



PO Box 456, Danville, PA 17821 | (570) 336-2060 | RStoudt@MontourRec.com

7:00pm January 23, 2023 Regular Meeting Agenda

Montour Preserve Environmental Education Center, 374 Preserve Rd, Danville, PA 17821
or <https://us02web.zoom.us/j/86174683386?pwd=b1F2R1J3QitpUD11T1VzN0d0ZHBWZz09>

To connect by phone: (929) 205 6099 | Meeting ID: 861 7468 3386 | Passcode: 555828

Call to Order

Board Reorganization / Election of 2023 Officers

Public Comment

Officer Reports

- Chairman's Report
- Treasurer's Report (*pages 2 - 29*)
- Secretary's Report

Partner Reports

- Danville Area School District
- Danville Borough
- Mahoning Township
- Montour County
- Riverside Borough
- Washingtonville Borough

Assistant Director's Report (Julian Brehm) (*page 30*)

Naturalist's Report (Jon Beam) (*page 30*)

Senior Maintenance Technician's Report (Denny Piatt) (*page 30*)

Director's Report (Bob Stoudt) (*pages 31 – 45*)

- 2022 Annual Report update
- 2020 – 2025 Strategic Plan update (provided separately)
- 2023 staffing update
- 2023 DCNR Community Conservation Partnerships Program grant opportunity
- State Ethics Commission Statement of Financial Interests forms
- Board member packets

Old Business

New Business

- Approval of Resolution 2023-1 (Signature Authority) (*page 46*)
- Approval of Resolution 2023-2 (Code of Conduct, Public Comment Rules, Parliamentary Procedure) (*pages 53 - 59*)
- Approval to close ATV Grant checking account
- Approval of Small Games of Chance License renewal
- Approval of WGL Energy Services Small Commercial Electricity Supply Agreement (*pages 47 – 52*)

Other Items

Adjournment

next meeting: 7:00pm Monday, February 27, 2023

2022 YEAR-END STATEMENTS AND REPORTS



MARC 2022 Checking Account (ID 40) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
debit card	11/18/2022	12/5/2022	11/1 - 11/30/22	bottled water	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	32.95		108,070.83
7226	11/21/2022	12/5/2022	12/1 - 12/31/22	Jon Beam (payroll 11/6 - 11/19)	payroll - Beam	wages	Montour County Hotel Tax	60.32		108,010.51
7227	11/21/2022	12/5/2022	11/1 - 11/30/22	Dennis Piatt (payroll 11/6 - 11/19)	payroll - Piatt	wages	Montour County Hotel Tax	511.11		107,499.40
7228	11/21/2022	12/5/2022	11/1 - 11/30/22	Valentina Shevchenko (payroll 11/6 - 11/19)	payroll - Shevchenko	wages	Montour County Hotel Tax	588.39		106,911.01
7229	11/21/2022	12/5/2022	11/1 - 11/30/22	Julian Brehm (payroll 11/6 - 11/19)	payroll - Brehm	wages	Montour County Hotel Tax	1,109.77		105,801.24
7230	11/21/2022	12/5/2022	11/1 - 11/30/22	Robert Stoudt (payroll 11/6 - 11/19)	payroll - Stoudt	wages	Montour County Hotel Tax	1,821.32		103,979.92
7231	11/21/2022	12/5/2022	11/1 - 11/30/22	Julian Brehm (mileage reimbursement)	admin / miscellaneous expenses	miscellaneous expenses	Montour County Hotel Tax	95.00		103,884.92
7232	11/21/2022	12/5/2022	12/1 - 12/31/22	PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	505.17		103,379.75
7233	11/21/2022	12/5/2022	12/1 - 12/31/22	PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	935.40		102,444.35
7234	11/21/2022	12/5/2022	12/1 - 12/31/22	PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	55.08		102,389.27
7235	11/21/2022	12/5/2022	12/1 - 12/31/22	PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	36.42		102,352.85
7236	11/21/2022	12/5/2022	11/1 - 11/30/22	Erie Insurance (workers' comp insurance)	insurance	insurance	Montour County Hotel Tax	1,116.00		101,236.85
7237	11/21/2022	12/5/2022	11/1 - 11/30/22	Robert Stoudt (expense reimbursements)	\$40 Montour Preserve (maintenance/misc.); \$638.63 Montour Preserve (maintenance/misc.)	park and trail maintenance	Montour County Hotel Tax	678.63		100,558.22
debit card	11/21/2022	12/5/2022	11/1 - 11/30/22	Clark's Ag Center (bird feed)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	42.39		100,515.83
automatic payment	11/24/2022	12/5/2022	11/1 - 11/30/22	Ride With GPS (monthly fee)	dues and licensing fees	dues and licensing fees	Montour County Hotel Tax	10.00		100,505.83
automatic payment	11/25/2022	12/5/2022	11/1 - 11/30/22	Zoom	dues and licensing fees	dues and licensing fees	Montour County Hotel Tax	15.89		100,489.94
automatic payment	11/26/2022	12/5/2022	11/1 - 11/30/22	MailChimp (monthly email service)	\$12.19 Montour Preserve (email); \$12.19 administration / miscellaneous	\$12.19 park & trail maintenance; \$12.19 miscellaneous expenses	Montour County Hotel Tax	24.38		100,465.56
7238	11/29/2022	12/5/2022	12/1 - 12/31/22	PPL Electric Utilities	Hess Recreation Area (electricity)	park and trail maintenance	Montour County Hotel Tax	59.90		100,405.66
credit	11/30/2022	12/5/2022	12/1 - 12/31/22	credit for return of light bulbs purchased at Clark's Ag Center on 11/16/22	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance			74.18	100,479.84
interest	11/30/2022	12/5/2022	11/1 - 11/30/22	interest earned 11/1 - 11/30	interest	interest			22.12	100,501.96
debit card	12/1/2022	1/6/2023	12/1 - 12/31/22	Lowe's (light bulbs)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	179.97		100,321.99
debit card	12/5/2022	1/6/2023	12/1 - 12/31/22	Amazon.com (calendar, printer cartridges)	office expenses	office expenses	Montour County Hotel Tax	167.37		100,154.62
debit card	12/5/2022	1/6/2023	12/1 - 12/31/22	Amazon.com (labor law poster)	office expenses	office expenses	Montour County Hotel Tax	31.75		100,122.87
debit card	12/8/2022	1/6/2023	12/1 - 12/31/22	Clark's Ag Center (trash cans)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	78.42		100,044.45
7239	12/8/2022	1/6/2023	12/1 - 12/31/22	Dennis Piatt (payroll 11/20 - 12/3)	payroll - Piatt	wages	Montour County Hotel Tax	391.36		99,653.09
7240	12/8/2022	1/6/2023	12/1 - 12/31/22	Lesley Yeich (payroll 11/20 - 12/3)	payroll - Yeich	wages	Montour County Hotel Tax	78.82		99,574.27
7241	12/8/2022	1/6/2023		Craig Reinard (payroll 11/20 - 12/3)	payroll - Reinard	wages	Montour County Hotel Tax	7.44		99,566.83
7242	12/8/2022	1/6/2023	12/1 - 12/31/22	Valentina Shevchenko (payroll 11/20 - 12/3)	payroll - Shevchenko	wages	Montour County Hotel Tax	329.95		99,236.88
7243	12/8/2022	1/6/2023	12/1 - 12/31/22	Julian Brehm (payroll 11/20 - 12/3)	payroll - Brehm	wages	Montour County Hotel Tax	677.92		98,558.96
7244	12/8/2022	1/6/2023	12/1 - 12/31/22	Robert Stoudt (payroll 11/20 - 12/3)	payroll - Stoudt	wages	Montour County Hotel Tax	946.53		97,612.43
7245	12/8/2022	1/6/2023	12/1 - 12/31/22	Chad Gorby (Hess skatepark repair materials)	Hess Recreation Area (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	207.46		97,404.97
7246	12/8/2022	1/6/2023	12/1 - 12/31/22	Danville Area School District (reimbursement for Hopewell Park porta-potty)	Hopewell Park (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	255.99		97,148.98
7247	12/8/2022	1/6/2023	12/1 - 12/31/22	MePush (website hosting)	\$52.47 admin/misc.; \$52.47 Montour Preserve (website)	\$52.47 park and trail maintenance / \$52.47 miscellaneous expenses	Montour County Hotel Tax	104.94		97,044.04
7248	12/8/2022	1/6/2023	12/1 - 12/31/22	Heaps Container Service	\$130 Montour Preserve (trash); \$70 Hess Recreation Area (trash)	park and trail maintenance	Montour County Hotel Tax	200.00		96,844.04
7249	12/8/2022	1/6/2023	12/1 - 12/31/22	Shawn's Lawn & Excavating, LLC	Montour Preserve (lawn care)	park and trail maintenance	Montour County Hotel Tax	2,750.00		94,094.04

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MARC 2022 Checking Account (ID 40) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
7250	12/8/2022	1/6/2023	12/1 - 12/31/22	Press Enterprise (classified advertising of 2023 MARC meetings)	legal notices	legal notices	Montour County Hotel Tax	49.25		94,044.79
7251	12/8/2022	1/6/2023	12/1 - 12/31/22	Robert Stoudt (expense reimbursement - Daily's garage (tractor tire tube))	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	28.62		94,016.17
deposit	12/9/2022	1/6/2023	12/1 - 12/31/22	deposit	\$200 Montour Preserve pavilion reservations; \$367 Montour Preserve donations; \$25 Hess Recreation Area users' fees; \$500 donations (unrestricted); \$85 miscellaneous income				1,177.00	95,193.17
7252	12/13/2022	1/6/2023		Candy Fisher (cleaning services)	\$320 Hess Recreation Area (restrooms); \$1,092 Montour Preserve (cleaning)	park and trail maintenance	Montour County Hotel Tax	1,392.00		93,801.17
deposit	12/15/2022	1/6/2023	12/1 - 12/31/22	deposit	\$5,000 Anthony Township donation (Montour Preserve); \$500 Washingtonville Borough donation (unrestricted)				5,500.00	99,301.17
automatic payment	12/15/2022	1/6/2023	12/1 - 12/31/22	PA Dept. of Revenue (November payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	329.84		98,971.33
automatic payment	12/15/2022	1/6/2023	12/1 - 12/31/22	US Treasury (November payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	2,357.82		96,613.51
debit card	12/16/2022	1/6/2023	12/1 - 12/31/22	USPS Danville (stamps)	office expenses	office expenses	Montour County Hotel Tax	36.00		96,577.51
7253	12/17/2022	1/6/2023		Verizon (Montour Preserve telephone)	Montour Preserve (telephone)	park and trail maintenance	Montour County Hotel Tax	109.81		96,467.70
7254	12/17/2022	1/6/2023		MePush (website hosting)	\$52.47 admin/misc.; \$52.47 Montour Preserve (website)	\$52.47 park and trail maintenance / \$52.47 miscellaneous expenses	Montour County Hotel Tax	104.94		96,362.76
7255	12/17/2022	1/6/2023		SkyPacket Networks	Montour Preserve (internet)	park and trail maintenance	Montour County Hotel Tax	79.00		96,283.76
debit card	12/19/2022	1/6/2023	12/1 - 12/31/22	Hoover Tractor (tractor lug bolts)	park maintenance tools & supplies	park and trail maintenance	Montour County Hotel Tax	4.82		96,278.94
debit card	12/20/2022	1/6/2023	12/1 - 12/31/22	Vinyl Disorder (MARC 2023 supporter stickers)	fundraising	fundraising	Montour County Hotel Tax	85.00		96,193.94
7256	12/20/2022	1/6/2023		Dennis Piatt (payroll 12/4 - 12/17)	payroll - Piatt	wages	Montour County Hotel Tax	297.44		95,896.50
7257	12/20/2022	1/6/2023		Craig Reinard (payroll 12/4 - 12/17)	payroll - Reinard	wages	Montour County Hotel Tax	7.44		95,889.06
7258	12/20/2022	1/6/2023		Valentina Shevchenko (payroll 12/4 - 12/17)	payroll - Shevchenko	wages	Montour County Hotel Tax	541.90		95,347.16
7259	12/20/2022	1/6/2023		Julian Brehm (payroll 12/4 - 12/17)	payroll - Brehm	wages	Montour County Hotel Tax	704.54		94,642.62
7260	12/20/2022	1/6/2023		Robert Stoudt (payroll 12/4 - 12/17)	payroll - Stoudt	wages	Montour County Hotel Tax	1,289.60		93,353.02
7261	12/22/2022	1/6/2023		PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	1,054.60		92,298.42
7262	12/22/2022	1/6/2023		PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	1,845.85		90,452.57
7263	12/22/2022	1/6/2023		PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	48.79		90,403.78
7264	12/22/2022	1/6/2023		PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	32.44		90,371.34
transfer	12/22/2022	1/6/2023	12/1 - 12/31/22	transfer from ATV grant checking account					1,500.00	91,871.34
7265	12/22/2022	1/6/2023		Community Giving Foundation (refund of ATV grant)	Community Giving Foundation ATV grant	Community Giving Foundation ATV grant	Community Giving Foundation ATV grant	1,500.00		90,371.34
7266	12/22/2022	1/6/2023		Menco Mechanical (Montour Preserve HVAC repair)	Montour Preserve (HVAC maintenance)	park and trail maintenance	Montour County Hotel Tax	989.58		89,381.76
automatic payment	12/24/2022	1/6/2023	12/1 - 12/31/22	Ride With GPS (monthly fee)	dues and licensing fees	dues and licensing fees	Montour County Hotel Tax	10.00		89,371.76
automatic payment	12/24/2022	1/6/2023	12/1 - 12/31/22	Zoom	dues and licensing fees	dues and licensing fees	Montour County Hotel Tax	15.89		89,355.87
automatic payment	12/26/2022	1/6/2023	12/1 - 12/31/22	MailChimp (monthly email service)	\$12.19 Montour Preserve (email); \$12.19 administration / miscellaneous	\$12.19 park & trail maintenance; \$12.19 miscellaneous expenses	Montour County Hotel Tax	24.38		89,331.49
debit card	12/28/2022	1/6/2023	12/1 - 12/31/22	Meta (Facebook) (2023 Dirty Grin Mountain Bike Festival advertising)	2023 Dirty Grin Mountain Bike Festival (advertising)	special events	Montour County Hotel Tax	149.97		89,181.52
interest	12/31/2022	1/6/2023	12/1 - 12/31/22	interest earned 12/1 - 12/31/22	interest	interest			23.23	89,204.75



MARC 2022 Mahoning Township ARP Grant Checking Account Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2022 beginning balance			15,695.00
interest	1/31/22	2/2/22	1/1 - 1/31/22	interest earned 1/1 - 1/31/22		0.78	15,695.78
interest	2/28/22	3/10/22	2/1 - 2/28/22	interest earned 2/1 - 2/28/22		0.60	15,696.38
interest	3/31/22	4/4/22	3/1 - 3/31/22	interest earned 3/1 - 3/31/22		0.67	15,697.05
interest	4/30/22	5/17/22	4/1 - 4/30/22	interest earned 4/1 - 4/30/22		0.65	15,697.70
interest	5/31/22	7/6/22	5/1 - 5/31/22	interest earned 5/1 - 5/31/22		0.67	15,698.37
interest	6/30/22	7/6/22	6/1 - 6/30/22	interest earned 6/1 - 6/30/22		0.65	15,699.02
interest	7/31/22	8/8/22	7/1 - 7/31/22	interest earned 7/1 - 7/31/22		0.67	15,699.69
interest	8/31/22	9/5/22	8/1 - 8/31/22	interest earned 8/1 - 8/31/22		0.67	15,700.36
interest	9/30/22	10/4/22	9/1 - 9/30/22	interest earned 9/1 - 9/30/22		1.29	15,701.65
interest	10/31/22	11/3/22	10/1 - 10/31/22	interest earned 10/1 - 10/31/22		3.33	15,704.98
interest	11/30/22	12/5/22	11/1 - 11/30/22	interest earned 11/1 - 11/30/22		3.23	15,708.21
interest	12/31/22	1/6/23	12/1 - 12/31/22	interest earned 12/1 - 12/31/22		3.34	15,711.55



2022 CGF Grant - All-Terrain Vehicle Purchase Checking Account Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2022 beginning balance			-
deposit	7/27/22	8/8/22	7/1 - 7/31/22	Community Giving Foundation grant initial deposit		1,500.00	1,500.00
transfer	12/22/22	1/6/23	12/1 - 12/31/22	transfer to general checking account for grant refund to Community Giving Foundation	1,500.00		-



2022 CGF Grant - Washingtonville Pavilion Checking Account Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2022 beginning balance			-
deposit	7/27/22	8/8/22	7/1 - 7/31/22	Community Giving Foundation grant initial deposit (transferred from general checking account)		1,000.00	1,000.00



MARC 2022 Savings Account (ID 01) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2022 beginning balance			12.74
deposit	2/18/22	3/10/22	2/1 - 2/28/22	deposit of Montour County Q4 2021 Hotel Tax grant		37,530.95	37,543.69
interest	3/31/22	4/4/22	3/1 - 3/31/22	interest earned 1/1 - 3/31/22		4.32	37,548.01
transfer	4/29/22	5/17/22	4/1 - 4/30/22	Montour County Hotel Tax transfer to checking account to reimburse eligible expenses 1/1 - 4/25/22	37,542.38		5.63
deposit	5/20/22	7/6/22	5/1 - 5/31/22	deposit of Montour County Q1 2022 Hotel Tax grant		25,709.87	25,715.50
transfer	6/25/22	7/6/22	6/1 - 6/30/22	Montour County Hotel Tax transfer to checking account to reimburse eligible expenses 1/1 - 4/25/22	25,709.87		5.63
interest	6/30/22	7/6/22	6/1 - 6/30/22	interest earned 4/1 - 6/30/22		5.42	11.05
deposit	8/25/22	9/5/22	8/1 - 8/31/22	deposit of Montour County Q2 2022 Hotel Tax grant		42,136.16	42,147.21
transfer	9/21/22	10/4/22	9/1 - 9/30/22	Montour County Hotel Tax transfer to checking account to reimburse eligible expenses 6/21 - 9/7/22	42,141.58		5.63
interest	9/30/22	10/4/22	9/1 - 9/30/22	interest earned 7/1 - 9/30/22		3.12	8.75
deposit	11/11/22	12/5/22	11/1 - 11/30/22	deposit of Montour County Q3 Hotel Tax grant		58,043.31	58,052.06
transfer	11/11/22	12/5/22	11/1 - 11/30/22	Montour County Hotel Tax transfer to checking account to reimburse eligible expenses 1/1 - 11/11/22	58,046.43		5.63



1985 MONTOUR BLVD., P.O. BOX 159 DANVILLE, PA 17821-0159

ADDRESS SERVICE REQUESTED

603159 11182 1/4 UNQ 12-02-22 CLT
000011181 1



MONTOUR AREA RECREATION COMMISSION
PO BOX 456
DANVILLE PA 17821

Account Statement

800.562.6049 | service1.org

Member Number:

Statement For: 11/01/2022 - 11/30/2022

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Your Account Balances as of 11/30

Regular Savings ID 01	\$5.63
Checking ID 40	102,534.70
Mahoning Arp Grant ID 43	15,708.21
Cgf Atv Grant ID 44	1,500.00
Cgf Washingtonville Pavilion ID 45	1,000.00
Account Balance Total	\$120,748.54
Total Dividends Year-To-Date	\$159.53

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REGULAR SAVINGS ID 01

Dividends Year-To-Date \$12.86

Beginning Balance	\$8.75
1 Total Deposits for	58,043.31
1 Total Withdrawals for	58,046.43-
Ending Balance	\$5.63

