

7:00pm November 20, 2023 Regular Meeting Agenda

Montour Preserve Environmental Education Center, 374 Preserve Rd, Danville, PA 17821
or <https://us02web.zoom.us/j/84522407052?pwd=VDFIVXVFSENI51hjUmdzRDRseEhNUT09>
To connect by phone: (929) 205 6099 | Meeting ID: 845 2240 7052 | Passcode: 452092

Call to Order

Public Comment

Officer Reports

- Chairman's Report
- Treasurer's Report (*pages 2 - 14*)
- Secretary's Report

Partner Reports

- Danville Area School District
- Danville Borough
- Mahoning Township
- Montour County
- Riverside Borough
- Washingtonville Borough

Assistant Director's Report (Julian Brehm) (*page 15*)

Director's Report (Bob Stoudt) (*pages 16 – 27*)

- Forest Management Vision for the Communities in the Danville Area (*pages 29 - 33*)

Old Business

New Business

- Approval of MARC 2024 Budget (*provided separately*)
- Approval of MARC 2024 Staff Compensation / Benefits Adjustments (*provided separately*)
- Approval of Director's Spending Authority (Proposed \$2,500 Without Board Approval; Currently \$500)
- Approval of MARC 2024 Meeting Dates (*page 28*)
- Approval of MARC and MARC-Affiliated 2024 Special Events
 - 2024 Girls ROC Camps (Dates to be Determined)
 - 2024 Dirty Grin Mountain Bike Festival (Dates to be Determined)
 - 2024 Montour Preserve Maple Sugaring (February 24, 2024)
 - 2024 Monthly Hikes Series (New Year's Day, then 3rd Sunday each Month)
- Designation of Julian Brehm as Acting Director, with Compensation Adjustment, During Planned Stoudt Absence December 7 – 26, 2023
- Approval to Apply for Grant Funding
 - Susquehanna Greenway Mini-Grant Program (<https://susquehannagreenway.org/mini-grant-program/>) (Robbins Trail Interpretive Signage and/or Robbins Trail Reconstruction; Up to \$10,000 Grant w/ Required 1:1 Match)
 - Susquehanna River Basin Commission Stream & Watershed Enhancement Grant Program (<https://www.srbcc.gov/our-work/grants/stream-watershed-enhancement-grant.html>) (Chillisquaque Creek Access Improvements / Mill Park Development; Up to \$5,000 Grant w/ no Required Match)

Other Items

Adjournment

next meeting: 7:00pm Monday, January 22, 2024 (proposed)

MARC 2023 Checking Account Register (ID 40)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
7552	10/23/2023	11/5/2023		Airiam MDT, LLC (website hosting)	\$52.47 admin/misc; \$52.47 Montour Preserve (website)	\$52.47 admin/misc; \$52.47 park & trail maintenance	Montour County Hotel Tax	104.94		110,103.74
7553	10/23/2023	11/5/2023		PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	372.44		109,731.30
7554	10/23/2023	11/5/2023		PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	666.70		109,064.60
7555	10/23/2023	11/5/2023		PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	64.00		109,000.60
7556	10/23/2023	11/5/2023		PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	43.79		108,956.81
7557	10/23/2023	11/5/2023	10/1 - 10/31/23	Julian Brehm (mileage reimbursement)	personal vehicle usage reimbursement	park and trail maintenance	Montour County Hotel Tax	163.75		108,793.06
7558	10/23/2023	11/5/2023		Johnson Controls Security Solutions (Montour Preserve security system quarterly monitoring)	Montour Preserve (security system)	park and trail maintenance	Montour County Hotel Tax	198.00		108,595.06
7559	10/23/2023	11/5/2023	10/1 - 10/31/23	Dennis Piatt (payroll 10/8 - 10/21)	payroll - Piatt	wages	Montour County Hotel Tax	625.21		107,969.85
7560	10/23/2023	11/5/2023	10/1 - 10/31/23	Julian Brehm (payroll 10/8 - 10/21)	payroll - Brehm	wages	Montour County Hotel Tax	1,414.49		106,555.36
7561	10/23/2023	11/5/2023	10/1 - 10/31/23	Robert Stoudt (payroll 10/8 - 10/21)	payroll - Stoudt	wages	Montour County Hotel Tax	2,460.67		104,094.69
automatic payment	10/23/2023	11/5/2023	10/1 - 10/31/23	Zoom	dues & fees	dues & fees	Montour County Hotel Tax	16.95		104,077.74
automatic payment	10/24/2023	11/5/2023	10/1 - 10/31/23	Ride With GPS (monthly fee)	dues & fees	dues & fees	Montour County Hotel Tax	10.00		104,067.74
debit card	10/24/2023	11/5/2023	10/1 - 10/31/23	NAPA Auto Parts (battery charger, battery tester, and washer fluid)	park maintenance tools & supplies	park and trail maintenance	Montour County Hotel Tax	145.72		103,922.02
debit card	10/24/2023	11/5/2023	10/1 - 10/31/23	Cooper Electric (light bulbs and electricity tester)	\$57.89 Montour Preserve (maintenance/misc); \$33.37 park maintenance tools & supplies	park and trail maintenance	Montour County Hotel Tax	91.26		103,830.76
automatic payment	10/26/2023	11/5/2023	10/1 - 10/31/23	MailChimp (monthly email plan subscription)	\$14.31 Montour Preserve (email); \$14.31 admin/misc.	\$14.31 park & trail maintenance; \$14.31 miscellaneous expenses	Montour County Hotel Tax	28.62		103,802.14
debit card	10/26/2023	11/5/2023	10/1 - 10/31/23	Cole's Hardware (spray paint, ratchet straps, tool box, straps, pipe wrench)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	288.77		103,513.37
credit	10/27/2023	11/5/2023	10/1 - 10/31/23	Amazon.com (credit for out of stock item)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax		50.83	103,564.20
7562	10/30/2023	11/5/2023		PPL Electric Utilities	Hess Recreation Area (electricity)	park and trail maintenance	Montour County Hotel Tax	62.09		103,502.11
7563	10/30/2023	11/5/2023		Starr Portables (Montour Preserve sewage pumping)	Montour Preserve (sewage pumping)	park and trail maintenance	Montour County Hotel Tax	385.00		103,117.11
7564	10/30/2023	11/5/2023		SkyPacket (Montour Preserve internet service)	Montour Preserve (internet service)	park and trail maintenance	Montour County Hotel Tax	79.00		103,038.11
7565	10/30/2023	11/5/2023		Susan Shultz, CPA Tax & Accounting	accounting	professional fees	Montour County Hotel Tax	100.00		102,938.11
debit card	10/30/2023	11/5/2023		Weis (drinks and snacks for Bloomsburg High School volunteer work day)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	69.94		102,868.17
debit card	10/30/2023	11/5/2023		Domino's Pizza (pizzas for Bloomsburg High School volunteer work day)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	81.57		102,786.60
debit card	10/30/2023	11/5/2023	10/1 - 10/31/23	Amazon.com (lithium AA batteries for trail cameras)	park maintenance tools & supplies	park and trail maintenance	Montour County Hotel Tax	148.40		102,638.20
debit card	10/30/2023	11/5/2023		Amazon.com (paper towels)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	95.58		102,542.62
automatic payment	10/31/2023	11/5/2023	10/1 - 10/31/23	PA UC Fund (Q3 taxes)	payroll taxes	wages	Montour County Hotel Tax	84.00		102,458.62
automatic payment	10/31/2023	11/5/2023		Keystone Collections Group (Q3 payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	446.69		102,011.93
debit card	10/31/2023	11/5/2023	10/1 - 10/31/23	Leighow Food Shop (unleaded gasoline for leaf blowers)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	19.53		101,992.40
debit card	10/31/2023	11/5/2023		Cole's Hardware (spray paint, paper towels, gas container, tape, 2-cycle oil)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	93.40		101,899.00
debit card	10/31/2023	11/5/2023		Sunoco (unleaded gasoline for leaf blowers)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	30.27		101,868.73
interest	10/31/2023	11/5/2023	10/1 - 10/31/23	interest	interest	interest			29.41	101,898.14
debit card	11/3/2023			Cole's Hardware (rope)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	66.75		101,831.39
debit card	11/3/2023			Warehouse Battery Outlet (tractor battery)	park maintenance tools & supplies	park and trail maintenance	Montour County Hotel Tax	105.95		101,725.44
debit card	11/4/2023			Cole's Hardware (bolts, washers, drill bits, screws, locks for Cameron Kishbaugh Eagle Scout project (Hess and Hopewell bike racks)	special projects (Kishbaugh Eagle Scout project)	special projects		108.04		101,617.40
credit	11/6/2023			VOID check #7402 (Valentina Shevchenko (payroll 4/23 - 5/6))	payroll - Shevchenko	wages	Montour County Hotel Tax		209.93	101,827.33
7566	11/6/2023			Valentina Shevchenko (payroll 4/23 - 5/6)	payroll - Shevchenko	wages	Montour County Hotel Tax	209.93		101,617.40
7567	11/6/2023			Candy Fisher (cleaning services)	\$1,216 Montour Preserve (cleaning); \$224 Hess Recreation Area (restrooms)	park and trail maintenance	Montour County Hotel Tax	1,440.00		100,177.40
7568	11/6/2023			Heaps Container Service, LLC (Hess Recreation Area and Montour Preserve trash service)	\$130 Montour Preserve (trash); \$70 Hess Recreation Area (trash)	park and trail maintenance	Montour County Hotel Tax	200.00		99,977.40
7569	11/6/2023			Julian Brehm (mileage reimbursement 10/25 - 11/3)	personal vehicle usage reimbursement	park and trail maintenance	Montour County Hotel Tax	83.84		99,893.56
7570	11/6/2023			Robert Stoudt (mileage reimbursement 10/16 - 11/5)	personal vehicle usage reimbursement	park and trail maintenance	Montour County Hotel Tax	596.05		99,297.51
7571	11/6/2023			Dennis Piatt (payroll 10/22 - 11/4)	payroll - Piatt	wages	Montour County Hotel Tax	480.56		98,816.95
7572	11/6/2023			Julian Brehm (payroll 10/22 - 11/4)	payroll - Brehm	wages	Montour County Hotel Tax	1,280.16		97,536.79
7573	11/6/2023			Robert Stoudt (payroll 10/22 - 11/4)	payroll - Stoudt	wages	Montour County Hotel Tax	2,142.28		95,394.51
debit card	11/6/2023			Penn Jersey Food Mart (unleaded gas for 2-cycle tools)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	28.84		95,365.67

