



PO Box 456, Danville, PA 17821 | (570) 336-2060 | RStoudt@MontourRec.com

7:00pm June 26, 2023 Regular Meeting Agenda

Montour Preserve Environmental Education Center, 374 Preserve Rd, Danville, PA 17821
or <https://us02web.zoom.us/j/81336877745?pwd=Q2Q1VWZkTnpNUIRCTEdKbWpuUVhnQT09>
To connect by phone: (929) 205 6099 | Meeting ID: 813 3687 7745 | Passcode: 916400

Call to Order

Public Comment

Officer Reports

- Chairman's Report
- Treasurer's Report (*pages 2 - 22*)
- Secretary's Report

Partner Reports

- Danville Area School District
- Danville Borough
- Mahoning Township
- Montour County
- Riverside Borough
- Washingtonville Borough

Assistant Director's Report (Julian Brehm) (*page 23*)

Director's Report (Bob Stoudt) (*pages 24 – 39*)

Old Business


New Business

- Request to open new Service 1st Federal Credit Union checking account for Community Giving Foundation – Danville grant (Hess Recreation Area restroom roof repair)
- Request to open new Service 1st Federal Credit Union checking account for Community Giving Foundation – Danville grant (DeLong Park project) (to hold funds on behalf of Washingtonville Borough)
- Request to approve second Service 1st Federal Credit Union debit card
- Request to approve sign purchase (*pages 40 - 41*)
- Request to proceed with Hess Recreation Area restroom roof repair
- Stoudt expense reimbursements


Other Items

Adjournment

next meeting: 7:00pm Monday, August 28, 2023
NOTE: NO JULY MEETING

<div>  MARC 2023 Checking Account (ID 40) Register </div>										
Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
debit card	5/20/2023	6/6/2023	5/1 - 5/31/23	Great Valu (diesel fuel)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	59.26		72,636.08
automatic payment	5/25/2023	6/6/2023	5/1 - 5/31/23	Zoom	dues & fees	dues & fees	Montour County Hotel Tax	16.95		72,619.13
deposit	5/25/2023	6/6/2023	5/1 - 5/31/23	deposit	\$40 Montour Preserve donations; \$750 Montour Preserve pavilion reservations; \$375 Hess Recreation Area users' fees	\$40 contributions and user fees (Montour Preserve); \$750 contributions and user fees (Montour Preserve); \$375 contributions and user fees (Hess Recreation Area)			1,165.00	73,784.13
automatic payment	5/26/2023	6/6/2023	5/1 - 5/31/23	Ride With GPS (monthly fee)	dues & fees	dues & fees	Montour County Hotel Tax	10.00		73,774.13
debit card	5/27/2023	6/6/2023	5/1 - 5/31/23	Cole's Hardware	Hess Recreation Area (restrooms)	park and trail maintenance	Montour County Hotel Tax	26.48		73,747.65
automatic payment	5/28/2023	6/6/2023	5/1 - 5/31/23	MailChimp (monthly email plan subscription)	\$14.31 Montour Preserve (email); \$14.31 admin/misc.	\$14.31 park & trail maintenance; \$14.31 miscellaneous expenses	Montour County Hotel Tax	28.62		73,719.03
debit card	5/30/2023	6/6/2023	5/1 - 5/31/23	Facebook (Dirty Grin MTB Festival advertising)	Dirty Grin Mountain Bike Festival (advertising)	special projects		250.00		73,469.03
debit card	5/31/2023	6/6/2023	5/1 - 5/31/23	Facebook (Dirty Grin MTB Festival advertising)	Dirty Grin Mountain Bike Festival (advertising)	special projects		50.01		73,419.02
interest	5/31/2023	6/6/2023	5/1 - 5/31/23	interest	interest	interest			19.51	73,438.53
debit card	6/1/2023			Amazon.com (hand sanitizer)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	99.02		73,339.51
debit card	6/1/2023			Amazon.com (toilet paper)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	70.98		73,268.53
debit card	6/1/2023			Amazon.com (paper towels)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	49.59		73,218.94
debit card	6/5/2023			Amazon.com (cardstock legal paper, printer toner cartridges)	Dirty Grin Mountain Bike Festival (misc. supplies)	special projects		149.45		73,069.49
debit card	6/5/2023			Staples (paper)	office expenses	office expenses	Montour County Hotel Tax	69.95		72,999.54
7406	6/5/2023			PPL Electric Utilities	Hess Recreation Area (electricity)	park and trail maintenance	Montour County Hotel Tax	60.87		72,938.67
7407	6/5/2023			Harris Pest Control (lawn care)	\$710.20 Hess Recreation Area (lawn care); \$106 Hopewell Park (lawn care); \$106 River Drive parcel (lawn care); \$53 Columbia County projects; \$318 North Branch Canal Trail (mowing); \$2,875.33 Montour Preserve (lawn care)	park and trail maintenance	\$4,115.53 Montour County Hotel Tax	4,168.53		68,770.14
7408	6/5/2023			Irina Correa (refund of Montour Preserve security deposit)	Montour Preserve (security deposit) (REFUND)	security deposit (REFUND)		75.00		68,695.14
7409	6/5/2023			Dennis Platt (expense reimbursement - Millville Tire & Auto tractor tire repair)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	35.00		68,660.14
7410	6/5/2023			SkyPacket (Montour Preserve internet service)	Montour Preserve (internet service)	park and trail maintenance	Montour County Hotel Tax	79.00		68,581.14
7411	6/5/2023			Pace Analytical Services, LLC (Montour Preserve water testing)	Montour Preserve (water testing)	park and trail maintenance	Montour County Hotel Tax	228.80		68,352.34
7412	6/5/2023			Airiam MDT, LLC (website hosting)	\$52.47 admin/misc; \$52.47 Montour Preserve (website)	\$52.47 miscellaneous expenses; \$52.47 park and trail maintenance	Montour County Hotel Tax	104.94		68,247.40
7413	6/5/2023			Heaps Container Service, LLC (Hess Recreation Area and Montour Preserve trash service)	\$130 Montour Preserve (trash); \$70 Hess Recreation Area (trash)	park and trail maintenance	Montour County Hotel Tax	200.00		68,047.40
7414	6/5/2023			US Dept. of Agriculture (Montour Preserve wildlife management)	Montour Preserve (wildlife management)	park and trail maintenance	Montour County Hotel Tax	785.62		67,261.78

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<div>  <div>MARC 2023 Checking Account (ID 40) Register</div> </div>										
Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
7415	6/5/2023			Dennis Piatt (payroll 5/7 - 5/20)	payroll - Piatt	wages	Montour County Hotel Tax	446.04		66,815.74
7416	6/5/2023			Lesley Yeich (payroll 5/7 - 5/20)	payroll - Yeich	wages	Montour County Hotel Tax	110.32		66,705.42
7417	6/5/2023			Julian Brehm (payroll 5/7 - 5/20)	payroll - Brehm	wages	Montour County Hotel Tax	1,009.12		65,696.30
7418	6/5/2023			Valentina Shevchenko (payroll 5/7 - 5/20)	payroll - Shevchenko	wages	Montour County Hotel Tax	427.38		65,268.92
7419	6/5/2023			Robert Stoudt (payroll 5/7 - 5/20)	payroll - Stoudt	wages	Montour County Hotel Tax	1,822.89		63,446.03
7420	6/8/2023			Dennis Piatt (payroll 5/21 - 6/3)	payroll - Piatt	wages	Montour County Hotel Tax	428.81		63,017.22
7421	6/8/2023			Craig Reinard (payroll 5/21 - 6/3)	payroll - Reinard	wages	Montour County Hotel Tax	14.90		63,002.32
7422	6/8/2023			Julian Brehm (payroll 5/21 - 6/3)	payroll - Brehm	wages	Montour County Hotel Tax	985.86		62,016.46
7423	6/8/2023			Robert Stoudt (payroll 5/21 - 6/3)	payroll - Stoudt	wages	Montour County Hotel Tax	1,060.80		60,955.66
7424	6/8/2023			Starr Portables (Goose Cove and Heron Cove sewage pumping)	Montour Preserve (sewage pumping)	park and trail maintenance	Montour County Hotel Tax	385.00		60,570.66
transfer	6/8/2023			transfer of Montour County Hotel Tax grant funds from savings account to reimburse grant-eligible expenses incurred 3/8/23 - 6/5/23			Montour County Hotel Tax		31,028.49	91,599.15
debit card	6/10/2023			Cole's Hardware (paint, paint brushes, gloves, paper towels)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	96.49		91,502.66
deposit	6/13/2023			deposit	\$1,285 Montour Preserve (donations); \$1,292.50 Montour Preserve (pavilion reservations); \$25 Hess Recreation Area users' fees; \$250 Dirty Grin MTB Festival sponsorship	\$1,285 contributions and user fees (Montour Preserve); \$1,292.50 contributions and user fees (Montour Preserve); \$25 contributions and user fees (Hess Recreation Area); \$250 contributions and user fees (Dirty Grin MTB Festival)			2,852.50	94,355.16
deposit	6/13/2023			external deposit - BikeReg	Dirty Grin Mountain Bike Festival (registration fees)	contributions and user fees (special events)			2,134.00	96,489.16
automatic payment	6/15/2023			US Treasury (May payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	1,933.12		94,556.04
automatic payment	6/15/2023			PA Dept. of Revenue (May payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	277.53		94,278.51
debit card	6/15/2023			Cole's Hardware (mouse traps, gloves, PineSol, brush, bucket, and spray paint)	\$84.69 Dirty Grin MTB Festival (misc. supplies); \$75.21 Hess Recreation Area (restrooms)	\$75.21 park and trail maintenance; \$84.69 special events	\$75.21 Montour County Hotel Tax	159.90		94,118.61
7425	6/16/2023			Verizon	Montour Preserve (telephone)	park and trail maintenance	Montour County Hotel Tax	109.88		94,008.73
deposit	6/17/2023			deposit (withdrawals from Community Giving Foundation funds)	\$30,000 Montour Preserve (Community Giving Foundation donations); \$3,000 Dirty Grin Mountain Bike Festival (sponsorships)	\$30,000 contributions and users fees (Montour Preserve); \$3,000 contributions and user fees (special events)			33,000.00	127,008.73
debit card	6/19/2023			Clark's Ag Center (repair of hedge trimmer)	park maintenance tools & supplies	park and trail maintenance	Montour County Hotel Tax	32.85		126,975.88
7426	6/19/2023			Angela Nagy (Montour Preserve pavilion reservation refund)	Montour Preserve (pavilion reservation REFUND)	contributions and user fees (Montour Preserve)		100.00		126,875.88
7427	6/19/2023			PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	59.19		126,816.69
7428	6/19/2023			Pace Analytical Services, LLC (Montour Preserve water testing)	Montour Preserve (water testing)	park and trail maintenance	Montour County Hotel Tax	228.80		126,587.89
debit card	6/19/2023			Facebook (Dirty Grin MTB Festival advertising)	Dirty Grin Mountain Bike Festival (advertising)	special projects		250.00		126,337.89
7429	6/19/2023			Dennis Piatt (payroll 6/4 - 6/17)	payroll - Piatt	wages	Montour County Hotel Tax	454.68		125,883.21
7430	6/19/2023			Lesley Yeich (payroll 6/4 - 6/17)	payroll - Yeich	wages	Montour County Hotel Tax	78.79		125,804.42
7431	6/19/2023			Craig Reinard (payroll 6/4 - 6/17)	payroll - Reinard	wages	Montour County Hotel Tax	33.49		125,770.93
7432	6/19/2023			Julian Brehm (payroll 6/4 - 6/17)	payroll - Brehm	wages	Montour County Hotel Tax	910.36		124,860.57
7433	6/19/2023			Robert Stoudt (payroll 6/4 - 6/17)	payroll - Stoudt	wages	Montour County Hotel Tax	832.60		124,027.97
7434	6/19/2023			Harris Pest Control (lawn care)	\$530 Hess Recreation Area (lawn care); \$106 Hopewell Park (mowing); \$212 River Drive parcel (mowing); \$106 Columbia County projects; \$636 North Branch Canal Trail (mowing); \$1,716 Montour Preserve (lawn care)	park and trail maintenance	\$3,200 Montour County Hotel Tax	3,306.00		120,721.97
debit card	6/19/2023			Amazon.com (ketchup packs, mustard packs, hot sauce packs, cutlery packs)	Dirty Grin Mountain Bike Festival (food & drink)	special projects		86.94		120,635.03



MARC 2023 Mahoning Township ARP Grant Checking Account Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2023 beginning balance			15,711.55
interest	1/31/23	2/7/23	1/1 - 1/31/23	interest earned 1/1 - 1/31/23		3.34	15,714.89
interest	2/28/23	3/3/23	2/1 - 2/28/23	interest earned 2/1 - 2/28/23		3.01	15,717.90
interest	3/31/23	4/8/23	3/1 - 3/31/23	interest earned 3/1 - 3/31/23		3.34	15,721.24
interest	4/30/23	5/9/23	4/1 - 4/30/23	interest earned 4/1 - 4/30/23		3.23	15,724.47
interest	5/31/23	6/6/23	5/1 - 5/31/23	interest earned 5/1 - 5/31/23		3.34	15,727.81



2023 CGF Grant - Washingtonville Pavilion Checking Account Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2023 beginning balance			1,000.00



MARC 2023 Savings Account (ID 01) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2023 beginning balance			5.63
deposit	2/13/23	3/3/23	2/1 - 2/28/23	Montour County Hotel Tax grant - Q4 2022		34,576.30	34,581.93
transfer	3/14/23	4/8/23	3/1 - 3/31/23	transfer of Montour County Hotel Tax grant funds to checking account to reimburse grant-eligible expenses incurred 1/1 - 3/8/23	34,576.30		5.63
interest	3/31/23	4/8/23	3/1 - 3/31/23	interest earned 1/1 - 3/31		6.87	12.50
deposit	5/24/23	6/6/23	5/1 - 5/31/23	Montour County Hotel Tax grant - Q1 2023		31,021.62	31,034.12
transfer	6/8/23			transfer of Montour County Hotel Tax grant funds to checking account to reimburse grant-eligible expenses incurred 3/8/23 - 6/5/23	31,028.49		5.63