Date Transaction Description

Date	Transaction Description	Deposit	Withdrawal	Balance
11/11	Deposit By Check	\$58,043.31		\$58,052.06
11/11	Withdrawal Home Banking Transfer To Share 40 Montour County Hotel Tax eligible expenses		58,046.43-	5.63

CHECKING ID 40

Dividends Year-To-Date \$133.46

Beginning Balance	\$62,439.63
3 Total Deposits for	60,823.55
41 Total Withdrawals for	20,728.48-
Ending Balance	\$102,534.70

Annual Percentage Yield earned 0.2900% from 11/01/2022 through 11/30/2022



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1985 MONTOUR BLVD., P.O. BOX 159 DANVILLE, PA 17821-0159

Account Statement

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Member Number: I

Statement For: 11/01/2022 - 11/30/2022

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CHECKING ID 40		Continued from previous page.		
Date	Transaction Description	Deposit	Withdrawal	Balance
11/01	Draft 7203		\$14.89-	\$62,424.74
11/01	Draft 7199		281.80-	62,142.94
11/01	Draft 7188		331.24-	61,811.70
11/01	Draft 7200		556.50-	61,255.20
11/04	Withdrawal Pos #000003260346 VINYLDISORD SAN JOSE CA Eff. Date 11/03		66.43-	61,188.77
11/04	Withdrawal ACH Danville Area Ea TYPE: TAX PAYMNT ID: 1232266087 CO: DANVILLE AREA EA		475.75-	60,713.02
11/08	Draft 7201		375.00-	60,338.02
11/08	Draft 7204		495.41-	59,842.61
11/10	Withdrawal Pos #000001956800 FOOD SHOP 2 715 A ST DANVILLE PA		73.44-	59,769.17
11/11	Deposit Home Banking Transfer From Share 01 Montour County Hotel Tax eligible expenses	58,046.43		117,815.60
11/15	Withdrawal ACH Commwlthofpa Int TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFPA INT		292.63-	117,522.97
11/15	Withdrawal ACH IRS TYPE: USATAXPYMT ID: 3387702000 CO: IRS		2,060.56-	115,462.41
11/15	Deposit By Check	2,755.00		118,217.41
11/15	Draft 7216		485.25-	117,732.16
11/15	Draft 7219		568.89-	117,163.27
11/15	Draft 7220		1,090.89-	116,072.38
11/15	Draft 7221		2,011.99-	114,060.39
11/17	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 11/15 SQ *COLE'S HARDWARE IN Danville PA 0 2319215221 5		14.90-	114,045.49
11/17	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 11/15 SQ *COLE'S HARDWARE IN Danville PA 0 2319229394 5		33.53-	114,011.96
11/17	Draft 7214		3,923.00-	110,088.96
11/18	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 11/16 CLARKS AG CENTER TURBOTVILLE PA 0 2320650115 0		119.75-	109,969.21
11/18	Draft 7207		37.08-	109,932.13
11/18	Draft 7215		96.65-	109,835.48
11/18	Draft 7209		104.94-	109,730.54
11/18	Draft 7217		315.25-	109,415.29
11/21	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 11/18 CLARKS AG CENTER TURBOTVILLE PA 0 2322913771 7		143.80-	109,271.49
11/21	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 11/18 TURBOTVILLE GREAT VALU TURBOTVILLE PA 0 2322511888 7		32.95-	109,238.54
11/21	Draft 7210		79.00-	109,159.54
11/22	Draft 7213 Processed Check - USDA APHIS GENL TYPE: PAYMENT ID: 1240340003		124.27-	109,035.27
11/23	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 11/21 CLARKS AG CENTER TURBOTVILLE PA 0 2325414886 0		42.39-	108,992.88
11/23	Draft 7228		588.39-	108,404.49
11/23	Draft 7237		678.63-	107,725.86
11/23	Draft 7230		1,821.32-	105,904.54
11/25	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 11/23 ZOOM.US 888-799-9666 WWW.ZOOM.US CA 0 2327113513 6		15.89-	105,888.65
11/25	Draft 7231		95.00-	105,793.65
11/25	Draft 7229		1,109.77-	104,683.88
11/25	Draft 7236		1,116.00-	103,567.88
11/26	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 11/24 RIDE WITH GPS 4154729809 OR 0 2328519987 3		10.00-	103,557.88



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1985 MONTOUR BLVD., P.O. BOX 159 DANVILLE, PA 17821-0159

Account Statement

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Member Number:

Statement For: 11/01/2022 - 11/30/2022

Page: 3 of 3

CHECKING ID 40

Continued from previous page.

Date	Transaction Description	Deposit	Withdrawal	Balance
11/28	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 11/26 MAILCHIMP *MISC MAILCHIMP.COM GA 0 2330138431 3		24.38-	103,533.50
11/28	Draft 7208		200.00-	103,333.50
11/28	Draft 7227		511.11-	102,822.39
11/29	Draft 7223 Processed Check - VERIZON FINANCIA TYPE: PAYMENTS ID: 7204096069		109.81-	102,712.58
11/29	Draft 7224		200.00-	102,512.58
11/30	Deposit Dividend Dividend Post	22.12		102,534.70

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-40 Total Return Item Fees	\$0.00	\$0.00	Acct-40 Total Overdraft Fees	\$0.00	\$0.00

Summary by Check Number * Asterisk next to number indicates skip in sequence

27 Checks Cleared for \$17,322.08

Number	Cleared	Amount	Number	Cleared	Amount	Number	Cleared	Amount
7188	11/01/22	\$331.24	7210	11/21/22	\$79.00	7223 *	11/29/22	\$109.81
7199 *	11/01/22	281.80	7213 *	11/22/22	124.27	7224	11/29/22	200.00
7200	11/01/22	556.50	7214	11/17/22	3,923.00	7227 *	11/28/22	511.11
7201	11/08/22	375.00	7215	11/18/22	96.65	7228	11/23/22	588.39
7203 *	11/01/22	14.89	7216	11/15/22	485.25	7229	11/25/22	1,109.77
7204	11/08/22	495.41	7217	11/18/22	315.25	7230	11/23/22	1,821.32
7207 *	11/18/22	37.08	7219 *	11/15/22	568.89	7231	11/25/22	95.00
7208	11/28/22	200.00	7220	11/15/22	1,090.89	7236 *	11/25/22	1,116.00
7209	11/18/22	104.94	7221	11/15/22	2,011.99	7237	11/23/22	678.63

MAHONING ARP GRANT ID 43

Dividends Year-To-Date \$13.21

Beginning Balance	\$15,704.98
1 Total Deposits for	3.23
0 Total Withdrawals for	0.00
Ending Balance	\$15,708.21

Annual Percentage Yield earned 0.250%% from 11/01/2022 through 11/30/2022

Date	Transaction Description	Deposit	Withdrawal	Balance
11/30	Deposit Dividend Dividend Post	\$3.23		\$15,708.21

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-43 Total Return Item Fees	\$0.00	\$0.00	Acct-43 Total Overdraft Fees	\$0.00	\$0.00

CGF ATV GRANT ID 44

Beginning Balance	\$1,500.00
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$1,500.00

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-44 Total Return Item Fees	\$0.00	\$0.00	Acct-44 Total Overdraft Fees	\$0.00	\$0.00

CGF WASHINGTONVILLE PAVILION ID 45

Beginning Balance	\$1,000.00
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$1,000.00

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-45 Total Return Item Fees	\$0.00	\$0.00	Acct-45 Total Overdraft Fees	\$0.00	\$0.00



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1985 MONTOUR BLVD., P.O. BOX 159 DANVILLE, PA 17821-0159

ADDRESS SERVICE REQUESTED

608959 12618 1/7 UNQ 01-01-23 CLT
000012617 1



MONTOUR AREA RECREATION COMMISSION
PO BOX 456
DANVILLE PA 17821

Account Statement

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Member Number: 1

Statement For: 12/01/2022 - 12/31/2022

Page: 1 of 3



Your Account Balances as of 12/31

Regular Savings ID 01	\$5.63
Checking ID 40	99,260.12
Mahoning Arp Grant ID 43	15,711.55
Cgf Atv Grant ID 44	0.00
Cgf Washingtonville Pavilion ID 45	1,000.00
Account Balance Total	\$115,977.30
Total Dividends Year-To-Date	\$186.10

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REGULAR SAVINGS ID 01

Dividends Year-To-Date \$12.86

Beginning Balance	\$5.63
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$5.63

CHECKING ID 40

Dividends Year-To-Date \$156.69

Beginning Balance	\$102,534.70
4 Total Deposits for	8,200.23
35 Total Withdrawals for	11,474.81
Ending Balance	\$99,260.12

Annual Percentage Yield earned 0.270% from 12/01/2022 through 12/31/2022

Date	Transaction Description	Deposit	Withdrawal	Balance
12/02	Withdrawal Adjustment Debit Card Credit Voucher Merch. Post: 11/30 CLARKS AG CENTER TURBOTVILLE PA 0 2334232345 0	\$74.18		\$102,608.88
12/03	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/01 LOWE'S #1868 BLOOMSBURG PA 0 2335141127 0		179.97-	102,428.91
12/05	Draft 7235		36.42-	102,392.49
12/05	Draft 7234		55.08-	102,337.41
12/05	Draft 7232		505.17-	101,832.24
12/05	Draft 7233		935.40-	100,896.84
12/07	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/05 AMZN Mktp US*420027SQ3 Amzn.com/bill WA 0 2339117449 5		31.75-	100,865.09
12/07	Draft 7211		121.54-	100,743.55



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Account Statement

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Member Number:

Statement For: 12/01/2022 - 12/31/2022

Page: 2 of 3

CHECKING ID 40		Continued from previous page.		
Date	Transaction Description	Deposit	Withdrawal	Balance
12/08	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/06 AMZN Mktp US*Y370Q5LZ3 Amzn.com/bill WA 0 2340583487 4		167.37-	100,576.18
12/09	Deposit By Check	1,177.00		101,753.18
12/10	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/08 CLARKS AG CENTER TURBOTVILLE PA 0 2342005846 0		78.42-	101,674.76
12/13	Draft 7242		329.95-	101,344.81
12/14	Draft 7251		28.62-	101,316.19
12/14	Draft 7218		137.71-	101,178.48
12/14	Draft 7244		946.53-	100,231.95
12/15	Withdrawal ACH IRS TYPE: USATAXPYMT ID: 3387702000 CO: IRS		2,357.82-	97,874.13
12/15	Draft 7243		677.92-	97,196.21
12/16	Withdrawal ACH Commwlthofpapath TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFAPATH NAME: MONTOUR AREA RECREATIO		329.84-	96,866.37
12/16	Deposit By Check	5,500.00		102,366.37
12/16	Draft 7250		49.25-	102,317.12
12/16	Draft 7249		2,750.00-	99,567.12
12/19	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/16 USPS PO 41190008 410 M DANVILLE PA 0 2350982771 7		36.00-	99,531.12
12/19	Draft 7238		59.90-	99,471.22
12/19	Draft 7240		78.82-	99,392.40
12/19	Draft 7226		145.38-	99,247.02
12/19	Draft 7248		200.00-	99,047.02
12/19	Draft 7239		391.36-	98,655.66
12/20	Withdrawal Pos #000012096741 VINYLDISORD SAN JOSE CA		85.00-	98,570.66
12/21	Draft 7226		60.32-	98,510.34
12/21	Draft 7247		104.94-	98,405.40
12/21	Draft 7246		255.99-	98,149.41
12/22	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/19 HOOVER TRACTOR LLC MIFFLINBURG PA 0 2353230093 6		4.82-	98,144.59
12/22	Deposit Home Banking Transfer From Share 44	1,500.00		99,644.59
12/22	Draft 7245		207.46-	99,437.13
12/26	Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/24 RIDE WITH GPS 4154729809 OR 0 2358500875 4		10.00-	99,427.13
12/26	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/23 ZOOM.US 888-799-9666 WWW.ZOOM.US CA 1 2357139549 1		15.89-	99,411.24
12/28	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/26 MAILCHIMP *MISC MAILCHIMP.COM GA 0 2360157547 3		24.38-	99,386.86
12/30	Recurring Withdrawal Debit Card Sffcu Chk Crd Merch. Post: 12/28 FACEBK M2PQQJFDJ2 650-5434800 CA 0 2362651972 5		149.97-	99,236.89
12/31	Deposit Dividend Dividend Post	23.23		99,260.12

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-40 Total Return Item Fees	\$0.00	\$0.00	Acct-40 Total Overdraft Fees	\$0.00	\$0.00

Summary by Check Number * Asterisk next to number indicates skip in sequence

21 Checks Cleared for \$8,077.76

Number	Cleared	Amount	Number	Cleared	Amount	Number	Cleared	Amount
7211	12/07/22	\$121.54	7235	12/05/22	\$36.42	7245	12/22/22	\$207.46
7218 *	12/14/22	137.71	7238 *	12/19/22	59.90	7246	12/21/22	255.99
7226 *	12/19/22	145.38	7239	12/19/22	391.36	7247	12/21/22	104.94
7226 *	12/21/22	60.32	7240	12/19/22	78.82	7248	12/19/22	200.00
7232 *	12/05/22	505.17	7242 *	12/13/22	329.95	7249	12/16/22	2,750.00
7233	12/05/22	935.40	7243	12/15/22	677.92	7250	12/16/22	49.25
7234	12/05/22	55.08	7244	12/14/22	946.53	7251	12/14/22	28.62



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1985 MONTOUR BLVD., P.O. BOX 159 DANVILLE, PA 17821-0159

Account Statement

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Member Number:

Statement For: 12/01/2022 - 12/31/2022

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MAHONING ARP GRANT ID 43

Dividends Year-To-Date \$16.55

Annual Percentage Yield earned 0.250% from 12/01/2022 through 12/31/2022

Date	Transaction Description	Deposit	Withdrawal	Balance
12/31	Deposit Dividend Dividend Post	\$3.34		\$15,711.55

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-43 Total Return Item Fees	\$0.00	\$0.00	Acct-43 Total Overdraft Fees	\$0.00	\$0.00

CGF ATV GRANT ID 44

Beginning Balance	\$1,500.00
0 Total Deposits for	0.00
1 Total Withdrawals for	1,500.00-
Ending Balance	\$0.00

Date	Transaction Description	Deposit	Withdrawal	Balance
12/22	Withdrawal Home Banking Transfer To Share 40		\$1,500.00-	\$0.00

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-44 Total Return Item Fees	\$0.00	\$0.00	Acct-44 Total Overdraft Fees	\$0.00	\$0.00

CGF WASHINGTONVILLE PAVILION ID 45

Beginning Balance	\$1,000.00
0 Total Deposits for	0.00
0 Total Withdrawals for	0.00
Ending Balance	\$1,000.00

Fees Paid

Description	Current	YTD	Description	Current	YTD
Acct-45 Total Return Item Fees	\$0.00	\$0.00	Acct-45 Total Overdraft Fees	\$0.00	\$0.00

959012618 1 3/7 UNQ 01-01-23 CLT



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MARC Account Reconciliation - Service 1st Accounts

UPDATED 12/31/22

ending balance from 12/31/2022 bank statement	\$ 115,977.30
deposits not yet posted (detailed below)	\$ -
subtotal	\$ 115,977.30
withdrawals not yet cleared (detailed below)	\$ 10,055.37
calculated balance (should agree with actual combined balance)	\$ 105,921.93
balance savings account (ID 01)	\$ 5.63
balance checking account (ID 40)	\$ 89,204.75
balance Mahoning Twp. ARP Grant checking account (ID 43)	\$ 15,711.55
balance CGF ATV purchase grant checking account (ID44)	\$ -
balance CGF Washingtonville Pavilion grant checking account (ID45)	\$ 1,000.00
actual combined balance	\$ 105,921.93
difference	\$ -

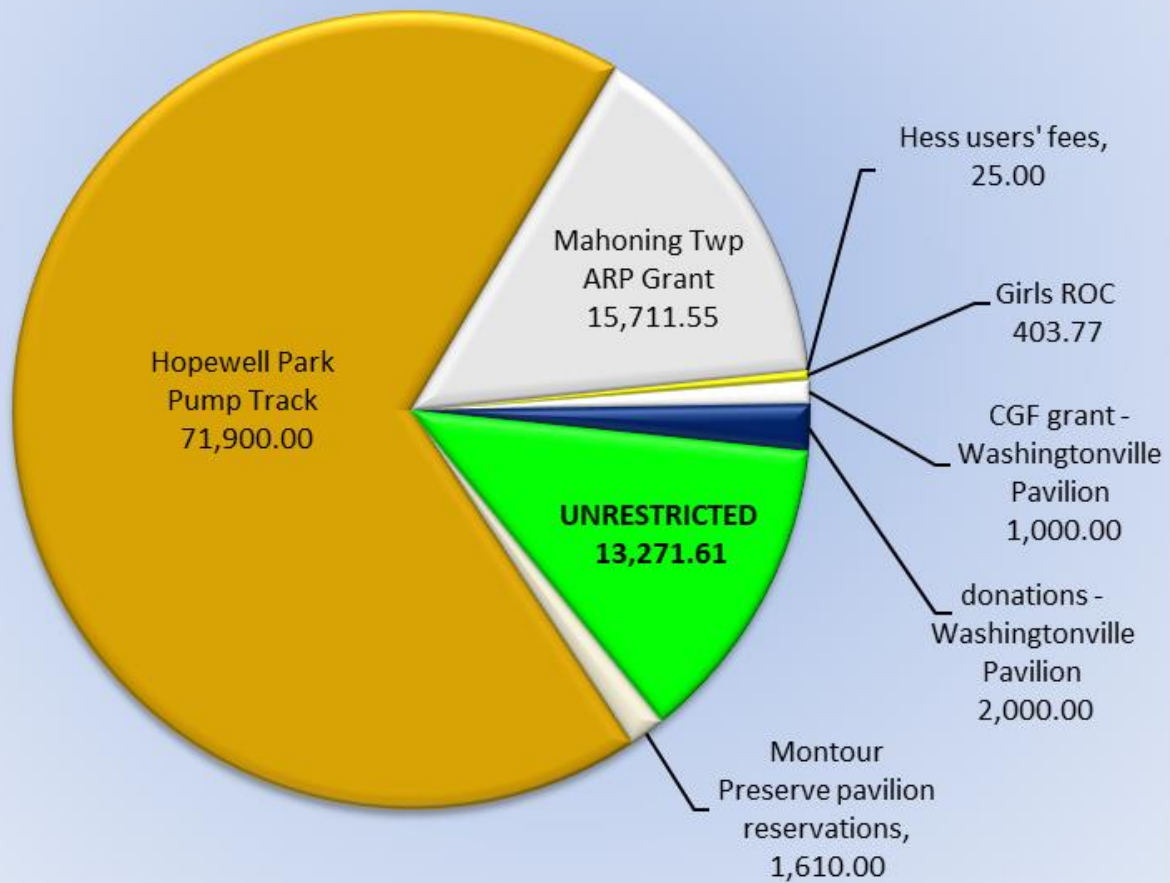
DEPOSITS NOT YET POSTED

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
		TOTAL	\$ -

WITHDRAWALS NOT YET CLEARED

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
11/16/2022	7222	Commonwealth of PA (Montour Preserve safe drinking water annual fee)	50.00
12/8/2022	7241	Craig Reinard (payroll 11/20 - 12/3)	7.44
12/13/2022	7252	Candy Fisher (cleaning services)	1,392.00
12/17/2022	7253	Verizon (Montour Preserve telephone)	109.81
12/17/2022	7254	MePush (website hosting)	104.94
12/17/2022	7255	SkyPacket Networks	79.00
12/20/2022	7256	Dennis Piatt (payroll 12/4 - 12/17)	297.44
12/20/2022	7257	Craig Reinard (payroll 12/4 - 12/17)	7.44
12/20/2022	7258	Valentina Shevchenko (payroll 12/4 - 12/17)	541.90
12/20/2022	7259	Julian Brehm (payroll 12/4 - 12/17)	704.54
12/20/2022	7260	Robert Stoudt (payroll 12/4 - 12/17)	1,289.60
12/22/2022	7261	PPL Electric Utilities	1,054.60
12/22/2022	7262	PPL Electric Utilities	1,845.85
12/22/2022	7263	PPL Electric Utilities	48.79
12/22/2022	7264	PPL Electric Utilities	32.44
12/22/2022	7265	Community Giving Foundation (refund of ATV grant)	1,500.00
12/22/2022	7266	Menco Mechanical (Montour Preserve HVAC repair)	989.58
		TOTAL	\$ 10,055.37

