



PO Box 456, Danville, PA 17821 | (570) 336-2060 | RStoudt@MontourRec.com

## 7:00pm September 26, 2022 Regular Meeting Agenda

Montour Preserve Environmental Education Center, 374 Preserve Rd, Danville, PA 17821  
or <https://us02web.zoom.us/j/87475853459?pwd=dmc2Sjh0dmpBUXQ3Q3RkZmw1UXJtZz09>  
To connect by phone: (929) 205 6099 | Meeting ID: 874 7585 3459 | Passcode: 072214

### Call to Order

### Public Comment

### Officer Reports

- Chairman's Report (Tyler Dombroski)
- Treasurer's Report (Dr. John Bulger) (*pages 2 - 21*)
- Secretary's Report (Chris Johns)

### Partner Reports

- Washingtonville Borough
- Danville Borough
- Riverside Borough
- Montour County
- Danville Area School District
- Mahoning Township

**Assistant Director's Report** (Julian Brehm) (*page 22*)

**Naturalist's Report** (Jon Beam) (*page 22*)

**Senior Maintenance Technician's Report** (Denny Piatt) (*page 22*)

**Director's Report** (Bob Stoudt) (*pages 23 - 33*)

### Old Business

### New Business

- Request for Approval of 2023 Lawn Care Invitation to Bid (*provided separately – 30 pages*)
- Request for Approval of 2022/2023 Snow Removal Invitation to Bid (*provided separately – 7 pages*)
- Request for Approval of DCNR Special Fall Grant Round Application for Washingtonville Borough
- Request to Host Danville Area High School Co-Op Students Levi Culver and Darby Gilbert
- Request to Pay Bills
  - PIRMA General Liability, Auto Liability, Public Officials' Liability, Auto Physical Damage, and Property / Equipment Insurance Renewal (*page 34*)
  - H.A. Thomson (Travelers) Government Entity Crime Insurance Policy Renewal (*page 35*)
  - 21<sup>st</sup> Century Signs (*pages 36 - 37*)
  - Johnson Controls Security Solutions (*page 38*)

### Other Items

### Adjournment

next meeting: 7:00pm Monday, October 24, 2022




## MARC 2022 Checking Account (ID 40) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
debit card	8/20/2022	9/5/2022	8/1 - 8/31/22	Cole's Hardware (zip ties, duct tape, paint brushes)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	100.20		88,668.23
7127	8/22/2022	9/5/2022	8/1 - 8/31/22	PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	340.64		88,327.59
7128	8/22/2022	9/5/2022	8/1 - 8/31/22	PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	724.56		87,603.03
7129	8/22/2022	9/5/2022	8/1 - 8/31/22	PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	56.20		87,546.83
7130	8/22/2022	9/5/2022	8/1 - 8/31/22	PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	46.27		87,500.56
7131	8/22/2022	9/5/2022	8/1 - 8/31/22	Robert Stoudt (Pannier expense reimbursement - kiosk and signs for Mill Park)	Washingtonville Revitalization	park and trail maintenance	\$4,044.85 Healing the Planet grant; \$284.37 Montour County Hotel Tax	4,329.22		83,171.34
debit card	8/23/2022	9/5/2022	8/1 - 8/31/22	Staples (two office chairs, ruler, desk organizers)	office expenses	office expenses	Montour County Hotel Tax	387.70		82,783.64
debit card	8/23/2022	9/5/2022	8/1 - 8/31/22	Wandell Office Furniture (desk)	office expenses	office expenses	Montour County Hotel Tax	206.70		82,576.94
automatic payment	8/23/2022	9/5/2022	8/1 - 8/31/22	Zoom	dues and licensing fees	dues and licensing fees	Montour County Hotel Tax	15.89		82,561.05
debit card	8/24/2022	9/5/2022	8/1 - 8/31/22	Amazon.com (4 @ 2-liter bottles hand sanitizer)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	98.75		82,462.30
debit card	8/24/2022	9/5/2022	8/1 - 8/31/22	Amazon.com (paper towels, toilet paper, printer cartridges, hand wipes, paper)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	299.04		82,163.26
debit card	8/24/2022	9/5/2022	8/1 - 8/31/22	Amazon.com (hand soap)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	90.95		82,072.31
7132	8/25/2022	9/5/2022		Valentina Shevchenko (mileage reimbursement)	mountain biking promotion	special projects	Montour County Hotel Tax	223.13		81,849.18
debit card	8/25/2022	9/5/2022	8/1 - 8/31/22	Cole's Hardware (9 gallons paint)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	524.60		81,324.58
deposit	8/25/2022	9/5/2022	8/1 - 8/31/22	deposit	\$365 Montour Preserve pavilion reservations; \$55 Montour Preserve donations	\$365 contributions and user fees (Montour Preserve); \$55 contributions and user fees (Montour Preserve)			420.00	81,744.58
automatic payment	8/26/2022	9/5/2022	8/1 - 8/31/22	MailChimp (monthly email service)	\$12.19 Montour Preserve (email); \$12.19 administration / miscellaneous	\$12.19 park & trail maintenance; \$12.19 miscellaneous expenses	Montour County Hotel Tax	24.38		81,720.20
automatic payment	8/26/2022	9/5/2022	8/1 - 8/31/22	Ride With GPS (monthly fee)	dues and licensing fees	dues and licensing fees	Montour County Hotel Tax	10.00		81,710.20
debit card	8/27/2022	9/5/2022	8/1 - 8/31/22	Cole's Hardware (tarp, rope, survey flags)	park maintenance tools & supplies	park and trail maintenance	Montour County Hotel Tax	76.82		81,633.38
debit card	8/28/2022	9/5/2022	8/1 - 8/31/22	Cole's Hardware (4 trash cans, trash bags)	Hess Recreation Area (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	222.55		81,410.83
debit card	8/29/2022	9/5/2022	8/1 - 8/31/22	Cole's Hardware (20ft chain, padlocks, cable)	Hopewell Park (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	89.87		81,320.96
7133	8/30/2022	9/5/2022		Lesley Yeich (payroll 8/14 - 8/27)	payroll - Yeich	wages	Montour County Hotel Tax	55.16		81,265.80
7134	8/30/2022	9/5/2022		Craig Reinard (payroll 8/14 - 8/27)	payroll - Reinard	wages	Montour County Hotel Tax	81.87		81,183.93
7135	8/30/2022	9/5/2022		Valentina Shevchenko (payroll 8/14 - 8/27)	payroll - Shevchenko	wages	Montour County Hotel Tax	482.41		80,701.52
7136	8/30/2022	9/5/2022		Julian Brehm (payroll 8/14 - 8/27)	payroll - Brehm	wages	Montour County Hotel Tax	1,215.31		79,486.21
7137	8/30/2022	9/5/2022		Robert Stoudt (payroll 8/14 - 8/27)	payroll - Stoudt	wages	Montour County Hotel Tax	2,444.77		77,041.44
7138	8/30/2022	9/5/2022		VOID				-		77,041.44
7139	8/30/2022	9/5/2022		Menco Mechanical (Montour Preserve HVAC repair)	Montour Preserve (HVAC maintenance)	park and trail maintenance	Montour County Hotel Tax	3,116.54		73,924.90
7140	8/30/2022	9/5/2022		SkyPacket Networks	Montour Preserve (internet)	park and trail maintenance	Montour County Hotel Tax	79.00		73,845.90
7141	8/30/2022	9/5/2022		Valentina Shevchenko (mileage reimbursement)	mountain biking promotion	special projects	Montour County Hotel Tax	223.13		73,622.77
7142	8/30/2022	9/5/2022		Julian Brehm (mileage reimbursement)	mountain biking promotion	special projects	Montour County Hotel Tax	457.50		73,165.27
7143	8/30/2022	9/5/2022		PPL Electric Utilities	Hess Recreation Area (electricity)	park and trail maintenance	Montour County Hotel Tax	59.88		73,105.39
7144	8/30/2022	9/5/2022		Terry Oakes (reimbursement for picnic table materials)	\$179.42 Hess Recreation Area (maintenance/misc); \$179.41 Hopewell Park (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	358.83		72,746.56
7145	8/30/2022	9/5/2022		MePush (website hosting)	\$52.47 Montour Preserve (website); \$52.47 admin/misc	\$52.47 park and trail maintenance / \$52.47 miscellaneous expenses	Montour County Hotel Tax	104.94		72,641.62
debit card	8/30/2022	9/5/2022	8/1 - 8/31/22	Amazon.com (water filters)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	68.34		72,573.28
debit card	8/30/2022	9/5/2022	8/1 - 8/31/22	Amazon.com (6 visors)	admin / miscellaneous expenses	miscellaneous expenses	Montour County Hotel Tax	152.88		72,420.40
debit card	8/30/2022	9/5/2022	8/1 - 8/31/22	Amazon.com (USB hub, speakerphone, paper towels)	\$75.24 Montour Preserve (maintenance/misc); \$249.40 office supplies	\$75.24 park and trail maintenance; \$249.40 office expenses	Montour County Hotel Tax	324.64		72,095.76
interest	8/31/2022	9/5/2022		interest earned 8/1 - 8/31	interest	interest			6.79	72,102.55