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Account Statement

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Member Number:

Statement For: **05/01/2023 - 05/31/2023**

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ADDRESS SERVICE REQUESTED

641943 8569 1/4 UNQ 06-01-23 CLT
000008568 1



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DANVILLE PA 17821



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Your Account Balances as of 05/31

Regular Savings ID 01	\$31,034.12
Checking ID 40	77,446.78
Mahoning Arp Grant ID 43	15,727.81
Cgf Washingtonville Pavilion ID 45	1,000.00
Account Balance Total	\$125,208.71
Total Dividends Year-To-Date	\$129.98

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REGULAR SAVINGS ID 01

Dividends Year-To-Date \$6.87

Beginning Balance	\$12.50
1 Total Deposits for	31,021.62
0 Total Withdrawals for	0.00
Ending Balance	\$31,034.12

Date Transaction Description

Date	Transaction Description	Deposit	Withdrawal	Balance
05/24	Deposit By Check	\$31,021.62		\$31,034.12

CHECKING ID 40

Dividends Year-To-Date \$106.85

Beginning Balance	\$102,715.27
3 Total Deposits for	4,104.51
66 Total Withdrawals for	29,373.00-
Ending Balance	\$77,446.78

Annual Percentage Yield earned 0.250% from 05/01/2023 through 05/31/2023



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Member Number:

Statement For: **05/01/2023 - 05/31/2023**

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CHECKING ID 40

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Date	Transaction Description	Deposit	Withdrawal	Balance
05/01	Draft 7365 Processed Check - VERIZON FINANCIA TYPE: PAYMENTS ID: 7204096069		\$109.88-	\$102,605.39
05/01	Withdrawal ACH Unemp Comp Eft TYPE: PADLIUCCON ID: 1236003133 CO: UNEMP COMP EFT		533.69-	102,071.70
05/01	Draft 7359		31.53-	102,040.17
05/01	Draft 7352		32.81-	102,007.36
05/01	Draft 7364		58.08-	101,949.28
05/01	Draft 7353		104.94-	101,844.34
05/01	Draft 7375		220.65-	101,623.69
05/01	Draft 7357		514.05-	101,109.64
05/01	Draft 7368		4,062.53-	97,047.11
05/02	Withdrawal ACH Keystone TYPE: TAXPAYMENT ID: 1251780727 CO: KEYSTONE NAME: Montour Area Recreatio		437.69-	96,609.42
05/02	Draft 7372		11.25-	96,598.17
05/02	Draft 7366		104.40-	96,493.77
05/02	Draft 7367		104.40-	96,389.37
05/02	Draft 7374		717.09-	95,672.28
05/03	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 04/30 PENNSYLVANIA RECREATIO 814-2344272 PA 0 3120366357 6		20.00-	95,652.28
05/03	Draft 7373		46.93-	95,605.35
05/03	Draft 7350		79.00-	95,526.35
05/03	Draft 7363		198.00-	95,328.35
05/04	Draft 7370		59.61-	95,268.74
05/04	Draft 7369		72.73-	95,196.01
05/04	Draft 7371		1,160.15-	94,035.86
05/05	Draft 7334		26.06-	94,009.80
05/05	Draft 7377		29.99-	93,979.81
05/05	Draft 7358		44.65-	93,935.16
05/05	Draft 7360		44.98-	93,890.18
05/05	Draft 7376		152.56-	93,737.62
05/05	Draft 7354		209.94-	93,527.68
05/08	Withdrawal POS #000000Grk5Bn AMAZON.COM*X13JK0M43 SEATTLE WA Eff. Date 05/07		99.77-	93,427.91
05/08	Withdrawal POS #000000Grkckc AMAZON.COM*OX5MK7JF3 SEATTLE WA Eff. Date 05/07		100.96-	93,326.95
05/10	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 05/08 Amazon.com*KSI1X07D33 Amzn.com/bill WA 0 3128127285 7		71.31-	93,255.64
05/10	Draft 7351		200.00-	93,055.64
05/11	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 05/09 SQ *COLE'S HARDWARE IN Danville PA 0 3129512161 5		74.14-	92,981.50
05/15	Withdrawal ACH Commwlthofpaph TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFFAPATH NAME: MONTOUR AREA RECREATIO		264.73-	92,716.77
05/15	Withdrawal ACH IRS TYPE: USATAXPYMT ID: 3387702000 CO: IRS		1,862.28-	90,854.49
05/15	Withdrawal POS #000030295100 WEIS MARKETS 010 140 Continental Bouleva DANVILLE PA		26.32-	90,828.17
05/16	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 05/14 DNH*GODADDY.COM https://www.g AZ 0 3134824220 0		76.20-	90,751.97
05/17	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 05/15 SQ *COLE'S HARDWARE IN Danville PA 0 3135663237 5		42.36-	90,709.61
05/17	Draft 7356		30.16-	90,679.45
05/18	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 05/16 USPS PO 41190008 410 M DANVILLE PA 0 3136097834 0		37.80-	90,641.65
05/18	Deposit By Check	2,920.00		93,561.65
05/20	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 05/17 TURBOTVILLE GREAT VAL TURBOTVILLE PA 0 3137832836 4		59.26-	93,502.39
05/22	Draft 7393		65.50-	93,436.89
05/22	Draft 7403		978.12-	92,458.77

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Account Statement

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Member Number:

Statement For: **05/01/2023 - 05/31/2023**

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CHECKING ID 40

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Date	Transaction Description	Deposit	Withdrawal	Balance
05/23	Draft 7389		33.39-	92,425.38
05/23	Draft 7400		78.80-	92,346.58
05/23	Draft 7380		215.92-	92,130.66
05/23	Draft 7399		454.69-	91,675.97
05/25	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 05/23 ZOOM.US 888-799-9666 WWW.ZOOM.US CA 0 3143378196 5		16.95-	91,659.02
05/25	Draft 7397 Processed Check - VERIZON FINANCIA TYPE: PAYMENTS ID: 7204096069		109.89-	91,549.13
05/25	Deposit By Check	1,165.00		92,714.13
05/25	Draft 7388		104.94-	92,609.19
05/26	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 05/24 RIDE WITH GPS 4154729809 OR 0 3144499607 6		10.00-	92,599.19
05/26	Draft 7405		50.00-	92,549.19
05/26	Draft 7394		2,766.00-	89,783.19
05/29	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 05/26 MAILCHIMP *MISC MAILCHIMP.COM GA 1 3146370041 2		28.62-	89,754.57
05/29	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 05/27 SQ *COLE'S HARDWARE IN Danville PA 0 3147652710 5		26.48-	89,728.09
05/30	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 05/29 FACEBK PDBVFTPDJ2 650-5434800 CA 0 3149544143 4		250.00-	89,478.09
05/30	Draft 7395 Processed Check - USDA APHIS GENL TYPE: PAYMENT ID: 1240340003		160.84-	89,317.25
05/30	Draft 7385		72.73-	89,244.52
05/30	Draft 7387		79.00-	89,165.52
05/30	Draft 7396		155.80-	89,009.72
05/30	Draft 7381		890.89-	88,118.83
05/30	Draft 7392		928.00-	87,190.83
05/30	Draft 7384		1,130.23-	86,060.60
05/30	Draft 7383		1,398.12-	84,662.48
05/30	Draft 7382		1,465.20-	83,197.28
05/31	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 05/29 FACEBK U3SNRQBDJ2 650-5434800 CA 0 3149550343 5		50.01-	83,147.27
05/31	Draft 7398		5,720.00-	77,427.27
05/31	Deposit Dividend Dividend Post	19.51		77,446.78

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-40 Total Return Item Fees	\$0.00	\$0.00	Acct-40 Total Overdraft Fees	\$0.00	\$0.00

Summary by Check Number

* Asterisk next to number indicates skip in sequence

46 Checks Cleared for \$25,284.43

Number	Cleared	Amount	Number	Cleared	Amount	Number	Cleared	Amount
7334	05/05/23	\$26.06	7368	05/01/23	\$4,062.53	7387 *	05/30/23	\$79.00
7350 *	05/03/23	79.00	7369	05/04/23	72.73	7388	05/25/23	104.94
7351	05/10/23	200.00	7370	05/04/23	59.61	7389	05/23/23	33.39
7352	05/01/23	32.81	7371	05/04/23	1,160.15	7392 *	05/30/23	928.00
7353	05/01/23	104.94	7372	05/02/23	11.25	7393	05/22/23	65.50
7354	05/05/23	209.94	7373	05/03/23	46.93	7394	05/26/23	2,766.00
7356 *	05/17/23	30.16	7374	05/02/23	717.09	7395	05/30/23	160.84
7357	05/01/23	514.05	7375	05/01/23	220.65	7396	05/30/23	155.80
7358	05/05/23	44.65	7376	05/05/23	152.56	7397	05/25/23	109.89
7359	05/01/23	31.53	7377	05/05/23	29.99	7398	05/31/23	5,720.00
7360	05/05/23	44.98	7380 *	05/23/23	215.92	7399	05/23/23	454.69
7363 *	05/03/23	198.00	7381	05/30/23	890.89	7400	05/23/23	78.80
7364	05/01/23	58.08	7382	05/30/23	1,465.20	7403 *	05/22/23	978.12

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943008569 1 3/4 UNQ 06-01-23 CLT



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1985 MONTOUR BLVD., P.O. BOX 159 DANVILLE, PA 17821-0159

Account Statement

800.562.6049 | service1.org

Member Number:

Statement For: 05/01/2023 - 05/31/2023

Page: 4 of 4

Summary by Check Number * Asterisk next to number indicates skip in sequence

Continued from previous page.

Number	Cleared	Amount	Number	Cleared	Amount	Number	Cleared	Amount
7365	05/01/23	109.88	7383	05/30/23	1,398.12	7405 *	05/26/23	50.00
7366	05/02/23	104.40	7384	05/30/23	1,130.23			
7367	05/02/23	104.40	7385	05/30/23	72.73			

MAHONING ARP GRANT ID 43

Dividends Year-To-Date \$16.26

Annual Percentage Yield earned 0.250% from 05/01/2023 through 05/31/2023

Beginning Balance	\$15,724.47
1 Total Deposits for	3.34
0 Total Withdrawals for	0.00
Ending Balance	\$15,727.81

Date	Transaction Description	Deposit	Withdrawal	Balance
05/31	Deposit Dividend Dividend Post	\$3.34		\$15,727.81

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-43 Total Return Item Fees	\$0.00	\$0.00	Acct-43 Total Overdraft Fees	\$0.00	\$0.00

CGF WASHINGTONVILLE PAVILION ID 45

Beginning Balance	\$1,000.00
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$1,000.00

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-45 Total Return Item Fees	\$0.00	\$0.00	Acct-45 Total Overdraft Fees	\$0.00	\$0.00

Schedule your next appointment online!
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MARC Account Reconciliation - Service 1st Accounts

UPDATED 5/31/23

ending balance from 5/31/23 bank statement	\$ 125,208.71
deposits not yet posted (detailed below)	\$ -
subtotal	\$ 125,208.71
withdrawals not yet cleared (detailed below)	\$ 4,008.25
calculated balance (should agree with actual combined balance)	\$ 121,200.46
balance savings account (ID 01)	\$ 31,034.12
balance checking account (ID 40)	\$ 73,438.53
balance Mahoning Twp. ARP Grant checking account (ID 43)	\$ 15,727.81
balance CGF Washingtonville Pavilion grant checking account (ID45)	\$ 1,000.00
actual combined balance	\$ 121,200.46
difference	\$ -

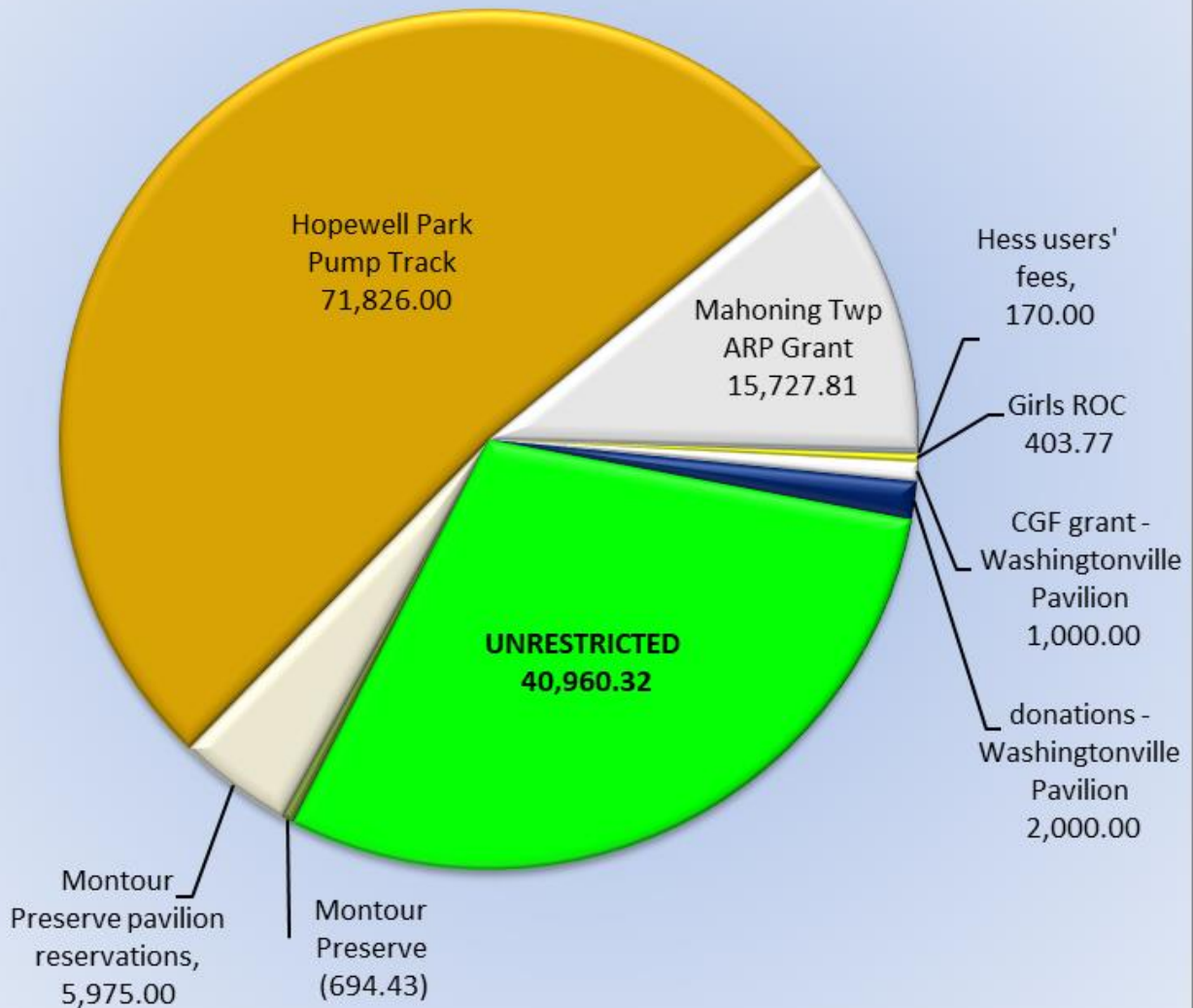
DEPOSITS NOT YET POSTED

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
		TOTAL	\$ -

WITHDRAWALS NOT YET CLEARED

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
2/24/23	debit card	Tulpehocken Mountain Spring Water (12 @ 5 gallon water jugs, 8 cases bottled water)	229.60
3/27/23	7345	Craig Reinard (payroll 3/12 - 3/25)	40.93
5/17/23	7386	Heaps Container Service, LLC (Hess Recreation Area and Montour Preserve trash service)	553.00
5/17/23	7390	Susan Shultz, CPA Tax & Accounting	380.00
5/17/23	7391	Johnson Controls Security Solutions (Montour Preserve security system repair service)	763.59
5/17/23	7401	Craig Reinard (payroll 4/23 - 5/6)	85.59
5/17/23	7402	Valentina Shevchenko (payroll 4/23 - 5/6)	209.93
5/17/23	7404	Robert Stoudt (payroll 4/23 - 5/6)	1,745.61
		TOTAL	\$ 4,008.25