MARC FUNDS EARMARKS AS OF 12/31/22
COMBINED ACCOUNT BALANCE: \$105,921.93





MARC 2022 BUDGET

ADOPTED 11/22/21; YEAR-END FINAL AS OF 12/31/22

EXPENSE		YEAR-END ACTUAL EXPENSES	BUDGETED EXPENSES	FUNDING SOURCES	YEAR-END ACTUAL INCOME	BUDGETED INCOME	YEAR-END ACTUAL SURPLUS / (DEFICIT)	BUDGETED SURPLUS / (DEFICIT)
PARK & TRAIL MAINTENANCE	Columbia County Projects (including North Branch Canal Trail)	(1,462.37)	(4,000.00)	Columbia County Hotel Tax Grant	-	4,000.00	(1,462.37)	-
	Hess Recreation Area	(17,424.57)	(18,400.00)	User Fees	1,100.00	1,750.00	(16,324.57)	(16,650.00)
	Hopewell Park / Danville Borough Farm Trails	(3,762.25)	(6,000.00)		-	-	(3,762.25)	(6,000.00)
	Montour Preserve	(165,541.75)	(159,000.00)	Pavilion / Auditorium Rental Fees	11,733.00	12,500.00	(99,060.45)	(100,500.00)
				Donations	14,418.00	6,000.00		
				Carryover balance from 2021	9,330.30	-		
				Concessionaire contribution	1,000.00	-		
	Transfer From Community Giving Foundation Montour Preserve Fund				30,000.00	40,000.00		
	North Branch Canal Trail (Montour County)	(3,002.70)	(4,500.00)		-	-	(3,002.70)	(4,500.00)
North Branch Canal Trail Parking / River Access	(1,024.48)	(1,900.00)		-	-	(1,024.48)	(1,900.00)	
Tools & Supplies	(3,836.02)	(2,500.00)		-	-	(3,836.02)	(2,500.00)	
SPECIAL PROJECTS & EVENTS	All-Terrain Vehicle Purchase (*)	(1,500.00)	(15,000.00)	Grants (*)	1,500.00	15,000.00	-	-
	Bicycle / Pedestrian Safety Projects	(189.52)	(500.00)		-	-	(189.52)	(500.00)
	Bicycle Routes Mapping and Promotion	(682.44)	(1,000.00)		-	-	(682.44)	(1,000.00)
	Chilli Challenge Adventure Triathlon	(27.14)	(6,000.00)	Race Registration Fees and Sponsorships	-	6,500.00	(27.14)	500.00
	Danville Borough Play Set Installation	-	(2,000.00)		-	-	-	(2,000.00)
	Dirty Grin Mountain Bike Festival	(5,052.64)	-		3,130.00	-	(1,922.64)	-
	Girls ROC Camp (*)	(414.90)	(1,000.00)	Grants, Donations, and Participant Fees (*)	818.67	1,000.00	403.77	-
	Hopewell Park Pump Track Construction (*)	-	(220,000.00)	Donations	56,645.00	220,000.00	56,645.00	-
	Hopewell Park Pump Track Engineering & Permitting	-	(30,000.00)	Donations	15,255.00	30,000.00	15,255.00	-
	Humdinger Trail Races	(11,469.04)	(11,000.00)	Race Registration Fees	7,304.00	11,500.00	(4,165.04)	500.00
	Regional Mountain Biking Promotion	(5,485.66)	(2,500.00)		-	-	(5,485.66)	(2,500.00)
	Riverside Borough Parks Revitalization	-	(2,000.00)		-	-	-	(2,000.00)
	Special Projects and Events - Other	(2,946.52)	(3,500.00)		-	-	(2,946.52)	(3,500.00)
	Tourism Promotion Special Projects - Other	(1,693.79)	(2,500.00)		-	-	(1,693.79)	(2,500.00)
	Washingtonville Revitalization Projects	(17,877.27)	(15,000.00)	Giant Healing the Planet grant	10,000.00	13,000.00	(7,877.27)	(2,000.00)
	Washingtonville - DeLong Park Pavilion Project (*)	-	-	donations [\$2,000] and grants [\$1,000 Community Giving Foundation]	3,000.00	-	3,000.00	-
Wellness Special Projects	(95.11)	(500.00)		-	-	(95.11)	(500.00)	
ADMIN / INSURANCE	Accounting	(1,530.00)	(1,800.00)		-	-	(1,530.00)	(1,800.00)
	Administration / Misc. Other (Includes Stoudt Admin. Labor)	(26,924.62)	(23,000.00)		-	-	(26,924.62)	(23,000.00)
	Audit	(4,820.40)	(4,820.00)		-	-	(4,820.40)	(4,820.00)
	Dues & Licensing Fees	(2,266.15)	(1,500.00)		-	-	(2,266.15)	(1,500.00)
	Fundraising	(4,072.10)	(1,000.00)		-	-	(4,072.10)	(1,000.00)
	Insurance (D&O, General, & Workers' Comp)	(14,218.00)	(13,500.00)		-	-	(14,218.00)	(13,500.00)
	Internship Stipends	(8,250.00)	-		-	-	(8,250.00)	-
	Office Supplies	(2,932.69)	(1,750.00)		-	-	(2,932.69)	(1,750.00)
OTHER	Public Notices	(377.30)	(750.00)		-	-	(377.30)	(750.00)
				2021 Year-End Carryover Unrestricted Balance	31,687.97	23,000.00	31,687.97	23,000.00
				Geisinger Contribution (unrestricted)	25,000.00	25,000.00	25,000.00	25,000.00
				Montour County Hotel Tax 2021 Carryover Balance	7.11	-	7.11	-
				Montour County Hotel Tax 2022 Grants	163,433.15	130,000.00	163,433.15	130,000.00
				Mahoning Township ARP Grant Carryover Balance	15,695.00	-	15,695.00	-
				Mahoning Township ARP Grant Interest	16.55	-	16.55	-
				Transfer From Community Giving Foundation Non-Endowed Fund	7,500.00	7,500.00	7,500.00	7,500.00
				Other Income	679.46	500.00	679.46	500.00
			Unrestricted Donations	3,955.00	10,000.00	3,955.00	10,000.00	
TOTAL EXPENSES		(308,879.41)	(556,920.00)	TOTAL INCOME	413,208.21	557,250.00	104,328.80	330.00
NOTE: Budget line items marked with (*) will occur only if grants and/or donations can be secured to fully fund the projects.								

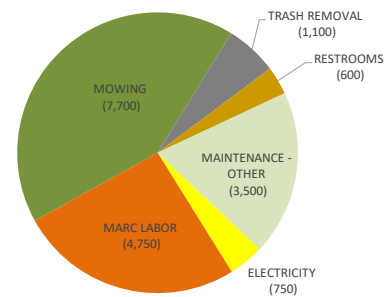
NOTE: Budget line items marked with (*) will occur only if grants and/or donations can be secured to fully fund the projects.

MONTOUR AREA RECREATION COMMISSION MANAGED SITES 2022 BUDGETS

BUDGET ADOPTED 11/22/21; YEAR-END ACTUAL AS OF 12/31/22

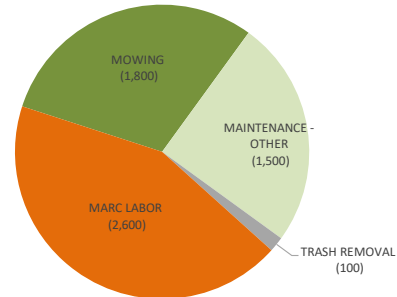
HESS RECREATION AREA 2022 BUDGET			2023 BUDGET	DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-END FINAL	BUDGET		
MOWING	(5,560.00)	(7,700)	(6,400)	
PARKING LOT	-		-	
TRASH REMOVAL	(960.00)	(1,100)	(1,500)	
RESTROOMS	(1,494.84)	(600)	(1,300)	
RESTROOM ROOF REPAIR	-			(3,000)
OBSERVATION BLIND REPAIRS	-			(2,000)
BALLFIELD REPAIRS			(1,500)	(2,500)
MAINTENANCE - OTHER	(1,182.51)	(3,500)	(1,500)	(2,500)
ROBBINS TRAIL RECONSTRUCTION	-		-	(40,000)
ROAD REPAVING	-		-	(100,000)
SIGNAGE	-		-	(5,000)
ELECTRICITY	(704.99)	(750)	(900)	
MARC LABOR	(7,522.23)	(4,750)	(6,900)	(2,000)
TOTAL	(17,424.57)	(18,400)	(20,000)	(157,000)

2022 HESS RECREATION AREA BUDGETED EXPENSES



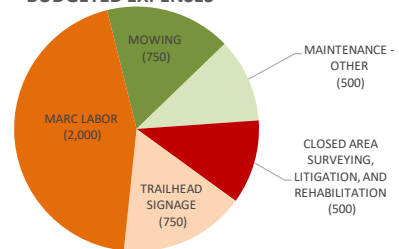
HOPEWELL PARK 2022 BUDGET			2023 BUDGET	DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-END FINAL	BUDGET		
MOWING	(689.00)	(1,800)	(1,200)	
MAINTENANCE - OTHER	(1,492.73)	(1,500)	(1,500)	
TRASH REMOVAL	-	(100)	(600)	
MARC LABOR	(1,580.52)	(2,600)	(1,700)	(800)
DUMP ROAD REPAIRS	-	-	-	(1,000)
TOTAL	(3,762.25)	(6,000)	(5,000)	(1,800)

2022 HOPEWELL PARK BUDGETED EXPENSES



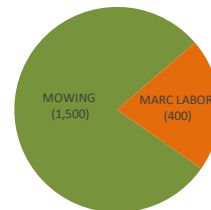
NORTH BRANCH CANAL TRAIL (MONTOUR) 2022 BUDGET			2023 BUDGET	DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-END FINAL	BUDGET		
MOWING	(1,800.00)	(750)	(2,900)	
MAINTENANCE - OTHER	(371.00)	(500)	(500)	
CLOSED AREA SURVEYING, LITIGATION, AND REHABILITATION	-	(500)	(500)	(7,000)
TRAILHEAD SIGNAGE	-	(750)	(750)	
MARC LABOR	(831.70)	(2,000)	(1,100)	
TOTAL	(3,002.70)	(4,500)	(5,750)	(7,000)


2022 NORTH BRANCH CANAL TRAIL (MONTOUR CO.) BUDGETED EXPENSES




NBCT PARKING / RIVER ACCESS 2022 BUDGET			2023 BUDGET	DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-END FINAL	BUDGET		
MOWING	(600.00)	(1,500)	(800)	
MARC LABOR	(424.48)	(400)	(500)	(400)
ACCESS ROAD GRAVEL			-	(500)
TOTAL	(1,024.48)	(1,900)	(1,300)	(900)



2022 NBCT PARKING / RIVER ACCESS BUDGETED EXPENSES



 MONTOUR PRESERVE 2022 BUDGET YEAR-END FINAL AS OF 12/31/22			2023 BUDGET (ADOPTED 11/21/22)	DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-END FINAL ACTUAL	BUDGET		
personnel	(69,130.67)	(58,000.00)	(56,000.00)	
SITE MAINTENANCE & OPERATIONS	cleaning service	(5,408.00)	(6,000.00)	
	HVAC system maintenance	(13,352.54)	(500.00)	(3,000.00)
	lawn care	(16,110.00)	(33,000.00)	(24,000.00)
	parking lot / road maintenance	-	(4,000.00)	(2,500.00)
	security system	(3,641.48)	(1,500.00)	(1,500.00)
	sewage pumping	(875.00)	(1,000.00)	(1,000.00)
	supplies / misc.	(16,616.49)	(18,000.00)	(15,000.00)
	water testing	(1,205.55)	(1,300.00)	(1,300.00)
	wildlife management	(3,270.71)	(3,000.00)	(4,000.00)
	picnic area restroom plumbing repair	(506.56)	(2,000.00)	-
	electrical surge protector installation	-	-	-
	trail bridge repair / replacement	-	-	-
	boat dock replacement	-	-	-
	Muskrat Blind foundation work	-	-	-
	trail surfacing (handicapped accessibility)	-	-	-
	snow & ice removal	-	-	(2,500.00)
	trail markers and signage	(3,816.00)	(4,000.00)	(1,000.00)
UTILITIES	electric	(20,713.32)	(15,000.00)	(21,000.00)
	internet service	(948.00)	(1,200.00)	(1,100.00)
	telephone	(1,314.10)	(1,300.00)	(1,300.00)
	trash service	(1,545.00)	(2,000.00)	(1,800.00)
	website hosting / email service	(953.02)	(1,000.00)	(1,000.00)
brochures and promotional materials	(3,015.45)	(4,000.00)	(4,000.00)	
programming and educational supplies	(1,735.63)	(2,200.00)	(1,000.00)	
50th anniversary event	(1,384.23)	-	-	
EXPENSE TOTAL	\$ (165,541.75)	\$(159,000.00)	\$(149,000.00)	\$ (305,700.00)

<div>  MONTOUR PRESERVE BUDGET HISTORY INCLUDING 2023 BUDGET </div>										
EXPENSE	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023 BUDGET
personnel	(1,262.00)	(11,528.81)	(26,335.51)	(42,455.88)	(44,759.03)	(51,897.97)	(41,152.77)	(56,652.87)	(69,130.67)	(56,000.00)
cleaning service	-	-	(2,200.00)	(4,480.00)	(4,000.00)	(4,130.00)	(3,280.00)	(5,232.00)	(5,408.00)	(6,000.00)
HVAC system maintenance	-	-	(2,191.32)	-	(1,700.00)	(59,984.05)	-	(2,114.36)	(13,352.54)	(3,000.00)
lawn care	-	(1,010.00)	(11,045.00)	(14,910.00)	(10,875.00)	(19,410.00)	(19,765.24)	(27,295.00)	(16,110.00)	(24,000.00)
parking lot / road maintenance	-	-	-	-	-	-	(683.37)	-	-	(2,500.00)
security system	-	-	(4,836.05)	(645.85)	(1,263.84)	(835.98)	(869.98)	(3,894.89)	(3,641.48)	(1,500.00)
sewage pumping	-	-	(980.00)	(1,558.00)	(955.00)	(900.00)	(900.00)	(900.00)	(875.00)	(1,000.00)
supplies / misc.	-	(2,777.81)	(6,732.36)	(8,555.35)	(29,668.11)	(69,467.77)	(16,264.96)	(16,729.21)	(16,616.49)	(15,000.00)
water testing	-	-	(1,268.00)	(1,440.00)	(562.00)	(715.00)	(998.00)	(1,072.00)	(1,205.55)	(1,300.00)
wildlife management	-	-	(2,364.28)	(1,241.50)	(2,077.96)	(4,006.14)	(3,010.44)	(2,335.65)	(3,270.71)	(4,000.00)
picnic area restroom plumbing repair	-	-	(182.71)	-	-	-	-	(1,944.50)	(506.56)	-
electrical surge protector installation	-	-	-	-	-	-	-	-	-	-
trail surfacing (handicapped access)	-	-	-	-	-	-	-	-	-	-
snow & ice removal	-	-	(630.00)	(945.00)	-	-	-	-	-	(2,500.00)
trail markers and signage	-	-	\$ -	-	-	-	(8,648.69)	(898.75)	(3,816.00)	(1,000.00)
electric	-	(1,730.80)	(15,109.59)	(15,948.92)	(14,713.72)	(12,145.31)	(14,751.39)	(15,010.23)	(20,713.32)	(21,000.00)
internet service	-	(300.00)	(1,058.26)	(1,814.06)	(1,918.54)	(2,067.96)	(2,239.30)	(724.96)	(948.00)	(1,100.00)
telephone	-	-	(1,282.39)	(1,460.98)	(1,252.39)	(1,311.96)	(1,281.68)	(1,334.90)	(1,314.10)	(1,300.00)
trash service	-	(170.00)	(1,260.00)	(1,500.00)	(1,565.00)	(1,500.00)	(1,516.00)	(1,500.00)	(1,545.00)	(1,800.00)
website hosting / email service	-	(361.61)	(592.83)	(524.29)	(458.56)	(633.26)	(799.78)	(707.64)	(953.02)	(1,000.00)
brochures and promotional materials	-	(300.00)	(609.50)	(3,915.99)	(1,078.10)	(75.00)	(1,876.50)	(2,248.00)	(3,015.45)	(4,000.00)
programming and educational supplies	-	(549.82)	(125.00)	(759.89)	(98.02)	(692.60)	(2,630.97)	(174.69)	(3,119.86)	(1,000.00)
EXPENSE TOTAL	\$ (1,262.00)	\$ (18,728.85)	\$ (79,754.16)	\$ (102,155.71)	\$ (116,945.27)	\$ (229,773.00)	\$ (120,669.07)	\$ (140,769.65)	\$ (165,541.75)	\$ (149,000.00)
Notes: 1) MARC first became involved with the Montour Preserve in 2014; expenses that year included only labor for meetings and negotiations. 2) 2015 expenses included maple sugaring programming, then all expenses after October 1. 3) \$100,000/year DCNR grant funding 2017 - 2019 4) \$100,000 DCED grant in 2019 (included purchase of tractor, HVAC units, and Visitors' Center roof repair) 5) 2019 total expenses, excluding DCED grant-funded purchases, totaled \$129,773 6) Electricity costs reduced in 2019 because HVAC units offline for several weeks 7) Brochure/promotional costs reduced in 2019 because Columbia Montour Visitors Bureau provided materials 8) Montour County Hotel Tax grant funding began in 2020 9) COVID pandemic significantly affected personnel costs and other line items in 2020; several projects postponed 10) Electricity costs increased significantly in 2022 because of increased PPL rates										

MONTOUR AREA RECREATION COMMISSION 2023 DEFERRED / UNFUNDED BUDGET ITEMS		
EXPENSE		AMOUNT
MONTOUR PRESERVE	parking lot / road maintenance	(95,000.00)
	picnic area restroom plumbing repair	(8,000.00)
	electrical surge protector installation	(7,700.00)
	trail bridge repair / replacement	(100,000.00)
	boat dock replacement	(35,000.00)
	Muskrat Blind foundation work	(10,000.00)
	trail surfacing (handicapped accessibility)	(40,000.00)
	trail markers and signage	(10,000.00)
HESS RECREATION AREA	restroom roof repair	(3,000.00)
	observation blind repairs	(2,000.00)
	ballfield repairs	(2,500.00)
	maintenance - other	(2,500.00)
	Robbins Trail reconstruction	(40,000.00)
	road repaving	(100,000.00)
	signage	(5,000.00)
	MARC labor	(2,000.00)
Hopewell Park dump road repair		(1,800.00)
North Branch Canal Trail closed area surveying, litigation, and rehabilitation		(7,000.00)
North Branch Canal Trail trailhead parking area / river access access road repair		(900.00)
Danville Borough play set installation		(5,000.00)
truck purchase		(75,000.00)
ATV purchase		(15,000.00)
staff compensation adjustments		(10,000.00)
TOTAL DEFERRED / UNFUNDED BUDGET ITEMS		\$ (577,400.00)

COMMUNITY GIVING FOUNDATION (CGF) FUND BALANCES AS OF 12/31/22	
FUND	BALANCE
MARC Non-Endowed Fund	\$ 4,854.55
MARC Endowed Fund	\$ 14,939.33
Hopewell Park Pump Track Fund	\$ 43,393.29
Washingtonville Revitalization Fund	\$ 2,631.66
Montour Preserve Fund	\$ 52,308.18
TOTAL	\$ 118,127.01
NOTES AND DISCLAIMERS REGARDING CGF FUNDS	
<p><i>MARC is the designated beneficiary of five funds at the Community Giving Foundation (CGF). The CGF has been granted variance power to redirect these funds at their discretion and, accordingly, these funds are not deemed to be an asset of MARC and are not reported in MARC's financial statements.</i></p>	
<p><i>All contributions are administered through the Community Giving Foundation, a 501(c)(3) organization, and are tax-deductible to the extent provided by law. IRS regulations require us to state that no goods or services were provided in consideration for gifts and the Community Giving Foundation has exclusive legal control over the contributed assets. The official registration and financial information of the Community Giving Foundation may be obtained from the PA Dept. of State by calling toll free, within PA, 1-800-732-0999. Registration does not imply endorsement.</i></p>	
	
I do hereby attest this to be an accurate and complete accounting of MARC-affiliated funds at the Community Giving Foundation.	
	12/31/2022
Robert Stoudt, MARC Director	Date

ACCOUNTING REPORT DISCLAIMER

The following financial reports have been provided by Susan Shultz, CPA, using information provided by management of the Montour Area Recreation Commission (MARC). Reports are provided in accordance with accounting principles used for the tax basis of accounting.