## MARC 2022 Checking Account (ID 40) Register


Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
debit card	9/1/2022			Dell (computer monitor)	office expenses	office expenses	Montour County Hotel Tax	317.99		71,784.56
debit card	9/6/2022			Klein Artworks (Welcome to Washingtonville brochure printing)	Washingtonville Revitalization	special projects	Montour County Hotel Tax	137.50		71,647.06
7146	9/7/2022			US Department of Agriculture (Montour Preserve wildlife management)	Montour Preserve (wildlife management)	park and trail maintenance	Montour County Hotel Tax	497.91		71,149.15
7147	9/7/2022			Shawn's Lawn & Excavating, LLC	\$742 Hess Recreation Area (mowing); \$400 North Branch Canal Trail (mowing); \$200 Columbia County projects; \$2,292 Montour Preserve (mowing)	park and trail maintenance	\$3,434 Montour County Hotel Tax	3,634.00		67,515.15
7148	9/7/2022			Heaps Container Service	\$130 Montour Preserve (trash); \$70 Hess Recreation Area (trash)	park and trail maintenance	Montour County Hotel Tax	200.00		67,315.15
7149	9/7/2022			Starr Portables (Goose Cove and Heron Cove restrooms sewage pumping)	Montour Preserve (sewage pumping)	park and trail maintenance	Montour County Hotel Tax	400.00		66,915.15
debit card	9/7/2022			Amazon.com (toilet repair parts)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	73.95		66,841.20
debit card	9/7/2022			Amazon.com (light bulbs)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	104.41		66,736.79
debit card	9/7/2022			Amazon.com (light bulbs)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	58.28		66,678.51
debit card	9/9/2022			ABL Graphics (Hopewell Park hunting season signs)	Hopewell Park (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	45.39		66,633.12
automatic payment	9/15/2022			PA Dept. of Revenue (August payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	320.93		66,312.19
automatic payment	9/15/2022			US Treasury (August payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	2,391.46		63,920.73
7150	9/15/2022			Jon Beam (payroll 8/28 - 9/10)	payroll - Beam	wages	Montour County Hotel Tax	70.37		63,850.36
7151	9/15/2022			Dennis Platt (payroll 8/28 - 9/10)	payroll - Platt	wages	Montour County Hotel Tax	173.27		63,677.09
7152	9/15/2022			Lesley Yeich (payroll 8/28 - 9/10)	payroll - Yeich	wages	Montour County Hotel Tax	189.16		63,487.93
7153	9/15/2022			Craig Reinard (payroll 8/28 - 9/10)	payroll - Reinard	wages	Montour County Hotel Tax	52.10		63,435.83
7154	9/15/2022			Julian Brehm (payroll 8/28 - 9/10)	payroll - Brehm	wages	Montour County Hotel Tax	1,150.91		62,284.92
7155	9/15/2022			Valentina Shevchenko (payroll 8/28 - 9/10)	payroll - Shevchenko	wages	Montour County Hotel Tax	434.92		61,850.00
7156	9/15/2022			Robert Stoudt (payroll 8/28 - 9/10)	payroll - Stoudt	wages	Montour County Hotel Tax	1,991.36		59,858.64
debit card	9/15/2022			Clark's Ag Center (bolts and nuts)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	9.09		59,849.55
7157	9/16/2022			Verizon (Montour Preserve telephone)	Montour Preserve (telephone)	park and trail maintenance	Montour County Hotel Tax	112.77		59,736.78
7158	9/16/2022			Connie Scheunemann (Girls ROC expenses reimbursement)	Girls ROC	special events		90.55		59,646.23
deposit	9/16/2022			deposit	\$437 Montour Preserve pavilion reservations; \$58 Montour Preserve donations; \$325 Hess Recreation Area users' fees; \$494 Girls ROC donations	\$437 contributions and user fees (Montour Preserve); \$58 contributions and user fees (Montour Preserve); \$325 contributions and user fees (Hess Recreation Area); \$494 contributions and user fees (Girls ROC)			1,314.00	60,960.23
7159	9/21/2022			Pace Analytical Services, LLC (Montour Preserve water testing)	Montour Preserve (water testing)	park and trail maintenance	Montour County Hotel Tax	68.42		60,891.81
7160	9/21/2022			Pace Analytical Services, LLC (Montour Preserve water testing)	Montour Preserve (water testing)	park and trail maintenance	Montour County Hotel Tax	68.42		60,823.39
7161	9/21/2022			PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	323.21		60,500.18
7162	9/21/2022			PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	836.70		59,663.48
7163	9/21/2022			PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	61.92		59,601.56
7164	9/21/2022			PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	44.27		59,557.29
transfer	9/21/2022			Montour County Hotel Tax transfer from savings account to reimburse eligible expenses 6/21 - 9/7			Montour County Hotel Tax		42,141.58	101,698.87