MARC 2023 Savings Account Register (ID 01)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
interest	9/30/23	10/3/23	9/1 - 9/30/23	interest earned 7/1 - 9/30/23		14.88	47,233.20
transfer	10/5/23			transfer of Montour County Hotel Tax grant funds to checking account to reimburse grant-eligible expenses incurred 6/6/23 - 8/20/23	47,227.57		5.63

2023 CGF Grant - Hess Recreation Area Restroom Checking Account Register (ID 41)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
	7/5/23	8/3/23	7/1 - 7/31/23	initial deposit		2,000.00	2,000.00
transfer	10/5/23			transfer to general checking account to reimburse grant-eligible expenses	1,034.32		965.68
transfer	10/14/23			transfer to general checking account to reimburse grant-eligible expenses	965.68		0.00

MARC 2023 Mahoning Township ARP Grant Checking Account Register (ID 43)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
interest	10/31/23	11/5/23	10/1 - 10/31/23	interest earned 10/1 - 10/31/23		3.34	15,744.29

2023 CGF Grant - Washingtonville Pavilion Checking Account Register (ID 45)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2023 beginning balance			1,000.00

Montour County Act 13 Grant Checking Account Register (ID 48)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
interest	10/31/23	11/5/23	10/1 - 10/31/23	interest earned 10/1 - 10/31/23		6.37	30,025.90

2023 CGF Grant - Washingtonville DeLong Park Checking Account Register (ID 49)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
deposit	7/31/23	8/3/23	7/1 - 7/31/23	initial deposit - CGF Washingtonville DeLong Park grant		1,750.00	1,750.00
transfer	10/5/23			transfer to general checking to reimburse grant-eligible expenses	1,532.07		217.93



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Account Statement

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Statement For: 10/01/2023 - 10/31/2023

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ADDRESS SERVICE REQUESTED

685464 8311 1/4 UNQ 11-01-23 CLT
000008310 1



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Your Account Balances as of 10/31

Regular Savings ID 01	\$5.63
Checking ID 40	105,322.19
Cgf Hess Grant ID 41	0.00
Mahoning Arp Grant ID 43	15,744.29
Cgf Washingtonville Pavilion ID 45	1,000.00
Act 13 Grant ID 48	30,025.90
Washingtonville Delong Park ID 49	217.93
Account Balance Total	\$152,315.94
Total Dividends Year-To-Date	\$323.41

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REGULAR SAVINGS ID 01

Dividends Year-To-Date \$24.94

Beginning Balance	\$47,233.20
0 Total Deposits for	0.00
1 Total Withdrawals for	47,227.57-
Ending Balance	\$5.63

Date Transaction Description

10/05 Withdrawal Home Banking Transfer To Share 40

Deposit	Withdrawal	Balance
	\$47,227.57-	\$5.63

CHECKING ID 40

Dividends Year-To-Date \$239.83

Beginning Balance	\$82,582.99
6 Total Deposits for	53,391.05
52 Total Withdrawals for	30,651.85-
Ending Balance	\$105,322.19

Annual Percentage Yield earned 0.300% from 10/01/2023 through 10/31/2023



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Member Number:

Statement For: **10/01/2023 - 10/31/2023**

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CHECKING ID 40				Continued from previous page.		
Date	Transaction Description			Deposit	Withdrawal	Balance
10/01	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 09/29 Amazon.com*T11SY0HQ1 Amzn.com/bill WA 0 3272549244 5				\$200.94-	\$82,382.05
10/02	Draft 7521				208.80-	82,173.25
10/02	Draft 7524				837.00-	81,336.25
10/03	Draft 7528				31.52-	81,304.73
10/03	Draft 7527				428.80-	80,875.93
10/03	Draft 7520				2,607.00-	78,268.93
10/04	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/02 CLARKS AG CENTER TURBOTVILLE PA 0 3275916690 0				172.03-	78,096.90
10/04	Withdrawal Pos #000035001088 NWS MILLVILLE HARDW000825 940 S STATE STREET MILLVILLE PA				32.91-	78,063.99
10/05	Deposit Home Banking Transfer From Share 01			47,227.57		125,291.56
10/05	Deposit Home Banking Transfer From Share 41			1,034.32		126,325.88
10/05	Deposit Home Banking Transfer From Share 49			1,532.07		127,857.95
10/06	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/04 DOG GONE GOOD FUEL MILLVILLE PA 0 3277629403 2				41.89-	127,816.06
10/09	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/07 CALTOPO HTTSCALTOPO. CA 0 3280914499 4				100.00-	127,716.06
10/11	Withdrawal Pos #000018373778 SQ *COLE'S HARDWARE INC. SQUARE PURCHASE DANVILLE PA				132.96-	127,583.10
10/13	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/11 LOWE'S #1868 BLOOMSBURG PA 0 3284030191 0				316.94-	127,266.16
10/14	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/12 SQ *COLE'S HARDWARE IN Danville PA 0 3285545621 4				22.24-	127,243.92
10/14	Deposit Home Banking Transfer From Share 41			965.68		128,209.60
10/16	Withdrawal Ach Irs TYPE: USATAXPYMT ID: 3387702000 CO: IRS				2,133.72-	126,075.88
10/17	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/16 Amazon.com*TP1G12HN2 Amzn.com/bill WA 0 3289702512 0				142.76-	125,933.12
10/17	Withdrawal Ach Commwlthofpaphath TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFFAPATH NAME: MONTOUR AREA RECREATIO				286.68-	125,646.44
10/17	Deposit By Check			2,602.00		128,248.44
10/19	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/17 SQ *COLE'S HARDWARE IN Danville PA 0 3290437052 5				37.67-	128,210.77
10/19	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/17 WEIS MARKETS 010 DANVILLE PA 0 3290619844 2				70.50-	128,140.27
10/20	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/18 SQ *COLE'S HARDWARE IN Danville PA 0 3291268789 6				16.98-	128,123.29
10/20	Draft 7541				68.67-	128,054.62
10/20	Draft 7536				120.52-	127,934.10
10/20	Draft 7549				329.47-	127,604.63
10/20	Draft 7539				1,034.32-	126,570.31
10/20	Draft 7548				2,056.78-	124,513.53
10/23	Draft 7547				1,271.21-	123,242.32
10/24	Draft 7550 Processed Check - VERIZON FINANCIA TYPE: PAYMENTS ID: 7204096069				116.20-	123,126.12
10/25	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/23 ZOOM.US 888-799-9666 WWW.ZOOM.US CA 0 3296926605 5				16.95-	123,109.17
10/25	Draft 7534				47.04-	123,062.13
10/25	Draft 7546				47.28-	123,014.85
10/25	Draft 7532				79.00-	122,935.85
10/25	Draft 7533				104.94-	122,830.91
10/25	Draft 7543				208.80-	122,622.11
10/25	Draft 7551				2,607.00-	120,015.11
10/25	Draft 7537				4,221.53-	115,793.58
10/26	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/24 NAPA STORE 8011226 DANVILLE PA 0 3297738428 3				145.72-	115,647.86

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Account Statement

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Member Number:

Statement For: 10/01/2023 - 10/31/2023

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CHECKING ID 40

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Date	Transaction Description	Deposit	Withdrawal	Balance
10/26	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/24 COOPER ELEC BLOOMSBURG 570-317-9184 PA 0 3297935020 3		91.26-	115,556.60
10/26	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/24 RIDE WITH GPS 4154729809 OR 0 3297650201 6		10.00-	115,546.60
10/26	Withdrawal Pos #000018306888 SQ *COLE'S HARDWARE INC. SQUARE PURCHASE DANVILLE PA		288.77-	115,257.83
10/26	Draft 7540		79.80-	115,178.03
10/26	Draft 7557		163.75-	115,014.28
10/26	Draft 7560		1,414.49-	113,599.79
10/26	Draft 7561		2,460.67-	111,139.12
10/27	Withdrawal Adjustment Debit Card Credit Voucher Merch. Post: 10/25 Amazon.com Amzn.com/bill WA 0 3298423823 7	50.83		111,189.95
10/28	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 10/26 MAILCHIMP *MISC MAILCHIMP.COM GA 0 3299412430 4		28.62-	111,161.33
10/30	Draft 7542 Processed Check - USDA APHIS GENL TYPE: PAYMENT ID: 1240340003		632.49-	110,528.84
10/30	Draft 7538		200.00-	110,328.84
10/30	Draft 7544		369.42-	109,959.42
10/30	Draft 7559		625.21-	109,334.21
10/31	Withdrawal Ach Unemp Comp Eft TYPE: PADLIUCCON ID: 1236003133 CO: UNEMP COMP EFT		84.00-	109,250.21
10/31	Withdrawal Pos #000000ijaiu0 AMAZON.COM*NW5GU5S23 SEATTLE WA Eff. Date 10/30		148.40-	109,101.81
10/31	Withdrawal Pos #000049079800 FOOD SHOP 2 715 A ST DANVILLE PA		19.53-	109,082.28
10/31	Draft 7531		3,789.50-	105,292.78
10/31	Deposit Dividend Dividend Post	29.41		105,322.19

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-40 Total Return Item Fees	\$0.00	\$0.00	Acct-40 Total Overdraft Fees	\$0.00	\$0.00

Summary by Check Number

* Asterisk next to number indicates skip in sequence

28 Checks Cleared for \$26,161.21

Number	Cleared	Amount	Number	Cleared	Amount	Number	Cleared	Amount
7520	10/03/23	\$2,607.00	7537	10/25/23	\$4,221.53	7548	10/20/23	\$2,056.78
7521	10/02/23	208.80	7538	10/30/23	200.00	7549	10/20/23	329.47
7524 *	10/02/23	837.00	7539	10/20/23	1,034.32	7550	10/24/23	116.20
7527 *	10/03/23	428.80	7540	10/26/23	79.80	7551	10/25/23	2,607.00
7528	10/03/23	31.52	7541	10/20/23	68.67	7557 *	10/26/23	163.75
7531 *	10/31/23	3,789.50	7542	10/30/23	632.49	7559 *	10/30/23	625.21
7532	10/25/23	79.00	7543	10/25/23	208.80	7560	10/26/23	1,414.49
7533	10/25/23	104.94	7544	10/30/23	369.42	7561	10/26/23	2,460.67
7534	10/25/23	47.04	7546 *	10/25/23	47.28			
7536 *	10/20/23	120.52	7547	10/23/23	1,271.21			

CGF HESS GRANT ID 41

Beginning Balance	\$2,000.00
0 Total Deposits for	0.00
2 Total Withdrawals for	2,000.00-
Ending Balance	\$0.00