Susan Shultz, CPA does not verify the accuracy or completeness of the information provided by MARC's management and expresses no assurance on the financial statements. Susan Shultz, CPA cannot be relied upon to identify or disclose any misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within MARC or noncompliance with laws or regulations.

1:27 PM

01/19/23

Cash Basis

Montour Area Recreation Commission
Statement of Financial Position
As of December 31, 2022

	Dec 31, 22
ASSETS	
Current Assets	
Checking/Savings	
Mahoning Twp ARP Grant Cking	15,711.55
Service 1st - Savings	5.63
Service 1st #45 Washvl Pavilion	1,000.00
Service 1st FCU	89,204.75
Total Checking/Savings	105,921.93
Total Current Assets	105,921.93
TOTAL ASSETS	105,921.93
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Advance Payments Received	25.00
Hess Field User Fees	1,610.00
Preserve Reservations	
Total Advance Payments Received	1,635.00
Payroll Liabilities	2,074.39
Total Other Current Liabilities	3,709.39
Total Current Liabilities	3,709.39
Total Liabilities	3,709.39
Equity	
Retained Earnings	75,063.56
Net Income	27,148.98
Total Equity	102,212.54
TOTAL LIABILITIES & EQUITY	105,921.93

No Assurance Provided

Page 1

2023 YEAR-TO-DATE STATEMENTS AND REPORTS



MARC 2023 Checking Account (ID 40) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
				2023 beginning balance						89,204.75
debit card	1/3/2023			Clark's Ag Center (mouse traps, mouse bait, suet cakes, paper towels)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	66.26		89,138.49
debit card	1/4/2023			Cole's Hardware (cable tie and ethernet cable)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	49.24		89,089.25
debit card	1/4/2023			Klein Artworks (Montour Preserve and MARC donation rack cards)	fundraising	fundraising	Montour County Hotel Tax	393.00		88,696.25
debit card	1/6/2023			Amazon.com (soap dispensers)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	101.72		88,594.53
debit card	1/6/2023			Amazon.com (paper towels)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	75.24		88,519.29
7267	1/11/2023			Dennis Piatt (payroll 12/18 - 12/31/22)	payroll - Piatt	wages	Montour County Hotel Tax	269.55		88,249.74
7268	1/11/2023			Valentina Shevchenko (payroll 12/18 - 12/31/22)	payroll - Shevchenko	wages	Montour County Hotel Tax	427.42		87,822.32
7269	1/11/2023			Julian Brehm (payroll 12/18 - 12/31/22)	payroll - Brehm	wages	Montour County Hotel Tax	850.45		86,971.87
7270	1/11/2023			Robert Stoudt (payroll 12/18 - 12/31/22)	payroll - Stoudt	wages	Montour County Hotel Tax	895.85		86,076.02
7271	1/11/2023			Dennis Piatt (expense reimbursement - Cole's Hardware sink repair parts)	Hess Recreation Area (restrooms)	park and trail maintenance	Montour County Hotel Tax	31.12		86,044.90
7272	1/11/2023			SkyPacket (Montour Preserve internet service)	Montour Preserve (internet service)	park and trail maintenance	Montour County Hotel Tax	79.00		85,965.90
7273	1/11/2023			PPL Electric Utilities (Hess Recreation Area electricity)	Hess Recreation Area (electricity)	park and trail maintenance	Montour County Hotel Tax	42.43		85,923.47
7274	1/11/2023			Heaps Container Service, LLC (Hess Recreation Area and Montour Preserve trash service)	\$130 Montour Preserve (trash); \$70 Hess Recreation Area (trash)	park and trail maintenance	Montour County Hotel Tax	200.00		85,723.47
7275	1/11/2023			ASCAP (annual music licensing fee)	dues & fees	dues & fees	Montour County Hotel Tax	420.00		85,303.47
7276	1/13/2023			Johnson Controls Security Solutions (Montour Preserve security system quarterly monitoring fee)	Montour Preserve (security system)	park and trail maintenance	Montour County Hotel Tax	198.00		85,105.47
automatic payment	1/17/2023			US Treasury (December payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	1,244.52		83,860.95
automatic payment	1/17/2023			PA Dept. of Revenue (December payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	194.34		83,666.61
debit card	1/18/2023			Cole's Hardware (mouse traps, batteries, flashlight)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	111.00		83,555.61
debit card	1/18/2023			CREDIT (Coles Hardware refund for returned flashlight)	Montour Preserve (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax		47.69	83,603.30
7277	1/19/2023			BMI (annual music licensing fee)	dues & fees	dues & fees	Montour County Hotel Tax	421.00		83,182.30
7278	1/19/2023			Verizon	Montour Preserve (telephone)	park and trail maintenance	Montour County Hotel Tax	111.76		83,070.54
7279	1/19/2023			Jon Beam (payroll 1/1 - 1/14)	payroll - Beam	wages	Montour County Hotel Tax	40.21		83,030.33
7280	1/19/2023			Dennis Piatt (payroll 1/1 - 1/14)	payroll - Piatt	wages	Montour County Hotel Tax	343.58		82,686.75
7281	1/19/2023			Craig Reinard (payroll 1/1 - 1/14)	payroll - Reinard	wages	Montour County Hotel Tax	11.17		82,675.58
7282	1/19/2023			Valentina Shevchenko (payroll 1/1 - 1/14)	payroll - Shevchenko	wages	Montour County Hotel Tax	449.92		82,225.66
7283	1/19/2023			Julian Brehm (payroll 1/1 - 1/14)	payroll - Brehm	wages	Montour County Hotel Tax	993.75		81,231.91
7284	1/19/2023			Robert Stoudt (payroll 1/1 - 1/14)	payroll - Stoudt	wages	Montour County Hotel Tax	1,322.97		79,908.94
deposit	1/19/2023			deposit	\$280 Montour Preserve (pavilion reservations); \$950 Montour Preserve (donations); \$225 unrestricted donations	\$280 contributions and user fees (Montour Preserve); \$950 contributions and user fees (Montour Preserve); \$225 contributions and user fees (unrestricted)			1,455.00	81,363.94



MARC 2023 Mahoning Township ARP Grant Checking Account Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2023 beginning balance			15,711.55



2023 CGF Grant - All-Terrain Vehicle Purchase Checking Account Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2023 beginning balance			-



2023 CGF Grant - Washingtonville Pavilion Checking Account Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2023 beginning balance			1,000.00



MARC 2023 Savings Account (ID 01) Register

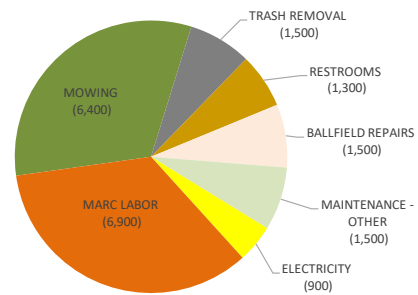
Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2023 beginning balance			5.63

MONTOUR AREA RECREATION COMMISSION MANAGED SITES 2023 BUDGETS

BUDGET ADOPTED 11/22/22; YEAR-TO-DATE ACTUAL AS OF 1/19/23

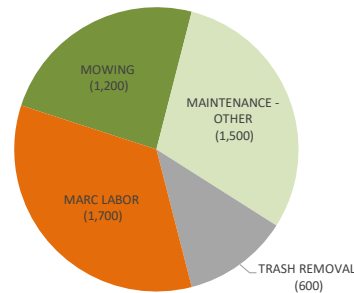
HESS RECREATION AREA 2023 BUDGET			DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-TO-DATE	BUDGET	
MOWING	-	(6,400)	
PARKING LOT	-		
TRASH REMOVAL	(70.00)	(1,500)	
RESTROOMS	(31.12)	(1,300)	
RESTROOM ROOF REPAIR	-		(3,000)
OBSERVATION BLIND REPAIRS	-		(2,000)
BALLFIELD REPAIRS		(1,500)	(2,500)
MAINTENANCE - OTHER	-	(1,500)	(2,500)
ROBBINS TRAIL RECONSTRUCTION	-		(40,000)
ROAD REPAVING	-		(100,000)
SIGNAGE	-		(5,000)
ELECTRICITY	(42.43)	(900)	
MARC LABOR	(392.93)	(6,900)	(2,000)
TOTAL	(536.48)	(20,000)	(157,000)

2023 HESS RECREATION AREA BUDGETED EXPENSES



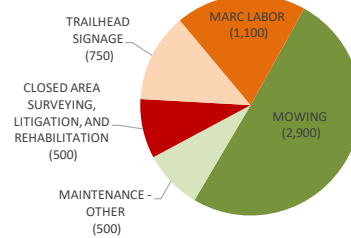
HOPEWELL PARK 2023 BUDGET			DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-TO-DATE	BUDGET	
MOWING	-	(1,200)	
MAINTENANCE - OTHER	-	(1,500)	
TRASH REMOVAL	-	(600)	
MARC LABOR	-	(1,700)	(800)
DUMP ROAD REPAIRS	-	-	(1,000)
TOTAL	-	(5,000)	(1,800)

2022 HOPEWELL PARK BUDGETED EXPENSES



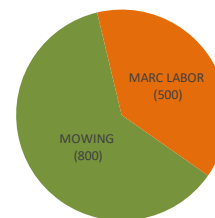
NORTH BRANCH CANAL TRAIL (MONTOUR) 2023 BUDGET			DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-TO-DATE	BUDGET	
MOWING	-	(2,900)	
MAINTENANCE - OTHER	-	(500)	
CLOSED AREA SURVEYING, LITIGATION, AND REHABILITATION	-	(500)	(7,000)
TRAILHEAD SIGNAGE	-	(750)	
MARC LABOR	(6.85)	(1,100)	
TOTAL	(6.85)	(5,750)	(7,000)


2023 NORTH BRANCH CANAL TRAIL (MONTOUR CO.) BUDGETED EXPENSES



NBCT PARKING / RIVER ACCESS 2023 BUDGET			DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-TO-DATE	BUDGET	
MOWING	-	(800)	
MARC LABOR	-	(500)	(400)
ACCESS ROAD GRAVEL	-	-	(500)
TOTAL	-	(1,300)	(900)

2023 NBCT PARKING / RIVER ACCESS BUDGETED EXPENSES



 MONTOUR PRESERVE 2023 BUDGET ADOPTED 11/21/22; YEAR-TO-DATE AS OF 1/19/23			DEFERRED MAINTENANCE (INADEQUATE FUNDING)
EXPENSE	YEAR-TO-DATE ACTUAL	BUDGET	
personnel	(3,961.07)	(56,000.00)	
SITE MAINTENANCE & OPERATIONS	cleaning service	-	(6,000.00)
	HVAC system maintenance	-	(3,000.00)
	lawn care	-	(24,000.00)
	parking lot / road maintenance	-	(2,500.00) (95,000.00)
	security system	(198.00)	(1,500.00)
	sewage pumping	-	(1,000.00)
	supplies / misc.	(355.77)	(15,000.00)
	water testing	-	(1,300.00)
	wildlife management	-	(4,000.00)
	picnic area restroom plumbing repair	-	- (8,000.00)
	electrical surge protector installation	-	- (7,700.00)
	trail bridge repair / replacement	-	- (100,000.00)
	boat dock replacement	-	- (35,000.00)
	Muskrat Blind foundation work	-	- (10,000.00)
	trail surfacing (handicapped accessibility)	-	- (40,000.00)
	snow & ice removal	-	(2,500.00)
	trail markers and signage	-	(1,000.00) (10,000.00)
UTILITIES	electric	-	(21,000.00)
	internet service	(79.00)	(1,100.00)
	telephone	(111.76)	(1,300.00)
	trash service	(130.00)	(1,800.00)
	website hosting / email service	-	(1,000.00)
brochures and promotional materials	-	(4,000.00)	
programming and educational supplies	-	(1,000.00)	
EXPENSE TOTAL		\$ (4,835.60)	\$ (149,000.00) \$ (305,700.00)



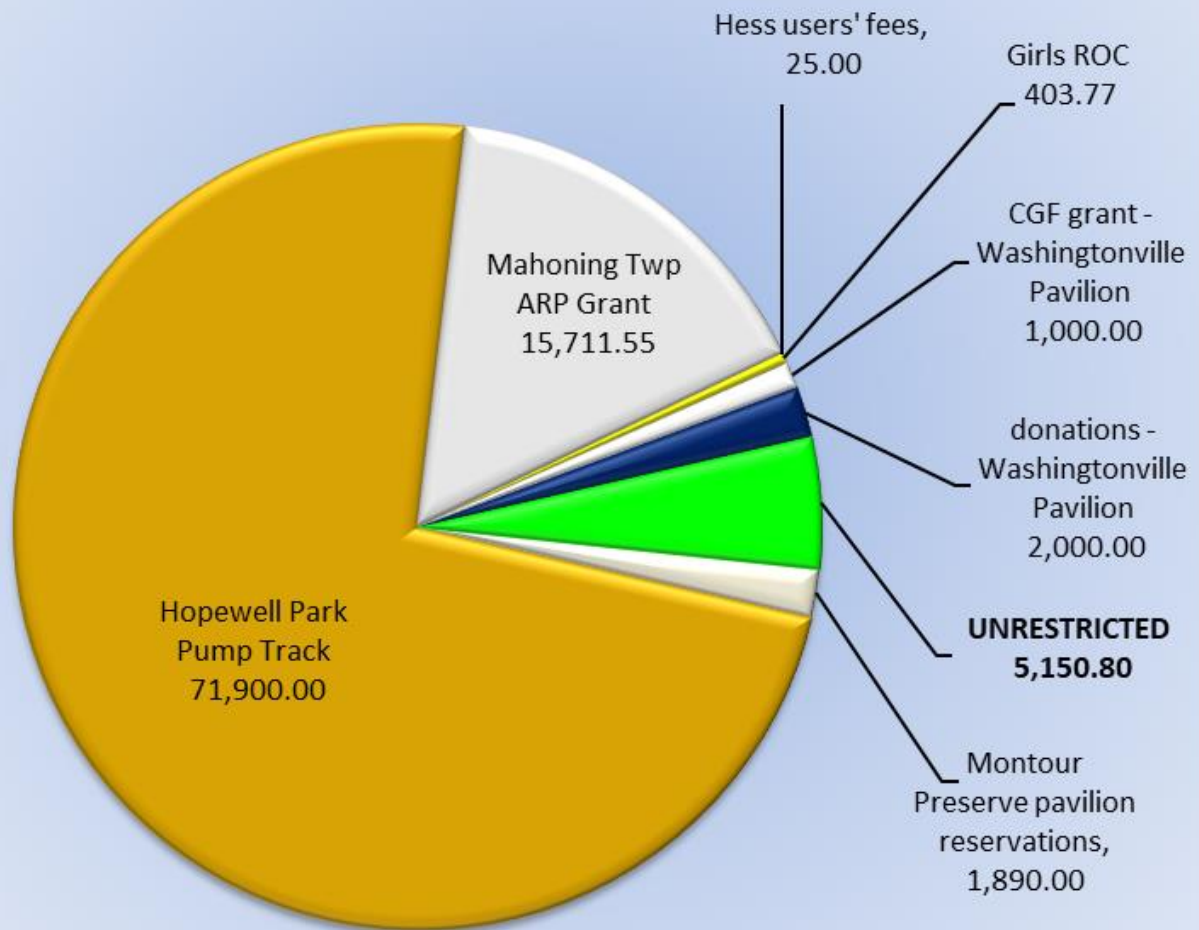
MARC 2023 BUDGET

ADOPTED 11/22/22; YEAR-TO-DATE AS OF 1/19/23

EXPENSE		YEAR-TO-DATE	2023 BUDGET	FUNDING SOURCES	YEAR-TO-DATE	2023 BUDGET	YEAR-TO-DATE LINE ITEM SURPLUS / (DEFICIT)	BUDGETED LINE ITEM SURPLUS / (DEFICIT)
PARK & TRAIL MAINTENANCE	Columbia County Projects (including North Branch Canal Trail)	(68.50)	(4,000.00)	Columbia County grants	-	4,000.00	(68.50)	-
	Hess Recreation Area	(536.48)	(20,000.00)	user fees	-	2,500.00	(536.48)	(17,500.00)
	Hopewell Park / Danville Borough Farm Trails	-	(5,000.00)		-	-	-	(5,000.00)
	Mill Park	(323.32)	(1,000.00)		-	-	-	(1,000.00)
	Montour Preserve	(4,835.60)	(149,000.00)	pavilion / auditorium rental fees	-	13,000.00	(3,885.60)	(107,500.00)
				donations	950.00	7,500.00		
				carryover balance from 2022	-	-		
				concessionaire contribution	-	1,000.00		
				transfer From Community Giving Foundation Montour Preserve Fund	-	20,000.00		
	North Branch Canal Trail (Montour County)	(6.85)	(5,750.00)		-	-	(6.85)	(5,750.00)
SPECIAL PROJECTS & EVENTS	North Branch Canal Trail Parking / River Access	-	(1,300.00)		-	-	-	(1,300.00)
	Tools & Supplies	-	(3,000.00)		-	-	-	(3,000.00)
	All-Terrain Vehicle Purchase (*)	-	-		-	-	-	-
	Bicycle / Pedestrian Safety Projects	-	(250.00)		-	-	-	(250.00)
	Bicycle Routes Mapping and Promotion	-	(500.00)		-	-	-	(500.00)
	Chilli Challenge Adventure Triathlon	-	-		-	-	-	-
	Chillisquaque Creek Cleanup and Promotion	-	(500.00)		-	-	-	(500.00)
	Danville Borough Play Set Installation	-	-		-	-	-	-
	Dirty Grin Mountain Bike Festival	(267.15)	(8,000.00)		-	8,000.00	(267.15)	-
	Girls ROC Camp (*)	-	(750.00)	donations and fees	403.77	750.00	403.77	-
	Hopewell Park Pump Track Construction (*)	-	(220,000.00)	donations [95,000] and DCNR grant [125,000]	71,900.00	220,000.00	71,900.00	-
	Hopewell Park Pump Track Engineering & Permitting	-	(30,000.00)	donations	-	30,000.00	-	-
	Humdinger Trail Races	-	-		-	-	-	-
	Regional Mountain Biking Promotion	-	(1,000.00)		-	-	-	(1,000.00)
	Riverside Borough Parks Revitalization	-	(500.00)		-	-	-	(500.00)
	Special Projects and Events - Other	(82.20)	(2,000.00)		-	-	(82.20)	(2,000.00)
	Tourism Promotion Special Projects - Other	(116.45)	(1,500.00)		-	-	(116.45)	(1,500.00)
	Truck Purchase	-	-		-	-	-	-
	Washingtonville Revitalization Projects	(390.45)	(1,500.00)		-	-	(390.45)	(1,500.00)
	Washingtonville - DeLong Park Pavilion Project (*)	-	(3,000.00)	donations [52,000] and grants [51,000 Community Giving Foundation]	3,000.00	3,000.00	3,000.00	-
ADMIN / INSURANCE	Wellness Special Projects	-	(250.00)		-	-	-	(250.00)
	Accounting	-	(1,800.00)		-	-	-	(1,800.00)
	Administration / Misc. Other (includes Stoudt Admin. Labor)	(2,358.87)	(22,000.00)		-	-	(2,358.87)	(22,000.00)
	Audit	-	(5,720.00)		-	-	-	(5,720.00)
	Dues & Licensing Fees	(841.00)	(2,300.00)		-	-	(841.00)	(2,300.00)
	Fundraising	(393.00)	(500.00)		-	-	(393.00)	(500.00)
	Insurance (D&O, General, & Workers' Comp)	-	(14,500.00)		-	-	-	(14,500.00)
	Internship Stipends	-	-		-	-	-	-
	Office Supplies	-	(2,000.00)		-	-	-	(2,000.00)
	Public Notices	-	(750.00)		-	-	-	(750.00)
OTHER				2021 Year-End Carryover Unrestricted Balance	13,271.61	10,000.00	13,271.61	10,000.00
				Geisinger Contribution (unrestricted)	-	25,000.00	-	25,000.00
				Montour County Hotel Tax 2022 Carryover Balance	-	-	-	-
				Montour County Hotel Tax 2022 Grants	-	150,000.00	-	150,000.00
				Mahoning Township ARP Grant Carryover Balance	15,711.55	15,695.00	15,711.55	15,695.00
				Mahoning Township ARP Grant Interest	-	7.00	-	7.00
				transfer From Community Giving Foundation Non-Endowed Fund	-	-	-	-
				other income	-	500.00	-	500.00
TOTAL EXPENSES		(10,219.87)	(508,370.00)	TOTAL INCOME	105,461.93	513,370.00	95,565.38	5,000.00

NOTE: Budget line items marked with (*) will occur only if grants and/or donations can be secured to fully fund the projects.

