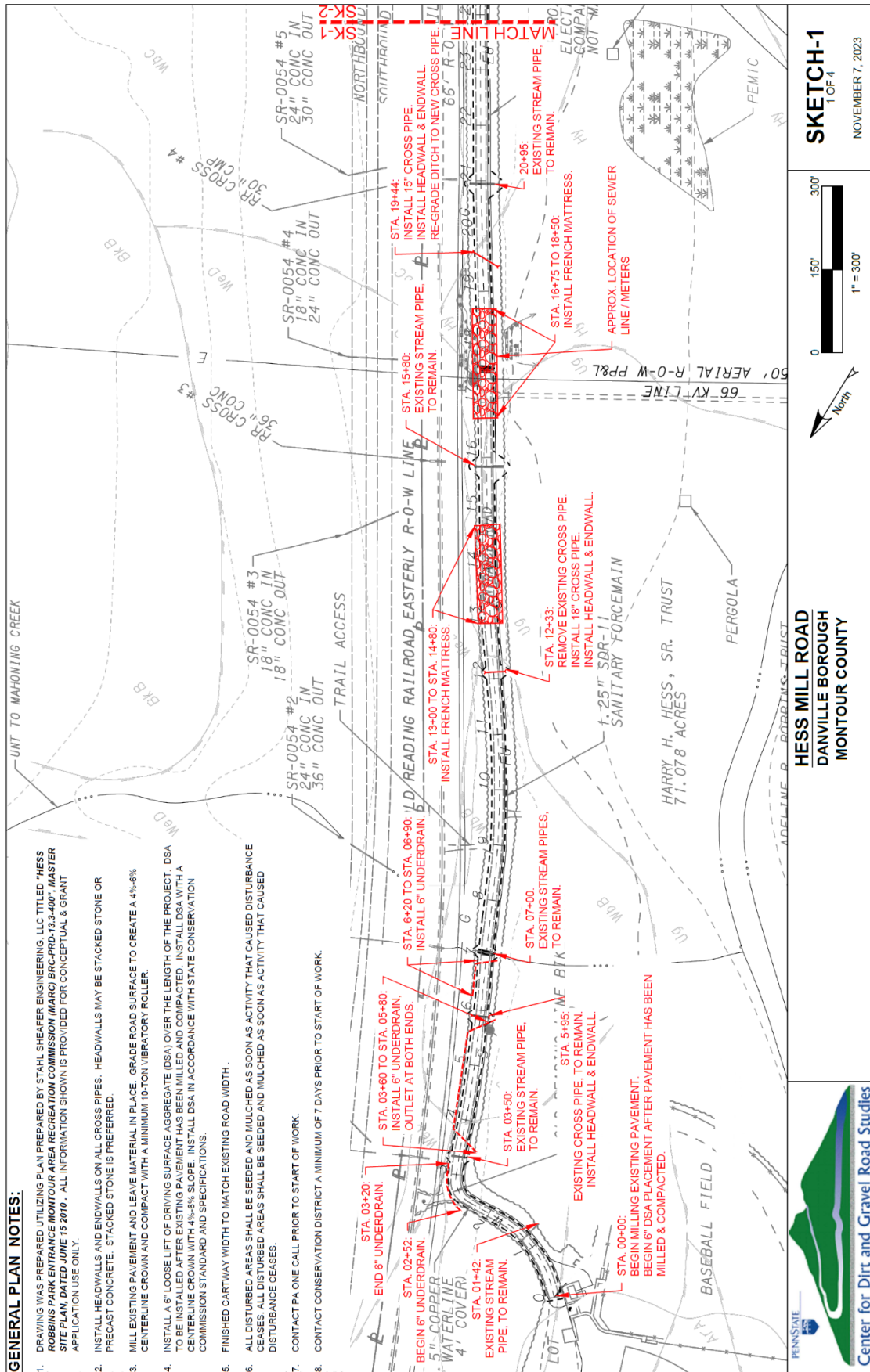


Road Name: Meadow Lane  
Municipality: Danville Borough  
Description: Materials List  
Date: 1/19/2024