Date	Transaction Description	Deposit	Withdrawal	Balance
10/05	Withdrawal Home Banking Transfer To Share 40		\$1,034.32-	\$965.68
10/14	Withdrawal Home Banking Transfer To Share 40		965.68-	0.00

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-41 Total Return Item Fees	\$0.00	\$0.00	Acct-41 Total Overdraft Fees	\$0.00	\$0.00

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Account Statement

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Member Number: -----

Statement For: 10/01/2023 - 10/31/2023

Page: 4 of 4

MAHONING ARP GRANT ID 43

Dividends Year-To-Date \$32.74

Annual Percentage Yield earned 0.250% from 10/01/2023 through 10/31/2023

Date	Transaction Description	Deposit	Withdrawal	Balance
10/31	Deposit Dividend Dividend Post	\$3.34		\$15,744.29

Beginning Balance	\$15,740.95
1 Total Deposits for	3.34
0 Total Withdrawals for	0.00
Ending Balance	\$15,744.29

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-43 Total Return Item Fees	\$0.00	\$0.00	Acct-43 Total Overdraft Fees	\$0.00	\$0.00

CGF WASHINGTONVILLE PAVILION ID 45

Beginning Balance	\$1,000.00
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$1,000.00

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-45 Total Return Item Fees	\$0.00	\$0.00	Acct-45 Total Overdraft Fees	\$0.00	\$0.00

ACT 13 GRANT ID 48

Dividends Year-To-Date \$25.90

Annual Percentage Yield earned 0.250% from 10/01/2023 through 10/31/2023

Date	Transaction Description	Deposit	Withdrawal	Balance
10/31	Deposit Dividend Dividend Post	\$6.37		\$30,025.90

Beginning Balance	\$30,019.53
1 Total Deposits for	6.37
0 Total Withdrawals for	0.00
Ending Balance	\$30,025.90

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-48 Total Return Item Fees	\$0.00	\$0.00	Acct-48 Total Overdraft Fees	\$0.00	\$0.00

WASHINGTONVILLE DELONG PARK ID 49

Beginning Balance	\$1,750.00
0 Total Deposits for	0.00
1 Total Withdrawals for	1,532.07-
Ending Balance	\$217.93

Date	Transaction Description	Deposit	Withdrawal	Balance
10/05	Withdrawal Home Banking Transfer To Share 40		\$1,532.07-	\$217.93

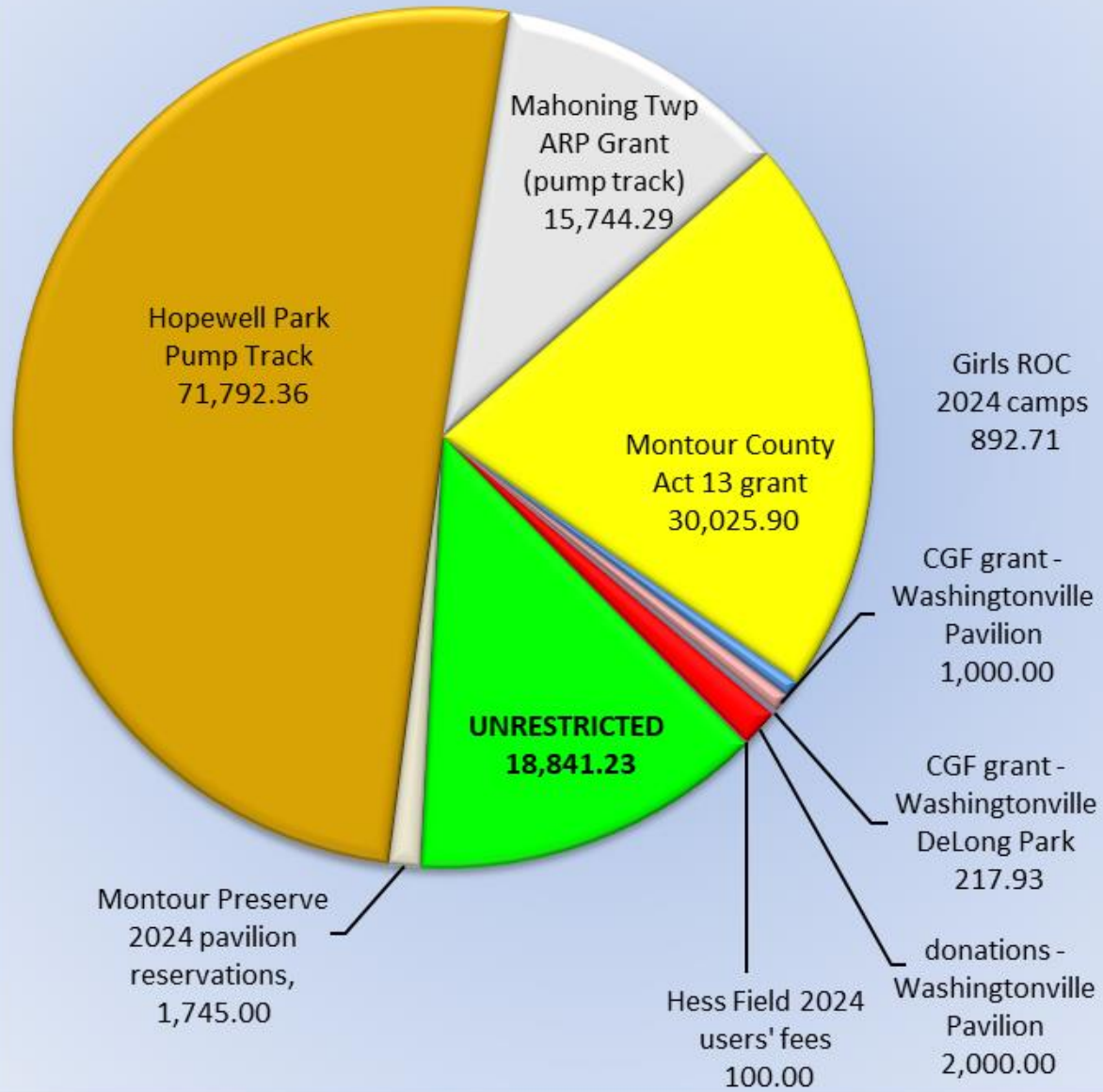
Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-49 Total Return Item Fees	\$0.00	\$0.00	Acct-49 Total Overdraft Fees	\$0.00	\$0.00

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MARC Account Reconciliation - Service 1st Accounts			
UPDATED 10/31/23			
	ending balance from 10/31/23 bank statement	\$	152,315.94
	deposits not yet posted (detailed below)	\$	-
	subtotal	\$	152,315.94
	withdrawals not yet cleared (detailed below)	\$	3,424.05
	calculated balance (should agree with actual combined balance)	\$	148,891.89
	balance savings account (ID 01)	\$	5.63
	balance checking account (ID 40)	\$	101,898.14
	balance CGF Hess Recreation Area restroom roof repair grant account (ID 41)	\$	-
	balance Mahoning Twp. ARP Grant checking account (ID 43)	\$	15,744.29
	balance CGF Washingtonville Pavilion grant checking account (ID45)	\$	1,000.00
	balance Act 13 Grant checking account (ID 48)	\$	30,025.90
	balance GGF Washingtonville DeLong Park trail grant (ID 49)	\$	217.93
	actual combined balance	\$	148,891.89
	difference	\$	-
DEPOSITS NOT YET POSTED			
TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
		TOTAL	\$ -
WITHDRAWALS NOT YET CLEARED			
TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
5/17/23	7402	Valentina Shevchenko (payroll 4/23 - 5/6)	209.93
6/19/23	7431	Craig Reinard (payroll 6/4 - 6/17)	33.49
7/31/23	7475	Lesley Yeich (payroll 7/16 - 7/29)	7.89
7/31/23	7476	Craig Reinard (payroll 7/16 - 7/29)	22.33
8/30/23	7498	Craig Reinard (payroll 8/13 - 8/26)	26.04
9/29/23	7535	Connie Scheunemann (expense reimbursement for 2023 Girls ROC events)	216.06
10/14/23	7545	Craig Reinard (payroll 9/24 - 10/7)	14.90
10/23/23	7552	Airiam MDT, LLC (website hosting)	104.94
10/23/23	7553	PPL Electric Utilities	372.44
10/23/23	7554	PPL Electric Utilities	666.70
10/23/23	7555	PPL Electric Utilities	64.00
10/23/23	7556	PPL Electric Utilities	43.79
10/23/23	7558	Johnson Controls Security Solutions (Montour Preserve security system quarterly monitoring)	198.00
10/30/23	7562	PPL Electric Utilities	62.09
10/30/23	7563	Starr Portables (Montour Preserve sewage pumping)	385.00
10/30/23	7564	SkyPacket (Montour Preserve internet service)	79.00
10/30/23	7565	Susan Shultz, CPA Tax & Accounting	100.00
10/30/23	debit card	Weis (drinks and snacks for Bloomsburg High School volunteer work day)	69.94
10/30/23	debit card	Domino's Pizza (pizzas for Bloomsburg High School volunteer work day)	81.57
10/30/23	debit card	Amazon.com (paper towels)	95.58
10/31/23	automatic payment	Keystone Collections Group (Q3 payroll taxes)	446.69
10/31/23	debit card	Cole's Hardware (spray paint, paper towels, gas container, tape, 2-cycle oil)	93.40
10/31/23	debit card	Sunoco (unleaded gasoline for leaf blowers)	30.27
		TOTAL	\$ 3,424.05