 <b>2022 CGF Grant - All-Terrain Vehicle Purchase Checking Account Register</b>							
Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2022 beginning balance			-
deposit	7/27/22	8/8/22	7/1 - 7/31/22	Community Giving Foundation grant initial deposit		1,500.00	1,500.00

**NO TRANSACTIONS SINCE LAST MEETING**

 <b>2022 CGF Grant - Washingtonville Pavilion Checking Account Register</b>							
Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2022 beginning balance			-
deposit	7/27/22	8/8/22	7/1 - 7/31/22	Community Giving Foundation grant initial deposit (transferred from general checking account)		1,000.00	1,000.00

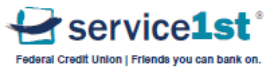
**NO TRANSACTIONS SINCE LAST MEETING**

 <b>MARC 2022 Mahoning Township ARP Grant Checking Account Register</b>							
Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2022 beginning balance			15,695.00
interest	1/31/22	2/2/22	1/1 - 1/31/22	interest earned 1/1 - 1/31/22		0.78	15,695.78
interest	2/28/22	3/10/22	2/1 - 2/28/22	interest earned 2/1 - 2/28/22		0.60	15,696.38
interest	3/31/22	4/4/22	3/1 - 3/31/22	interest earned 3/1 - 3/31/22		0.67	15,697.05
interest	4/30/22	5/17/22	4/1 - 4/30/22	interest earned 4/1 - 4/30/22		0.65	15,697.70
interest	5/31/22	7/6/22	5/1 - 5/31/22	interest earned 5/1 - 5/31/22		0.67	15,698.37
interest	6/30/22	7/6/22	6/1 - 6/30/22	interest earned 6/1 - 6/30/22		0.65	15,699.02
interest	7/31/22	8/8/22	7/1 - 7/31/22	interest earned 7/1 - 7/31/22		0.67	15,699.69
interest	8/31/22	9/5/22	8/1 - 8/31/22	interest earned 8/1 - 8/31/22		0.67	15,700.36



## MARC 2022 Savings Account (ID 01) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2022 beginning balance			12.74
deposit	2/18/22	3/10/22	2/1 - 2/28/22	deposit of Montour County Q4 2021 Hotel Tax grant		37,530.95	37,543.69
interest	3/31/22	4/4/22	3/1 - 3/31/22	interest earned 1/1 - 3/31/22		4.32	37,548.01
transfer	4/29/22	5/17/22	4/1 - 4/30/22	Montour County Hotel Tax transfer to checking account to reimburse eligible expenses 1/1 - 4/25/22	37,542.38		5.63
deposit	5/20/22	7/6/22	5/1 - 5/31/22	deposit of Montour County Q1 2022 Hotel Tax grant		25,709.87	25,715.50
transfer	6/25/22	7/6/22	6/1 - 6/30/22	Montour County Hotel Tax transfer to checking account to reimburse eligible expenses 1/1 - 4/25/22	25,709.87		5.63
interest	6/30/22	7/6/22	6/1 - 6/30/22	interest earned 4/1 - 6/30/22		5.42	11.05
deposit	8/25/22	9/5/22	8/1 - 8/31/22	deposit of Montour County Q2 2022 Hotel Tax grant		42,136.16	42,147.21
transfer	9/21/22			Montour County Hotel Tax transfer to checking account to reimburse eligible expenses 6/21 - 9/7/22	42,141.58		5.63



CORPORATE OFFICE  
1985 MONTGOMERY BLVD.  
P.O. BOX 159  
DANVILLE, PA 17821-0159

ADDRESS SERVICE REQUESTED

MONTGOMERY AREA RECREATION COMMISSION  
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Statement Period: 08/01/2022-08/31/2022

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### Summary of Accounts:

	Ending Balance	YTD Dividend	Member Number: 584727
<b>Savings</b>			
01 - REGULAR SAVINGS	42,147.21	9.74	
40 - CHECKING	81,154.90	81.89	
43 - MAHONING ARP GRANT	15,700.36	5.36	
44 - CGF ATV GRANT	1,500.00	0.00	
45 - CGF WASHINGTONVILLE PAVILION	1,000.00	0.00	
<b>Total</b>	<b>141,502.47</b>	<b>96.99</b>	

Authorized Signer(s): JOHN B BULGER DO, TYLER DOMBROSKI, CHRISTOPHER JOHNS, ROBERT T STOUTD