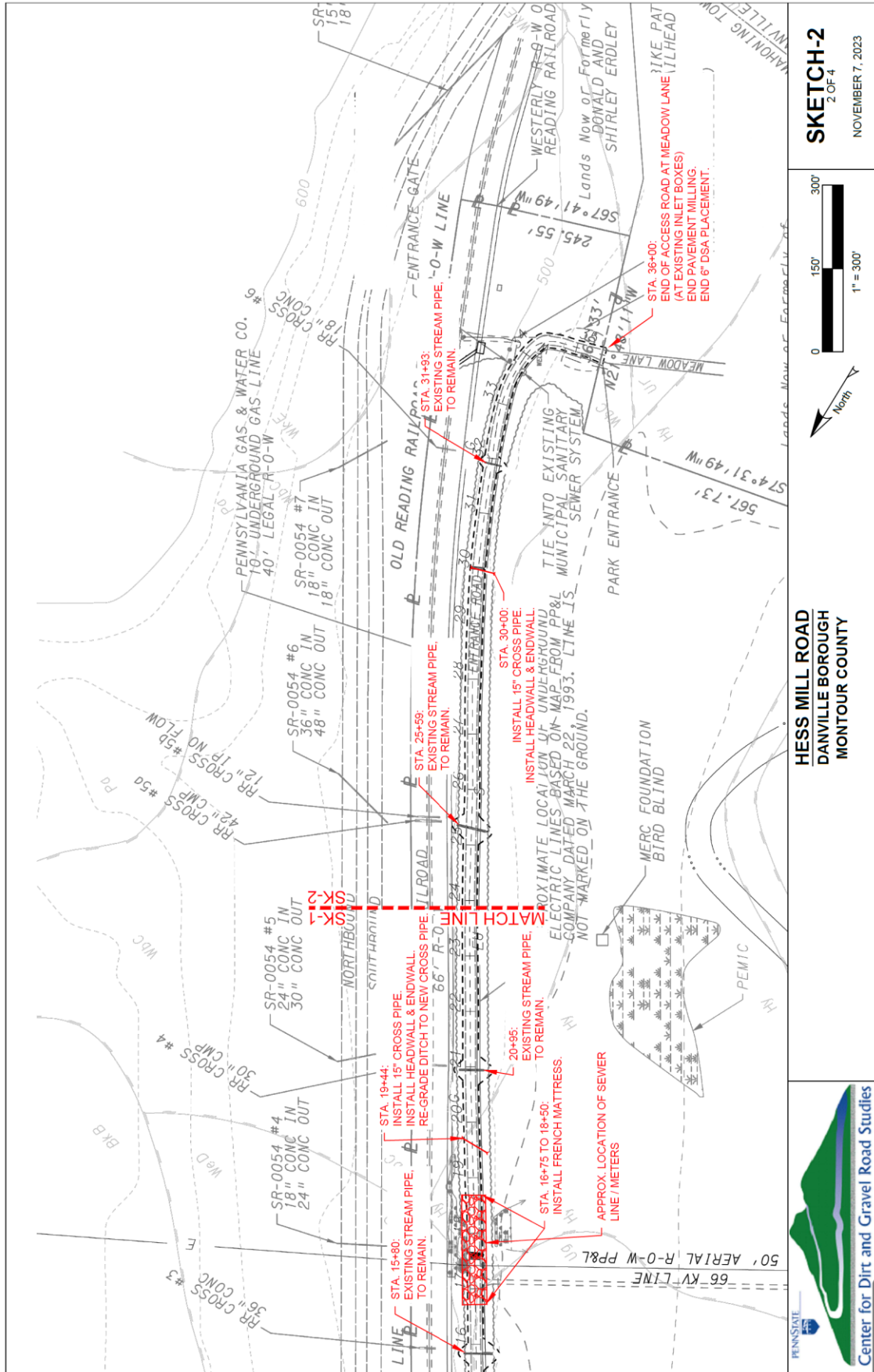
## Materials List - Phase 1

[illegible]

Total =	<u>\$104,413.75</u>
15% Contingency =	<u>\$15,662.06</u>
<b>Total Estimate =</b>	<b>\$120,075.81</b>







**SKETCH-2**  
2 OF 4  
NOVEMBER 7, 2023

**HESS MILL ROAD**  
DANVILLE BOROUGH  
MONTOUR COUNTY