MARC FUNDS EARMARKS AS OF 1/19/23
COMBINED ACCOUNT BALANCE: \$98,081.12



ASSISTANT DIRECTOR'S REPORT

In the past few months, I worked with the team to accomplish a variety of maintenance needs and special projects. Here is a list to highlight the major ones:

- The team and I made repairs to the boat dock.
- Bob and I worked on and finalized the annual budget.
- Attended the Anthony Township Supervisor's meeting.
- Assisted with maintenance/leaf blowing day at Hess.
- Assisted with tree removal around Goose Cove parking lot.
- Worked with Darby and Valentina to update the fossil display in the VC.
- Repaired multiple light fixtures and replaced many bulbs in VC.
- Worked with Denny and Valentina to repair Historic Sites and Indian Trail Display in VC.
- Completed Washingtonville Borough History Google map.
- Continued to work on design for historical sign that will be displayed in Mill Park.
- Assisted with plumbing repairs in Hess restroom.
- Worked with Valentina and Darby to conduct litter clean up along Chilisugi trail.
- Removed large amounts of vegetative debris along Heron Cove shore with Denny, Valentina, and Levi.

Julian Brehm
1/17/23

NATURALIST'S REPORT

During the past month, the naturalist has continued work on the Chilisugi Trail interpretive brochure, scheduled a visiting school for a spring field trip and began to organize two first quarter programs.

Jon Beam
1/16/23

SENIOR MAINTENANCE TECHNICIAN'S REPORT

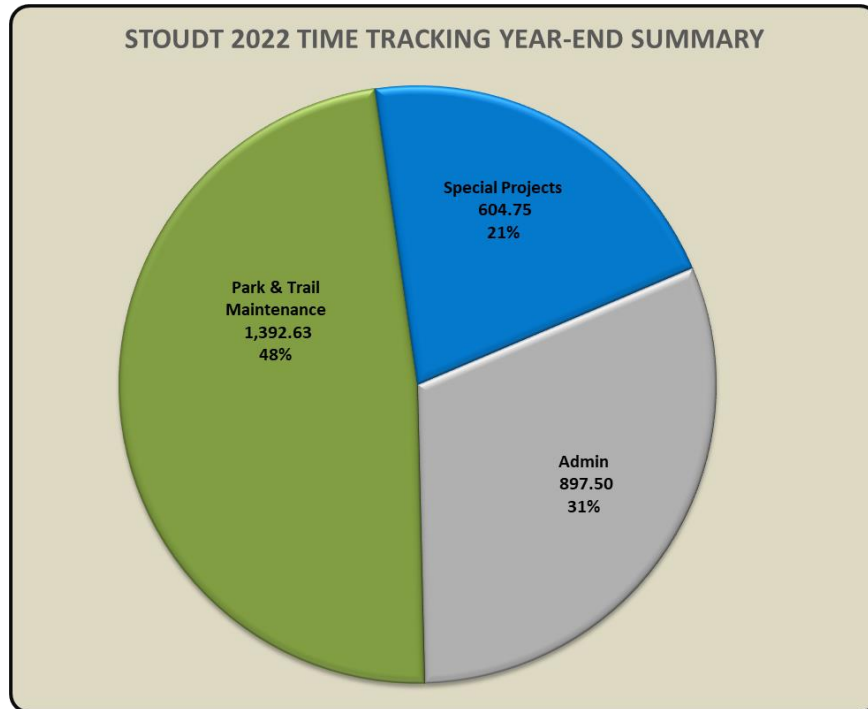
- installed new trailer lights on small dump trailer
- hauled old scrap metal to junk yard from around the boathouse
- made and then replaced broken posts on boat dock while it is in dry dock
- captured snow goose with the help of a kayaker and removed fishing line from around leg
- replaced bad ballast in kitchen light that would not work
- changed out scene in EEC hallway display
- replaced broken plumbing in restroom at Hess Field
- installed new trail lights on trail map in VC
- cleaned Heron Cove beach area and also repaired ruts in lawn area at Heron Cove
- reset posts with bird boxes on them that were falling over along main road to Goose Cove

SPTMT Dennis Piatt
1/19/23

DIRECTOR'S REPORT

	STOUDT	PROJECT YTD TOTAL HOURS	NOVEMBER												DECEMBER																
			20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	
admin	MARC admin	821.25	1.50	6.00	3.00	1.00		0.75			1.50	2.00	0.75	1.00	2.50	1.00	2.50	3.00	3.00	3.00	4.00	1.50		0.50	1.50	4.00	1.00	4.00	0.50	4.00	
PARK & TRAIL MAINTENANCE	Hess Recreation Area	160.50		0.25	0.25						0.25	0.25	0.50	3.00		0.25	0.25	0.25	0.25		0.25		0.25	0.25				0.25			
	Hopewell Park / Danville Farm Trails	49.75					0.25				0.25		0.25										0.50								
	Montour Preserve admin / maintenance	891.25	1.50	2.50	0.75	1.50	0.50				0.50	4.00	1.00	4.00	0.50			2.50	2.50	2.50	2.00				2.00	0.75	6.00	4.00	1.50		
	Montour Preserve programming	104.00																													
	North Branch Canal Trail (Montour Co.)	24.25					0.25																0.50								
	River Drive trailhead / river access	2.50																													
SPECIAL PROJECTS & EVENTS	bicycle routes mapping & promotion	2.50																													
	bike / pedestrian safety special projects	7.00																													
	Chilli Challenge	1.00																													
	Columbia County projects	8.75																													
	Danville Borough play set installation																														
	Dirty Grin MTB Festival	101.75			1.50																										
	Humdinger Trail Races	98.75									0.25																				
	mountain biking special projects	42.25																													
	Riverside Borough parks revitalization																														
	special projects / events - other	77.00			1.00									0.25		2.00									1.00						
	tourism promotion special projects	58.75																0.50													
	Washingtonville revitalization projects	130.50															0.50			1.00											
	wellness special projects	3.50																													
	DAILY TOTALS	2585.25	3.00	8.75	6.50	2.50	0.50	1.25			2.00	6.75	2.00	5.50	6.50	1.00	4.75	6.25	6.25	5.75	7.00	1.75		1.75	4.50	5.00	7.00	4.00	4.75	5.50	
	WEEKLY PAYROLL TOTAL		22.50						23.75						31.75						32.50										
	BIWEEKLY PAYROLL TOTAL		46.25												64.25																
	PAYROLL PERIOD		25												26																

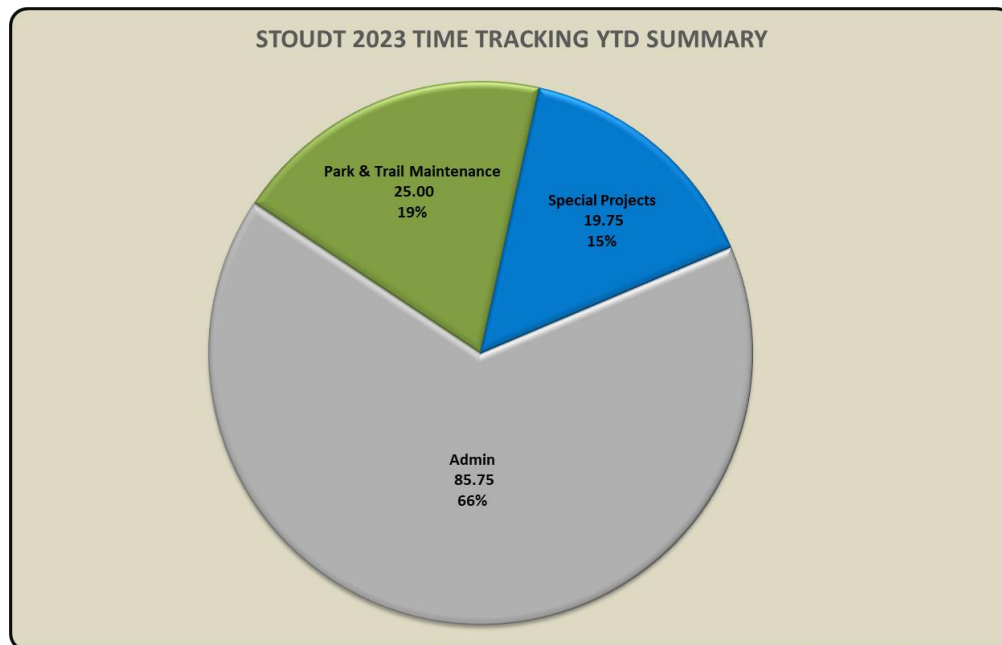
NOTE: 619.25 HOURS OF OVERTIME WORKED AS OF YEAR-END



DIRECTOR'S REPORT (continued)

	STOUDT	PROJECT YTD TOTAL HOURS	DECEMBER 2022														JANUARY 2023																			
			18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
admin	MARC admin	85.75	2.00	2.00	4.50	4.50	2.50				2.00	2.00	2.00		0.25			3.00	4.50	4.00	5.00	3.00	1.00	3.50	5.50	5.50	6.00	7.00	3.00	1.00	1.00	3.00	2.00	6.00		
PARK & TRAIL MAINTENANCE	Hess Recreation Area	3.50			0.25		0.25				0.25	0.25	0.75				0.25	0.25		0.25				0.25	0.25	0.25							0.25			
	Hopewell Park / Danville Farm Trails																																			
	Mill Park	1.00																													1.00					
	Montour Preserve admin / maintenance	18.25	1.25	2.50	1.50	0.50	0.50	0.50			2.00	0.25	1.00		0.25			0.25	0.25		0.75		0.50	0.75	0.75		1.00	0.50	0.50		1.00	1.00	0.25	0.50		
	Montour Preserve programming	2.00																			0.25						0.25	0.25			1.00	0.25				
	North Branch Canal Trail (Montour Co.)	0.25																														0.25				
	NBCT Trailhead / River Access																																			
SPECIAL PROJECTS & EVENTS	bicycle routes mapping & promotion																																			
	bike / pedestrian safety special projects																																			
	Chillisquaque Creek cleanup																																			
	Columbia County projects	2.50																								0.50						2.00				
	Danville Borough play set installation																																			
	Dirty Grin MTB Festival	9.75				3.00	6.50																			0.25										
	Hopewell Park Pump Track project																																			
	mountain biking special projects																																			
	Riverside Borough parks revitalization																																			
	special projects / events - other	3.00																1.00		1.50												0.50				
	tourism promotion special projects	4.25															3.00	0.50													0.75					
	Washingtonville revitalization projects	0.25																							0.25											
	wellness special projects																																			
																																		</		

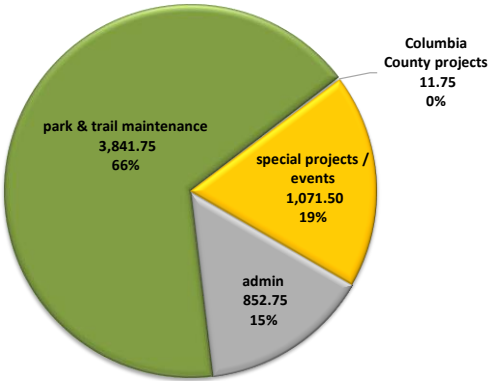
NOTE: NO OVERTIME WORKED SINCE NOVEMBER 12, 2022



DIRECTOR'S REPORT (continued)

MARC STAFF 2022 YEAR-END COMBINED TIME ACCOUNTING										
ALL ADJUSTED PER START/END DATES AS NEEDED										
TASK	STOUDT	BEAM	BREHM	FOUGHT	PIATT	REAVY	REINARD	SHEVCHENKO	YEICH	PROJECT TOTAL HOURS
MARC admin	821.25	-	9.00	2.00	1.00	2.50	12.00	1.00	4.00	852.75
Hess Recreation Area	160.50	7.00	49.00	-	17.00	8.50	45.00	39.50	22.00	348.50
Hopewell Park / Danville Farm Trails	49.75	-	5.50	-	-	-	-	3.00	-	58.25
Montour Preserve admin / maintenance	891.25	135.00	689.25	29.00	460.50	40.00	79.25	398.00	194.00	2,916.25
Montour Preserve programming	104.00	171.00	13.00	10.50	19.00	6.00	14.50	13.00	12.00	363.00
North Branch Canal Trail (Montour Co.)	24.25	-	1.00	-	-	-	-	0.50	0.50	26.25
River Drive trailhead / river access	2.50	-	-	-	-	-	14.25	-	4.50	21.25
bicycle routes mapping & promotion	2.50	-	25.75	-	-	-	-	117.00	-	145.25
bike / pedestrian safety special projects	7.00	-	-	-	-	-	-	-	-	7.00
Chilli Challenge	1.00	-	-	-	-	-	-	-	-	1.00
Columbia County projects	8.75	-	3.00	-	-	-	-	-	-	11.75
Danville Borough play set installation	-	-	-	-	-	-	-	-	-	-
Dirty Grin MTB Festival	101.75	-	17.00	-	-	-	-	24.00	-	142.75
Humdinger Trail Races	98.75	10.00	6.50	10.00	9.00	11.50	7.75	-	8.50	162.00
mountain biking special projects	42.25	-	173.00	-	-	-	-	114.00	-	329.25
Riverside Borough parks revitalization	-	-	-	-	-	-	-	-	-	-
special projects / events - other	77.00	-	15.00	-	-	-	2.25	8.50	4.00	106.75
tourism promotion special projects	58.75	-	3.00	-	4.00	-	-	-	-	65.75
Washingtonville revitalization projects	130.50	-	57.75	6.00	-	3.75	12.00	6.00	0.50	216.50
wellness special projects	3.50	-	-	-	-	-	-	-	-	3.50
TOTALS	2,585.25	323.00	1,067.75	57.50	510.50	72.25	187.00	724.50	250.00	5,777.75
YTD AVERAGE HOURS WORKED PER WEEK	49.72	6.21	26.69	1.11	9.82	3.61	3.60	24.15	4.81	

MARC STAFF TIME TRACKING 2022 YEAR-END SUMMARY
5,777.75 HOURS TOTAL



Category	Hours	Percentage
park & trail maintenance	3,841.75	66%
special projects / events	1,071.50	19%
admin	852.75	15%
Columbia County projects	11.75	0%

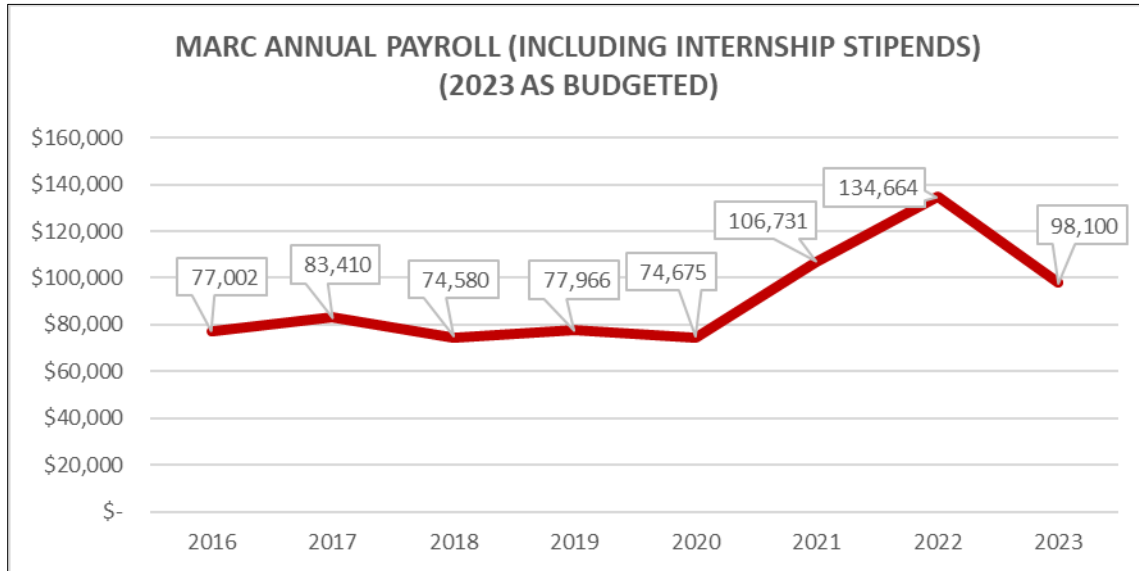
DIRECTOR'S REPORT (continued)