#### ID 01 REGULAR SAVINGS

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Aug 1		Balance Forward			11.05
Aug 25		Deposit by Check	42,136.16		42,147.21
Aug 31		Ending Balance			42,147.21
		Total Deposits	42,136.16		

#### ID 40 CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Aug 1		Balance Forward			81,029.06
Aug 1		Withdrawal ACH UNEMP COMP EFT		-172.52	80,856.54
		TYPE: PADLIUCCON ID: 1236003133 CO: UNEMP COMP EFT			
Aug 1		Draft 7085		-112.88	80,743.66
		Processed Check - VERIZON FINANCIA TYPE: PAYMENTS ID: 7204096069			
Aug 1		Draft 7082		-29.75	80,713.91
Aug 1		Draft 7097		-55.45	80,658.46
Aug 1		Draft 7084		-136.84	80,521.62
Aug 1		Draft 7096		-185.10	80,336.52
Aug 1		Draft 7079		-231.07	80,105.45
Aug 1		Draft 7087		-3,044.00	77,061.45
Aug 2		Draft 7094		-100.00	76,961.45
Aug 2		Draft 7095		-100.00	76,861.45
Aug 2		Draft 7080		-267.98	76,593.47
Aug 3		Withdrawal ACH DANVILLE AREA EA		-480.16	76,113.31
		TYPE: TAX PAYMNT ID: 1232266087 CO: DANVILLE AREA EA			
Aug 3		Draft 7092		-43.70	76,069.61
Aug 3		Draft 7091		-59.60	76,010.01
Aug 3		Draft 7088		-198.00	75,812.01
Aug 3		Draft 7093		-366.42	75,445.59
Aug 3		Draft 7090		-997.73	74,447.86
Aug 3		Draft 7089		-2,745.92	71,701.94

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**Member Number:** 584727  
**Statement Period:** 08/01/2022-08/31/2022

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### ID 40 CHECKING - Continued

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Aug 4		Draft 7086		-22.25	71,679.69
		Processed Check - USDA APHIS VS TYPE: PAYMENT ID: 1240340001			
Aug 6	Aug 07	Withdrawal POS #0000ZV6FF4HC		-127.17	71,552.52
		AMAZON.COM*V451K7503 SEATTLE WA			
Aug 8		Withdrawal Debit Card		-145.17	71,407.35
		8/6 PP*COLESHARDWADANVILLE DANVILLE PA			
Aug 8		Certified Draft 0000007081 for \$208.41			
Aug 8		Draft 7078		-120.65	71,286.70
Aug 9		Draft 7081		-208.41	71,078.29
Aug 12		Certified Draft 0000007117 for \$2,380.87			
Aug 13		Withdrawal Debit Card		-105.99	70,972.30
		8/11 STAPLES DIRECT 800-3333330 MA			
Aug 15		Withdrawal ACH COMMWLTHOFPA INT		-238.06	70,734.24
		TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFPA INT			
Aug 15		Withdrawal ACH IRS		-1,629.44	69,104.80
		TYPE: USATAXPYMT ID: 3387702000 CO: IRS			
Aug 15		Draft 7109		-166.88	68,937.92
Aug 15		Draft 7117		-2,380.87	66,557.05
Aug 15		Draft 7108		-3,500.00	63,057.05
Aug 16		Draft 7105		-173.80	62,883.25
Aug 16		Draft 7110		-240.00	62,643.25
Aug 16		Draft 7106		-1,941.00	60,702.25
Aug 17		Deposit by Check	39,515.00		100,217.25
Aug 17		Deposit	130.00		100,347.25
Aug 17		Certified Draft 0000002203 for \$1,000.00			
Aug 17		Draft 7114		-173.29	100,173.96
Aug 17		Draft 7115		-236.42	99,937.54
Aug 18		Withdrawal Debit Card		-156.82	99,780.72
		8/16 PP*COLESHARDWADANVILLE DANVILLE PA			
Aug 18		Draft 7111		-68.42	99,712.30
Aug 18		Draft 7101		-79.00	99,633.30
Aug 18		Draft 7100		-104.94	99,528.36
Aug 18		Draft 7103		-367.50	99,160.86
Aug 18		Draft 7102		-390.00	98,770.86
Aug 18		Draft 7104		-514.33	98,256.53
Aug 18		Draft 7099		-1,424.00	96,832.53
Aug 18		Draft 7107		-3,500.00	93,332.53
Aug 19		Withdrawal Debit Card		-161.04	93,171.49
		8/17 LOWE'S #1868 BLOOMSBURG PA			
Aug 19		Draft 7113		-203.97	92,967.52
		Processed Check - USDA APHIS GENL TYPE: PAYMENT ID: 1240340003			
Aug 20		Certified Draft 0000007116 for \$130.26			
Aug 22		Withdrawal Debit Card		-100.20	92,867.32
		8/20 PP*COLESHARDWADANVILLE DANVILLE PA			
Aug 22		Draft 7112		-235.00	92,632.32
Aug 23		Draft 7116		-130.26	92,502.06
Aug 24		Withdrawal POS #00008VWEG1K0		-299.04	92,203.02
		AMAZON.COM*OO8RR6Z43 SEATTLE WA			
Aug 24		Withdrawal POS #000000EBKPRJ		-98.75	92,104.27
		AMAZON.COM*SZ18S60H3 SEATTLE WA			
Aug 24		Withdrawal POS #000000EBKYCX		-90.95	92,013.32
		AMAZON.COM*127LO81W3 SEATTLE WA			
Aug 25		Withdrawal Debit Card		-206.70	91,806.62

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**Member Number:** 584727  
**Statement Period:** 08/01/2022-08/31/2022

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### ID 40 CHECKING - Continued