MARC FUNDS EARMARKS AS OF 6/19/23
COMBINED ACCOUNT BALANCE: \$137,368.47





MARC 2023 BUDGET

ADOPTED 11/22/22; YEAR-TO-DATE AS OF 6/19/23

EXPENSE		YEAR-TO-DATE	2023 BUDGET	FUNDING SOURCES	YEAR-TO-DATE	2023 BUDGET	YEAR-TO-DATE LINE ITEM SURPLUS / (DEFICIT)	BUDGETED LINE ITEM SURPLUS / (DEFICIT)
PARK & TRAIL MAINTENANCE	Columbia County Projects (including North Branch Canal Trail)	(466.69)	(4,000.00)	Columbia County grants	-	4,000.00	(466.69)	-
	Hess Recreation Area	(7,127.97)	(20,000.00)	user fees	1,225.00	2,500.00	(5,902.97)	(17,500.00)
	Hopewell Park / Danville Borough Farm Trails	(1,046.56)	(5,000.00)		-	-	(1,046.56)	(5,000.00)
	Mill Park	(950.78)	(1,000.00)		-	-	-	(1,000.00)
	Montour Preserve	(68,589.70)	(149,000.00)	pavilion / auditorium rental fees	4,675.00	13,000.00	(28,684.70)	(107,500.00)
				donations	5,230.00	7,500.00		
				carryover balance from 2022	-	-		
				concessionaire contribution	-	1,000.00		
				transfer From Community Giving Foundation Montour Preserve Fund	30,000.00	20,000.00		
	North Branch Canal Trail (Montour County)	(1,687.71)	(5,750.00)		-	-	(1,687.71)	(5,750.00)
North Branch Canal Trail Parking / River Access	(556.91)	(1,300.00)		-	-	(556.91)	(1,300.00)	
Tools & Supplies	(1,836.21)	(3,000.00)		-	-	(1,836.21)	(3,000.00)	
SPECIAL PROJECTS & EVENTS	All-Terrain Vehicle Purchase (*)	-	-		-	-	-	-
	Bicycle / Pedestrian Safety Projects	(81.22)	(250.00)		-	-	(81.22)	(250.00)
	Bicycle Routes Mapping and Promotion	(317.05)	(500.00)		-	-	(317.05)	(500.00)
	Chilli Challenge Adventure Triathlon	-	-		-	-	-	-
	Chillisquaque Creek Cleanup and Promotion	-	(500.00)		-	-	-	(500.00)
	Danville Borough Play Set Installation	-	-		-	-	-	-
	Dirty Grin Mountain Bike Festival	(2,279.58)	(8,000.00)	race registration fees and sponsorships	5,384.00	8,000.00	3,104.42	-
	Girls ROC Camp (*)	-	(750.00)	donations and fees	403.77	750.00	403.77	-
	Hopewell Park Pump Track Construction (*)	-	(220,000.00)	donations [95,000] and DCNR grant [\$125,000]	71,900.00	220,000.00	71,900.00	-
	Hopewell Park Pump Track Engineering & Permitting	(74.00)	(30,000.00)	donations	-	30,000.00	(74.00)	-
	Humdinger Trail Races	-	-		-	-	-	-
	Regional Mountain Biking Promotion	(743.61)	(1,000.00)		-	-	(743.61)	(1,000.00)
	Riverside Borough Parks Revitalization	(6.73)	(500.00)		-	-	(6.73)	(500.00)
	Special Projects and Events - Other	(2,139.86)	(2,000.00)		-	-	(2,139.86)	(2,000.00)
	Tourism Promotion Special Projects - Other	(582.79)	(1,500.00)		-	-	(582.79)	(1,500.00)
	Truck Purchase	-	-		-	-	-	-
	Washingtonville Revitalization Projects	(2,020.95)	(1,500.00)		-	-	(2,020.95)	(1,500.00)
	Washingtonville - DeLong Park Pavilion Project (*)	-	(3,000.00)	donations [\$2,000] and grants [\$1,000 Community Giving Foundation]	3,000.00	3,000.00	3,000.00	-
	Wellness Special Projects	(6.73)	(250.00)			-	(6.73)	(250.00)
ADMIN / INSURANCE	Accounting	(785.00)	(1,800.00)			-	(785.00)	(1,800.00)
	Administration / Misc. Other (Includes Stoudt Admin. Labor)	(11,009.17)	(22,000.00)			-	(11,009.17)	(22,000.00)
	Audit	(5,720.00)	(5,720.00)			-	(5,720.00)	(5,720.00)
	Dues & Licensing Fees	(1,585.48)	(2,300.00)			-	(1,585.48)	(2,300.00)
	Fundraising	(393.00)	(500.00)			-	(393.00)	(500.00)
	Insurance (D&O, General, & Workers' Comp)	-	(14,500.00)			-	-	(14,500.00)
	Internship Stipends	-	-			-	-	-
	Office Supplies	(416.80)	(2,000.00)			-	(416.80)	(2,000.00)
	Public Notices	-	(750.00)			-	-	(750.00)
OTHER				2021 Year-End Carryover Unrestricted Balance	13,271.61	10,000.00	13,271.61	10,000.00
				Geisinger Contribution (unrestricted)	25,000.00	25,000.00	25,000.00	25,000.00
				Montour County Hotel Tax 2022 Carryover Balance	-	-	-	-
				Montour County Hotel Tax 2022 Grants	65,604.79	150,000.00	65,604.79	150,000.00
				Mahoning Township ARP Grant Carryover Balance	15,711.55	15,695.00	15,711.55	15,695.00
				Mahoning Township ARP Grant Interest	16.26	7.00	16.26	7.00
				transfer From Community Giving Foundation Non-Endowed Fund	-	-	-	-
				other income	191.85	500.00	191.85	500.00
			unrestricted donations	225.00	2,418.00	225.00	2,418.00	
	TOTAL EXPENSES	(110,424.48)	(508,370.00)	TOTAL INCOME	241,838.83	513,370.00	132,365.13	5,000.00
NOTE: Budget line items marked with (*) will occur only if grants and/or donations can be secured to fully fund the projects.								

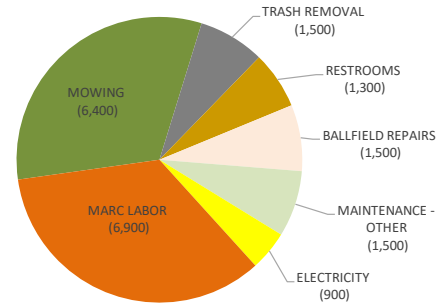
NOTE: Budget line items marked with (*) will occur only if grants and/or donations can be secured to fully fund the projects.

MONTOUR AREA RECREATION COMMISSION MANAGED SITES 2023 BUDGETS

BUDGET ADOPTED 11/22/22; YEAR-TO-DATE ACTUAL

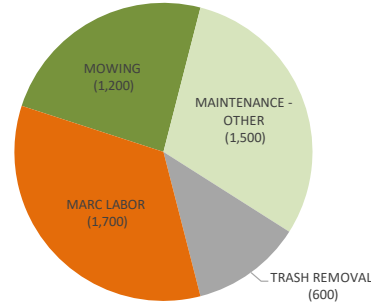
HESS RECREATION AREA 2023 BUDGET			DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-TO-DATE	BUDGET	
MOWING	(2,427.40)	(6,400)	
PARKING LOT	-		
TRASH REMOVAL	(788.00)	(1,500)	
RESTROOMS	(390.20)	(1,300)	
RESTROOM ROOF REPAIR	-		(5,400)
OBSERVATION BLIND REPAIRS	-		(3,000)
BALLFIELD REPAIRS		(1,500)	(10,000)
MAINTENANCE - OTHER	(101.55)	(1,500)	(10,500)
ROBBINS TRAIL RECONSTRUCTION	-		(40,000)
ROAD REPAVING	-		(100,000)
SIGNAGE	-		(5,000)
ELECTRICITY	(379.64)	(900)	
MARC LABOR	(3,041.18)	(6,900)	(1,500)
TOTAL	(7,127.97)	(20,000)	(175,400)

2023 HESS RECREATION AREA BUDGETED EXPENSES



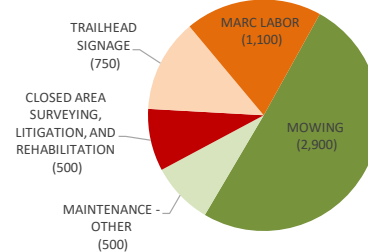
HOPEWELL PARK 2023 BUDGET			DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-TO-DATE	BUDGET	
MOWING	(424.00)	(1,200)	
MAINTENANCE - OTHER	(129.68)	(1,500)	(4,500)
TRASH REMOVAL	-	(600)	
MARC LABOR	(492.88)	(1,700)	(800)
DUMP ROAD REPAIRS	-	-	(4,000)
TOTAL	(1,046.56)	(5,000)	(9,300)

2022 HOPEWELL PARK BUDGETED EXPENSES



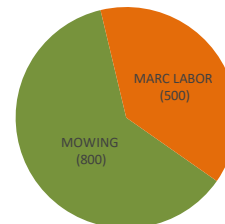
NORTH BRANCH CANAL TRAIL (MONTOUR) 2023 BUDGET			DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-TO-DATE	BUDGET	
MOWING	(1,590.00)	(2,900)	
MAINTENANCE - OTHER	(15.00)	(500)	(5,000)
CLOSED AREA SURVEYING, LITIGATION, AND REHABILITATION	-	(500)	(8,000)
TRAILHEAD SIGNAGE	-	(750)	
MARC LABOR	(82.71)	(1,100)	(400)
TOTAL	(1,687.71)	(5,750)	(13,400)

2023 NORTH BRANCH CANAL TRAIL (MONTOUR CO.) BUDGETED EXPENSES



NBCT PARKING / RIVER ACCESS 2023 BUDGET			DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-TO-DATE	BUDGET	
MOWING	(530.00)	(800)	
MARC LABOR	(26.91)	(500)	(500)
ACCESS ROAD GRAVEL		-	(900)
SIGN REPAIR			(750)
TOTAL	(556.91)	(1,300)	(2,150)

2023 NBCT PARKING / RIVER ACCESS BUDGETED EXPENSES



2023 DIRTY GRIN MTB FESTIVAL ACCOUNTING

YEAR-TO-DATE

	INCOME/EXPENSE	Dirty Grin budget	Dirty Grin year-to-date actual
INCOME	registration fees	5,270.00	2,134.00
	sponsorships	3,000.00	3,250.00
	bike raffle	1,500.00	
EXPENSES	t-shirts / promotional	(500.00)	-
	advertising	(1,500.00)	(560.18)
	awards / prizes	(500.00)	-
	EMS	-	-
	entertainment	(1,300.00)	-
	equipment rental	-	-
	food & drink	(400.00)	(86.94)
	MARC labor (Beam) w/ taxes	-	
	MARC labor (Piatt) w/ taxes	-	
	MARC labor (Stoudt) w/taxes	(2,800.00)	(1,318.97)
	MARC labor (Fought) w/taxes	-	
	MARC labor (Reinard) w/taxes	-	
	MARC labor (Brehm) w/ taxes	(200.00)	
	MARC labor (Shevchenko) w/ taxes	-	
	MARC labor (Yeich) w/ taxes	-	
	misc. supplies & fees	(600.00)	(313.49)
	porta-potties	(400.00)	-
	refunds	-	-
	timing	-	-
	traffic control	-	-
	voucher redemptions	(700.00)	-
	TOTAL INCOME	9,770.00	5,384.00
	TOTAL EXPENSES	(8,900.00)	(2,279.58)
	NET PROFIT/LOSS	870.00	3,104.42