MARC STAFF 2023 YEAR-TO-DATE COMBINED TIME ACCOUNTING										
STOUDT UPDATED AS OF 1/19/23; ALL OTHERS AS OF 1/14/23										
TASK	BEAM	BREHM	FOUGHT	PIATT	REINARD	SHEVCHENKO	STOUDT	YEICH		PROJECT TOTAL HOURS
MARC admin	-	-	-	-	0.50	-	85.75	-		86.25
Hess Recreation Area	-	6.00	-	3.00	-	5.00	3.50	-		17.50
Hopewell Park / Danville Farm Trails	-	-	-	-	-	-	-	-		-
Mill Park	-	13.50	-	-	-	-	1.00	-		14.50
Montour Preserve admin / maintenance	-	75.50	-	29.00	0.25	53.50	18.25	-		176.50
Montour Preserve programming	2.00	-	-	-	-	-	2.00	-		4.00
North Branch Canal Trail (Montour Co.)	-	-	-	-	-	-	0.25	-		0.25
NBCT Trailhead / River Access	-	-	-	-	-	-	-	-		-
bicycle routes mapping & promotion	-	-	-	-	-	-	-	-		-
bike / pedestrian safety special projects	-	-	-	-	-	-	-	-		-
Chillisquaque Creek cleanup	-	-	-	-	-	-	-	-		-
Columbia County projects	-	-	-	-	-	-	2.50	-		2.50
Danville Borough play set installation	-	-	-	-	-	-	-	-		-
Dirty Grin MTB Festival	-	-	-	-	-	-	9.75	-		9.75
Hopewell Park Pump Track project	-	-	-	-	-	-	-	-		-
mountain biking special projects	-	-	-	-	-	-	-	-		-
Riverside Borough parks revitalization	-	-	-	-	-	-	-	-		-
special projects / events - other	-	-	-	-	-	-	3.00	-		3.00
tourism promotion special projects	-	-	-	-	-	-	4.25	-		4.25
Washingtonville revitalization projects	-	17.50	-	-	-	-	0.25	-		17.75
wellness special projects	-	-	-	-	-	-	-	-		-
	-	-	-	-	-	-	-	-		-
	-	-	-	-	-	-	-	-		-
TOTALS	2.00	112.50	-	32.00	0.75	58.50	130.50	-	-	336.25
YTD AVERAGE HOURS WORKED / WEEK	0.5	28.1	-	8.0	0.2	14.6	27.5	-	-	
BUDGETED HOURS / WEEK	3.0	28.4	2.0	12.5	3.9	15.0	26.9	4.9		

MARC STAFF TIME TRACKING 2023 YEAR-TO-DATE SUMMARY

Category	Hours	Percentage
park & trail maintenance	212.75	63%
admin	86.25	26%
special projects / events	37.25	11%

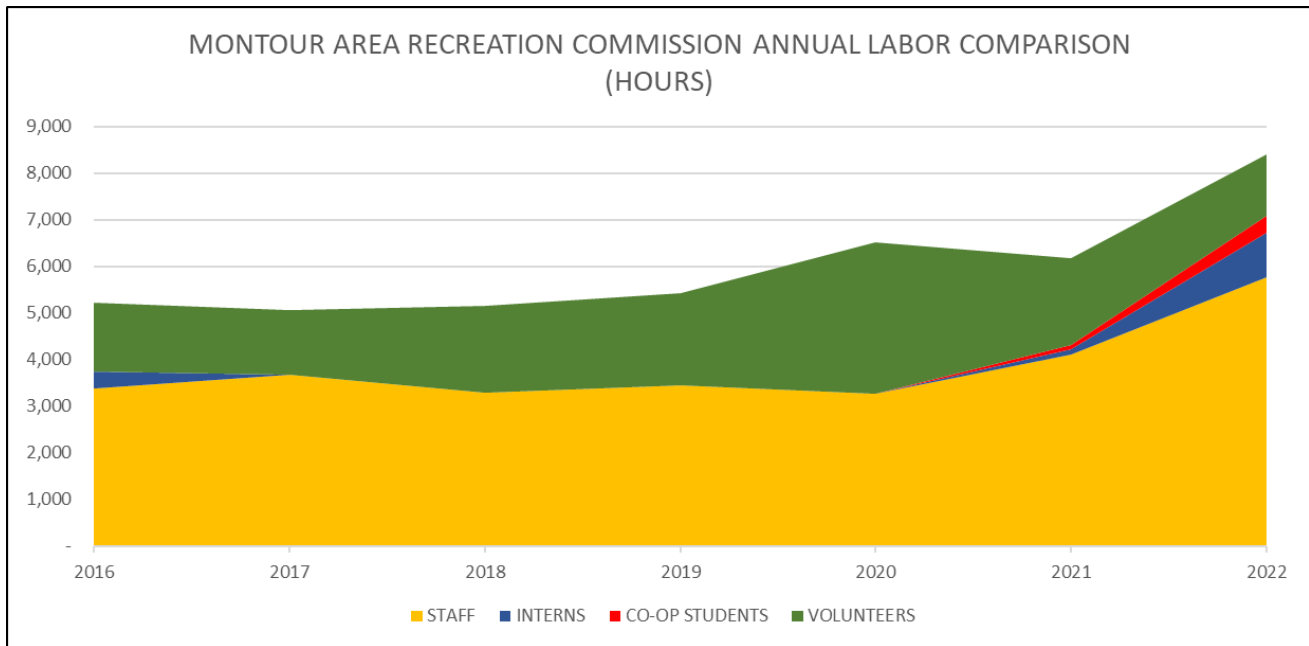
DIRECTOR'S REPORT (continued)



PROJECT	2022 YEAR-END ACTUAL	2023 BUDGETED AMOUNT
Hess Recreation Area	\$ 7,522	\$ 6,900
Hopewell Park / Danville Farm Trails	\$ 1,580	\$ 1,700
North Branch Canal Trail	\$ 832	\$ 1,100
North Branch Canal Trail Parking Area / River Access	\$ 425	\$ 500
Montour Preserve	\$ 69,131	\$ 56,000
Columbia County projects	\$ 262	\$ 750
Mill Park	\$ -	\$ 250
Bicycle / Pedestrian special projects	\$ 189	\$ 250
bicycling routes mapping / promotion	\$ 607	\$ 250
Chillisquaque Creek cleanup	\$ -	\$ 400
Dirty Grin Mountain Bike Festival	\$ 3,283	\$ 4,000
Humdinger Trail Races	\$ 4,255	\$ -
Chilli Challenge	\$ 30	\$ -
Hopewell Park Pump Track admin	\$ -	\$ 1,000
mountain biking special projects	\$ 3,967	\$ 500
Riverside Borough parks	\$ -	\$ 250
special projects - other	\$ 2,785	\$ 1,750
tourism promotion special projects	\$ 1,694	\$ 1,250
Washingtonville Revitalization projects	\$ 5,341	\$ 1,000
wellness special projects	\$ 95	\$ 250
administration / other	\$ 24,804	\$ 20,000
internship stipends	\$ 8,250	\$ -
TOTAL	\$ 135,052	\$ 98,100
BUDGETED SALARY REDUCTION 2022 TO 2023		(36,952)
2022 TOTAL HOURS WORKED	5,778	
2023 BUDGETED HOURS	4,206	
BUDGETED REDUCTION IN HOURS	(1,572)	

last revised 1/19/23 RTS

DIRECTOR'S REPORT (continued)

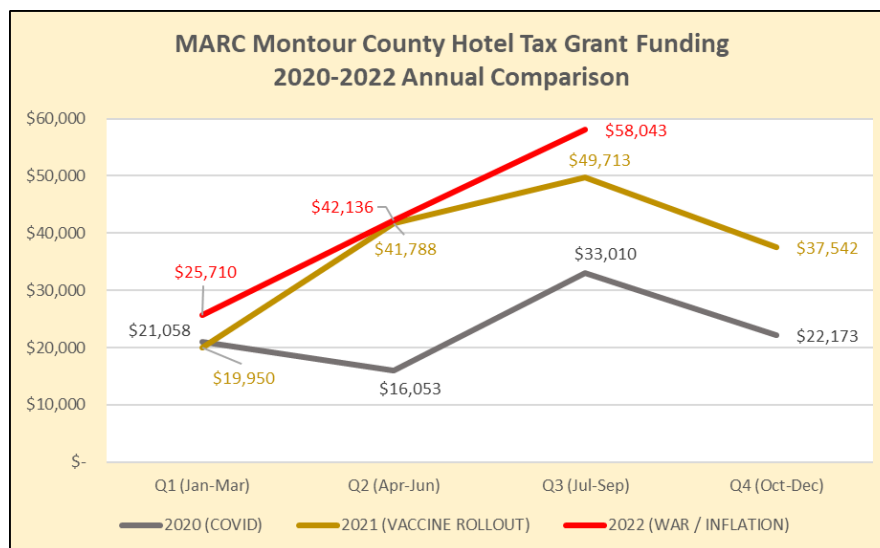


DIRECTOR'S REPORT (continued)

GRANTS

• Montour County Hotel Tax

- As of 12/31/22, no Montour County Hotel Tax funds remained earmarked in MARC's accounts
- In total, MARC received \$163,433.15 in Montour County Hotel Tax grant funds during calendar year 2022, exceeding budget projections of \$130,000 and slightly exceeding the anticipated 'normal year' benchmark of \$160,000
- MARC anticipates receipt of the Q4 2022 Montour County Hotel Tax grant funds in mid-February 2023
- Stoudt submitted to the Montour County Commissioners the required annual request for funding renewal and went before the Columbia Montour Visitors Bureau's (CMVB) Board on 1/11/23 to provide the required annual update on MARC's operations and Hotel Tax grant usage
 - The CMVB on 1/11/23 unanimously approved MARC's request for 2023 Montour County Hotel Tax grant funding
- MARC is conservatively budgeting for \$150,000 in Montour County Hotel Tax grant funding in 2023, down 8.9% from 2022 receipts (anticipating recession and a corresponding decline in travel/tourism)



• Community Giving Foundation – Danville ATV Grant

- Stoudt, Piatt, Brehm, and Shevchenko on 12/14/22 visited a used ATV for sale in the Berwick area, but found the unit to be unsuitable for MARC's needs
- After discussion with MARC's staff and conversations with Chairman Dombroski, Vice-Chairman Bulger, and representatives of the Community Giving Foundation, Stoudt determined that MARC would likely be unable to complete the planned purchase of an ATV within the grant's deadline
- A refund check was cut on 12/22/22 to return the \$1,500 in grant funds to the Community Giving Foundation – Danville
- Stoudt will recommend during this meeting that MARC close out the now-unused grant checking account

DIRECTOR'S REPORT (continued)

GRANTS (continued)

- **DCNR 2020 Non-Motorized Trails Grant - Danville Borough Levee North Branch Canal Trail Construction (administered by Danville Borough)** (no updates since last meeting)
 - Danville Borough staff continue working to identify final trail alignments and secure final agreements for affected properties
 - Project construction will not begin until 2023 at the earliest
 - project mapping is available at <https://www.google.com/maps/d/edit?mid=17se2PMghOEBzg70bdSTOg3HPCTTO9drE&usp=sharing>
- **Mahoning Township American Rescue Plan Grant** (no updates since last meeting)
 - MARC on 12/13/21 was awarded \$25,000 in American Rescue Act grant funding from Mahoning Township
 - Funds are to be used to offset the negative economic impact of COVID-19 on MARC's operations and to be focused on projects of importance to Mahoning Township residents
 - MARC on 12/30/21 expended \$9,305 to pay Kleinfelder for engineering work for the Hess Loop Trail (J. Manley Robbins Trail) at the Hess Recreation Area
 - \$15,704.98 (with earned interest) remains earmarked in a dedicated checking account to pay a portion of the costs for the planned engineering, permitting, and design work for the Hopewell Park Pump Track
- **DCNR 2021 Park Rehabilitation and Development Grant (Hopewell Park Pump Track)** (no updates since last meeting)
 - MARC was notified on 12/30/21 that its application to DCNR for \$125,000 in grant funding to rehabilitate Hopewell Park had been conditionally approved
 - Project activities will include expanding and improving parking, improving site drainage, creating bicycle skills features, reconstructing the existing earthen beginner-level pump track and jumps area, creating a new asphalt-paved pump track, and adding new universally-accessible parking and access features
 - As of 1/19/23, MARC has so far secured \$168,489.15 in pledges and donations to match the DCNR grant
 - As recently authorized by MARC's Board, all necessary documentation has been provided to DCNR to allow the redesignation of grant funds from MARC to Montour County to satisfy DCNR's requirements
 - An updated grant agreement has been provided to Montour County, allowing work to proceed once final questions are resolved
 - Stoudt on 3/31/22 met with DCNR, Montour County, Brinkash & Associates, and Kleinfelder to discuss grant terms and conditions and to prepare for project engineering and permitting
 - As of 1/19/23, Stoudt must again consult with DCNR regarding engineering requirements for pump track design before work can begin
 - Stoudt's updated project presentation, including a listing of project donors, is available at <https://docs.google.com/presentation/d/1b1DRhttSDZ3OfL0aYTalufPhW1XYNO7x/edit?usp=sharing&ouid=117951050608712833238&rtpof=true&sd=true>

DIRECTOR'S REPORT (continued)

MANAGED SITES

- **Hopewell Park / Danville Borough Farm**

- Hunting season trail closure signage will be removed during the week of 1/23 – 1/27
 - MARC knows of no trespass complaints or other issues during the 2022/2023 deer season
- MARC will work with an Eagle Scout candidate or do work in-house to create a concrete pad to properly secure the new bike rack recently constructed and donated by Kris Huber and Nick Craven
- Work is ongoing to prepare for the planned pump track construction and related redevelopment activities as reported elsewhere in this meeting packet

- **Montour Township (Columbia County) Legion Road parcel**

- No concerns noted since last meeting

- **River Drive parcel (North Branch Canal Trail trailhead and river access)**

- Stoudt continues to monitor ongoing property encroachments by an adjacent landowner
- Stoudt on 1/18/23 discovered bullet damage to one sign on the site; Stoudt will investigate the incident and will request Mahoning Township Police Department assistance if deemed necessary
- MARC staff will work in early 2023 to fell / remove dead trees and limbs on the property

- **North Branch Canal Trail**

- Land Stewards Wayne Kashner and Jennifer Hunsinger continue to maintain the trail
- Land Steward Wayne Kashner continues work to realign portions of the trail near the Catawissa Boat Club to avoid chronically wet areas
- Montour County and the SEDA-COG Joint Rail Authority have resumed legal action against the owner of the Bear Hunters' Grove Campground to resolve the years-long property ownership dispute
 - Stoudt has been in communication with MARC's legal counsel regarding proposed next steps for legal action and anticipates legal proceedings will be ongoing through the winter and spring
 - MARC will continue to enforce the trail closure through the disputed lands between trail miles 3.5 – 4.2; no MARC staff or volunteers will enter the disputed lands until the matter is resolved
- Stoudt and Wayne Kashner on 1/18/23 removed a hazardous overhanging tree near trail mile 5.6 to improve trail user safety and mowing contractor access
- Stoudt and Wayne Kashner on 1/18/23 met with a representative of the Columbia County Conservation District to determine permitting requirements to install a new culvert at trail mile 5.4 (culvert was permitted under NPDES permit, but not installed)
 - Stoudt has received the necessary guidance for the permitting and will work in coming days to complete and submit the permit application and required fees
- Stoudt will consult with the Montour County Conservation District to consider options to improve the ford crossing at trail mile 2.72 (no change since last meeting)
 - It is recommended that MARC rebuild the crossing with R6 rock and a log cross-vane to provide better long-term stability for the crossing
 - Stoudt will investigate costs and schedule the work when funding and staff availability allow

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

- **Hess Recreation Area**

- Piatt, Brehm, Shevchenko, and co-op student Culver on 1/5/23 repaired the women's restroom sink drain which froze during the severe cold weather
- Winter conditions have accelerated the re-opening of numerous potholes along the park's road
 - significant time and effort will be required to make the necessary repairs in coming weeks
 - Stoudt has consulted with R.C. Young, Inc. regarding probable costs to repair the road
 - The recommendation (in 2021) had been to clean existing potholes and install asphalt repairs, then furnish and install two coats of tar and chip at an estimated cost of \$45,000 - \$50,000 (assuming a road length of 3,600ft and width of 16ft)
 - Stoudt notes that cost estimates were secured before the recent dramatic increase in oil and fuel prices
 - Additionally, the road has continued to deteriorate significantly in 2022
 - Stoudt now believes a partial fix is no longer viable and anticipates a full milling and resurfacing of the roadway will likely cost approximately \$100,000
 - Stoudt will continue to seek funding to allow this high-priority project to be completed, but notes that it will be exceedingly difficult for MARC to secure the anticipated 50% grant match (~\$50,000)
 - Additionally, Stoudt believes the project will be ineligible for DCNR grant programs because the road reconstruction was DCNR grant funded in 2011
- No significant changes have been noted along trail miles 1.3 – 1.5 of the Robbins Trail (Hess Loop Trail) where slides have occurred in recent years
 - MARC staff and volunteers continue to monitor the site on a regular basis
 - Stoudt has consulted with Elijah Evans regarding anticipated costs to properly repair the failing sections of the trail (*no change since last meeting*)
 - Cost estimates (~\$40,000) far exceed MARC's current financial ability to do the necessary work
 - Stoudt and Brehm will consider options for future grant funding and other alternatives
 - Stoudt does not believe the project is urgent, but one or more severe rainfall events could quickly change conditions for the worse
- One road culvert pipe remains significantly blocked from repeated storm erosion; Stoudt has reached out to Danville area contacts for assistance (*no change since last meeting; work must wait until volunteer schedules allow*)
- Stoudt and Shevchenko have completed most design work for the new J. Manley Robbins Trail interpretive sign for installation at the Beaver Place Trailhead (*no change since last meeting*)
 - Final details are yet to be completed, but funding does not yet allow for fabrication and installation of the planned signage (~\$1,500)
- The Hess Recreation Area Field Usage and Maintenance Agreement between MARC and the Danville Lady Rainers, with Danville Borough consent, has expired (*no change since last meeting*)
 - Stoudt has been in communication with team officials to negotiate a new field user agreement for the 2023 season wherein MARC will waive the required field user fees in exchange for the team's continued maintenance of the fields
 - Stoudt anticipates having an agreement in place by early February
- Stoudt on 2/13/22 met with the 4H Outdoor Explorers group to discuss a project to update the tree identification markers, mapping, and brochure for the Hess Recreation Area
 - Stoudt hopes to complete the project this winter or early spring (*no update since last meeting*)

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

• Montour Preserve

- Pipeline construction work through the Preserve is paused indefinitely because of wet conditions and winter temperatures
 - Stoudt anticipates closures of portions of several trails will remain in effect through early spring, including the Goose Woods Trail (partial), Wildlife Management Trail (partial), and the Chilisugi Trail (between the Goose Cove Picnic Area and the Ridgefield Point Loop Trail)
 - The Goose Cove #2 pavilion will remain closed to all use until spring 2023
 - Contractors have made significant efforts to minimize disruptions to visitors to the Montour Preserve and have worked to partially restore access to the sugar shack area for planned February 2023 maple sugaring programming
- Ice cover on Lake Chillisquaue has been minimal this season, lasting roughly two weeks in late December and early January
 - No ice fishing has occurred this season (to MARC's knowledge), but limited recreational usage has been noted along the Heron Cove shoreline
 - Stoudt and Brehm, with volunteers Brian Stoudt and Bill Henning, on 12/27/22 rescued a deer which had fallen through an opening in the ice
- MARC volunteer Deb Steransky on 12/3/22 led a waterfowl walk around Lake Chillisquaue
- Brehm, Piatt, and Shevchenko on 12/7/22 captured, treated, and released a snow goose which had been ensnared in fishing line
 - The fishing line was successfully removed and the goose was released
- Stoudt and Shevchenko on 12/12/22 worked with the PA Game Commission to deal with a group of hunters with dogs hunting coyotes on lands around and within the Montour Preserve
- The Christmas Bird Count was conducted on 12/18/22
- MARC is working with Eagle Scout candidate Sam Roup to install new fish habitat structures in Lake Chillisquaue, subject to approval by Talen Energy Supply, the PA Fish & Boat Commission, and PA DEP
 - MARC must apply for and receive a DEP GP-1 (Fish Habitat Enhancement Structures) permit before installation may proceed (*no change since last meeting*)
- MARC is working with Girl Scout Gold Award candidate Hailey Exley to create and install new bluebird boxes, as well as related bluebird habitat restoration work
- Stoudt met on 10/23/22 with a Girl Scout Gold Award candidate to consider options for a possible bat habitat improvement project (*no change since last meeting*)
- MARC's staff have begun preparations for the planned Maple Sugaring Open House on Saturday, 2/25/23
- MARC's staff and select volunteers will be working on Saturday, 1/21/23, to trim brush and invasive species from several fields around the Preserve to restore open field / early successional habitat for bluebirds, woodcock, and other species
- Stoudt has been in communication with Fred Gaffney, President - Columbia Montour Chamber of Commerce, regarding MARC's worrisome electricity bills at the Preserve
 - Mr. Gaffney put Stoudt in contact with the Chamber's energy supply consultant, World Kinect Energy Services
 - Stoudt has secured a proposal to significantly reduce MARC's electrical bills at the Preserve and will present the proposal for consideration during this meeting