MARC FUNDS EARMARKS AS OF 11/15/23 **COMBINED ACCOUNT BALANCE: \$142,359.42**





MARC 2023 BUDGET

ADOPTED 11/22/22; YEAR-TO-DATE AS OF 11/16/23

EXPENSE		YEAR-TO-DATE	STOUDT PROJECTED YEAR-END	2023 BUDGET	FUNDING SOURCES	YEAR-TO-DATE	STOUDT PROJECTED YEAR-END	2023 BUDGET	YEAR-TO-DATE LINE ITEM SURPLUS / (DEFICIT)	STOUDT PROJECTED YEAR-END	BUDGETED LINE ITEM SURPLUS / (DEFICIT)
PARK & TRAIL MAINTENANCE	Columbia County Projects (including North Branch Canal Trail)	(897.42)	(950.00)	(4,000.00)	Columbia County grants	-	-	4,000.00	(897.42)	(950.00)	-
	Hess Recreation Area	(23,096.68)	(24,000.00)	(22,000.00)	user fees [\$2,500] and CGF Grant [\$2,000]	4,315.00	4,315.00	4,500.00	(18,781.68)	(19,685.00)	(17,500.00)
	Hopewell Park / Danville Borough Farm Trails	(3,521.76)	(4,000.00)	(5,000.00)		-	-	-	(3,521.76)	(4,000.00)	(5,000.00)
	Mill Park	(1,065.15)	(1,100.00)	(1,000.00)		-	-	-	(1,065.15)	(1,100.00)	(1,000.00)
	Montour Preserve	(130,424.99)	(144,000.00)	(149,000.00)	pavilion / auditorium rental fees	14,867.50	15,000.00	13,000.00	(76,253.49)	(88,400.00)	(107,500.00)
					donations	9,304.00	9,600.00	7,500.00			
					carryover balance from 2022	-	-	-			
					concessionaire contribution	-	1,000.00	1,000.00			
	transfer From Community Giving Foundation Montour Preserve Fund					30,000.00	30,000.00	20,000.00			
North Branch Canal Trail (Montour County)	(4,815.99)	(5,100.00)	(5,750.00)		-	-	-	(4,815.99)	(5,100.00)	(5,750.00)	
North Branch Canal Trail Parking / River Access	(1,436.93)	(1,450.00)	(1,300.00)		-	-	-	(1,436.93)	(1,450.00)	(1,300.00)	
Tools & Supplies	(3,355.44)	(3,500.00)	(3,000.00)		-	-	-	(3,355.44)	(3,500.00)	(3,000.00)	
SPECIAL PROJECTS & EVENTS	All-Terrain Vehicle Purchase (*)	-	-	-		-	-	-	-	-	-
	Bicycle / Pedestrian Safety Projects	(215.77)	(250.00)	(250.00)		-	-	-	(215.77)	(250.00)	(250.00)
	Bicycle Routes Mapping and Promotion	(317.05)	(350.00)	(500.00)		-	-	-	(317.05)	(350.00)	(500.00)
	Chilli Challenge Adventure Triathlon	-	-	-		-	-	-	-	-	-
	Chillisquaque Creek Cleanup and Promotion	-	-	(500.00)		-	-	-	-	-	(500.00)
	Danville Borough Play Set Installation	(213.94)	(300.00)	-		-	-	-	(213.94)	(300.00)	-
	Dirty Grin Mountain Bike Festival	(6,942.50)	(7,100.00)	(8,000.00)	race registration fees and sponsorships	8,253.00	8,253.00	8,000.00	1,310.50	1,153.00	-
	Girls ROC Camp (*)	(216.06)	(216.06)	(750.00)	donations and fees	1,108.77	1,108.77	750.00	892.71	892.71	-
	Hopewell Park Pump Track Construction (*)	-	-	(220,000.00)	donations [95,000] and DCNR grant [\$125,000]	41,900.00	41,900.00	220,000.00	41,900.00	41,900.00	-
	Hopewell Park Pump Track Engineering & Permitting	(107.64)	(200.00)	(30,000.00)	donations	30,000.00	30,000.00	30,000.00	29,892.36	29,800.00	-
	Humdinger Trail Races	-	-	-		-	-	-	-	-	-
	Kishbaugh Eagle Project (Hess & Hopewell bike racks)	(108.04)	(250.00)	-		725.00	725.00	-	616.96	475.00	-
	Regional Mountain Biking Promotion	(743.42)	(750.00)	(1,000.00)		-	-	-	(743.42)	(750.00)	(1,000.00)
	Riverside Borough Parks Revitalization	(6.73)	(6.73)	(500.00)		-	-	-	(6.73)	(6.73)	(500.00)
	Special Projects and Events - Other	(4,172.05)	(4,200.00)	(2,000.00)		-	-	-	(4,172.05)	(4,200.00)	(2,000.00)
	Tourism Promotion Special Projects - Other	(985.66)	(1,000.00)	(1,500.00)		-	-	-	(985.66)	(1,000.00)	(1,500.00)
	Truck Purchase	-	-	-		-	-	-	-	-	-
	Washingtonville Revitalization Projects	(5,607.67)	(5,700.00)	(1,500.00)	CGF Grant DeLong Park path project	1,750.00	1,750.00	-	(3,857.67)	(3,950.00)	(1,500.00)
	Washingtonville - DeLong Park Pavilion Project (*)	-	-	(3,000.00)	donations [\$2,000] and grants [\$1,000 Community Giving Foundation]	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	-
	Wellness Special Projects	(6.73)	(6.73)	(250.00)		-	-	-	(6.73)	(6.73)	(250.00)
ADMIN / INSURANCE	Accounting	(985.00)	(985.00)	(1,800.00)		-	-	-	(985.00)	(985.00)	(1,800.00)
	Administration / Misc. Other (includes Stoudt Admin. Labor)	(23,399.30)	(26,000.00)	(22,000.00)		-	-	-	(23,399.30)	(26,000.00)	(22,000.00)
	Audit	(5,720.00)	(5,720.00)	(5,720.00)		-	-	-	(5,720.00)	(5,720.00)	(5,720.00)
	Dues & Licensing Fees	(1,904.22)	(2,000.00)	(2,300.00)		-	-	-	(1,904.22)	(2,000.00)	(2,300.00)
	Fundraising	(393.00)	(393.00)	(500.00)		-	-	-	(393.00)	(393.00)	(500.00)
	Insurance (D&O, General, & Workers' Comp)	(13,767.00)	(13,900.00)	(14,500.00)		-	-	-	(13,767.00)	(13,900.00)	(14,500.00)
	Internship Stipends	-	-	-		-	-	-	-	-	-
	Office Supplies	(1,072.69)	(1,500.00)	(2,000.00)		-	-	-	(1,072.69)	(1,500.00)	(2,000.00)
	Public Notices	(79.80)	(200.00)	(750.00)		-	-	-	(79.80)	(200.00)	(750.00)
Staff Personal Vehicle Mileage Reimbursement	(2,111.08)	(4,000.00)	-		-	-	-	(2,111.08)	(4,000.00)	-	
OTHER					2022 Year-End Carryover Unrestricted Balance	13,271.61	13,271.61	10,000.00	13,271.61	13,271.61	10,000.00
					Geisinger Contribution (unrestricted)	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
					Montour County Hotel Tax 2022 Carryover Balance	-	-	-	-	-	-
					Montour County Hotel Tax 2023 Grants	112,832.36	170,087.87	150,000.00	112,832.36	170,087.87	150,000.00
					Montour County Act 13 Grant	30,025.90	30,026.00	-	30,025.90	30,026.00	-
					Mahoning Township ARP Grant Carryover Balance	15,711.55	15,711.55	15,695.00	15,711.55	15,711.55	15,695.00
					Mahoning Township ARP Grant Interest	32.74	33.00	7.00	32.74	33.00	7.00
					transfer From Community Giving Foundation Non-Endowed Fund	-	-	-	-	-	-
					other income	299.07	300.00	500.00	299.07	300.00	500.00
TOTAL EXPENSES		(237,689.71)	(259,127.52)	(510,370.00)	TOTAL INCOME	374,731.50	433,416.80	515,370.00	137,041.79	174,289.28	5,000.00

NOTE: Budget line items marked with (*) will occur only if grants and/or donations can be secured to fully fund the projects.

MONTOUR PRESERVE BUDGET HISTORY
INCLUDING 2023 EXPENSES YEAR-TO-DATE

	EXPENSE	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023 YEAR-TO-DATE	TOTALS 2014 - PRESENT	DEFERRED MAINTENANCE (INADEQUATE FUNDING) AS OF 10/14/23
	personnel	(1,262.00)	(11,528.81)	(26,335.51)	(42,455.88)	(44,759.03)	(51,897.97)	(41,152.77)	(56,652.87)	(69,130.67)	(53,918.76)	(399,094.26)	(25,000.00)
	cleaning service	-	-	(2,200.00)	(4,480.00)	(4,000.00)	(4,130.00)	(3,280.00)	(5,232.00)	(5,408.00)	(3,232.00)	(31,962.00)	-
	HVAC system maintenance	-	-	(2,191.32)	-	(1,700.00)	(59,984.05)	-	(2,114.36)	(13,352.54)	-	(79,342.27)	-
	lawn care	-	(1,010.00)	(11,045.00)	(14,910.00)	(10,875.00)	(19,410.00)	(19,765.24)	(27,295.00)	(16,110.00)	(26,967.98)	(147,388.22)	-
	parking lot / road maintenance	-	-	-	-	-	-	(683.37)	-	-	-	(683.37)	(95,000.00)
	security system	-	-	(4,836.05)	(645.85)	(1,263.84)	(835.98)	(869.98)	(3,894.89)	(3,641.48)	(1,555.59)	(17,543.66)	-
	sewage pumping	-	-	(980.00)	(1,558.00)	(955.00)	(900.00)	(900.00)	(900.00)	(875.00)	(770.00)	(7,838.00)	-
	supplies / misc.	-	(2,777.81)	(6,732.36)	(8,555.35)	(29,668.11)	(69,467.77)	(16,264.96)	(16,729.21)	(16,616.49)	(14,557.24)	(181,369.30)	(206,250.00)
	water testing	-	-	(1,268.00)	(1,440.00)	(562.00)	(715.00)	(998.00)	(1,072.00)	(1,205.55)	(1,949.00)	(9,209.55)	-
	wildlife management	-	-	(2,364.28)	(1,241.50)	(2,077.96)	(4,006.14)	(3,010.44)	(2,335.65)	(3,270.71)	(2,600.11)	(20,906.79)	-
	picnic area restroom plumbing repair	-	-	(182.71)	-	-	-	-	(1,944.50)	(506.56)	-	(2,633.77)	(8,000.00)
	electrical surge protector installation	-	-	-	-	-	-	-	-	-	-	-	(8,500.00)
	trail surfacing (handicapped access)	-	-	-	-	-	-	-	-	-	-	-	(43,500.00)
	snow & ice removal	-	-	(630.00)	(945.00)	-	-	-	-	-	-	(1,575.00)	-
	trail markers and signage	-	-	-	-	-	-	(8,648.69)	(898.75)	(3,816.00)	-	(13,363.44)	(10,000.00)
	electric	-	(1,730.80)	(15,109.59)	(15,948.92)	(14,713.72)	(12,145.31)	(14,751.39)	(15,010.23)	(20,713.32)	(17,543.08)	(127,666.36)	-
	internet service	-	(300.00)	(1,058.26)	(1,814.06)	(1,918.54)	(2,067.96)	(2,239.30)	(724.96)	(948.00)	(869.00)	(11,940.08)	-
	telephone	-	-	(1,282.39)	(1,460.98)	(1,252.39)	(1,311.96)	(1,281.68)	(1,334.90)	(1,314.10)	(1,117.40)	(10,355.80)	-
	trash service	-	(170.00)	(1,260.00)	(1,500.00)	(1,565.00)	(1,500.00)	(1,516.00)	(1,500.00)	(1,545.00)	(1,462.50)	(12,018.50)	-
	website hosting / email service	-	(361.61)	(592.83)	(524.29)	(458.56)	(633.26)	(799.78)	(707.64)	(953.02)	(639.06)	(5,670.05)	-
	brochures and promotional materials	-	(300.00)	(609.50)	(3,915.99)	(1,078.10)	(75.00)	(1,876.50)	(2,248.00)	(3,015.45)	(2,915.00)	(16,033.54)	(4,000.00)
	programming and educational supplies	-	(549.82)	(125.00)	(759.89)	(98.02)	(692.60)	(2,630.97)	(174.69)	(3,119.86)	(328.27)	(8,479.12)	-
	EXPENSE TOTAL	\$ (1,262.00)	\$ (18,728.85)	\$ (79,754.16)	\$ (102,155.71)	\$ (116,945.27)	\$ (229,773.00)	\$ (120,669.07)	\$ (140,769.65)	\$ (165,541.75)	\$ (130,424.99)	\$ (1,106,024.44)	\$ (400,250.00)