MONTOUR PRESERVE 2023 BUDGET

ADOPTED 11/21/22; YEAR-TO-DATE AS OF 6/19/23

**DEFERRED
MAINTENANCE
(INADEQUATE
FUNDING)**

EXPENSE		YEAR-TO-DATE ACTUAL	BUDGET	
personnel		(33,808.20)	(56,000.00)	(20,000.00)
SITE MAINTENANCE & OPERATIONS	cleaning service	(1,280.00)	(6,000.00)	
	HVAC system maintenance	-	(3,000.00)	
	lawn care	(9,066.66)	(24,000.00)	
	parking lot / road maintenance	-	(2,500.00)	(95,000.00)
	security system	(1,159.59)	(1,500.00)	
	sewage pumping	(385.00)	(1,000.00)	
	supplies / misc.	(6,163.57)	(15,000.00)	(21,250.00)
	water testing	(822.20)	(1,300.00)	
	wildlife management	(946.46)	(4,000.00)	
	picnic area restroom plumbing repair	-	-	(8,000.00)
	electrical surge protector installation	-	-	(8,500.00)
	trail bridge repair / replacement	-	-	(100,000.00)
	boat dock replacement	-	-	(35,000.00)
	Muskrat Blind foundation work	-	-	(25,000.00)
	trail surfacing (handicapped accessibility)	-	-	(43,500.00)
	snow & ice removal	-	(2,500.00)	
	trail markers and signage	-	(1,000.00)	(10,000.00)
UTILITIES	electric	(12,301.48)	(21,000.00)	
	internet service	(474.00)	(1,100.00)	
	telephone	(664.17)	(1,300.00)	
	trash service	(780.00)	(1,800.00)	
	website hosting / email service	(410.10)	(1,000.00)	
brochures and promotional materials		-	(4,000.00)	
programming and educational supplies		(328.27)	(1,000.00)	
EXPENSE TOTAL		\$ (68,589.70)	\$ (149,000.00)	\$ (366,250.00)



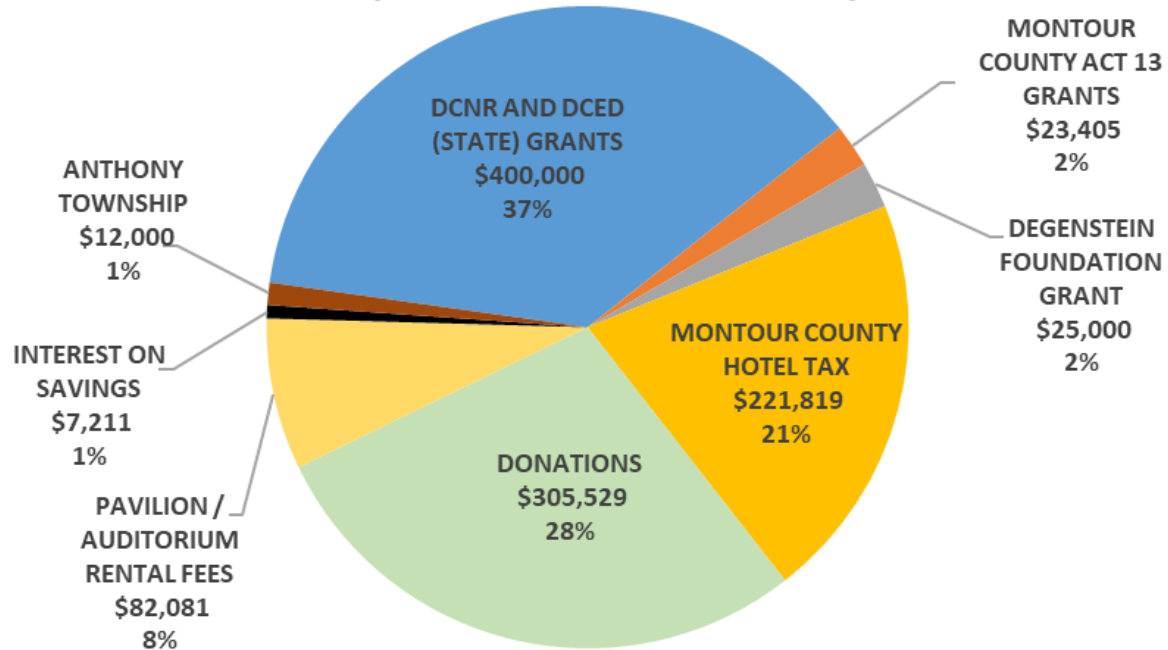
MONTOUR PRESERVE BUDGET HISTORY
INCLUDING 2023 EXPENSES YEAR-TO-DATE

	EXPENSE	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023 YEAR-TO-DATE	TOTALS
SITE MAINTENANCE & OPERATIONS	personnel	(1,262.00)	(11,528.81)	(26,335.51)	(42,455.88)	(44,759.03)	(51,897.97)	(41,152.77)	(56,652.87)	(69,130.67)	(33,808.20)	(378,983.70)
	cleaning service	-	-	(2,200.00)	(4,480.00)	(4,000.00)	(4,130.00)	(3,280.00)	(5,232.00)	(5,408.00)	(1,280.00)	(30,010.00)
	HVAC system maintenance	-	-	(2,191.32)	-	(1,700.00)	(59,984.05)	-	(2,114.36)	(13,352.54)	-	(79,342.27)
	lawn care	-	(1,010.00)	(11,045.00)	(14,910.00)	(10,875.00)	(19,410.00)	(19,765.24)	(27,295.00)	(16,110.00)	(9,066.66)	(129,486.90)
	parking lot / road maintenance	-	-	-	-	-	-	(683.37)	-	-	-	(683.37)
	security system	-	-	(4,836.05)	(645.85)	(1,263.84)	(835.98)	(869.98)	(3,894.89)	(3,641.48)	(1,159.59)	(17,147.66)
	sewage pumping	-	-	(980.00)	(1,558.00)	(955.00)	(900.00)	(900.00)	(900.00)	(875.00)	(385.00)	(7,453.00)
	supplies / misc.	-	(2,777.81)	(6,732.36)	(8,555.35)	(29,668.11)	(69,467.77)	(16,264.96)	(16,729.21)	(16,616.49)	(6,163.57)	(172,975.63)
	water testing	-	-	(1,268.00)	(1,440.00)	(562.00)	(715.00)	(998.00)	(1,072.00)	(1,205.55)	(822.20)	(8,082.75)
	wildlife management	-	-	(2,364.28)	(1,241.50)	(2,077.96)	(4,006.14)	(3,010.44)	(2,335.65)	(3,270.71)	(946.46)	(19,253.14)
	picnic area restroom plumbing repair	-	-	(182.71)	-	-	-	-	(1,944.50)	(506.56)	-	(2,633.77)
	electrical surge protector installation	-	-	-	-	-	-	-	-	-	-	-
UTILITIES	trail surfacing (handicapped access)	-	-	-	-	-	-	-	-	-	-	-
	snow & ice removal	-	-	(630.00)	(945.00)	-	-	-	-	-	-	(1,575.00)
	trail markers and signage	-	-	\$ -	-	-	-	(8,648.69)	(898.75)	(3,816.00)	-	(13,363.44)
	electric	-	(1,730.80)	(15,109.59)	(15,948.92)	(14,713.72)	(12,145.31)	(14,751.39)	(15,010.23)	(20,713.32)	(12,301.48)	(122,424.76)
	internet service	-	(300.00)	(1,058.26)	(1,814.06)	(1,918.54)	(2,067.96)	(2,239.30)	(724.96)	(948.00)	(474.00)	(11,545.08)
	telephone	-	-	(1,282.39)	(1,460.98)	(1,252.39)	(1,311.96)	(1,281.68)	(1,334.90)	(1,314.10)	(664.17)	(9,902.57)
	trash service	-	(170.00)	(1,260.00)	(1,500.00)	(1,565.00)	(1,500.00)	(1,516.00)	(1,500.00)	(1,545.00)	(780.00)	(11,336.00)
	website hosting / email service	-	(361.61)	(592.83)	(524.29)	(458.56)	(633.26)	(799.78)	(707.64)	(953.02)	(410.10)	(5,441.09)
	brochures and promotional materials	-	(300.00)	(609.50)	(3,915.99)	(1,078.10)	(75.00)	(1,876.50)	(2,248.00)	(3,015.45)	-	(13,118.54)
	programming and educational supplies	-	(549.82)	(125.00)	(759.89)	(98.02)	(692.60)	(2,630.97)	(174.69)	(3,119.86)	(328.27)	(8,479.12)
	EXPENSE TOTAL	\$ (1,262.00)	\$ (18,728.85)	\$ (79,754.16)	\$ (102,155.71)	\$ (116,945.27)	\$ (229,773.00)	\$ (120,669.07)	\$ (140,769.65)	\$ (165,541.75)	\$ (68,589.70)	(1,044,189.15)

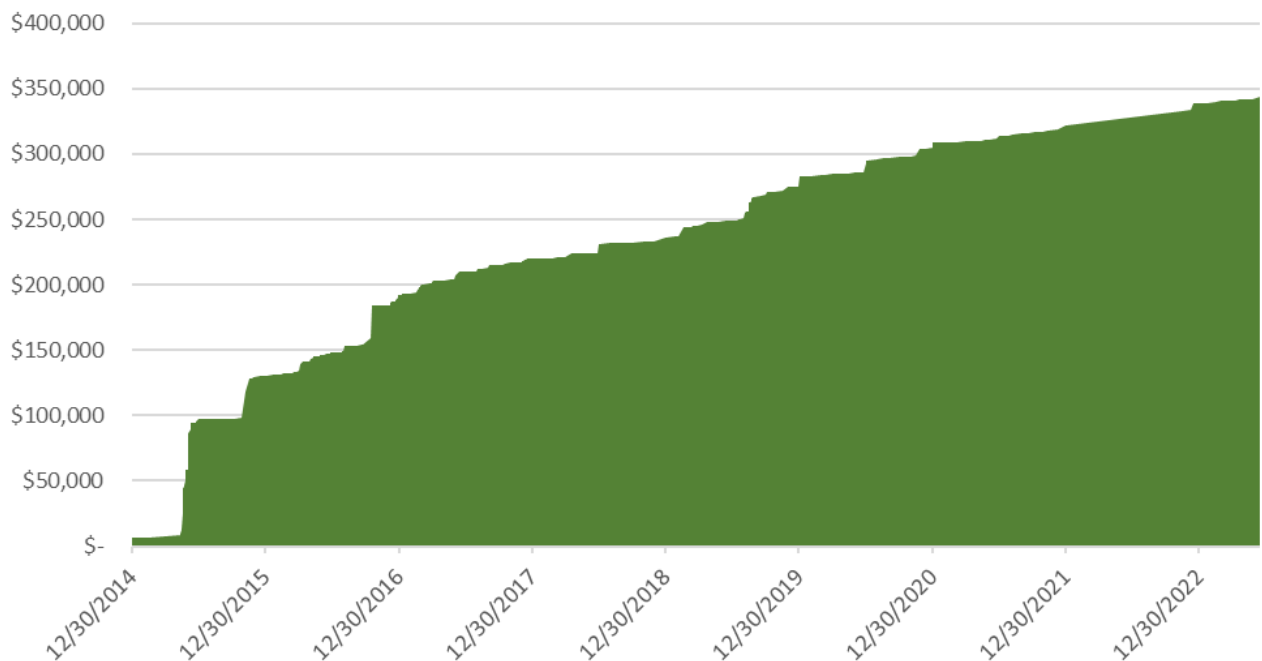
Notes:

- 1) MARC first became involved with the Montour Preserve in 2014; expenses that year included only labor for meetings and negotiations.
- 2) 2015 expenses included maple sugaring programming, then all expenses after October 1.
- 3) \$100,000/year DCNR grant funding 2017 - 2019
- 4) \$100,000 DCED grant in 2019 (included purchase of tractor, HVAC units, and Visitors' Center roof repair)
- 5) 2019 total expenses, excluding DCED grant-funded purchases, totaled \$129,773
- 6) Electricity costs reduced in 2019 because HVAC units offline for several weeks
- 7) Brochure/promotional costs reduced in 2019 because Columbia Montour Visitors Bureau provided materials
- 8) Montour County Hotel Tax grant funding began in 2020
- 9) COVID pandemic significantly affected personnel costs and other line items in 2020; several projects postponed
- 10) Electricity costs increased significantly in 2022 because of increased PPL rates



MONTOUR PRESERVE INCOME SUMMARY 2014 - 2022 (\$1,065,046 AS OF 6/19/23)



MONTOUR PRESERVE CUMULATIVE DONATIONS 12/30/2014 - 6/13/23 \$343,491 TOTAL DONATIONS (EXCLUDING STATE GRANTS)



MONTOUR AREA RECREATION COMMISSION DEFERRED / UNFUNDED BUDGET ITEMS		
UPDATED 6/19/23		
	EXPENSE	LINE ITEM AMOUNT
		TOTALS
MONTOUR PRESERVE	parking lot / road repair and sealcoating	(95,000)
	picnic area restroom plumbing repair	(8,000)
	Visitors' Center / EEC building electrical surge protector installation	(8,500)
	Visitors' Center exhibit / display repairs and replacements	(15,000)
	trail bridge (3) repair / replacement	(100,000)
	boat dock replacement	(35,000)
	Muskrat Blind foundation repair	(25,000)
	Goose Woods Trail surfacing (handicapped accessibility improvements)	(40,000)
	Hummingbird Trail surfacing (handicapped accessibility improvements)	(3,500)
	Visitors' Center outdoor light fixture repair	(750)
	Goose Cove #2 Pavilion concrete pad replacement	(2,500)
	boat launch light post electrical repair	(3,000)
	signage	(10,000)
	MONTOUR PRESERVE SUBTOTAL	(346,250)
HESS RECREATION AREA	restroom roof repair	(5,400)
	observation blind repairs	(3,000)
	shed (2) repairs	(3,000)
	ballfield dugouts and fencing repairs	(10,000)
	maintenance - other	(7,500)
	Robbins Trail reconstruction	(40,000)
	road repaving	(100,000)
	signage	(5,000)
	HESS RECREATION AREA SUBTOTAL	(173,900)
HOPEWELL PARK	emergency access road repair	(4,000)
	signage	(3,000)
	Down and Dirty Loop Trail sinkhole repair	(1,500)
	HOPEWELL PARK SUBTOTAL	(8,500)
NORTH BRANCH CANAL TRAIL	closed area surveying, litigation, and rehabilitation	(8,000)
	trail mile 2.72 ford crossing reconstruction	(5,000)
	trail mile 5.4 culvert installation	(5,000)
	trailhead parking area / river access sign repair	(750)
	trailhead parking area / river access road repair	(900)
	NORTH BRANCH CANAL TRAIL SUBTOTAL	(19,650)
OTHER	Danville Borough play set installation	(10,000)
	Mill Park development	(25,000)
	truck purchase	(85,000)
	ATV purchase	(17,500)
	staff compensation adjustments	(35,000)
	OTHER SUBTOTAL	(172,500)
TOTAL DEFERRED / UNFUNDED BUDGET ITEMS		\$ (720,800)

COMMUNITY GIVING FOUNDATION (CGF) FUND BALANCES AS OF 6/19/23	
FUND	BALANCE
MARC Non-Endowed Fund	\$ 5,286.01
MARC Endowed Fund	\$ 15,944.81
Hopewell Park Pump Track Fund	\$ 44,311.89
Washingtonville Revitalization Fund	\$ 2,844.81
Montour Preserve Fund	\$ 25,537.00
TOTAL	\$ 93,924.52
NOTES AND DISCLAIMERS REGARDING CGF FUNDS	
<p><i>MARC is the designated beneficiary of five funds at the Community Giving Foundation (CGF). The CGF has been granted variance power to redirect these funds at their discretion and, accordingly, these funds are not deemed to be an asset of MARC and are not reported in MARC's financial statements.</i></p>	
<p><i>All contributions are administered through the Community Giving Foundation, a 501(c)(3) organization, and are tax-deductible to the extent provided by law. IRS regulations require us to state that no goods or services were provided in consideration for gifts and the Community Giving Foundation has exclusive legal control over the contributed assets. The official registration and financial information of the Community Giving Foundation may be obtained from the PA Dept. of State by calling toll free, within PA, 1-800-732-0999. Registration does not imply endorsement.</i></p>	
	
<p>I do hereby attest this to be an accurate and complete accounting of MARC-affiliated funds at the Community Giving Foundation.</p>	
	6/19/2023
Robert Stoudt, MARC Director	Date

ACCOUNTING REPORT DISCLAIMER

The following financial reports have been provided by Susan Shultz, CPA, using information provided by management of the Montour Area Recreation Commission (MARC). Reports are provided in accordance with accounting principles used for the tax basis of accounting.