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
		8/23 WANDELL OFFICE FURNI BLOOMSBURG PA			
Aug 25		Withdrawal Debit Card		-387.70	91,418.92
		8/23 STAPLES 0634 BLOOMSBURG PA			
Aug 25		Recurring Withdrawal Debit Card SFFCU CHK CRD		-15.89	91,403.03
		8/23 ZOOM.US 888-799-9666 WWW.ZOOM.US CA			
Aug 25		Deposit	20.00		91,423.03
Aug 25		Deposit by Check	400.00		91,823.03
Aug 25		Certified Draft 0000007131 for \$4,329.22			
Aug 25		Certified Draft 0000007125 for \$1,067.35			
Aug 26		Withdrawal Debit Card		-10.00	91,813.03
		8/24 RIDE WITH GPS 4154729809 OR			
Aug 26		Draft 7125		-1,067.35	90,745.68
Aug 26		Draft 7131		-4,329.22	86,416.46
Aug 27		Withdrawal Debit Card		-524.60	85,891.86
		8/25 PP*COLESHARDWADANVILLE DANVILLE PA			
Aug 29		Withdrawal Debit Card		-76.82	85,815.04
		8/27 PP*COLESHARDWADANVILLE DANVILLE PA			
Aug 29		Recurring Withdrawal Debit Card SFFCU CHK CRD		-24.38	85,790.66
		8/26 MAILCHIMP *MISC MAILCHIMP.COM GA			
Aug 29		Draft 7120		-68.42	85,722.24
Aug 29		Draft 7126		-1,789.00	83,933.24
Aug 30		Withdrawal Debit Card		-222.55	83,710.69
		8/28 PP*COLESHARDWADANVILLE DANVILLE PA			
Aug 30		Draft 7119		-112.51	83,598.18
		Processed Check - VERIZON FINANCIA TYPE: PAYMENTS ID: 7204096069			
Aug 30		Withdrawal POS #0000ONR6UBHE		-324.64	83,273.54
Aug 30		AMAZON.COM*1V4IZ6X51 SEATTLE WA			
Aug 30		Withdrawal POS #0000VRMO6GM9		-68.34	83,205.20
Aug 30		AMAZON.COM*3H6XZ9NB3 SEATTLE WA			
Aug 30		Withdrawal POS #0000LQSLC6VK		-152.88	83,052.32
Aug 30		AMAZON.COM*S19XS4PT3 SEATTLE WA			
Aug 30		Draft 7123		-47.29	83,005.03
Aug 30		Draft 7121		-224.38	82,780.65
Aug 30		Draft 7098		-375.00	82,405.65
Aug 31		Withdrawal Debit Card		-89.87	82,315.78
		8/29 PP*COLESHARDWADANVILLE DANVILLE PA			
Aug 31		Draft 7130		-46.27	82,269.51
Aug 31		Draft 7129		-56.20	82,213.31
Aug 31		Draft 7127		-340.64	81,872.67
Aug 31		Draft 7128		-724.56	81,148.11
Aug 31		Deposit Dividend Dividend Post	6.79		81,154.90
Aug 31		Annual Percentage Yield Earned 0.100% from 08/01/2022 through 08/31/2022			
Aug 31		<b>Ending Balance</b>			<b>81,154.90</b>
		<b>Total Deposits 40,071.79</b>			
		<b>Total Withdrawals 39,945.95</b>			

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#### Drafts for 40 - CHECKING

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Aug 8	□ 7078	120.65	Aug 1	□ 7096	185.10	Aug 19	□ 7113	203.97
Aug 1	□ 7079	231.07	Aug 1	□ 7097	55.45	Aug 17	□ 7114	173.29
Aug 2	□ 7080	267.98	Aug 30	□ 7098	375.00	Aug 17	□ 7115	236.42
Aug 9	□ 7081	208.41	Aug 18	□ 7099	1,424.00	Aug 23	□ 7116	130.26
Aug 1	□ 7082	29.75	Aug 18	□ 7100	104.94	Aug 15	□ 7117	2,380.87
Aug 1	□ 7084*	136.84	Aug 18	□ 7101	79.00	Aug 30	□ 7119*	112.51
Aug 1	□ 7085	112.88	Aug 18	□ 7102	390.00	Aug 29	□ 7120	68.42
Aug 4	□ 7086	22.25	Aug 18	□ 7103	367.50	Aug 30	□ 7121	224.38
Aug 1	□ 7087	3,044.00	Aug 18	□ 7104	514.33	Aug 30	□ 7123*	47.29
Aug 3	□ 7088	198.00	Aug 16	□ 7105	173.80	Aug 26	□ 7125*	1,067.35
Aug 3	□ 7089	2,745.92	Aug 16	□ 7106	1,941.00	Aug 29	□ 7126	1,789.00
Aug 3	□ 7090	997.73	Aug 18	□ 7107	3,500.00	Aug 31	□ 7127	340.64
Aug 3	□ 7091	59.60	Aug 15	□ 7108	3,500.00	Aug 31	□ 7128	724.56
Aug 3	□ 7092	43.70	Aug 15	□ 7109	166.88	Aug 31	□ 7129	56.20
Aug 3	□ 7093	366.42	Aug 16	□ 7110	240.00	Aug 31	□ 7130	46.27
Aug 2	□ 7094	100.00	Aug 18	□ 7111	68.42	Aug 26	□ 7131	4,329.22
Aug 2	□ 7095	100.00	Aug 22	□ 7112	235.00			

\* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

#### ID 43 MAHONING ARP GRANT

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Aug 1		Balance Forward			15,699.69
Aug 31		Deposit Dividend Dividend Post	0.67		15,700.36
		Annual Percentage Yield Earned 0.050% from 08/01/2022 through 08/31/2022			
Aug 31		Ending Balance			15,700.36
		Total Deposits 0.67			

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

#### ID 44 CGF ATV GRANT

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Aug 1		Balance Forward			1,500.00
Aug 31		Ending Balance			1,500.00

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

#### ID 45 CGF WASHINGTONVILLE PAVILION

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Aug 1		Balance Forward			1,000.00
Aug 31		Ending Balance			1,000.00

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	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

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# **MARC Account Reconciliation - Service 1st Accounts**