Notes:

- 1) MARC first became involved with the Montour Preserve in 2014; expenses that year included only labor for meetings and negotiations.
- 2) 2015 expenses included maple sugaring programming, then all expenses after October 1.
- 3) \$100,000/year DCNR grant funding 2017 - 2019
- 4) \$100,000 DCED grant in 2019 (included purchase of tractor, HVAC units, and Visitors' Center roof repair)
- 5) 2019 total expenses, excluding DCED grant-funded purchases, totaled \$129,773
- 6) Electricity costs reduced in 2019 because HVAC units offline for several weeks
- 7) Brochure/promotional costs reduced in 2019 because Columbia Montour Visitors Bureau provided materials
- 8) Montour County Hotel Tax grant funding began in 2020
- 9) COVID pandemic significantly affected personnel costs and other line items in 2020; several projects postponed
- 10) Electricity costs increased significantly in 2022 because of increased PPL rates

COMMUNITY GIVING FOUNDATION (CGF) FUND BALANCES AS OF 10/30/23	
FUND	BALANCE
MARC Non-Endowed Fund	\$ 7,997.88
MARC Endowed Fund	\$ 16,063.46
Hopewell Park Pump Track Fund	\$ 44,662.68
Washingtonville Revitalization Fund	\$ 2,884.91
Montour Preserve Fund	\$ 27,508.04
TOTAL	\$ 99,116.97
NOTES AND DISCLAIMERS REGARDING CGF FUNDS	
<p>MARC is the designated beneficiary of five funds at the Community Giving Foundation (CGF). The CGF has been granted variance power to redirect these funds at their discretion and, accordingly, these funds are not deemed to be an asset of MARC and are not reported in MARC's financial statements.</p> <p>All contributions are administered through the Community Giving Foundation, a 501(c)(3) organization, and are tax-deductible to the extent provided by law. IRS regulations require us to state that no goods or services were provided in consideration for gifts and the Community Giving Foundation has exclusive legal control over the contributed assets. The official registration and financial information of the Community Giving Foundation may be obtained from the PA Dept. of State by calling toll free, within PA, 1-800-732-0999. Registration does not imply endorsement.</p> <div data-bbox="544 1272 1029 1396" data-label="Image"> </div> <p>I do hereby attest this to be an accurate and complete accounting of MARC-affiliated funds at the Community Giving Foundation.</p> <div data-bbox="578 1659 787 1705" data-label="Text"> </div> <div data-bbox="1002 1692 1148 1724" data-label="Text"> <p>10/30/2023</p> </div> <div data-bbox="524 1816 867 1850" data-label="Text"> <p>Robert Stoudt, MARC Director</p> </div> <div data-bbox="1042 1816 1109 1848" data-label="Text"> <p>Date</p> </div>	

ACCOUNTING REPORT DISCLAIMER

The following financial reports have been provided by Susan Shultz, CPA, using information provided by management of the Montour Area Recreation Commission (MARC). Reports are provided in accordance with accounting principles used for the tax basis of accounting.

Susan Shultz, CPA does not verify the accuracy or completeness of the information provided by MARC's management and expresses no assurance on the financial statements. Susan Shultz, CPA cannot be relied upon to identify or disclose any misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within MARC or noncompliance with laws or regulations.

6:40 PM

11/15/23

Cash Basis

Montour Area Recreation Commission
Statement of Financial Position
As of October 31, 2023

	Oct 31, 23
ASSETS	
Current Assets	
Checking/Savings	
Mahoning Twp ARP Grant Cking	15,744.29
Montour Cnty Act 13 Grant Ckng	30,025.90
Service 1st - Savings	5.63
Service 1st #45 Washvl Pavilion	1,000.00
Service 1st FCU	102,098.14
Washingtonvl Delong Park Cking	217.93
Total Checking/Savings	149,091.89
Total Current Assets	149,091.89
TOTAL ASSETS	149,091.89
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Advance Payments Received	
Hess Field User Fees	100.00
Preserve Reservations	1,745.00
Total Advance Payments Received	1,845.00
Payroll Liabilities	2,891.15
Washingtonvl Boro -Agency Funds	217.93
Total Other Current Liabilities	4,954.08
Total Current Liabilities	4,954.08
Total Liabilities	4,954.08
Equity	
Retained Earnings	102,212.54
Net Income	41,925.27
Total Equity	144,137.81
TOTAL LIABILITIES & EQUITY	149,091.89

No Assurance Provided

Page 1

ASSISTANT DIRECTOR'S REPORT

With winter right around the corner, the team and I have been focused on preparing the parks and trails for the colder months to come. At the Montour Preserve, I assisted with the annual moving of the fishing pier and boat dock. I also assisted with shutting down the outdoor water systems at Heron and Goose Cove. I created a to-do style checklist of the water system closing procedure for future reference. I attended the Dirt and Gravel Road training course with the rest of the team and received my certification. On the financial side of things, I assisted with the creation of MARC's 2024 budget and updated the salary analysis document I created last year. Finally, on November fifteenth I participated in the Montour County EMA drill.

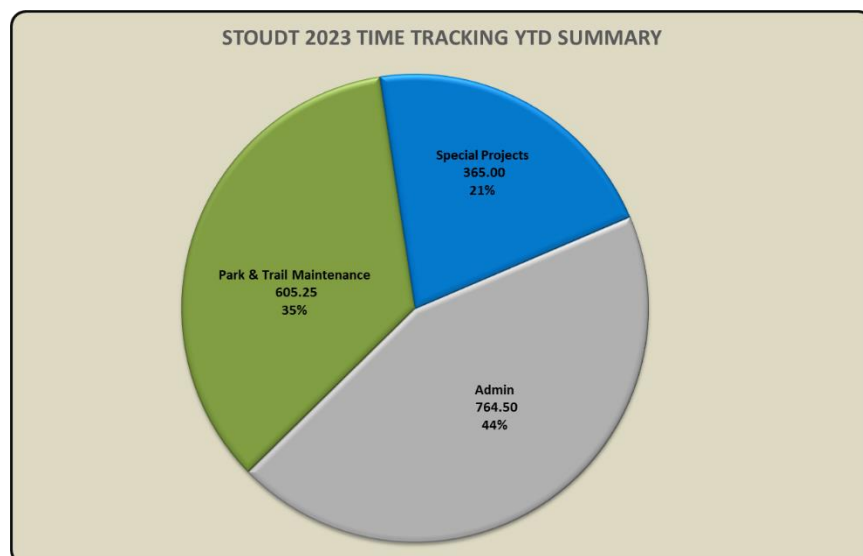
Julian Brehm

11/16/2023

DIRECTOR'S REPORT

	STOUDT	PROJECT YTD TOTAL HOURS	PROJECT											NOVEMBER																	
			22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
admin	MARC admin	764.50	4.50	5.00	6.00	1.00	0.75	1.00	0.50	1.50	1.50	1.00	2.00	0.75	4.00	3.00	3.50	5.50	5.00	6.00	8.00	0.50		2.50	6.00	6.00	5.00	7.00			
PARK & TRAIL MAINTENANCE	Hess Recreation Area	160.00		0.25	0.25		0.25	2.00				2.50	0.25		2.00		1.25								0.25						
	Hopewell Park / Danville Farm Trails	20.00									0.25		0.50	0.25			0.75														
	Mill Park	14.75																													
	Montour Preserve admin / maintenance	367.50		2.00	1.50	0.50	0.25	2.00	7.50	1.50	6.50	3.50	3.00	0.75	1.00	2.00	0.25	3.00	3.50	2.00	1.50	0.50	0.25	0.50	0.50	4.00	1.00	1.00			
	Montour Preserve programming	36.00														2.50															
	North Branch Canal Trail (Montour Co.)	5.25						0.50																							
	NBCT Trailhead / River Access	1.75						0.50																							
SPECIAL PROJECTS & EVENTS	bicycle routes mapping & promotion	0.50																													
	bike / pedestrian safety special projects	8.00											4.00																		
	Chillisquaque Creek cleanup																														
	Columbia County projects	7.50																								1.00					
	Danville Borough play set installation	4.75											1.00	0.75				0.50		0.75	0.25										
	Dirty Grin MTB Festival	121.75																													
	Hopewell Park Pump Track project	4.00																													
	mountain biking special projects	22.00																													
	Riverside Borough parks revitalization	0.25																													
	special projects / events - other	98.00			2.00	8.00	7.00																				2.50				
	tourism promotion special projects	30.00																													
	Washingtonville revitalization projects	68.00																	0.25												
	wellness special projects	0.25																													

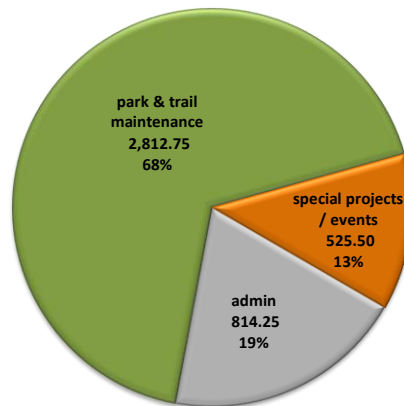
NOTE: 176.5 HOURS OVERTIME WORKED YEAR-TO-DATE