Susan Shultz, CPA does not verify the accuracy or completeness of the information provided by MARC's management and expresses no assurance on the financial statements. Susan Shultz, CPA cannot be relied upon to identify or disclose any misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within MARC or noncompliance with laws or regulations.

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06/19/23

Cash Basis

Montour Area Recreation Commission
Statement of Financial Position
As of May 31, 2023

	May 31, 23
ASSETS	
Current Assets	
Checking/Savings	
Mahoning Twp ARP Grant Cking	15,727.81
Service 1st - Savings	31,034.12
Service 1st #45 Washvl Pavilion	1,000.00
Service 1st FCU	69,622.78
Total Checking/Savings	117,384.71
Total Current Assets	117,384.71
TOTAL ASSETS	117,384.71
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Advance Payments Received	
Hess Field User Fees	145.00
Preserve Reservations	7,230.00
Total Advance Payments Received	7,375.00
Payroll Liabilities	2,606.17
Security Deposits Held	
Preserve Pavilion Security Dpst	75.00
Total Security Deposits Held	75.00
Total Other Current Liabilities	10,056.17
Total Current Liabilities	10,056.17
Total Liabilities	10,056.17
Equity	
Retained Earnings	102,212.54
Net Income	5,116.00
Total Equity	107,328.54
TOTAL LIABILITIES & EQUITY	117,384.71

No Assurance Provided

Page 1

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06/19/23
Cash Basis

Montour Area Recreation Commission
Statement of Financial Activities
May 2023

	May 23	Jan - May 23
Ordinary Income/Expense		
Income		
Donations Received		
Montour Preserve Donations	460.00	3,945.00
Donations Received - Other	0.00	25,225.00
Total Donations Received	460.00	29,170.00
Field & Park User Fees	2,677.50	3,202.50
Grants		
Montour County Hotel Tax Grant	31,021.62	65,597.92
Total Grants	31,021.62	65,597.92
Miscellaneous Income	0.00	85.00
Total Income	34,159.12	98,055.42
Gross Profit	34,159.12	98,055.42
Expense		
Administrative/Overhead		
Dues & Subscriptions	26.95	1,585.48
Fundraising Expenses	0.00	393.00
Miscellaneous	86.78	614.63
Office Expense	37.80	346.85
Payroll Expenses	9,773.04	48,881.88
Professional Fees	6,100.00	6,505.00
Total Administrative/Overhead	16,024.57	58,326.84
Park & Trail Maintenance		
Columbia Cnty -NBCT	53.00	138.28
General -Tools & Supplies	0.00	1,803.36
Hess Recreation Area	1,227.93	2,640.51
Hopewell Park	106.00	341.68
Montour Preserve	9,589.31	27,780.33
North Branch Canal Trail	318.00	651.00
River Drive Parcel	106.00	212.00
Total Park & Trail Maintenance	11,400.24	33,567.16
Projects		
Mountain Bike Special Proj.	0.00	79.35
Special Projects	281.44	281.44
Washingtonvl Revitalization Exp	0.00	675.08
Total Projects	281.44	1,035.87
Special Events		
RTRS	50.01	139.53
Total Special Events	50.01	139.53
Total Expense	27,756.26	93,069.40
Net Ordinary Income	6,402.86	4,986.02

No Assurance Provided

Page 1

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06/19/23
Cash Basis

Montour Area Recreation Commission
Statement of Financial Activities
May 2023

	May 23	Jan - May 23
Other Income/Expense		
Other Income		
Interest Income		
Grant Interest Earned	3.34	23.13
Interest Income - Other	19.51	106.85
Total Interest Income	22.85	129.98
Total Other Income	22.85	129.98
Net Other Income	22.85	129.98
Net Income	6,425.71	5,116.00

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Page 2

ASSISTANT DIRECTOR'S REPORT

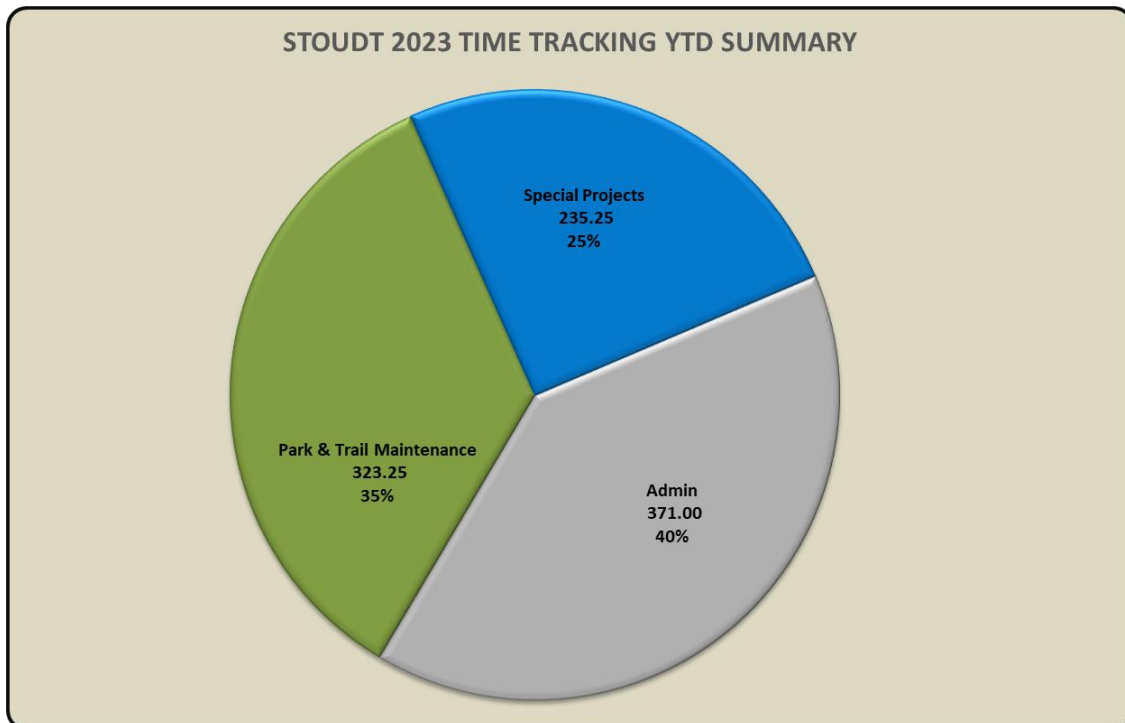
In the past month I performed a lot of routine maintenance around the Montour Preserve and worked on a variety of park and trail rehabilitation projects at the Preserve and Hess Recreation Area. With the completion of the pipeline project, the team and I worked to reopen the Goose Woods and Chilisugi Trail at the Preserve. We cleared numerous down trees, cleared flood debris, and repaired many stone/gravel sections of the trails. At Hess Recreation Area I trimmed the Hess Loop Trail and sections of the access road in preparation for the Dirty Grin Mountain Bike Festival.

Julian Brehm
6/20/2023

DIRECTOR'S REPORT

	STOUDT	PROJECT YTD TOTAL HOURS															JUNE																								
			21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25			
admin	MARC admin	370.00	1.00	4.00	2.00	1.00	1.50	1.00		1.00	1.00	1.50	1.50	1.50		1.50	2.00	2.00	2.00	3.00	2.00		1.00	1.00	1.50		0.50			3.00	3.50	1.50	1.50	0.50							
PARK & TRAIL MAINTENANCE	Hess Recreation Area	65.75	0.25	0.25	0.25	0.25	0.50				0.25	0.25	0.25	0.50				0.25					3.00	0.25		1.00	2.00			0.25	0.50	1.00	0.25	0.50							
	Hopewell Park / Danville Farm Trails	6.50								1.00							0.75									0.50															
	Mill Park	10.50																																							
	Montour Preserve admin / maintenance	207.50	1.00	2.50	0.75	0.50	2.50	0.75	3.00	0.25	2.00	2.00	2.00	2.00	1.00		1.50	3.00					3.00	1.00	0.50		0.25		1.00	2.50	1.50	1.75	0.75								
	Montour Preserve programming	29.75																																							
	North Branch Canal Trail (Montour Co.)	2.25																																							
SPECIAL PROJECTS & EVENTS	NBCT Trailhead / River Access	1.00																																							
	bicycle routes mapping & promotion	0.50																																							
	bike / pedestrian safety special projects	3.00																																							
	Chillisquaque Creek cleanup																																								
	Columbia County projects	6.25																																							
	Danville Borough play set installation																																								
	Dirty Grin MTB Festival	91.75		0.50	1.50	2.50	0.50	3.50			0.50		0.50	1.00				2.00						2.00	2.00	0.50		1.50	4.00	4.00	6.50	13.50	15.00								
	Hopewell Park Pump Track project	2.75																																							
	mountain biking special projects	22.00																																							
	Riverside Borough parks revitalization	0.25																																							
	special projects / events - other	52.50																																							
	tourism promotion special projects	20.25																															0.50								
	Washingtonville revitalization projects	21.75																														0.75	0.25								
	wellness special projects	0.25																																							
DAILY TOTALS		914.50	2.25	7.25	4.50	4.25	4.75	5.75	3.00	0.25	3.00	4.75	3.75	4.25	4.00	1.50	4.25	5.25	4.00	3.00	2.00		7.00	2.25	4.00	3.50	3.25		5.75	10.50	9.25	10.25	15.25	15.00							
WEEKLY PAYROLL TOTAL			31.75					20.00					20.00					20.00					20.00					66.00													
BIWEEKLY PAYROLL TOTAL			51.75										40.00										66.00																		
PAYROLL PERIOD			12										13										14																		

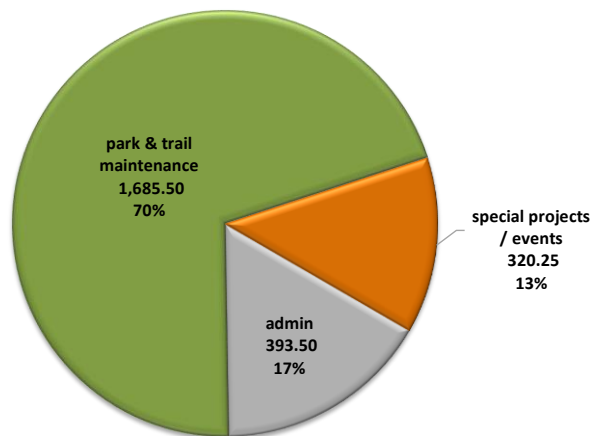
NOTE: 62.25 HOURS OVERTIME WORKED YEAR-TO-DATE



DIRECTOR'S REPORT (continued)