**UPDATED 8/31/2022**

ending balance from 8/31/2022 bank statement	\$ 141,502.47
deposits not yet posted (detailed below)	\$ -
subtotal	\$ 141,502.47
withdrawals not yet cleared (detailed below)	\$ 9,423.64
calculated balance (should agree with actual combined balance)	\$ 132,078.83
balance savings account (ID 01)	\$ 42,147.21
balance checking account (ID 40)	\$ 71,731.26
balance Mahoning Twp. ARP Grant checking account (ID 43)	\$ 15,700.36
balance CGF ATV purchase grant checking account (ID44)	\$ 1,500.00
balance CGF Washingtonville Pavilion grant checking account (ID45)	\$ 1,000.00
actual combined balance	\$ 132,078.83
difference	\$ -

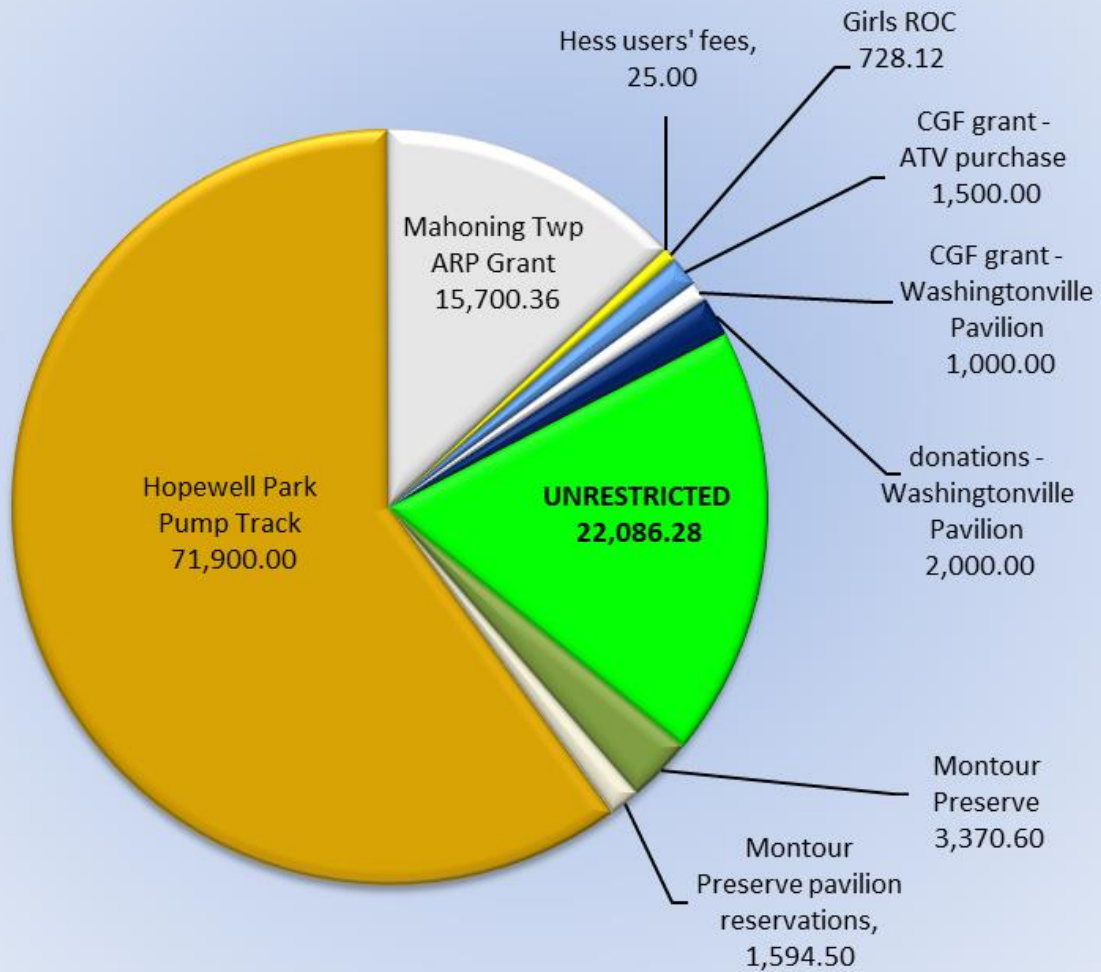
## **DEPOSITS NOT YET POSTED**

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
		<b>TOTAL</b>	<b>\$ -</b>

## **WITHDRAWALS NOT YET CLEARED**

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
8/17/2022	7118	Jim Keefer (Hess Recreation Area security deposit refund)	100.00
8/17/2022	7122	Jon Beam (payroll 7/31 - 8/13)	20.10
8/17/2022	7124	Craig Reinard (payroll 7/31 - 8/13)	29.78
8/25/2022	7132	Valentina Shevchenko (mileage reimbursement)	223.13
8/30/2022	7133	Lesley Yeich (payroll 8/14 - 8/27)	55.16
8/30/2022	7134	Craig Reinard (payroll 8/14 - 8/27)	81.87
8/30/2022	7135	Valentina Shevchenko (payroll 8/14 - 8/27)	482.41
8/30/2022	7136	Julian Brehm (payroll 8/14 - 8/27)	1,215.31
8/30/2022	7137	Robert Stoudt (payroll 8/14 - 8/27)	2,444.77
8/30/2022	7138	Menco Mechanical (Montour Preserve HVAC repair)	371.29
8/30/2022	7139	Menco Mechanical (Montour Preserve HVAC repair)	3,116.54
8/30/2022	7140	SkyPacket Networks	79.00
8/30/2022	7141	Valentina Shevchenko (mileage reimbursement)	223.13
8/30/2022	7142	Julian Brehm (mileage reimbursement)	457.50
8/30/2022	7143	PPL Electric Utilities	59.88
8/30/2022	7144	Terry Oakes (reimbursement for picnic table materials)	358.83
8/30/2022	7145	MePush (website hosting)	104.94
		<b>TOTAL</b>	<b>\$ 9,423.64</b>