DIRECTOR'S REPORT (continued)

MARC STAFF 2023 YEAR-TO-DATE COMBINED TIME ACCOUNTING									
STOUDT UPDATED 11/16/23; OTHERS AS OF 11/4/23									
TASK	BEAM	BREHM	PIATT	REINARD	SHEVCHENKO (EMPLOYMENT ENDED 5/18)	STOUDT	YEICH (EMPLOYMENT ENDED 10/2)		PROJECT TOTAL HOURS
MARC admin	-	35.25	1.50	7.00	3.00	764.50	3.00		814.25
Hess Recreation Area	-	128.25	37.00	5.00	10.00	160.00	4.00		344.25
Hopewell Park / Danville Farm Trails	-	19.75	-	-	-	20.00	-		39.75
Mill Park	-	30.25	-	-	-	14.75	-		45.00
Montour Preserve admin / maintenance	-	1,148.45	452.00	27.50	173.50	367.50	69.50		2,238.45
Montour Preserve programming	15.50	17.75	11.50	9.75	8.50	36.00	14.50		113.50
North Branch Canal Trail (Montour Co.)	-	24.25	-	-	-	5.25	-		29.50
NBCT Trailhead / River Access	-	0.55	-	-	-	1.75	-		2.30
bicycle routes mapping & promotion	-	13.00	-	-	1.00	0.50	-		14.50
bike / pedestrian safety special projects	-	-	-	-	-	8.00	-		8.00
Chillisquaque Creek cleanup	-	-	-	-	-	-	-		-
Columbia County projects	-	-	-	-	-	7.50	-		7.50
Danville Borough play set installation	-	4.00	-	-	-	4.75	-		8.75
Dirty Grin MTB Festival	-	-	-	-	-	121.75	-		121.75
Hopewell Park Pump Track project	-	-	-	-	-	4.00	-		4.00
mountain biking special projects	-	0.50	-	-	-	22.00	-		22.50
Riverside Borough parks revitalization	-	-	-	-	-	0.25	-		0.25
special projects / events - other	-	30.00	23.00	5.50	-	98.00	11.00		167.50
tourism promotion special projects	-	4.50	-	-	-	30.00	-		34.50
Washingtonville revitalization projects	-	52.50	7.00	3.00	4.50	68.00	1.00		136.00
wellness special projects	-	-	-	-	-	0.25	-		0.25
	-	-	-	-	-	-	-		-
	-	-	-	-	-	-	-		-
TOTALS	15.50	1,509.00	532.00	57.75	200.50	1,734.75	103.00	-	4,152.50
YTD AVERAGE HOURS WORKED / WEEK	0.3	32.8	11.6	1.3	9.5	36.1	2.2	-	

**MARC STAFF TIME TRACKING 2023 YEAR-TO-DATE
SUMMARY**

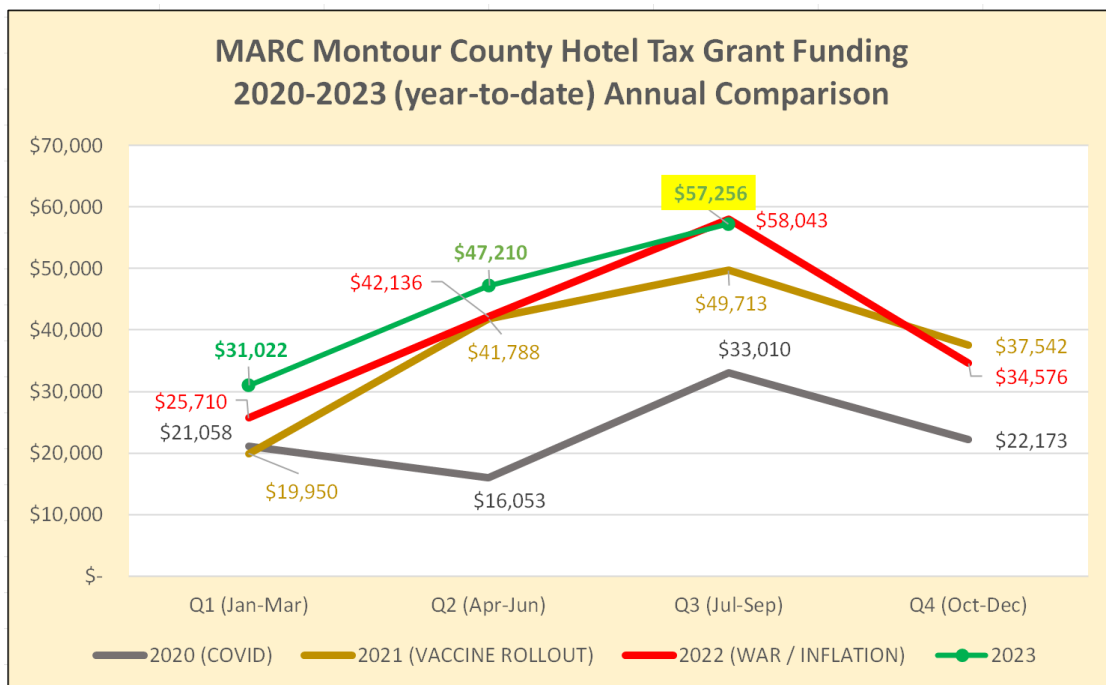


DIRECTOR'S REPORT (continued)

GRANTS

• Montour County Hotel Tax

- As of 11/16/23, all Montour County Hotel Tax grant funds received year-to-date have been expended; no Montour County Hotel Tax funds remain earmarked in MARC's account
- MARC anticipates receipt of \$57,255.51 in Q3 2023 Montour County Hotel Tax grant funding within the next week to two weeks
 - Once received, MARC will have received a total of \$170,087.87 in Montour County Hotel Tax grant funding in 2023, up 4.07% from 2022 receipts
- Per the terms of the recently amended Montour County Hotel Tax MOU, Stoudt anticipates the receipt of approximately \$240,000 +/- in Montour County Hotel Tax grant funding in 2024



• DCNR 2020 Non-Motorized Trails Grant - Danville Borough Levee North Branch Canal Trail Construction (administered by Danville Borough) (no update since last meeting)

- Per Danville Borough staff on 4/24/23, project design by LIVIC Civil is nearly complete
 - PennDOT is currently completing the required environmental review
 - Once complete, Danville Borough will be able to acquire the necessary right-of-way from the Washies organization
 - Final designs will be subject to permit review by DEP and the US Army Corps of Engineers
 - Project bidding is tentatively anticipated in spring 2024
 - Construction may occur in 2024
- Draft project mapping is available at
<https://www.google.com/maps/d/edit?mid=17se2PMghOEBzg70bdSTOg3HPCTTO9drE&usp=sharing>

DIRECTOR'S REPORT (continued)

GRANTS (continued)

- **Mahoning Township American Rescue Plan Grant** (no update since last meeting)
 - MARC on 12/13/21 was awarded \$25,000 in American Rescue Act grant funding from Mahoning Township
 - Funds are to be used to offset the negative economic impact of COVID-19 on MARC's operations and to be focused on projects of importance to Mahoning Township residents
 - MARC on 12/30/21 expended \$9,305 to pay Kleinfelder for engineering work for the Hess Loop Trail (J. Manley Robbins Trail) at the Hess Recreation Area
 - \$15,744.29 (with earned interest) remains earmarked in a dedicated checking account to pay a portion of the costs for the planned engineering, permitting, and design work for the Hopewell Park Pump Track
- **DCNR 2021 Park Rehabilitation and Development Grant (Hopewell Park Pump Track)**
 - MARC was notified on 12/30/21 that its application to DCNR for \$125,000 in grant funding to rehabilitate Hopewell Park had been conditionally approved
 - Project activities will include expanding and improving parking, improving site drainage, creating bicycle skills features, reconstructing the existing earthen beginner-level pump track and jumps area, creating a new asphalt-paved pump track, and adding new universally-accessible parking and access features
 - As of 11/16/23, MARC has so far secured \$168,489.15 in pledges and donations to match the DCNR grant
 - As authorized by MARC's Board, all necessary documentation has been provided to DCNR to allow the redesignation of grant funds from MARC to Montour County to satisfy DCNR's requirements
 - An updated grant agreement has been provided to Montour County, allowing work to proceed once final questions are resolved
 - Stoudt on 3/22/23 met at Hopewell Park with a representative of the American Ramp Company / VeloSolutions to discuss project bidding and construction options
 - Attendees included Julian Brehm and Levi Culver (MARC), Otto Kurecian (Columbia Montour Visitors Bureau), and Dave Decoteau, Liz Begosh, and Jared Hafer (Central Susquehanna Hammers Interscholastic Mountain Biking Team)
 - Stoudt on 4/4/23 attended (online) the COSTARS: Search Contracts Like a Pro webinar
 - Stoudt on 4/14/23 spoke by phone with Ashley Shultz from DCNR regarding project status and options for project bidding and construction
 - Stoudt on 4/18/23 spoke by phone with Dave King from DirtSculpt to provide a project update
 - Stoudt on 5/16/23 spoke by phone with Cole Beckham from the American Ramp Company to discuss project bidding options
 - Stoudt has resumed work on this project in anticipation of moving forward with project execution
 - Stoudt's updated project presentation, including a listing of project donors, is available at <https://docs.google.com/presentation/d/1b1DRhtSDZ3OfL0aYTaluFPhW1XYNO7x/edit?usp=sharing&ouid=117951050608712833238&rtpof=true&sd=true>

DIRECTOR'S REPORT (continued)

GRANTS (continued)