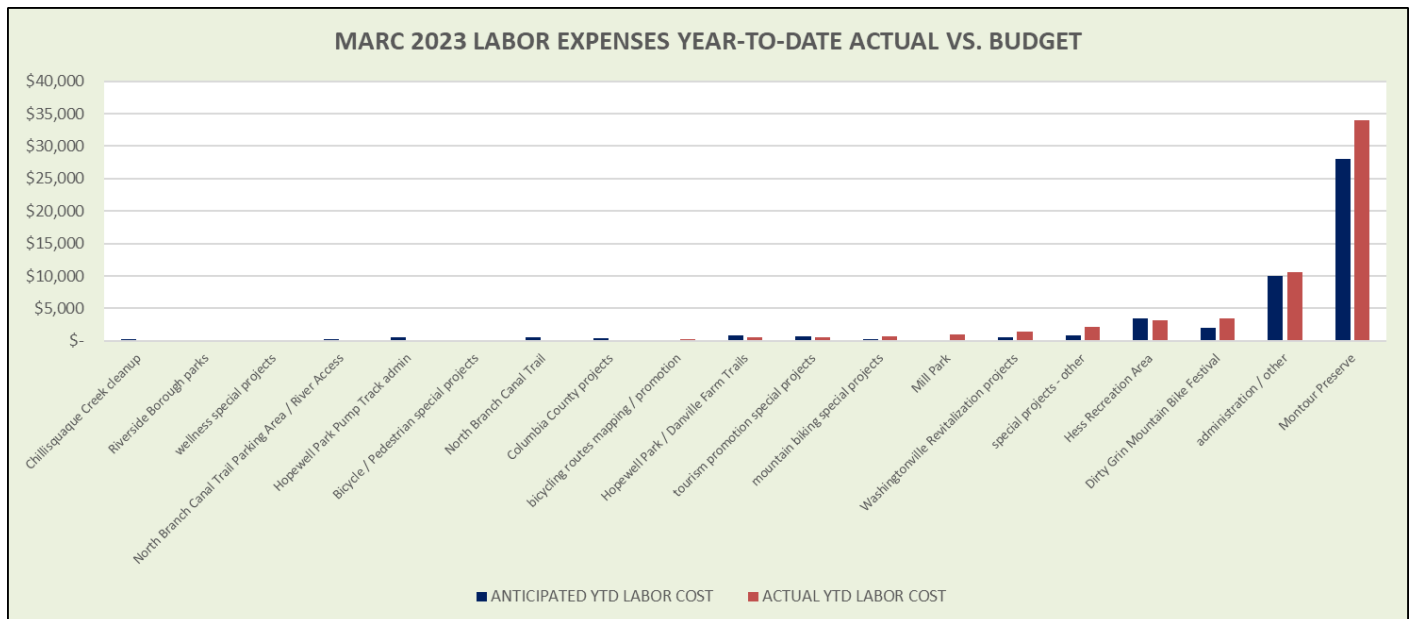
MARC STAFF 2023 YEAR-TO-DATE COMBINED TIME ACCOUNTING									
STOUDT UPDATED AS OF 6/24/23; ALL OTHERS AS OF 6/17/23									
TASK	BEAM	BREHM	PIATT	REINARD	SHEVCHENKO (EMPLOYMENT ENDED 5/18)	STOUDT	YEICH		PROJECT TOTAL HOURS
MARC admin	-	9.50	1.00	6.00	3.00	371.00	3.00		393.50
Hess Recreation Area	-	33.50	13.50	0.75	10.00	65.75	-		123.50
Hopewell Park / Danville Farm Trails	-	14.50	-	-	-	6.50	-		21.00
Mill Park	-	30.25	-	-	-	10.50	-		40.75
Montour Preserve admin / maintenance	-	632.00	291.50	25.25	173.50	207.50	61.00		1,390.75
Montour Preserve programming	15.50	17.75	11.50	9.75	8.50	29.75	12.50		105.25
North Branch Canal Trail (Montour Co.)	-	1.00	-	-	-	2.25	-		3.25
NBCT Trailhead / River Access	-	-	-	-	-	1.00	-		1.00
bicycle routes mapping & promotion	-	13.00	-	-	1.00	0.50	-		14.50
bike / pedestrian safety special projects	-	-	-	-	-	3.00	-		3.00
Chillisquaque Creek cleanup	-	-	-	-	-	-	-		-
Columbia County projects	-	-	-	-	-	6.25	-		6.25
Danville Borough play set installation	-	-	-	-	-	-	-		-
Dirty Grin MTB Festival	-	-	-	-	-	105.75	-		105.75
Hopewell Park Pump Track project	-	-	-	-	-	2.75	-		2.75
mountain biking special projects	-	0.50	-	-	-	22.00	-		22.50
Riverside Borough parks revitalization	-	-	-	-	-	0.25	-		0.25
special projects / events - other	-	15.00	-	5.50	-	52.50	11.00		84.00
tourism promotion special projects	-	2.00	-	-	-	20.25	-		22.25
Washingtonville revitalization projects	-	28.50	-	3.00	4.50	21.75	1.00		58.75
wellness special projects	-	-	-	-	-	0.25	-		0.25
	-	-	-	-	-	-	-		-
	-	-	-	-	-	-	-		-
TOTALS	15.50	797.50	317.50	50.25	200.50	929.50	88.50	-	2,399.25
YTD AVERAGE HOURS WORKED / WEEK	0.6	30.7	12.2	1.9	9.5	35.8	3.4	-	
BUDGETED HOURS / WEEK	1.2	32.2	12.7	2.5	10.0	36.2	3.3		

**MARC STAFF TIME TRACKING 2023 YEAR-TO-DATE
SUMMARY**



DIRECTOR'S REPORT (continued)

MARC 2023 LABOR ACCOUNTING							
PROJECT	WEEKS IN YEAR	PER WEEK BUDGETED LABOR COST	WEEKS WORKED YTD	ANTICIPATED YTD LABOR COST	ACTUAL YTD LABOR COST	2023 BUDGETED LABOR COST	% ACTUAL VS BUDGET
Chillisquaque Creek cleanup	52	\$ 8	26	\$ 200	\$ -	\$ 400	0%
Riverside Borough parks	52	\$ 5	26	\$ 125	\$ 7	\$ 250	5%
wellness special projects	52	\$ 5	26	\$ 125	\$ 7	\$ 250	5%
North Branch Canal Trail Parking Area / River Access	52	\$ 10	26	\$ 250	\$ 27	\$ 500	11%
Hopewell Park Pump Track admin	52	\$ 19	26	\$ 500	\$ 74	\$ 1,000	15%
Bicycle / Pedestrian special projects	52	\$ 5	26	\$ 125	\$ 81	\$ 250	65%
North Branch Canal Trail	52	\$ 21	26	\$ 550	\$ 83	\$ 1,100	15%
Columbia County projects	52	\$ 14	26	\$ 375	\$ 169	\$ 750	45%
bicycling routes mapping / promotion	52	\$ 5	26	\$ 125	\$ 317	\$ 250	254%
Hopewell Park / Danville Farm Trails	52	\$ 33	26	\$ 850	\$ 493	\$ 1,700	58%
tourism promotion special projects	52	\$ 24	26	\$ 625	\$ 596	\$ 1,250	95%
mountain biking special projects	52	\$ 10	26	\$ 250	\$ 664	\$ 500	266%
Mill Park	52	\$ 5	26	\$ 125	\$ 951	\$ 250	761%
Washingtonville Revitalization projects	52	\$ 19	26	\$ 500	\$ 1,373	\$ 1,000	275%
special projects - other	52	\$ 34	26	\$ 875	\$ 2,108	\$ 1,750	241%
Hess Recreation Area	52	\$ 133	26	\$ 3,450	\$ 3,102	\$ 6,900	90%
Dirty Grin Mountain Bike Festival	52	\$ 77	26	\$ 2,000	\$ 3,404	\$ 4,000	170%
administration / other	52	\$ 385	26	\$ 10,000	\$ 10,557	\$ 20,000	106%
Montour Preserve	52	\$ 1,077	26	\$ 28,000	\$ 33,983	\$ 56,000	121%
TOTALS	52	\$ 1,887	26	\$ 49,050	\$ 57,997	\$ 98,100	118%



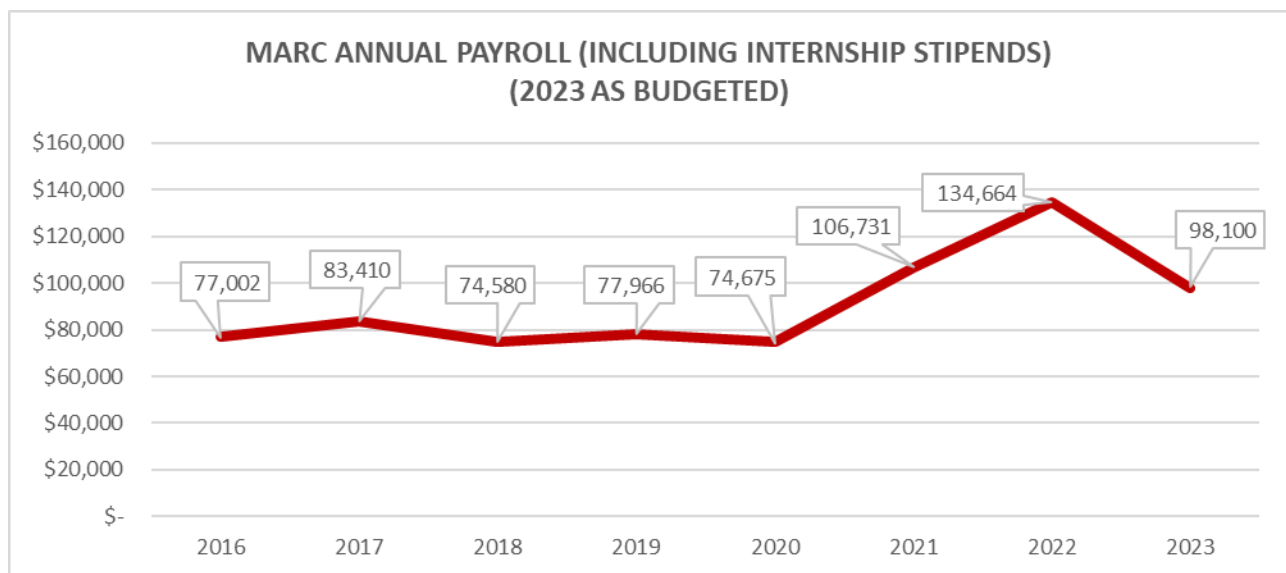
DIRECTOR'S REPORT (continued)

MARC STAFF 2023 PAYROLL DETAILS									
STAFF MEMBER	DATE OF HIRE	INITIAL PAY RATE	DATE OF LAST COMPENSATION INCREASE	PAY RATE AS OF 1/1/23	2023 EFFECTIVE PAY RATE W/ TAXES UP TO \$10,000 GROSS	HOURS TO REACH \$10,000 CAP	2023 EFFECTIVE PAY RATE W/ TAXES AFTER \$10,000 GROSS	2022 AVERAGE HOURS WORKED /WEEK (YEAR-END FINAL)	2023 AVERAGE HOURS WORKED / WEEK (YEAR-TO-DATE)
STOUDT, ROBERT	1/4/2010	SALARIED \$40,000/YEAR	11/23/2020	\$25/hr	\$27.40/hr	400	\$26.91/hr	49.7	35.8
BEAM, JON	1/5/2015	\$18/hr	11/23/2020	\$23/hr	\$25.21/hr	434.78	\$24.76/hr	6.2	0.6
PIATT, DENNIS	2/8/2016	\$17/hr	11/23/2020	\$22/hr	\$24.12/hr	454.78	\$23.68/hr	9.8	12.2
YEICH, LESLEY	4/23/2018	\$15/hr	11/23/2020	\$18/hr	\$19.73/hr	555.56	\$19.38/hr	4.8	3.4
REINARD, CRAIG	6/1/2021	\$17/hr	N/A	\$17/hr	\$18.63/hr	588.24	\$18.30/hr	3.6	1.9
BREHM, JULIAN	8/14/2022	\$20/hr	N/A	\$20/hr	\$21.92/hr	500	\$21.53/hr	26.7	30.7
SHEVCHENKO, VALENTINA	8/14/2022	\$17/hr	N/A	\$17/hr	\$18.63/hr	588.24	\$18.30/hr	24.2	9.5

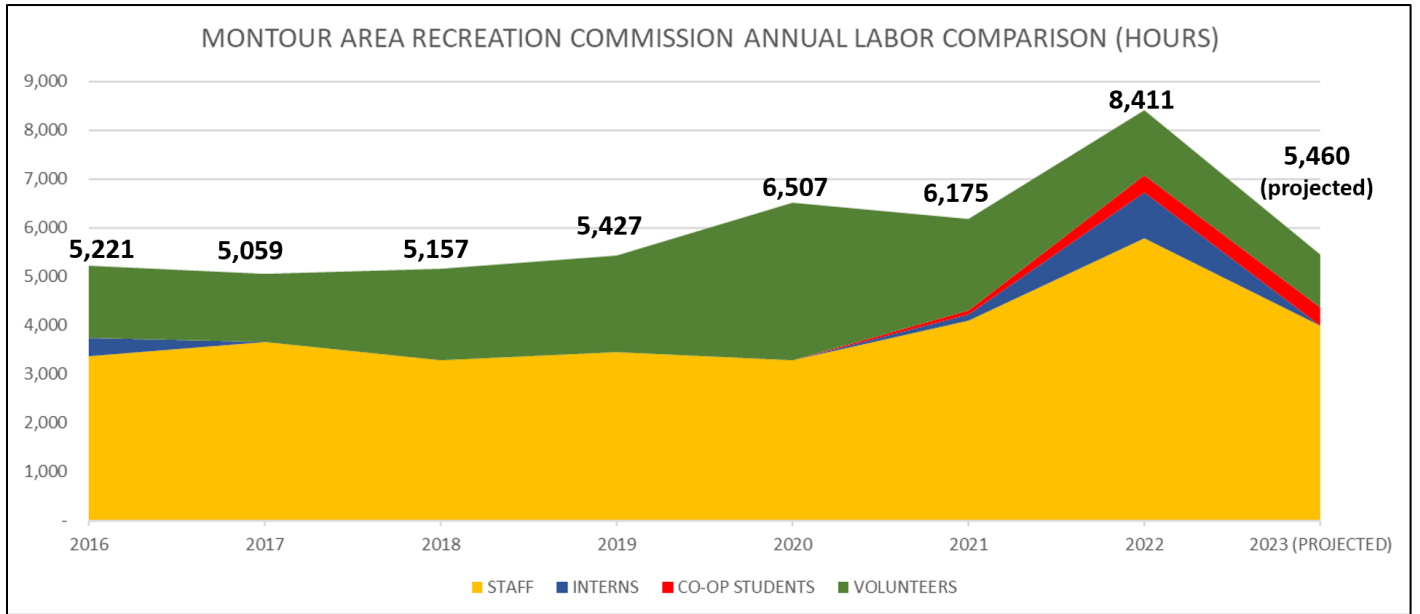
NOTE: All MARC staff members are part-time hourly employees, receiving time and one-half pay for any hours worked in excess of 40 / calendar week. Staff receive no benefits, no paid holidays, and no paid vacation or time off. Staff provide their own vehicles, computers, cell phones, and work clothes.