**MARC FUNDS EARMARKS AS OF 9/22/22**  
**COMBINED ACCOUNT BALANCE: \$119,904.86**

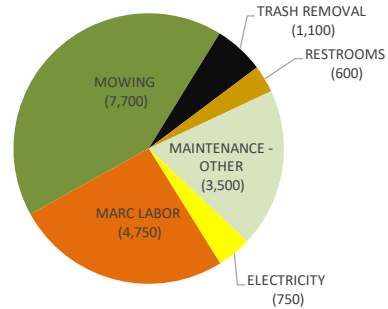


## MONTOUR AREA RECREATION COMMISSION MANAGED SITES 2022 BUDGETS

BUDGET ADOPTED 11/22/21; YEAR-TO-DATE AS OF 9/22/22

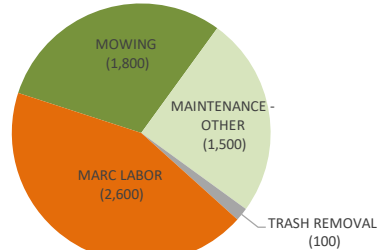
HESS RECREATION AREA 2022 BUDGET		
EXPENSE	YEAR-TO-DATE ACTUAL	BUDGET
MOWING	(3,630.00)	(7,700)
PARKING LOT	-	
TRASH REMOVAL	(750.00)	(1,100)
RESTROOMS	(903.94)	(600)
RESTROOM ROOF REPAIR	-	
MAINTENANCE - OTHER	(853.51)	(3,500)
ROBBINS TRAIL RECONSTRUCTION	-	
ROAD REPAVING		
ELECTRICITY	(566.89)	(750)
MARC LABOR	(5,028.41)	(4,750)
<b>TOTAL</b>	<b>(11,732.75)</b>	<b>(18,400)</b>

### 2022 HESS RECREATION AREA BUDGETED EXPENSES



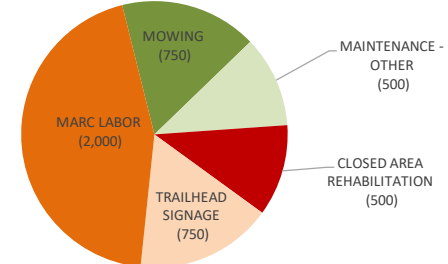
HOPEWELL PARK 2022 BUDGET		
EXPENSE	YEAR-TO-DATE ACTUAL	BUDGET
MOWING	(477.00)	(1,800)
MAINTENANCE - OTHER	(1,236.74)	(1,500)
TRASH REMOVAL	-	(100)
MARC LABOR	(1,398.82)	(2,600)
<b>TOTAL</b>	<b>(3,112.56)</b>	<b>(6,000)</b>

### 2022 HOPEWELL PARK BUDGETED EXPENSES



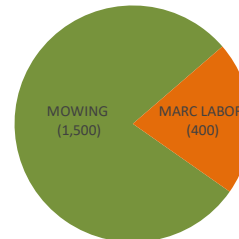
NORTH BRANCH CANAL TRAIL (MONTOUR) 2022 BUDGET		
EXPENSE	YEAR-TO-DATE ACTUAL	BUDGET
MOWING	(1,300.00)	(750)
MAINTENANCE - OTHER	(371.00)	(500)
CLOSED AREA REHABILITATION	-	(500)
TRAILHEAD SIGNAGE	-	(750)
MARC LABOR	(793.84)	(2,000)
<b>TOTAL</b>	<b>(2,464.84)</b>	<b>(4,500)</b>

### 2022 NORTH BRANCH CANAL TRAIL (MONTOUR CO.) BUDGETED EXPENSES




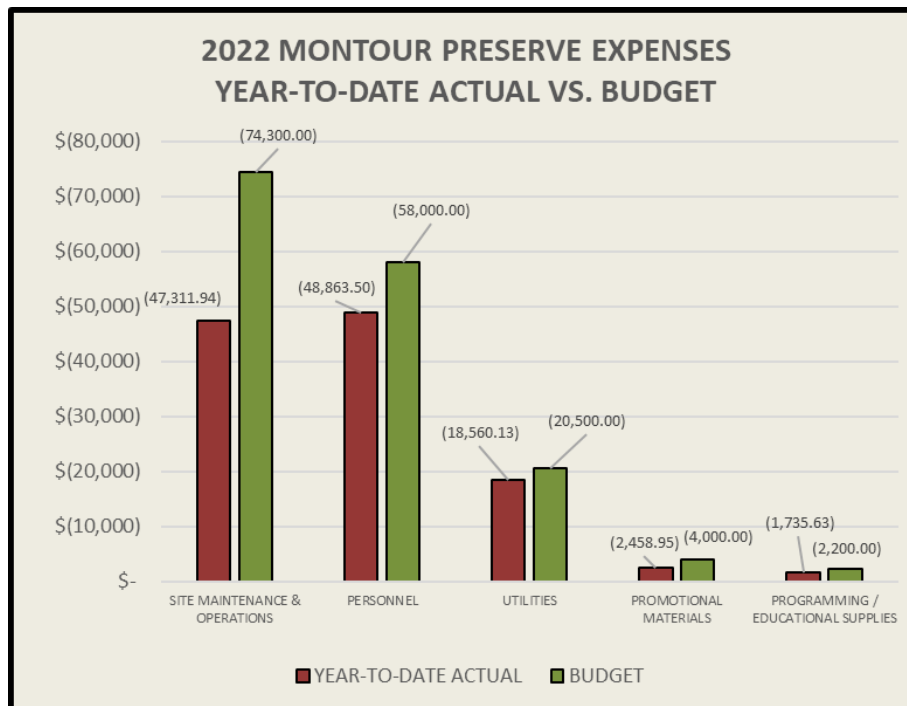
NBCT PARKING / RIVER ACCESS 2022 BUDGET		
EXPENSE	YEAR-TO-DATE ACTUAL	BUDGET
MOWING	(500.00)	(1,500)
MARC LABOR	(417.75)	(400)
<b>TOTAL</b>	<b>(917.75)</b>	<b>(1,900)</b>