- **Community Giving Foundation – Danville 2022 Grant Program**
 - MARC continues to hold in a dedicated checking account \$1,000 on behalf of Washingtonville Borough for the construction of a new pavilion at DeLong Park
 - MARC is coordinating with Washingtonville Borough officials for project permitting, design, engineering, and construction
 - Work must be completed, and grant funds expended, by 12/31/23, but Stoudt anticipates an extension will be needed to allow successful project completion
 - Note: MARC also continues to hold in its general checking account another \$2,000 in restricted donations (not grant funds) for this project on behalf of Washingtonville Borough
- **Community Giving Foundation – Danville 2023 Grant Program (Hess Restroom Roof)**
 - MARC on 7/25/23 received and deposited to a dedicated checking account \$2,000 to replace the shingles on the Hess Recreation Area Restroom building
 - After receiving estimates far in excess of available grant funds, MARC staff chose to purchase the necessary materials and perform the work in-house
 - Piatt, Brehm, and Stoudt on 10/9 – 10/13/23 removed the existing shingles and damaged rain spouting and replaced with new materials
 - As of 10/20/23, all grant funds have been expended for labor and material
 - Stoudt will submit the required grant closeout reporting by the 12/31/23 deadline
- **Community Giving Foundation – Danville 2023 Grant Program (DeLong Park Pathway)**
 - Washingtonville Borough has received \$1,750 to construct a new gravel pathway at DeLong Park
 - Funds were received by Washingtonville Borough and passed through to MARC to be deposited on 7/5/23 to a dedicated checking account
 - Stoudt, Brehm, and Piatt on 9/26 – 9/29/23 completed the work required to construct approximately 300ft of new pathway and resurface existing park pathways
 - As of 10/20/23, \$1,458.07 of grant funds have been spent; \$291.93 remains earmarked in MARC's account
 - Work must be completed, and grant funds expended, by 12/31/23
- **Grants – Other Updates**
 - Stoudt remains in contact with Senator Culver's office for possible grant funding opportunities for MARC and the Montour Preserve
 - Stoudt on 10/3/23 attended (online) the Susquehanna River Basin Commission grant webinar for possible 2024 grant funding
 - Stoudt on 10/11/23 attended the Community Giving Foundation's grant workshop (in person) for possible 2024 grant funding opportunities
 - Stoudt on 11/16/23 attended the DCNR Grant Workshop (online) for possible 2024 grant funding opportunities

DIRECTOR'S REPORT (continued)

MANAGED SITES

- **Hopewell Park / Danville Borough Farm**

- Signage remains posted at all Hopewell Park / Danville Borough Farm trailheads regarding hunting season trail closures
 - The Hopewell Park / Danville Borough Farm Trail System is closed on the following dates to all users except hunters possessing a Danville Borough hunting permit and 2023/2024 Pennsylvania hunting license:
 - SATURDAY, SEPTEMBER 30
 - SATURDAY, OCTOBER 7
 - SATURDAY, OCTOBER 14 – SATURDAY, OCTOBER 21
 - SATURDAY, OCTOBER 28
 - SATURDAY, NOVEMBER 4
 - SATURDAY, NOVEMBER 11 AND SUNDAY, NOVEMBER 12
 - SATURDAY, NOVEMBER 25 — SATURDAY, DECEMBER 9
 - SATURDAY, DECEMBER 30
 - SATURDAY, JANUARY 6, 2024
 - SATURDAY, JANUARY 13
 - Note: the Hopewell Park pump track and jumps area remains open on these dates
 - Closure dates are posted to MARC's website at <https://montourec.com/hopewell-parkdanville-borough-farm/>
 - MARC has received several reports of riders on closed trails, but MARC staff have not made contact with any violators
 - MARC staff will make additional patrols to attempt to identify and deter repeat violators
 - MARC will request law enforcement assistance for riders found to be defiantly trespassing on the site
- Stoudt continues to receive reports of aggressive dogs off leash along the trails
 - No good, long-term solution to this ongoing issue has been found
- Brehm has blown leaves from most trails at the site; work is expected to be complete on 11/20/23
- Eagle Scout candidate Carter Kishbaugh, Scouts BSA Troop 20, Lightstreet, and volunteers have created a concrete pad to properly secure the bike rack constructed and donated by Kris Huber and Nick Craven



DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

• North Branch Canal Trail

- Trail Steward Wayne Kashner found and reported to MARC staff a washout of a culvert pipe between trail miles 1.3 – 1.4
- Brehm on 10/17/23 investigated the washout and determined the trail must be closed until repairs can be made
 - An area of approximately 6ft by 5ft of trail material has been lost to the collapse
 - Brehm posted signage and fencing at the site to prevent trail users from crossing the failed pipe
 - Stoudt and Brehm on 10/27/23 salvaged surplus rock from the River Drive North Branch Canal Trail parking area and transported it to the nearest accessible point along the trail for use in repairs
 - MARC's staff will complete the repair as soon as time allows
- As previously reported, Stoudt has consulted with the Montour County Conservation District to consider options to improve the ford crossing at mile marker 2.7 which has been repeatedly destroyed by recent heavy rains
 - It is recommended that MARC rebuild the crossing with R6 rock and a log cross-vane to provide better long-term stability for the crossing
 - Stoudt will investigate costs and schedule the work when funding and staff availability allow
- Stoudt and Wayne Kashner on 1/18/23 met with a representative of the Columbia County Conservation District to determine permitting requirements to install a new culvert at trail mile 5.4 (culvert was permitted under NPDES permit, but not installed)
 - Stoudt has received the necessary guidance for the permitting
 - Stoudt and Brehm will complete and submit the permit application and required fees as time and funding allow
 - Work must be completed as soon as possible to address ongoing challenges for MARC's lawn care contractor
- Montour County and the SEDA-COG Joint Rail Authority continue legal action against the owner of the Bear Hunters' Grove Campground to resolve the years-long property ownership dispute
 - Stoudt on 9/12/23 contacted MARC's legal counsel to seek guidance regarding next steps for legal action, but has not yet received a reply
 - Stoudt anticipates legal proceedings will be ongoing through the fall and winter
 - MARC will continue to enforce the trail closure through the disputed lands between trail miles 3.5 – 4.2; no MARC staff or volunteers will enter the disputed lands until the matter is resolved

• Montour Township (Columbia County) Legion Road parcel

- Stoudt on 11/15/23 met with a neighboring landowner concerning dumping of leaves and yard waste along the North Branch Canal Trail
 - Stoudt will follow up with Montour Township and Bloomsburg officials to determine whether options exist for nearby residents to properly dispose of yard waste materials

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

- **River Drive parcel (North Branch Canal Trail trailhead and river access)**
 - Stoudt continues to monitor ongoing property encroachments by an adjacent landowner and has notified Montour County officials
 - Stoudt hopes to hire a surveyor to relocate and re-mark property corner markers which have been removed
 - Stoudt will consult with Montour County officials regarding a plan to proceed
 - Stoudt on 1/18/23 discovered bullet damage to a sign on the site
 - Stoudt continues to monitor for additional problems and will request Mahoning Township Police Department assistance if deemed necessary
 - The main site sign frame needs to be replaced when funding allows
- **Hess Recreation Area**
 - Stoudt has continued to consult with the Montour County Conservation District and the Penn State Center for Dirt and Gravel Roads program for possible solutions to repair the park access road
 - Stoudt, Brehm, and Piatt, as well as two representatives of Danville Borough's Streets Department, attended the Penn State Center for Dirt and Gravel Road Studies Environmentally Sensitive Maintenance training on 10/25 and 10/26/23 at the Pine Barn Inn to learn more about gravel road maintenance and to allow possible eligibility for grant funds for road work
 - Stoudt has added a provisional line item to the draft 2024 budget to allow completion of the project, but significant work must be done to refine the scope of work and actual budget
 - Stoudt continues to investigate the potential for MARC (using contractors) to mill down the existing road surface and rebuild the road as a gravel roadway in 2024 (subject to approval by DCNR (which previously funded road repairs with grant funding) and Danville Borough
 - One road culvert pipe remains significantly blocked from repeated storm erosion; Stoudt has reached out to Danville area contacts for assistance (*no change since last meeting; work must wait until volunteer schedules allow*)
 - Stoudt and Shevchenko have completed most design work for the new J. Manley Robbins Trail interpretive sign for installation at the Beaver Place Trailhead (*no change since last meeting*)
 - Final details are yet to be completed, but funding does not yet allow for fabrication and installation of the planned signage (~\$1,500)
 - Stoudt on 2/13/22 met with the 4H Outdoor Explorers group to discuss a project to update the tree identification markers, mapping, and brochure for the Hess Recreation Area
 - Stoudt hopes to complete the project before the end of this year (*no update since last meeting*)
 - No new changes to the erosion and slumps along miles 1.1 – 1.7 of Hess Loop Trail – Robbins Trail Segment have been noted since the last meeting
 - Stoudt and Brehm have blown leaves from the Hess Loop Trail and the Mahoning Flats Trail network
 - Eagle Scout candidate Carter Kishbaugh and volunteers have created a new concrete pad beside the pavilion (in a location specified by MARC) to properly secure the bike rack donated by the Danville Business Alliance



DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

- **Montour Preserve**

- MARC staff on 10/30/23 moved the fishing pier and boat dock to winter storage
- MARC staff on 10/31/23 shut down the Goose Cove and Heron Cove picnic area water systems
- MARC staff have continued efforts to finalize the restoration of all trails which had been closed during pipeline construction
 - MARC hopes to receive additional stone in coming weeks to continue restoration efforts
- The Muskrat Blind remains closed to all use because of 5/1/23 flood damages
- Students and teachers from the Bloomsburg Area High School Outdoors / Environmental Club on 10/31/23 assisted MARC staff with fall cleanup of the Heron Cove Picnic Area



- Eagle Scout Candidate Brian Stoudt, BSA Troop 39, Danville, and volunteers have created and installed five new trail benches around the Montour Preserve



DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS

- **Bicycle / Pedestrian Safety Projects**

- Stoudt on 11/2/23 attended the SEDA-COG Metropolitan Planning Organization's strategic planning meeting workshop
- Stoudt on 11/15/23 attended (online) the meeting of the Middle Susquehanna Active Transportation Committee

- **Bicycle Routes Mapping and Promotion** (no updates since last meeting)

- MARC is working with the Columbia Montour Visitors Bureau and the Susquehanna River Valley Visitors Bureau to promote bicycling route mapping and online distribution through the RideWithGPS platform (www.RideWithGPS.com)
 - Valentina Shevchenko has completed the mapping, driving, and photographing of several bicycling routes in and around northern Montour County as identified by volunteers Kit Kelly, Dr. Victor Marks, and others
 - Julian Brehm has completed the final quality assurance on the routes and has prepared a new rack card for publication in 2024
 - Stoudt will create a new page on MARC's website for distribution of the content
 - Project release is anticipated spring 2024

- **Chilli Challenge Adventure Triathlon**

- 2023 event canceled because of budget concerns and anticipated construction
- Stoudt's proposed 2024 budget again recommends against holding the event in 2024

- **Danville Borough Play Set Installation**

- Stoudt and Brehm on 10/10/23 met with Don Gunther to load the wooden and metal components of the donated St. Joseph Catholic School play set for transport to SUN Area Technical School for restoration
- It is anticipated the play set will be reconstructed at the F.Q. Hartman Recreation Area in spring / summer 2024
- Mr. Gunther's students have been restoring components on a regular basis and delivering them back to Danville where Stoudt and/or Brehm have been picking them up for return to storage in the pig barn