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS

- **Bicycle / Pedestrian Safety Projects (no updates since last meeting)**
 - Stoudt continues to attend meetings of the Middle Susquehanna Active Transportation Committee
- **Bicycle Routes Mapping and Promotion**
 - Valentina Shevchenko has completed the mapping, driving, and photographing of several bicycling routes in and around northern Montour County as identified by volunteers Kit Kelly, Dr. Victor Marks, and others
 - MARC is working with the Columbia Montour Visitors Bureau and the Susquehanna River Valley Visitors Bureau to promote bicycling route mapping and online distribution through the RideWithGPS platform (www.RideWithGPS.com)
 - Stoudt anticipates also creating and distributing hard copy brochures of routes within MARC's service area, including those created by the Washingtonville Revitalization Committee
 - Stoudt and Shevchenko are updating mapping for other known routes, including the 75 Miles of MonTour, and others, for publication and promotion
- **Chilli Challenge Adventure Triathlon**
 - 2023 event canceled because of budget concerns and anticipated construction
- **Danville Borough Play Set Installation (no updates since last meeting)**
 - St. Joseph Catholic School in Danville has donated to MARC the play set formerly in place at the school's playground
 - MARC staff and volunteers, with major support from the Danville Borough Street Department, on 10/30/20 disassembled the play set and moved it to the pig barn for storage
 - MARC staff will repair and possibly repaint play set materials in preparation for reassembly
 - It is anticipated the play set will be reconstructed at the F.Q. Hartman Recreation Area
 - Stoudt does not anticipate reconstruction of the play set until 2024 because of ongoing staffing and budgeting challenges
- **Dirty Grin Mountain Biking Festival**
 - Monthly meetings of the event organizing committee have resumed and preparations are well underway for the 2023 event, planned for June 23 – 25, 2023
 - Stoudt has re-created the festival's website as a page on MARC's website (<https://montourrec.com/dirty-grin-mountain-bike-festival/>) in order to save approximately \$300/year on expected website hosting fees
 - Stoudt on 12/23/22 opened registration for the 2023 event
- **Girls ROC Camps**
 - As of 1/19/23, MARC has \$403.77 earmarked in its general checking account for 2023 events
 - Camp dates have tentatively been set for the following dates:
 - 6/5 and 6/7/23 at Hess Field
 - 6/12 and 6/14/23 at the Hopewell Park / Danville Borough Farm Trail System

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

- **Regional Mountain Biking Promotion**

- Julian Brehm and Valentina Shevchenko have completed the field verification of mountain biking trails in the Bald Eagle State Forest for inclusion in MARC's mapping of regional mountain biking assets
- Brehm has completed the map data entry and has met with Stoudt to perform a final review of all mapping for accuracy before MARC releases the mapping to the public
 - The working draft of the five-county map is available on the Dirty Grin Mountain Bike Festival website at <https://montourrec.com/dirty-grin-mountain-bike-festival/>
 - Stoudt will plan to schedule a meeting of MARC's Mountain Biking Advisory Group in February for a final review and comment period on the mapping before public release
- Stoudt continues to collaborate with the Columbia Montour Visitors Bureau, Susquehanna River Valley Visitors Bureau, and numerous other partners to prepare for a possible application to the International Mountain Bicycling Association's Ride Center program (<https://ride.imba.com/node/2169>)
- Stoudt continues to consult with representatives of the Columbia-Montour Visitors Bureau, the Susquehanna River Valley Visitors Bureau, and other regional partners to identify branding and promotional potential for regional mountain biking assets

- **Riverside Borough Parks Revitalization (no updates since last meeting)**

- Stoudt anticipates installing the replacement sign for the Riverside Borough river access in March or April 2023 (as conditions allow)
- Stoudt will continue to remain in contact with Riverside Borough representatives to discuss opportunities for MARC to assist with revitalizing the Borough's parks and outdoor recreation areas, particularly at the recently acquired former school property

- **Special Projects and Events – Other**

- Stoudt continues to participate in the Danville Business Alliance's Design Committee
- Stoudt continues to participate in the Columbia Montour Chamber of Commerce's Joint Governmental Affairs Committee
- Stoudt continues to participate in the Columbia Montour Chamber of Commerce's Montour County Task Force
- Stoudt continues to participate in the Going Gold committee
- Stoudt has been assisting with the proposed Danville Middle School Community Park Project

- **Tourism Promotion Special Projects – Other**

- Stoudt continues to participate in the North Branch Susquehanna River Water Trail Stakeholders' group
- Stoudt continues to participate in the Danville Heritage Festival Committee
- Stoudt on 11/17/22 met (online) with representatives of the Town of Bloomsburg and others to discuss planned trail construction in the Town of Bloomsburg and potential opportunities for continued regional trail connections
- Stoudt and Van Wagner have begun leading group hikes on the first Sunday of each month at 2pm to locations throughout Montour County, focusing on the sites' historical and ecological significance
 - The next hike is planned for Sunday, 2/4/23, at 2:00pm at the Montour Preserve
 - A year-long schedule of events will be released in early February

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

- **Wellness Special Projects (in partnership with Geisinger)**
 - No updates since last meeting
- **Washingtonville Revitalization Projects**
 - Stoudt on 1/16/23 met with neighboring landowners for the proposed Mill Park property in Derry Township, Montour County, to discuss property boundaries and items of potential concern
 - MARC is awaiting the completion of additional survey work in February, at which time Stoudt will again meet with neighboring landowners to continue the discussion
 - Stoudt, Brehm, and co-op student Gilbert in late December visited the parcel to re-mark property corners and do initial planning for possible site improvements
 - Stoudt remains in communication with Chairman Dombroski regarding possible improvements to DeLong Park, including the desired construction of a new pavilion
 - Washingtonville Borough has secured \$3,000 to date in grants and donations for the project (being kept in MARC's accounts) and Chairman Dombroski continues working to secure additional donations
 - MARC's staff has assisted with the repair of several 'Welcome to Washingtonville' banners damaged in recent wind events
 - Stoudt on 12/11/22 assisted with the DeLong Hall Christmas Party and Van Wagner concert
 - Stoudt, Chairman Dombroski, and members of the Washingtonville Revitalization Committee continue to explore options for new stream access locations along Chillisquaque Creek
 - Stoudt continues to participate in meetings of the Washingtonville Revitalization Committee to assist with projects of mutual interest

OTHER UPDATES

- Stoudt on 11/3/22 attended (online) the DCNR grants workshop in anticipation of a possible application to the spring 2023 grant round
- Scouts BSA Troop 39 on 1/14/23 installed 25 bluebird boxes at the Hess Recreation Area and Hopewell Park / Danville Borough Farm Trail System
- MARC in December 2022 received year-end contributions from Riverside Borough (\$500 unrestricted), Washingtonville Borough (\$500 unrestricted), and Anthony Township (\$5,000 earmarked for the Montour Preserve)
- Stoudt and Brehm on 12/22/22 attended a 'Public Officials and Local Government 101' webinar hosted by PIRMA
 - Stoudt will recommend several policy updates during this meeting based upon information gathered during the webinar
- Stoudt on 1/5/23 met with the Montour County Commissioners, Representative Lynda Schlegel-Culver, and representatives of a local pickleball group to learn more about the group's request for new pickleball facilities in Montour County
- Stoudt on 1/19/23 met (online) with representatives of the proposed Encina Point Township Circular Manufacturing Facility to learn more about the project and discuss MARC's operations

DIRECTOR'S REPORT (continued)

UPCOMING MEETINGS AND EVENTS

- 1/21/23 Montour Preserve volunteer work day
- 1/23/23 MARC and Danville Business Alliance presentation to Geisinger Emergency Medicine resident candidates (Stoudt)
- 1/26/23 PIRMA Sunshine Law and Right to Know Law webinar (Stoudt and Brehm)
- 1/26/23 Meeting re: Dirty Grin Mountain Bike Festival / Geisinger Enduro Race (Stoudt)
- 1/30/23 MARC and Danville Business Alliance presentation to Geisinger Emergency Medicine resident candidates (Stoudt)
- 2/1/23 MARC staff meeting
- 2/3/23 Columbia Montour Chamber of Commerce Joint Governmental Affairs meeting (Stoudt)
- 2/5/23 MARC Montour Preserve hike (Stoudt) (<https://fb.me/e/2IE7ce79t>)
- 2/8/23 Montour Preserve Sugar Shack preparation (MARC staff)
- 2/13/23 Danville Heritage Festival Committee meeting (Stoudt)
- 2/15/23 Middle Susquehanna Active Transportation Committee meeting (Stoudt)
- 2/25/23 Montour Preserve Maple Sugaring Open House (<https://fb.me/e/2deFafIrV>)
- 2/27/23 MARC meeting
- 3/4/23 Bluebirds for Kids program (Montour Preserve) (<https://fb.me/e/3fHIWKp9R>)
- 3/5/23 MARC hike (location TBA)



Montour Area Recreation Commission
PO Box 456, Danville, PA 17821
(570) 336-2060 | RStoudt@MontourRec.com

RESOLUTION 2023-1

WHEREAS the Montour Area Recreation Commission (MARC) wishes to update the list of individuals authorized to sign documents on behalf of MARC, and

WHEREAS all MARC checks or other financial instruments shall require two signatures, including those of either MARC's Director or Assistant Director and either MARC's Chairperson or Treasurer, and

WHEREAS all MARC contracts, agreements, and other legally binding documents shall require two signatures, including those of MARC's Director and either MARC's Chairperson or Secretary, and

WHEREAS this resolution replaces any prior listings of individuals authorized to sign documents on behalf of MARC, and

WHEREAS this resolution, 2023-1, has been presented and adopted at the regularly scheduled monthly MARC meeting on January 23, 2023.

NOW THEREFORE, it is resolved that:

The following individuals are authorized to sign documents, including checks, contracts, legal agreements, etc. on behalf of the Montour Area Recreation Commission (MARC) as herein specified:

Robert Timothy Stoudt, Director signature _____

Julian Nathaniel Todd Brehm, Assistant Director signature _____

_____, Chairperson signature _____

_____, Treasurer signature _____

_____, Secretary signature _____

I hereby attest that Resolution 2023-1, as documented herein, has been adopted by the Montour Area Recreation Commission (MARC) on January 23, 2023.

(MARC Secretary printed name) (MARC Secretary signature) Date

MARC 2023 ELECTRICITY SUPPLIER COMPARISON								
METER	2022 TOTAL USAGE (KWH)	PPL RATE AS OF 1/1/22 (PER KWH)	PPL RATE AS OF 6/1/22 (PER KWH)	CURRENT PPL RATE (PER KWH)	PROPOSED FIXED WGL RATE (PER KWH) THROUGH 12/31/25	ANTICIPATED 2023 COST AT CURRENT PPL RATE	ANTICIPATED 2023 COST AT PROPOSED WGL RATE	POTENTIAL COST SAVINGS VS. CURRENT PPL RATE
VISITORS' CENTER	50,700	0.09675	0.11695	0.14751	0.10860	\$ 7,478.76	\$ 5,506.02	\$ 1,972.74
ENVIRONMENTAL EDUCATION CENTER	98,460	0.09675	0.11695	0.14751	0.10860	\$ 14,523.83	\$ 10,692.76	\$ 3,831.08
GOOSE COVE	902	0.09675	0.11695	0.14751	0.10860	\$ 133.05	\$ 97.96	\$ 35.10
HERON COVE	2,377	0.09675	0.11695	0.14751	0.10860	\$ 350.63	\$ 258.14	\$ 92.49
						\$ 22,486.28	\$ 16,554.88	\$ 5,931.40
NOTES: THESE CALCULATIONS INCLUDE ONLY ELECTRICITY GENERATION AND TRANSMISSION CHARGES AND DO NOT INCLUDE TAXES OR OTHER PPL FEES								
ANTICIPATED COST SAVINGS PRESUME ELECTRICITY USAGE REMAINS STEADY AT 2022 LEVELS AND PPL RATE REMAINS STEADY AT CURRENT RATE								
CALCULATIONS BY R. STOUDT 1/19/23								



WGL Energy Services, Inc. Small Commercial Electricity Supply Agreement

Start Date: February 2023

(Offer Date: 01/18/2023)

Customer Contact Name Robert Stoudt	Business Name Montour Area Recreation Commission	Brokerage Company Kinect Energy
Mailing/Billing Address 374 Preserve Road	Account/Service/Choice ID Number(s) See Attachment #1	Broker/Agent ID Code COD9999
City Danville	State PA	Zip 17821
Phone (570) 336-2060	Email rstoudt@montourRec.com	Fax N/A

WGL ENERGY ELECTRICITY SUPPLY - OFFER			Utility PPL	Offer Code
Plan Fixed Price	Price (includes GRT) \$ 0.1086 Per kWh	Term Ends December 2025 Meter Read Date		Price is for electricity generation and transmission and includes 3.5% WGL Energy Wind Power.

I have reviewed the Acknowledgement and the Electricity Supply Terms and Conditions that apply to the Offer.

	Robert Stoudt	Director	1/19/2023
Customer Signature	Print Name	Title	Date

Acknowledgement:

- You are of legal age and are authorized to select WGL Energy Services, Inc. as your electricity supplier for all of the accounts above and/or listed in Attachment #1.
- You agree to switch all of the accounts above and/or listed in Attachment #1 to WGL Energy Services, Inc. for your electricity supply.
- WGL Energy Services, Inc. is not the same company as your Utility or Distribution Companies and is an authorized energy supplier for Customer Choice.
- WGL Energy Services, Inc. is not the same company as Washington Gas or WGL Holdings, Inc. WGL Energy Services, Inc. is a subsidiary of WGL Holdings Inc., and an affiliate company of Washington Gas.
- Your Utility and Distribution Companies will remain the same. They will receive your electricity from WGL Energy Services, Inc. and deliver it to you. And if you ever have an emergency, you can still call your Utility or Distribution Company as always.
- Regular distribution and utility charges still apply. All WGL Energy Services, Inc. charges will be conveniently shown on your Utility or Distribution Company bill. If you are exempt from sales tax, you must submit a sales tax exemption form to WGL Energy Services before any exemption can be processed.
- You have received and understand the terms and conditions that explain the details of WGL Energy Services' offers, including cancellation fee and renewal provisions.
- You understand that if your current supplier contract has termination fees, you would be responsible to pay such fees, if applicable.
- WGL Energy Services, Inc. offers were made in a clear and understandable manner.
- You have 3 business days to cancel these enrollments without penalty.



Small Commercial WGL Energy Services, Inc. Electricity Supply - Terms & Conditions

Background and General Conditions

WGL Energy Services, Inc. (WGL Energy Services) is licensed by the Pennsylvania Public Utility Commission (License no. A-110158) to offer and supply electricity generation and transmission in Pennsylvania and is a qualified electricity supplier under PPL Electric Utilities' Tariff. Generation prices and charges are set by the electric generation supplier you have chosen. The Public Utility Commission regulates distribution prices and services. The Federal Energy Regulatory Commission regulates transmission prices and services, WGL Energy Services prices are for electricity and transmission and include gross receipts tax. WGL Energy Services supplies electricity to your Electric Distribution Company, PPL Electric Utilities (PPL or your EDC), based on how much you consume and PPL delivers the electricity to you using their electricity distribution wires. The distribution of electricity cannot be terminated or interrupted by PPL as a result of any dispute between you and WGL Energy Services. WGL Energy Services is a subsidiary of WGL Holdings, Inc., and an affiliate company of Washington Gas. The WGL Energy Services Electricity Supply - Offer (Offer), together with these WGL Energy Services Electricity Supply - Terms and Conditions (Terms and Conditions), constitute the entire WGL Energy Services Electricity Supply Agreement (Agreement) between you and WGL Energy Services. You must remain a PPL customer in Pennsylvania and provide WGL Energy Services with complete and accurate information to begin and continue service.

Right of Rescission

You have the right to cancel this agreement at any time before midnight of the third business day after enrollment by contacting the WGL Energy Services Customer Care Center at 844-4 ASKWGL (844-427-5945).

Electricity Supply Service

WGL Energy Services agrees to sell you electricity supply at the price, term, wind power percentage and wind power source indicated in the Offer and Contract Summary Table. These prices apply 24 hours a day and will begin on your next applicable Meter Read Date. The WGL Energy Services Fixed Price Plan will extend for the term indicated in the Offer. If you select the WGL Energy Services Variable Price Plan, the monthly price indicated in the Offer and Contract Summary Table is only for the first month's usage and the price for your electricity supply in future months may vary based on WGL Energy Services' costs of procuring wholesale electricity, PJM costs and fees, and other market factors. There are no ranges or ceilings to the price or limit to how much the price may change from one billing cycle to the next and your price can be higher or lower than your EDC's in any given month. You may obtain the previous 24 months' average monthly bill prices at www.wglenergy.com or by contacting 844-4 ASKWGL (844-427-5945). Prices will be posted

on or before the 25th day of each month for the following month's usage. Historical pricing is not indicative of present or future pricing.

Wind Power Service

WGL Energy Services agrees to sell you wind power at the percentage, prices and source indicated in the Offer. If you choose to purchase electricity generated from wind power when a previously executed Agreement between you and WGL Energy Services is in effect, this choice shall amend and be incorporated into your prior Agreement. Wind power is provided by WGL Energy Services by purchasing wind renewable energy certificates from wind farms consistent with the wind source and percentage indicated in the Offer.

Green-e® Energy

CleanSteps® WindPower, PA WindPower, and National WindPower from WGL Energy are Green-e Energy certified, and meet the environmental and consumer-protection standards set forth by the non-profit Center for Resource Solutions. Learn more at www.green-e.org. The prospective product content labels for 50% and 100% CleanSteps® WindPower are available at www.wglenergy.com/localpcl; labels for 50% and 100% PA WindPower are available at www.wglenergy.com/papcl; and the label for 100% National WindPower is available at www.wglenergy.com/nationalpcl. National WindPower from WGL Energy is a Renewable Energy Certificate (REC) product. A REC represents the environmental benefits of one megawatt hour (MWh) of renewable energy that can be paired with electricity. Your price includes the cost of this REC product as well as your electricity from WGL Energy. Learn more at www.wglenergy.com/RECs.

Billing and Payment

You will receive a single bill from your EDC that will contain their charges and WGL Energy Services' charges. Payments will be due and payable to your EDC according to your EDC's billing schedule and policies. You are responsible for WGL Energy Services charges, your EDC's charges consistent with their filed tariffs, and for all applicable taxes. If you are exempt from sales tax, you must submit a sales tax exemption form to WGL Energy Services before any exemption can be processed. WGL Energy Services may charge a late payment fee of 1.25% per month on any past due balances. WGL Energy Services reserves the right to change billing methods. You will be responsible for all costs, including legal fees, associated with the collection of outstanding balances.