UPDATED 6/24/23

MONTOUR AREA RECREATION COMMISSION ANNUAL PAYROLL COMPARISON								
(INCLUDING INTERNSHIP STIPENDS) (2023 AMOUNTS AS BUDGETED)								
	2016	2017	2018	2019	2020	2021	2022	2023
PAYROLL	77,002	83,410	74,580	77,966	74,675	106,731	134,664	98,100
STAFF MEMBERS (INCLUDING PAID INTERNS)	4	3	4	4	4	7	8	6



DIRECTOR'S REPORT (continued)

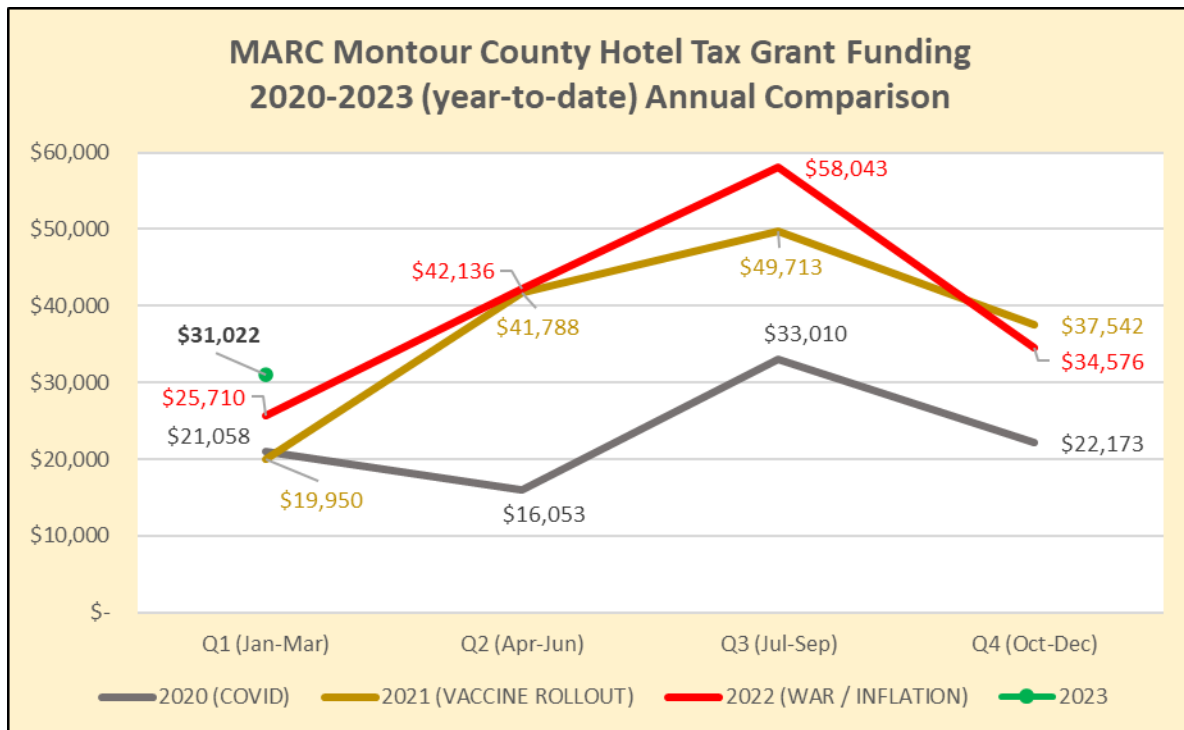


DIRECTOR'S REPORT (continued)

GRANTS

- **Montour County Hotel Tax**

- MARC anticipates receipt of Q2 2023 Montour County Hotel Tax grant funding in mid-August
- MARC is conservatively budgeting for \$150,000 in Montour County Hotel Tax grant funding in 2023, down 8.9% from 2022 receipts



- **DCNR 2020 Non-Motorized Trails Grant - Danville Borough Levee North Branch Canal Trail Construction (administered by Danville Borough)**

- Per Danville Borough staff on 4/24/23, project design by LIVIC Civil is nearly complete
 - PennDOT is currently completing the required environmental review
 - Once complete, Danville Borough will be able to acquire the necessary right-of-way from the Washies organization
 - Final designs will be subject to permit review by DEP and the US Army Corps of Engineers
 - Project bidding is tentatively anticipated in spring 2024
 - Construction may occur in 2024
- Draft project mapping is available at <https://www.google.com/maps/d/edit?mid=17se2PMghOEBzg70bdSTOg3HPCTTO9drE&usp=sharing>

DIRECTOR'S REPORT (continued)

GRANTS (continued)

- **Mahoning Township American Rescue Plan Grant** (no updates since last meeting)
 - MARC on 12/13/21 was awarded \$25,000 in American Rescue Act grant funding from Mahoning Township
 - Funds are to be used to offset the negative economic impact of COVID-19 on MARC's operations and to be focused on projects of importance to Mahoning Township residents
 - MARC on 12/30/21 expended \$9,305 to pay Kleinfelder for engineering work for the Hess Loop Trail (J. Manley Robbins Trail) at the Hess Recreation Area
 - \$15,724.47 (with earned interest) remains earmarked in a dedicated checking account to pay a portion of the costs for the planned engineering, permitting, and design work for the Hopewell Park Pump Track

- **DCNR 2021 Park Rehabilitation and Development Grant (Hopewell Park Pump Track)** (no updates since last meeting)
 - MARC was notified on 12/30/21 that its application to DCNR for \$125,000 in grant funding to rehabilitate Hopewell Park had been conditionally approved
 - Project activities will include expanding and improving parking, improving site drainage, creating bicycle skills features, reconstructing the existing earthen beginner-level pump track and jumps area, creating a new asphalt-paved pump track, and adding new universally-accessible parking and access features
 - As of 4/20/23, MARC has so far secured \$168,489.15 in pledges and donations to match the DCNR grant
 - As recently authorized by MARC's Board, all necessary documentation has been provided to DCNR to allow the redesignation of grant funds from MARC to Montour County to satisfy DCNR's requirements
 - An updated grant agreement has been provided to Montour County, allowing work to proceed once final questions are resolved
 - Stoudt on 3/22/23 met at Hopewell Park with a representative of the American Ramp Company / VeloSolutions to discuss project bidding and construction options
 - Attendees included Julian Brehm and Levi Culver (MARC), Otto Kurecian (Columbia Montour Visitors Bureau), and Dave Decoteau, Liz Begosh, and Jared Hafer (Central Susquehanna Hammers Interscholastic Mountain Biking Team)
 - Stoudt on 4/4/23 attended (online) the COSTARS: Search Contracts Like a Pro webinar
 - Stoudt on 4/14/23 spoke by phone with Ashley Shultz from DCNR regarding project status and options for project bidding and construction
 - Stoudt on 4/18/23 spoke by phone with Dave King from DirtSculpt to provide a project update
 - Stoudt on 5/16/23 spoke by phone with Cole Beckham from the American Ramp Company to discuss project bidding options
 - Stoudt's updated project presentation, including a listing of project donors, is available at <https://docs.google.com/presentation/d/1b1DRhttSDZ3OfL0aYTalufPhW1XYNO7x/edit?usp=sharing&ouid=117951050608712833238&rtpof=true&sd=true>

DIRECTOR'S REPORT (continued)

GRANTS (continued)

- **Community Giving Foundation – Danville 2023 Grant Program**

- Stoudt on 3/30/23 submitted MARC's application for \$2,000 (maximum amount) in grant funding to repair facility roofs at the Hess Recreation Area
- Per Stoudt's application, *"MARC seeks \$2,000 in grant funding to allow critically needed repairs to the roofs of structures at the Hess Recreation Area in Mahoning Township, Montour County. The roofs of several structures at the Hess Recreation Area, including the restroom building, sheds, ballfield dugouts, and wildlife observation blind, are all well past their life expectancies and repairs are urgently needed to prevent damages to the buildings and contents. The purpose of this project is to allow critically needed facility maintenance with the goal and objective of extending the service lives of the structures and preventing even greater expenses."*
- MARC has been notified it will receive the requested \$2,000 in grant funding
- Stoudt will request approval during this meeting to seek estimates to complete the desired repairs

MANAGED SITES

- **Hopewell Park / Danville Borough Farm**

- Work is ongoing to prepare for the planned pump track construction and related redevelopment activities as reported elsewhere in this meeting packet
- MARC will work with an Eagle Scout candidate to create a concrete pad to properly secure the bike rack recently constructed and donated by Kris Huber and Nick Craven
- Stoudt is investigating options for the repair of a sinkhole along the Down and Dirty Trail
- Stoudt has received complaints of trail users going off-trail near Danville Borough maintenance stockpiles
 - Stoudt will request approval during this meeting to purchase new signage to be installed at problem areas
- Stoudt has received complaints from Montour County staff regarding vehicles driving out the old railroad grade to the county's shooting range
 - One or more individual have been reported dumping yard waste along the road
 - Stoudt will request approval during this meeting to purchase new signage to be installed at problem areas

- **Montour Township (Columbia County) Legion Road parcel**

- Stoudt has received reports of trail users parking at the site to access the North Branch Canal Trail
 - Per MARC's agreements with Montour Township and the SEDA-COG Joint Rail Authority, the site may only be used for maintenance and emergency access to the trail (as well as for preexisting usage by a neighboring farmer for field access)
 - Stoudt has created new signage for the site and it has been installed by Land Steward Wayne Kashner
 - Stoudt will work with Montour Township Police as needed to warn and cite repeat offenders

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

- **River Drive parcel (North Branch Canal Trail trailhead and river access)**
 - Stoudt continues to monitor ongoing property encroachments by an adjacent landowner
 - Stoudt wishes to hire a surveyor to relocate and re-mark property corner markers which have been removed, but MARC does not currently have adequate funding to complete the work
 - Stoudt on 1/18/23 discovered bullet damage to a sign on the site
 - Stoudt continues to monitor for additional problems and will request Mahoning Township Police Department assistance if deemed necessary
 - The main site sign frame is in need of replacement when funding allows
- **North Branch Canal Trail (no updates since last meeting)**
 - Land Stewards Wayne Kashner and Jennifer Hunsinger continue to maintain the trail
 - Land Steward Wayne Kashner continues work to realign portions of the trail near the Catawissa Boat Club to avoid chronically wet areas
 - Montour County and the SEDA-COG Joint Rail Authority have resumed legal action against the owner of the Bear Hunters' Grove Campground to resolve the years-long property ownership dispute
 - Stoudt has been in communication with MARC's legal counsel regarding proposed next steps for legal action and anticipates legal proceedings will be ongoing through the summer
 - MARC will continue to enforce the trail closure through the disputed lands between trail miles 3.5 – 4.2; no MARC staff or volunteers will enter the disputed lands until the matter is resolved
 - Stoudt and Wayne Kashner on 1/18/23 met with a representative of the Columbia County Conservation District to determine permitting requirements to install a new culvert at trail mile 5.4 (culvert was permitted under NPDES permit, but not installed)
 - Stoudt has received the necessary guidance for the permitting
 - Julian Brehm is working to complete and submit the permit application and required fees as time and funding allow
 - Work must be completed as soon as possible to address ongoing challenges for MARC's lawn care contractor
 - Stoudt will consult with the Montour County Conservation District to consider options to improve the ford crossing at trail mile 2.72 (no change since last meeting)
 - It is recommended that MARC rebuild the crossing with R6 rock and a log cross-vane to provide better long-term stability for the crossing
 - Stoudt will investigate costs and schedule the work when funding and staff availability allow
 - Land Steward Wayne Kashner has reported multiple instances of dumping of yard waste and other materials along the trail corridor in the vicinity of the Catawissa Boat Club and Legion Road and along Legion Road
 - Stoudt has created and Wayne Kashner has installed new signage to be placed at these locations and will place trail cameras as needed to identify those responsible for possible prosecution
 - Stoudt on 5/12/23 visited the Legion Road parcel and Columbia County portion of the North Branch Canal Trail to document areas of concern

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

- **Hess Recreation Area**

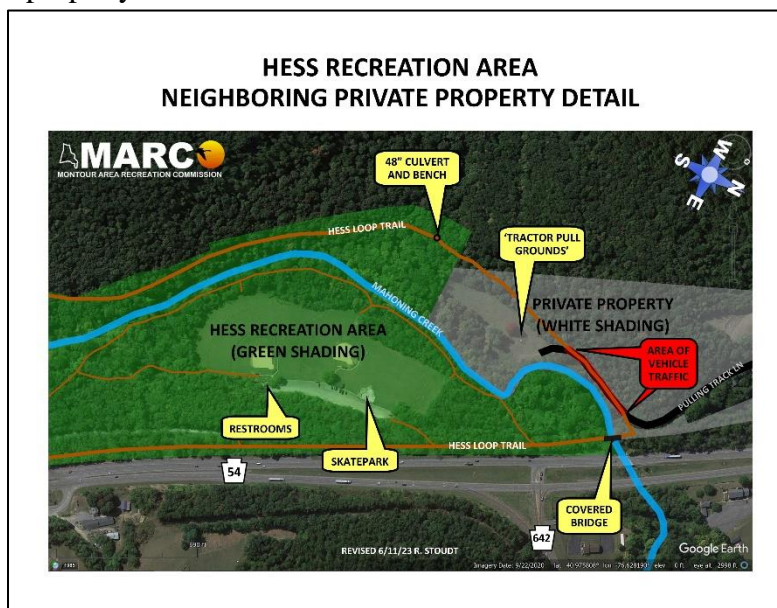
- Despite work done by MARC's staff earlier this season, numerous potholes have again formed along the park access road
 - When funding allows, MARC staff will again purchase and place cold patch materials to repair as many problem areas as reasonably possible
 - Stoudt (in November 2021) consulted with R.C. Young, Inc. regarding probable costs to repair the road
 - The recommendation had been to clean existing potholes and install asphalt repairs, then furnish and install two coats of tar and chip at an estimated cost of \$45,000 - \$50,000 (assuming a road length of 3,600ft and width of 16ft)
 - Stoudt notes that cost estimates were secured before the recent dramatic increase in oil and fuel prices
 - Additionally, the road deteriorated significantly in 2022
 - Stoudt now believes a partial fix is no longer viable and anticipates a full milling and resurfacing of the roadway will likely cost approximately \$100,000
 - Stoudt will continue to seek funding to allow this high-priority project to be completed, but notes that it will be exceedingly difficult for MARC to secure the anticipated 50% grant match (~\$50,000)
 - Additionally, Stoudt believes the project will be ineligible for DCNR grant programs because the road reconstruction was DCNR grant funded in 2011
- Additional slumping of the trail edge has been noted along trail miles 1.3 – 1.5 of the Robbins Trail (Hess Loop Trail) where slides have occurred in recent years, but no new cracks or other changes have been noted that would necessitate the closure of the trail
 - MARC staff and volunteers continue to monitor the site on a regular basis
 - Stoudt has consulted with Elijah Evans regarding anticipated costs to properly repair the failing sections of the trail (*no change since last meeting*)
 - Cost estimates (~\$40,000) far exceed MARC's current financial ability to do the necessary work
 - Stoudt and Brehm will consider options for future grant funding and other alternatives
 - While Stoudt believes the trail is safe to allow continued use at this time, one or more severe rainfall events could quickly change conditions and necessitate closure
- One road culvert pipe remains significantly blocked from repeated storm erosion; Stoudt has reached out to Danville area contacts for assistance (*no change since last meeting; work must wait until volunteer schedules allow*)
- Stoudt and Shevchenko have completed most design work for the new J. Manley Robbins Trail interpretive sign for installation at the Beaver Place Trailhead (*no change since last meeting*)
 - Final details are yet to be completed, but funding does not yet allow for fabrication and installation of the planned signage (~\$1,500)
- Stoudt on 2/13/22 met with the 4H Outdoor Explorers group to discuss a project to update the tree identification markers, mapping, and brochure for the Hess Recreation Area
 - Stoudt hopes to complete the project this spring (*no update since last meeting*)
- Stoudt has worked during the week of 5/15 – 5/19/23 with a community service student to repaint picnic tables, bleachers, and posts