- **Girls ROC Camps**

- As of 11/16/23, MARC has \$892.71 earmarked in its general checking account for 2024 event expenses

- **Dirty Grin Mountain Biking Festival**

- Stoudt will work with event organizers to schedule a meeting to discuss options for 2024 events

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

- **Regional Mountain Biking Promotion**

- Stoudt has created a new page on MARC's website at <https://montourrec.com/east-central-pennsylvania-mountain-biking/> to feature MARC's five-county mapping of regional mountain biking assets
 - As of 10/21/23, the map has been viewed 4,040 times
 - Stoudt will add additional content to the page in coming weeks as time and funding allows
 - The map is also embedded in the Dirty Grin Mountain Bike Festival webpage
- Stoudt will plan to schedule a meeting of MARC's Mountain Biking Advisory Group in coming weeks as staffing and funding allows
- Stoudt continues to collaborate with the Columbia Montour Visitors Bureau, Susquehanna River Valley Visitors Bureau, and numerous other partners to prepare for a possible application to the International Mountain Bicycling Association's Ride Center program (<https://ride.imba.com/node/2169>) (no change since last meeting)
- Stoudt continues to consult with representatives of the Columbia-Montour Visitors Bureau, the Susquehanna River Valley Visitors Bureau, and other regional partners to identify branding and promotional potential for regional mountain biking assets (no change since last meeting)

- **Riverside Borough Parks Revitalization** (no updates since last meeting)

- Stoudt anticipates installing the replacement sign for the Riverside Borough river access in spring 2024
- Stoudt will continue to remain in contact with Riverside Borough representatives to discuss opportunities for MARC to assist with revitalizing the Borough's parks and outdoor recreation areas, particularly at the recently acquired former school property

- **Special Projects and Events – Other**

- Stoudt continues to participate in monthly meetings of the Columbia Montour Chamber of Commerce's Governmental Affairs Committee
- Stoudt continues to participate in bi-monthly meetings of the Columbia Montour Chamber of Commerce's Montour County Task Force
- Stoudt on 10/18/23 met with representatives of the proposed Sunnybrook Park pickleball courts project
- Stoudt remains in contact with representatives of the Danville School Community Park Project to assist when needed

- **Tourism Promotion Special Projects – Other**

- Stoudt continues to participate in meetings of the Danville Heritage Festival Committee
- Stoudt on 10/17/23 attended (online) the Middle Susquehanna River Water Trail Stakeholders' meeting

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

- **Washingtonville Revitalization Projects**

- Stoudt remains in communication with Chairman Dombroski regarding possible improvements to DeLong Park, including the desired construction of a new pavilion
 - Washingtonville Borough has secured \$3,000 to date in grants and donations for the project (being kept in MARC's accounts) and Chairman Dombroski continues working to secure additional donations
- Stoudt, Chairman Dombroski, and members of the Washingtonville Revitalization Committee continue to explore options for new stream access locations along Chillisquaque Creek
- Stoudt on 1/16/23 met with neighboring landowners for the proposed Mill Park property in Derry Township to discuss property boundaries and items of potential concern
 - MARC is awaiting the completion of additional survey work (previously anticipated in February), at which time Stoudt will again meet with neighboring landowners to continue the discussion
- Stoudt continues to participate in meetings of the Washingtonville Revitalization Committee to assist with projects of mutual interest

- **Wellness Special Projects (in partnership with Geisinger) (no updates)**

OTHER UPDATES

- MARC has recently received annual contributions from Riverside Borough (\$500, for general operating support) and Anthony Township (\$1,000 for the Montour Preserve)

MARC 2024 MEETING SCHEDULE (PROPOSED)

- All meetings to begin at 7:00pm on the 4th Monday of each month (except as needed to avoid holidays)
- No meeting in July or December
- Meeting location: Montour Preserve Environmental Education Center, 374 Preserve Road, Danville
- MEETING DATES:
 - January 22
 - February 26
 - March 25
 - April 22
 - May 20 (one week early to avoid Memorial Day)
 - June 24
 - NO JULY MEETING
 - August 26
 - September 23
 - October 28
 - November 25
 - NO DECEMBER MEETING

Forest Management Vision for the Communities in the Danville Area

Authored by Van Wagner (ISA Arborist and SAF Forester)

Contributors / supporters:

TJ Willoughby (ISA Arborist, Owner Willoughby Landscaping)
John Hopkins (Susquehanna Tree Care)
Dan Carr (Owner Carr's Sawmill)
John Brown (Owner Northeast tree service)
Eugene Hoover (Owner Penn Haven Tree Works)
Logan Maloney (Owner Maloney Landscaping)
Scott Swift (Service Forester PA DCNR)
Matt Smith (C.T.S.P. certified arborist)
Donna L. Counterman. (Retired biology teacher Danville school district and adjunct professor Bloomsburg University)
Sarah DePasquale (Meadowsweet Botanicals Ecological Landscaping)
John Dzemyan (Retired Land Manager / Conservation Officer PGC)
Eric Smith (EAS Certified Master Beekeeper)
Chris Martine (Professor Bucknell Univ.)
Brad Diehl (Landscape architect / designer)
David Decoteau (Owner Earthscapes Land and Garden)
Aaron Lewis (Certified Forester)

When we make decisions regarding how to manage individual trees in our community, we are making decisions that affect the greater forest as a whole. For decades those of us in urban arboriculture have often advised landowners regarding trees on their property without taking into consideration what role these individual trees play in the bigger picture of the forest of the local community. This needs to change. Pennsylvania's large, contiguous forests continue to be fragmented by urban sprawl, oil and gas development, and other land use. If we can help communities collectively manage hundreds of local properties, and the trees within, we can begin to reconstruct a new forest system. I would argue that this was traditionally how Native American communities managed local forests; the trees near each village were part of a functioning system managed

collectively by people, not simply a haphazard matrix of species. Currently, local urban private properties often consist of a mix of cultivated trees with little vision for the overall system; a Bradford pear here, a White Birch there, some Blue Spruce or Arborvitae to designmate property boundaries. This type of system does very little to benefit local wildlife or humans who live within.

Proven benefits of an urban forest:

- Reduce runoff / flooding
- Increase property value
- Improve physical and mental health
- Cool daytime temperatures in the summer
- Can provide valuable lumber when harvested
- Provide habitat for wildlife (birds, small mammals, pollinators and more)
- Carbon sequestration and climate mitigation

Embrace the local terrain:

Each tree species has site-specific characteristics in which it excels. Virginia and Table Mountain pine thrive on dry, southwest facing mountainsides. Black Walnut and Honey Locust grow well in the valley bottoms. Silver Maple and Sycamore do very well along stream banks and wet areas. These are just a few examples of native trees and where we should be encouraging their growth. When we match native trees to their ideal site type, trees tend to be healthier and provide more stable conditions.

Keep the native trees healthy. Promote and encourage the care of native species of trees, shrubs and wildflowers. Control the growth of invasive species which threaten native regeneration. Create a culture that discourages improper care of trees which can lead to problems down the line. Unprofessional techniques such as “topping” should be discouraged. Let’s also do away with practices which put metal objects in trees. Birdfeeders, hammocks, treestands, and swings for example should be put

up without inserting metal screws and nails into trees. Metal objects in trees often kill them. In addition, if a tree is harvested and sent to a saw mill, the metal objects wreck equipment or worse yet, hurt the person operating the sawmill.

Benefits to wildlife and humans:

Specific native trees benefit specific Pennsylvania wildlife. However, when we only have a single specimen of each type of tree scattered here and there we rarely see these benefits. If we can cultivate a situation where multiple trees of the similar ecozone are geographically pooled together, we create a condition where 1 plus 1 equals 3. The benefits to wildlife begin to compound when we create conditions that match natural conditions rather than simply what we feel looks interesting from a landscaping point of view.

Trees provide many services to humans. Their roots prevent soil erosion and slow runoff. Certain species absorb a tremendous amount of water and can help with excess surface water. Properly maintained shade trees can help cool homes, provide relief from direct sunlight and provide protection from the wind. Trees can be harvested for wood (both firewood as well as lumber) Currently there is a movement within the forestry world to better utilize wood from neighborhood trees. Trees capture carbon from the atmosphere and convert it into wood. If we convert waste-wood to charcoal we can sequester carbon for thousands of years. Wastewood can be converted to firewood, charcoal, biochar, building materials such as lumber, flooring, cabinetry. Bark chips can be used as mulch to suppress weeds and improve growing conditions for young trees. Woodchips can be used for trails.

Moving forward:

This effort is non-binding. It is simply an idea that we can collectively work together to improve our community forest as a singular system. Ideally,

land-owners should establish a working relationship with local foresters, arborists, tree care professionals, and ecologists. These individuals can work together to fulfill a vision for our community which promotes a greater benefit for all landowners, wildlife, and the community as a whole.

In many cases, these native trees are already sprouting on local properties. Landowners may not need to plant any trees but rather remove the non-native trees (like White Mulberry, Tree of Heaven, Asian Honeysuckle and Autumn Olive) and make room for our native trees to flourish. It is common to see these non-native trees with a few excellent native species trying to survive (Hackberry, Black Walnut, Black Cherry for example) Remove the “weeds” and allow the natives to thrive. In many cases no planting of new trees is necessary because small native sprouts are often already waiting for a chance to grow. If not, landowners can consult with a tree care expert for advice on what native trees to plant.

Possible goals for the community:

- Explore creating a shade tree commission or some similar organization for the community
- Explore creating a Street Tree Commission led by people passionate about our community/urban forest and establish standards for proper tree care and protection
- Look into earning Tree City USA status (*DCNR Service Forester Scott Swift is offering to lead this effort*)
- Explore ways to increase educational programming for local landowners
- Prioritize native tree species in municipal plantings
- Reduce invasive trees by 50% by 2030
- Increase public awareness of the local forestry professionals the public has at their disposal (local DCNR service foresters for example)
- Increase entire community tree canopy by 25% by 2030
- Remove 100 metal objects from local trees by 2030
- Explore carbon sequestration goals
- Identify community legacy trees (trees that have a historic value)

- Encourage the planting of native trees species on private properties
- Develop an urban wood recycling program
- Foster partnerships between municipalities, tree care companies and citizens groups - wood recycling, tree care education, composting, mulch, firewood, tree establishment and preservation
- Explore practices that would improve habitat for native bees and pollinators