Net Metering

If you currently own, or plan to install during the term of this Agreement an electrical generating facility in order to supply any



of your electricity usage, and the generating facility is or will be net metered by your EDC, you must notify WGL Energy Services in order for us to properly enroll or continue to serve you. For any billing period during which you generate more electricity than you use, WGL Energy Services will calculate any credits due and will attempt to apply them to WGL Energy Services' charges during the next billing cycle. If net metering credits accumulate, WGL Energy Services will calculate the payment owed once per year after May 31, and provide payment to you once per year, by June 30, at the price indicated in your Offer.

The WGL Energy Services Budget Bill Plan

If you select the WGL Energy Services Budget Bill Plan: Following account reconciliation with your EDC, if any, WGL Energy Services will calculate a monthly budget amount for WGL Energy Services' electricity supply charges and combine this budget amount with your EDC's budget amount for distribution charges. Any adjustments to your budget bill amount by WGL Energy Services or your EDC will not necessarily occur on the same billing cycle.

Automatic and Early Contract Renewal Options

If you have a fixed term contract approaching the expiration date or whenever we propose to change the terms of service in any type of contract, you will receive two separate written notifications that precede either the expiration date or the effective date of the proposed changes. These notifications will explain your options going forward. This Agreement shall be automatically renewed without an early cancellation fee with the new Offer, unless you cancel the renewal of this Agreement by notifying us no later than 30 days prior to the end of the term. If a renewal Offer is made that continues the effectiveness of an early cancellation fee, you will be asked to sign a renewal Agreement. WGL Energy Services may also offer you an Early Renewal Option by sending you notice of a new price for a fee. Upon payment of the fee, this Agreement shall be renewed at the new Offer for a Renewal Term. If you have been assigned a WGL Energy Services Account Manager, you can expect to receive an automatic or a renewal offer with revised Terms and Conditions Offer from your WGL Energy Services Account Manager at least forty-five (45) days before the end of the term of the Agreement, in which case you can accept or cancel the renewal offer by directly communicating with the WGL Energy Services Account Manager. Customers on the WGL Energy Services Variable Plan will not receive renewal notices from WGL Energy Services.

Termination by WGL Energy Services

WGL Energy Services may terminate this Agreement on 30 days written notice as a result of the following: (1) non-payment by you; (2) changes in any legislation, regulation or EDC tariff that adversely affect this Agreement; or (3) Acts of God. The effective termination date will occur on the next applicable meter read

date, and upon termination with WGL Energy Services, you will be returned to your EDC's service.

Termination by Customer & Early Cancellation Fees

You may cancel this Agreement by notifying WGL Energy Services in writing by mail or by calling us at 844-4 ASKWGL (844-427-5945). If you cancel this Agreement, the effective termination date will be on the next applicable meter read after your EDC processes your cancellation request. Fixed Price Plan: You will be charged an early termination of the higher of: (1) \$200 if you cancel in the first 6 months of the term of this contract, or (2) the difference between the Resale Cost of electricity and the price under this Agreement applied to estimated deliveries for the cancelled period. Resale Cost is defined as the Intercontinental Exchange (ICE) PJM - West Hub electricity commodity cost plus congestion costs for transporting such electricity to your business location using the close of business day price (as posted by ICE for PJM West-Hub) for the day you instruct WGL Energy Services to cancel this Agreement, plus utility losses. WGL Energy Services will waive the termination fee if you cease to operate or change your business location. Variable Price Plan: No cancellation fee applies. WGL Energy Services reserves the right to deny you subsequent enrollment in any WGL Energy Services energy supply service.

Assignment

You may not assign this Agreement. WGL Energy Services may transfer, assign or sell this Agreement in connection with any financing, to any of its affiliates, to anyone succeeding in interest to all or substantially all of WGL Energy Services' assets or business, or to another supplier licensed to conduct business in your EDC's service area.

Change of Business Location

If you move, you may cancel your Agreement without penalty by contacting WGL Energy Services by mail within 45 days of such change. A final meter reading will be made at your old address and your account will be closed and finalized with your EDC and WGL Energy Services. If you move within your EDC's service territory, you may have the option of signing a new Agreement with WGL Energy Services at your new location.

Limitation of Liability

You understand and agree that there are no warranties, either expressed or implied, associated with this offer or the natural gas and/or electricity service sold under this Agreement. WGL Energy Services will bear no liability to you or any third party for consequential, punitive, incidental, special, or indirect damages. This Agreement constitutes the entire Agreement between you and WGL Energy Services. No statement, promise or inducement made by either party that is not contained in this Agreement shall be valid or binding.

**Credit Checks**

WGL Energy Services may perform a credit check and request financial data about you. WGL Energy Services reserves the sole right to determine if your credit standing is satisfactory for originating gas or electricity supply service under this Agreement. WGL Energy Services may require you to be current with your Utility company payments as a condition of originating or of continuing service in connection with this Agreement.

Information Release Authorization

Through this Agreement, you authorize WGL Energy Services to obtain information from your EDC that includes, but is not limited to: billing information and history, payment information and history, historical and future electricity usage, meter readings, including smart meter readings, and characteristics of electricity service.

Dispute Procedures

WGL Energy Services can be reached by mail at: WGL Energy Services Customer Care Center, P.O. Box 1997 Chesapeake, VA 23327-9902. Please contact WGL Energy Services at the address above or call our Customer Care Center toll free at 844-4 ASKWGL (844-427-5945) Mon - Fri between 7:00 am to 7:00 pm ET, except holidays, to answer questions or resolve any disputes regarding this Agreement. You may call the Pennsylvania Public Utility Commission at 1-800-782-1110 or write to them at the Bureau of Consumer Service, P.O. Box 3265, Harrisburg, PA 17105-3265 if you are not satisfied after discussing your terms

with WGL Energy Services. The Public Utility Commission's website address is www.puc.state.pa.us and more information about energy choice may be found at www.papowerswitch.com. The Office of Consumer Advocate's phone number is 717-783-5048 and their website address is www.oa.state.pa.us.

Contact Information

Supplier Name: WGL Energy Services, Inc., P.O. Box 1997 Chesapeake, VA 23327-9902, 844-4 ASKWGL (844-427-5945) (toll free) Mon - Fri 7:00 am to 7:00 pm ET, except holidays, www.wglenergy.com. Electric Distribution Company (Provider of Last Resort): PPL Electric Utilities, 827 Hausman Rd, Allentown, PA 18104, 1-800-342-5775. For information about PPL's universal service programs, call 800-342-5775. Public Utility Commission: Pennsylvania Public Utility Commission, P.O. Box 3265, Harrisburg, PA 17105-3265. Electric Competition Hotline Number 1-888-782-3228.

Key Definitions

Generation Charge - Charge for the production of electricity.
Transmission Charge - Charge for moving high voltage electricity from a generating facility to the distribution lines of the electric distribution company.
Distribution Charge - Charge for delivering electricity from the electric distribution company to your home or business.

WGL Energy Services reserves the right to cancel the availability of its electricity offers at any time.

RESOLUTION 2023-2

A RESOLUTION OF THE MONTOUR AREA RECREATION COMMISSION ADOPTING MEETING AND PARLIAMENTARY PROCEDURES, CODE OF CONDUCT, AND CONFLICT OF INTEREST POLICIES

WHEREAS, the Intergovernmental Agreement of Cooperation (IGAC) which governs the operations of the Montour Area Recreation Commission (MARC) was first ratified on May 18, 2005, and last updated on May 13, 2020; and

WHEREAS, updates to Commonwealth of Pennsylvania rules, regulations, and legislation, including the Pennsylvania Sunshine Act (65 Pa.C.S. §§ 701-716) and the Right to Know Law, including case law pertaining thereto, have occurred since MARC's IGAC was last updated; and

WHEREAS, active civic engagement, discussion, and debate are hallmarks of American society, essential to the functioning of governmental and non-governmental institutions alike; and

WHEREAS, MARC wishes to update its policies and procedures to promote civil discussion and public engagement in MARC's decision-making process, while allowing for the orderly conduct of MARC's operations.

NOW THEREFORE, IT IS HEREBY RESOLVED that MARC updates its policies and procedures to include the following rules:

PUBLIC NOTICE FOR MEETINGS

For regular public meetings, MARC shall provide not less than three (3) days advance notice prior to the first regularly-scheduled meeting of the calendar year, along with all further scheduled meetings for the remainder of the calendar year. The notice – which shall include the date, time, and location of the meetings – shall be printed in a paid newspaper of general circulation. A notice must also be posted at the location where the meetings are to take place.

For a special or rescheduled public meeting, MARC shall provide not less than twenty-four (24) hours advance notice, with the notice being printed in a paid newspaper of general circulation, and posted at the location where the meeting is to take place.

MARC shall post the agenda for all public meetings not less than twenty-four (24) hours in advance. Such agendas shall include all issues to be deliberated and any planned official action, such as votes. MARC shall post meeting agendas at MARC's offices (374 Preserve Road, Danville, PA 17821), at the meeting location, and to its website at <https://montourrec.com/marc-meeting-agendasminutes/> and to its Facebook page at <https://www.facebook.com/Montour-Area-Recreation-Commission-249776171826668/>.

Paper copies of the agenda shall also be made available to the public at the meeting.

MARC may make changes to a meeting agenda within the twenty-four (24) hour limit only so long as such changes are de minimus (of minimal importance or significance), involve no expenditure of funds, and do not involve entering into a contract. MARC may add items to an agenda at the meeting itself by majority vote. The reason for the change must be announced prior to any official action, including a vote, the amended agenda must be posted within twenty-four (24) hours after the meeting, and the meeting minutes must reflect the change that was made. Such additions again must be de minimus (of minimal importance or significance), involve no expenditure of funds, and not involve entering into a contract.

RECORDING

Except as noted herein for instances of Executive Session, members of the public or the media may use audio and/or video recording devices to record MARC meetings. Such recordings must be done in a manner that does not unreasonably disrupt the orderly conduct of the meeting. If MARC meetings are made available through Zoom or other online platforms, those broadcasts may be recorded.

PUBLIC PARTICIPATION AND COMMENT

Members of the general public attending MARC meetings shall provide their full name and municipality of residence on the form which shall be provided at the meeting room entrance for the purpose of recording meeting attendance. Members of the general public wishing to make comments during a meeting must provide their full name and municipality of residence for the purpose of meeting record keeping.

Members of the general public shall have the opportunity to comment on any issue that is or may come before MARC's Commission members. Public comment shall be made during the period of time established for public comment at the beginning of each MARC meeting, prior to any decision-making process which may occur. If he/she/they so choose, MARC's Chairperson may allow additional public comment during the discussion period for any action item which has been properly moved and seconded.

It is the intent of MARC to allow all persons a fair and equal opportunity to be heard while ensuring the orderly conduct of MARC's business. Public comment shall be limited to three (3) minutes per speaker. MARC's Chairperson may allow for additional time at his/her/their discretion. If additional time is granted to any speaker, all other speakers must be afforded an equal amount of time if those speakers so desire.

Public comment shall be limited to issues under consideration during the meeting or which may reasonably pertain to MARC operations. While commenters may ask questions of MARC's staff or Commission members, MARC's staff and Commission members are not obligated to

immediately respond. If deemed necessary by MARC's Chairperson, MARC staff members may need to research information and reply at a later date.

If, in the judgment of MARC's Chairperson, the period for public comment has become prohibitively long, the comment has begun to violate the Code of Conduct defined herein, or the comments become excessively repetitive, MARC's Chairperson may move to close public comment. MARC's Chairperson may defer additional public comment to a subsequent meeting or call for a special meeting to be held in advance of the next regular meeting.

Community groups wishing to make a presentation to MARC during a regular meeting may request to do so by contacting MARC's Director or Chairperson. Such presentations shall be limited to no more than ten (10) minutes in length, unless otherwise approved by MARC's Chairperson. Persons or groups may provide materials for inclusion in MARC's meeting agenda by providing such materials no less than five (5) days in advance of the meeting.

EXECUTIVE SESSION

Per the Pennsylvania Sunshine Act, as clarified by the Pennsylvania Office of Open Records, during a properly advertised public meeting, MARC may discuss certain matters in Executive Session, closed to public attendance. An Executive Session must pertain to one of the following matters:

- 1) Discussing personnel matters;
- 2) Holding an information, strategy, or negotiation session related to the negotiation of a collective bargaining agreement;
- 3) Considering the purchase or lease of real property;
- 4) Consulting with an attorney about active or pending litigation;
- 5) Discussing agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law;
- 6) Discussing certain public safety issues, if disclosure of the information discussed would be reasonably likely to jeopardize or threaten public safety or preparedness or public protection.

The specific reason for an Executive Session must be announced in the public meeting either before or directly after the Executive Session.

Official actions cannot be taken during an Executive Session. Official actions, such as a vote, must be taken during a public portion of a meeting.

PARLIAMENTARY RULES OF ORDER

MARC'S IGAC requires the Vice-Chairperson *'be responsible for ensuring that parliamentary rules of order are followed during all Commission meetings.'* However, MARC's IGAC does not specify a particular parliamentary rule of order, such as Roberts Rules of Order, as might be presumed.

In order to allow for efficient consideration and debate of agenda items, without overly complex rules of order which may not be understood by all, MARC shall not operate according to Roberts Rules of Order, but shall operate according to a simplified rule of order as follows:

- 1) Items may be added to MARC meeting agendas by MARC's Director, Chairperson, or any Commission member, so long as such additions are made in accordance with the public notice requirements noted herein.
- 2) MARC's Chairperson shall call meetings to order at the prescribed time as advertised in the meeting agenda.
- 3) Official actions may only be taken when a majority of MARC's Commission members are in attendance at a meeting (whether in-person, by telephone, or video conference).
- 4) MARC's Chairperson, Director, or Commission member (when an agenda item is added by other than MARC's Chairperson or Director) shall explain any agenda item and present the rationale for the proposed action.
- 5) MARC's Chairperson shall call for a motion to approve the action item.
- 6) If a motion is made, MARC's Chairperson shall call for a second to the motion.
- 7) If no second is made, the action item is tabled or removed from consideration by MARC's Chairperson. If a second is made, MARC's Chairperson shall call for discussion from Commission members. MARC's Chairperson may allow for public comment during the discussion period if he/she/they so choose and if so requested by one or more members of the public in attendance.
- 8) At the conclusion of discussion, MARC's Chairperson shall ask the Commission member who made the original motion if he/she/they might wish to modify or withdraw his/her/their motion. If modified, the Chairperson shall again call for a second of the motion.
- 9) Once properly moved and seconded, MARC's Chairperson shall call for a vote. All those in favor shall say 'aye' or otherwise so signify. MARC's Chairperson shall also call for those against the measure to signify their opposition. MARC's Chairperson shall ask if any abstain from voting. Any Commission member with a conflict of interest as defined herein must abstain from voting and must disclose the reason for his/her/their abstention.
- 10) At the conclusion of all agenda items, MARC's Chairperson shall call to adjourn by general consent. If no objection is made, the meeting is adjourned. If an objection is made, the adjournment must be put to a vote. The Chairperson's call to adjourn does not require a motion or a second.

CODE OF CONDUCT

All representatives of MARC (hereinafter 'Representatives'), whether staff or Commission members, shall commit themselves to ethical, businesslike, and lawful conduct, without conflict of interest, including proper use of authority and appropriate decorum when acting as Representatives, regardless of the venue or platform.

Representatives shall act in the best interests of MARC and the organizations, municipalities, and citizens it represents. Representatives shall work for the common good of the communities served by MARC and not for any private or personal interest, and they will assure fair and equal treatment of all persons, claims, and transactions coming before them.

MARC shall encourage different points of view in order to make good decisions and cultivate a sense of group responsibility, emphasizing collective decisions versus individual decisions.

Representatives shall refrain from abusive conduct, personal charges, or verbal attacks upon the character or motives of other Representatives, as well as the public. While difficult questions, challenges to a particular point of view, and criticism of ideas and information are legitimate elements of debate and discussion, such debate does not require, nor justify, belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

Representatives shall perform their duties in accordance with the processes and rules of order established by MARC's Intergovernmental Agreement of Cooperation and as elaborated herein.

MARC's Chairperson shall not tolerate inappropriate behavior as described herein and shall act to stop such conduct. MARC's Chairperson shall act to keep the comments of Representatives and the public on subject. Representatives shall honor efforts by the Chairperson to focus discussion on current agenda items. In the event of disagreement about the agenda or the Chairperson's actions, objections should be voiced respectfully and with reason.

Egregious or repeated violations of this Code of Conduct may result in the termination of MARC employees or the removal of a Commission member as allowed by MARC's Intergovernmental Agreement of Cooperation, Section 2k.

CONFLICT OF INTEREST

A conflict of interest may exist when the interests or concerns of an employee or Commission member of MARC may be seen as competing with the interests or concerns of the organization or of the public trust. All MARC employees and Commission members are under a continuing obligation to disclose any actual or potential conflict of interest as soon as it is known, or reasonably should be known.

There are a variety of situations which raise conflict of interest concerns including, but not limited to, the following:

1. Financial Interests - A conflict may exist where an employee, or a relative or business associate of an employee, directly or indirectly benefits or profits as a result of a decision made or transaction entered into by MARC. Examples include situations where:
 - a. MARC contracts to purchase or lease goods, services, or properties from an employee or Commission member, or a relative, or business associate of an employee or Commission member.
 - b. MARC purchases an ownership interest in or invest in a business entity owned by an employee or Commission member, or by a relative or business associate of an employee or Commission member.
 - c. MARC offers employment to a relative or business associate of an employee.
 - d. An employee or Commission member, or a relative or business associate of an employee or Commission member, is provided with a gift, gratuity or favor, of a substantial nature, from a person or entity which does business, or seeks to do business, with MARC.
 - e. An employee or Commission member, or a relative or business associate of an employee or Commission member, is gratuitously provided use of the facilities, property, or services of MARC.
2. Other Interests - A conflict may also exist where an employee or Commission member, or a relative or business associate of an employee or Commission member, obtains a non-financial benefit or advantage that he would not have obtained absent his/her/their relationship with MARC, or where his/her/their duty or responsibility owed to MARC conflicts with a duty or responsibility owed to some other organization. Examples include where:
 - a. An employee or Commission member seeks to obtain preferential treatment by MARC for himself/herself/theirself, or relative, or business associate.
 - b. An employee or Commission member seeks to make use of confidential information obtained from MARC for his/her/their own benefit, or for the benefit of a relative, business associate, or other organization.
 - c. An employee or Commission member seeks to take advantage of an opportunity, or enable a relative, business associate or other organization to take advantage of an opportunity, which he/she/they have reason to believe would be of interest to MARC.



Montour Area Recreation Commission
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All employees must immediately notify MARC's Director (if MARC's Director, must notify MARC's Chairperson) of any conflict of interest. All MARC Commission members must notify MARC's Chairperson (if MARC's Chairperson, must notify Vice-Chairperson) of any conflict of interest. In the event it is unclear whether a conflict of interest exists, employees and Commission members must always err on the side of caution and report their concerns for consideration. MARC's Director shall be required to inform MARC's Commission members of any reported or suspected conflicts of interest.

Failure to report a known conflict of interest shall be grounds for immediate termination of employment from MARC or removal from office for Commission members, as allowed by MARC's Intergovernmental Agreement of Cooperation, Section 2k.

I hereby attest that Resolution 2023-2, as documented herein, has been duly adopted by the Montour Area Recreation Commission (MARC) on January 23, 2023.

Robert Timothy Stoudt, Director signature _____

_____, Chairperson signature _____

_____, Secretary signature _____