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

- **Hess Recreation Area (continued)**

- MARC on 6/11/23 learned of a trail user conflict at the Hess Recreation Area related to adjacent private property usage
 - A trail user called Mahoning Township Police to report a vehicle driving on the Hess Loop Trail and on a nearby field.
 - Mahoning Township Police responded, made contact with the individual who claimed to be on private property, and directed them to stop their actions until the situation could be evaluated.
 - The responding Mahoning Township Police Department officer contacted Stoudt and asked Stoudt to look into the situation from MARC's perspective to determine whether any charges might be justified.
 - Stoudt visited the site and walked the trail to look for damages. While there, an individual made contact with Stoudt through Facebook Messenger and asserted that people were unfairly complaining about their use of private property and that the police had been unfairly called. The landowner and several family members and friends came to the site to meet with Stoudt to discuss the situation.
 - As documented in the map below, the land to the north of the Hess Recreation Area, including the area often referred to as the 'Tractor Pull Grounds', lies within Valley Township and is privately owned. MARC is aware of this and has always managed the Hess Recreation Area accordingly. MARC's site maps and brochures correctly reflect the property boundaries. However, it is important to note the Hess Loop Trail (J. Manley Robbins Trail) crosses this private property and runs roughly 400ft along the roadway that accesses the old tractor pull area. In the past, this area received very little usage and almost no vehicle traffic. MARC has had few problems at this location, except regarding questions of tires and other litter in the area.
 - MARC has learned the land in question has recently been sold and the new owners intend to more actively make use of the property, particularly the old tractor pull grounds. MARC has been advised that the new owners intend to more regularly use vehicles in the area and more actively manage the field area.
 - Stoudt will request permission during this meeting to purchase and install new signage warning of private property / vehicle concerns.



DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

- **Montour Preserve**

- As of 6/24/23, all trails (except a portion of the Wildlife Management Trail) and picnic facilities have been restored and are available for use
- The Riverside Adventure Company resumed watercraft rental operations on 5/1/23
 - Per MARC's Concessionaire's Agreement, 2023 will be year three of a three-year agreement
 - Stoudt will consult with MARC staff and stakeholders to prepare a new request for proposals to be advertised later this year for operations in 2024 and beyond
- The Goose Cove and Heron Cove water systems were turned on for public use on 6/23/23
 - The water system fixtures in both the Goose Cove and Heron Cove restroom buildings are far past their useful service expectancy and must be replaced as soon as funding will allow
- MARC is working with Eagle Scout candidate Sam Roup to install new fish habitat structures in Lake Chillisquaque, subject to approval by Talen Energy Supply, the PA Fish & Boat Commission, and PA DEP
 - MARC must apply for and receive a DEP GP-1 (Fish Habitat Enhancement Structures) permit before installation may proceed (*no change since last meeting*)
- MARC is working with Girl Scout Gold Award candidate Hailey Exley to create and install new bluebird boxes, as well as related bluebird habitat restoration work
- USDA APHIS site visits are mostly complete for the season
 - As of 6/24/23, Stoudt does not anticipate any goose culling or other population control measures for the remainder of the 2023 season
- MARC staff on 5/2/23 discovered the Muskrat Blind in the Montour Preserve wildlife refuge to have been badly damaged by recent high-water events (also badly damaged during 2018 flooding)
 - Stoudt has contacted Gray Builders to secure an estimate to complete the necessary repairs (and anticipated lifting) and will contact at least two other contractors
 - Stoudt fears the repair will cost not less than \$25,000
 - MARC has posted the structure closed to all use until repairs can be made

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS

- **Bicycle / Pedestrian Safety Projects**
 - Stoudt on 5/17/23 attended (online) the meeting of the Middle Susquehanna Active Transportation Committee
- **Bicycle Routes Mapping and Promotion** (no updates since last meeting)
 - MARC is working with the Columbia Montour Visitors Bureau and the Susquehanna River Valley Visitors Bureau to promote bicycling route mapping and online distribution through the RideWithGPS platform (www.RideWithGPS.com)
 - Valentina Shevchenko has completed the mapping, driving, and photographing of several bicycling routes in and around northern Montour County as identified by volunteers Kit Kelly, Dr. Victor Marks, and others
 - Julian Brehm has completed the final quality assurance on the routes and is finalizing a new rack card for publication
 - Stoudt will create a new page on MARC's website for distribution of the content
 - Project release is anticipated fall 2023, subject to staffing availability and funding
- **Chilli Challenge Adventure Triathlon**
 - 2023 event canceled because of budget concerns and anticipated construction
- **Danville Borough Play Set Installation** (no updates since last meeting)
 - St. Joseph Catholic School in Danville has donated to MARC the play set formerly in place at the school's playground
 - MARC staff and volunteers, with major support from the Danville Borough Street Department, on 10/30/20 disassembled the play set and moved it to the pig barn for storage
 - MARC staff, with possible support by staff and students from SUN Tech, will repair and repaint play set materials in preparation for reassembly
 - It is anticipated the play set will be reconstructed at the F.Q. Hartman Recreation Area
 - Stoudt does not anticipate reconstruction of the play set until 2024 because of ongoing staffing and budgeting challenges
- **Girls ROC Camps**
 - As of 6/24/23, MARC has \$403.77 earmarked in its general checking account for 2023 events
 - Register and learn more at <https://www.facebook.com/girlsrocmth>
- **Dirty Grin Mountain Biking Festival**
 - Event to occur 6/23 – 6/25/23
 - Stoudt to provide update during meeting

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

- **Regional Mountain Biking Promotion** (no updates since last meeting)
 - Stoudt worked with the Columbia Montour Visitors Bureau, Central Susquehanna Hammers Interscholastic Mountain Bike Team, Danville Business Alliance, and the Pennsylvania Interscholastic Cycling League (PICL) to prepare the logistics for hosting the PICL Coach Retreat in Danville on the weekend of 5/5 – 5/7/23 (coinciding with the Danville Business Alliance's Spring Fling)
 - MARC hosted the coaches at the Hess Recreation Area for the weekend, allowing camping, clinics, and other events at the site
 - Stoudt assisted with the creation and redemption of vouchers to be used by attendees at Spring Fling
 - Per the terms of grant agreements between PICL, the Columbia Montour Visitors Bureau, and Montour County, MARC anticipates the event will be held again in 2024 and 2025
 - Stoudt has created a new page on MARC's website at <https://montourrec.com/east-central-pennsylvania-mountain-biking/> to feature MARC's five-county mapping of regional mountain biking assets
 - As of 5/19/23, the map has been viewed 2,174 times
 - Stoudt will add additional content to the page in coming weeks as time and funding allows
 - The map is also embedded in the Dirty Grin Mountain Bike Festival webpage
 - Stoudt will plan to schedule a meeting of MARC's Mountain Biking Advisory Group in June as staffing and funding allows
 - Stoudt continues to collaborate with the Columbia Montour Visitors Bureau, Susquehanna River Valley Visitors Bureau, and numerous other partners to prepare for a possible application to the International Mountain Bicycling Association's Ride Center program (<https://ride.imba.com/node/2169>) (no change since last meeting)
 - Stoudt continues to consult with representatives of the Columbia-Montour Visitors Bureau, the Susquehanna River Valley Visitors Bureau, and other regional partners to identify branding and promotional potential for regional mountain biking assets (no change since last meeting)
- **Riverside Borough Parks Revitalization** (no updates since last meeting)
 - Stoudt, Craig Reinard, and Bill Byron on 4/15/23 visited the Riverside Borough river access to remove trash as part of MARC's Countywide Park and Trail Cleanup Day
 - Stoudt anticipates installing the replacement sign for the Riverside Borough river access in June (as staffing and conditions allow)
 - Stoudt will continue to remain in contact with Riverside Borough representatives to discuss opportunities for MARC to assist with revitalizing the Borough's parks and outdoor recreation areas, particularly at the recently acquired former school property
- **Special Projects and Events – Other**
 - Stoudt continues to participate in monthly meetings of the Columbia Montour Chamber of Commerce's Governmental Affairs Committee
 - Stoudt continues to participate in bi-monthly meetings of the Columbia Montour Chamber of Commerce's Montour County Task Force
 - Stoudt continues to participate in monthly meetings of the Going Gold committee
 - MARC staff have assisted Danville Area School District staff with the implementation of the Danville School Community Park Project at the Danville Middle School

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

- **Tourism Promotion Special Projects – Other**

- Stoudt has assisted the Columbia Montour Visitors Bureau with mapping for a new tourism tracking system being implemented in Montour and Columbia Counties
- Stoudt on 4/26/23 attended (online) the semi-annual meeting of the North Branch Susquehanna River Water Trail Stakeholders' group
- Stoudt continues to participate in monthly meetings of the Danville Heritage Festival Committee
- MARC volunteers and supporters will lead group hikes on the first Sunday of each month at 2pm to locations throughout Montour County, focusing on the sites' historical and ecological significance
 - Stoudt has created a page for the series on MARC's website at <https://montourrec.com/monthly-regional-history-series/>
 - The next hike is planned for Sunday, 7/2/23, at 2:00pm at the F.Q. Hartman Recreation Area to view the remnants of the North Branch Susquehanna River Eel Dam (river levels permitting)

- **Washingtonville Revitalization Projects** (no updates since last meeting)

- MARC staff continue to assist Washingtonville Borough officials and volunteers with park maintenance as needed
- Stoudt on 1/16/23 met with neighboring landowners for the proposed Mill Park property in Derry Township to discuss property boundaries and items of potential concern
 - MARC is awaiting the completion of additional survey work (previously anticipated in February), at which time Stoudt will again meet with neighboring landowners to continue the discussion
- Stoudt remains in communication with Chairman Dombroski regarding possible improvements to DeLong Park, including the desired construction of a new pavilion
 - Washingtonville Borough has secured \$3,000 to date in grants and donations for the project (being kept in MARC's accounts) and Chairman Dombroski continues working to secure additional donations
- Stoudt, Chairman Dombroski, and members of the Washingtonville Revitalization Committee continue to explore options for new stream access locations along Chillisquaque Creek
- Stoudt continues to participate in meetings of the Washingtonville Revitalization Committee to assist with projects of mutual interest
- Julian Brehm has completed the mapping of historic points of interest in and around Washingtonville Borough as documented by Washingtonville Mayor Tyler Dombroski and Washingtonville-area historian John Marr
 - Stoudt has created a page on MARC's website to promote and share the content, including the online mapping, at <https://montourrec.com/washingtonville-history/>

- **Wellness Special Projects (in partnership with Geisinger)** (no updates)

DIRECTOR'S REPORT (continued)

OTHER UPDATES

- MARC has been named as one of two beneficiaries of the 29th Annual Service 1st Federal Credit Union Charity Golf Tournament, to be held 8/25/23

UPCOMING MEETINGS AND EVENTS

- 7/2/23 North Branch Susquehanna River Eel Dam visit (Van Wagner) (river levels permitting)
- 8/6/23 Washingtonville History Walk (Tyler Dombroski and John Marr)
- 8/28/23 MARC meeting



570.368.3327 / 1.800.909.2611
 701 First St., STE101
 Williamsport, PA 17701

Estimate

DATE	ESTIMATE NO.
6/16/2023	3336

NAME / ADDRESS
Montour Area Recreation Commission Bob Stoudt PO Box 456 Danville, PA 17821

Ship To

P.O. NO.	Project/Job	EXPIRATION	Vendor #	REP
		7/27/2022		TM
DESCRIPTION		QTY	COST	TOTAL
Exterior Signs		10	120.00	1,200.00T
10 - 23.5"H x 18"H x .080 mill aluminum with radius corners, single faced signs with inkjet print U175 with graffiti/UV lamination.				
4 - DO NOT ENTER				
4 - PRIVATE PROPERTY				
2 - NO VEHICLES				
2 - 8"H x 6"W same fabrication		2	40.00	80.00T
DO NOT JUMP				
2 - 18"H x 12"W same fabrication		2	75.00	150.00T
WATCH FOR VEHICLES				
Customer pick up.				
				\$1,430.00
			(6.0%)	\$85.80
			TOTAL	\$1,515.80

.080 aluminum
 U180CV3/Graffiti/UV lamination
 All to have rounded corners
 No pre-drilled holes
 All signs are single-faced
 Mill finish on the back of all signs



QTY = 2 18"H x 12"W



QTY = 4 23.5"H x 18"W



QTY = 2 23.5"H x 18"W



QTY = 4 23.5"H x 18"W



QTY = 2 8"H x 6"W

☐ Approved

☐ Approved as noted

☐ Revise & Resubmit

☐ Remove from Project

Initial: _____

Date: _____

Project Location: MARC

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Marc2023 SignsSigns.ai

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