### 2022 NBCT PARKING / RIVER ACCESS BUDGETED EXPENSES



2022 MONTOUR PRESERVE INCOME		AMOUNT
Carryover starting balance from 2021	\$	9,330.30
2022 donations received direct to MARC checking	\$	7,778.00
Concessionaire donation	\$	1,000.00
2022 pavilion / auditorium reservations completed YTD	\$	10,658.50
donations granted from CGF fund	\$	30,000.00
Montour County Hotel Tax expense reimbursements	\$	64,918.18
<b>2022 YTD INCOME TOTAL</b>	<b>\$</b>	<b>123,684.98</b>
MONTOUR PRESERVE INCOME (RESTRICTED)		AMOUNT
pavilion & auditorium reservations	\$	1,594.50
<b>TOTAL RESTRICTED INCOME</b>	<b>\$</b>	<b>1,594.50</b>
MARC 2022 MONTOUR PRESERVE LABOR SUMMARY		
EMPLOYEE	HOURS	AMOUNT
STOUDT	928.50	\$ (25,050.22)
BEAM	301.50	\$ (7,591.77)
PIATT	340.50	\$ (8,199.24)
YEICH	169.00	\$ (3,329.30)
FOUGHT	31.00	\$ (576.91)
REINARD	64.75	\$ (1,205.00)
BREHM	405.00	\$ (1,636.28)
SHEVCHENKO	222.50	\$ (418.73)
REAVY	46.00	\$ (856.06)
<b>TOTAL</b>	<b>2,508.75</b>	<b>\$ (48,863.50)</b>
2022 MONTOUR PRESERVE ACCOUNTING SUMMARY		AMOUNT
Carryover starting balance from 2021	\$	9,330.30
donations received direct to MARC checking	\$	7,778.00
Concessionaire donation	\$	1,000.00
pavilion / auditorium reservations completed YTD	\$	10,658.50
donations granted from CGF Montour Preserve Fund	\$	30,000.00
Montour County Hotel Tax reimbursements	\$	64,918.18
expenses incurred	\$	(71,450.88)
MARC labor year-to-date	\$	(48,863.50)
<b>2022 YEAR-TO-DATE PROJECT BALANCE</b>	<b>\$</b>	<b>3,370.60</b>

 <b>MONTOUR PRESERVE 2022 BUDGET</b> YEAR-TO-DATE		
EXPENSE	YEAR-TO-DATE ACTUAL	BUDGET
personnel	(48,863.50)	(58,000.00)
SITE MAINTENANCE & OPERATIONS	cleaning service	(3,280.00)
	HVAC system maintenance	(12,362.96)
	lawn care	(9,445.00)
	parking lot / road maintenance	-
	security system	(3,443.48)
	sewage pumping	(875.00)
	supplies / misc.	(14,578.61)
	water testing	(837.36)
	wildlife management	(1,982.97)
	picnic area restroom plumbing repair	(506.56)
	trail markers and signage	-
		(4,000.00)
UTILITIES	electric	(15,014.99)
	internet service	(711.00)
	telephone	(984.76)
	trash service	(1,155.00)
	website hosting / email service	(694.38)
	brochures and promotional materials	(2,458.95)
	programming and educational supplies	(1,735.63)
	50th anniversary event	-
<b>EXPENSE TOTAL</b>		<b>\$ (120,314.38) \$(159,000.00)</b>







## MARC 2022 BUDGET

ADOPTED 11/22/21; YEAR-TO-DATE ACTUAL AS OF 9/22/22

EXPENSE		YEAR-TO-DATE ACTUAL	BUDGETED EXPENSES	FUNDING SOURCES	YEAR-TO-DATE ACTUAL	BUDGETED INCOME	YEAR-TO-DATE LINE ITEM SURPLUS / (DEFICIT)	BUDGETED LINE ITEM SURPLUS / (DEFICIT)
PARK & TRAIL MAINTENANCE	Columbia County Projects (including North Branch Canal Trail)	(1,062.37)	(4,000.00)	Columbia County Hotel Tax Grant	-	4,000.00	(1,062.37)	-
	Hess Recreation Area	(11,732.75)	(18,400.00)	User Fees	1,075.00	1,750.00	(10,657.75)	(16,650.00)
	Hopewell Park / Danville Borough Farm Trails	(3,112.56)	(6,000.00)		-	-	(3,112.56)	(6,000.00)
	Montour Preserve	(120,314.38)	(159,000.00)	Pavilion / Auditorium Rental Fees	10,658.50	12,500.00	(61,547.58)	(100,500.00)
				Donations	7,778.00	6,000.00		
				Carryover balance from 2021	9,330.30	-		
				Concessionaire contribution	1,000.00	-		
				Transfer From Community Giving Foundation Montour Preserve Fund	30,000.00	40,000.00		
	North Branch Canal Trail (Montour County)	(2,464.84)	(4,500.00)		-	-	(2,464.84)	(4,500.00)
	North Branch Canal Trail Parking / River Access	(917.75)	(1,900.00)		-	-	(917.75)	(1,900.00)
SPECIAL PROJECTS & EVENTS	Tools & Supplies	(3,291.62)	(2,500.00)		-	-	(3,291.62)	(2,500.00)
	All-Terrain Vehicle Purchase (*)	-	(15,000.00)	Grants (*)	1,500.00	15,000.00	1,500.00	-
	Bicycle / Pedestrian Safety Projects	(189.52)	(500.00)		-	-	(189.52)	(500.00)
	Bicycle Routes Mapping and Promotion	(122.56)	(1,000.00)		-	-	(122.56)	(1,000.00)
	Chilli Challenge Adventure Triathlon	(27.14)	(6,000.00)	Race Registration Fees and Sponsorships	-	6,500.00	(27.14)	500.00
	Danville Borough Play Set Installation	-	(2,000.00)		-	-	-	(2,000.00)
	Dirty Grin Mountain Bike Festival	(4,770.09)	-		3,130.00	-	(1,640.09)	-
	Girls ROC Camp (*)	(90.55)	(1,000.00)	Grants, Donations, and Participant Fees (*)	818.67	1,000.00	728.12	-
	Hopewell Park Pump Track Construction (*)	-	(220,000.00)	Grants [\$125,000] and Donations [\$95,000] (*)	56,645.00	220,000.00	56,645.00	-
	Hopewell Park Pump Track Engineering & Permitting	-	(30,000.00)	Donations [15,255] and Mahoning Twp. ARP Grant	15,255.00	30,000.00	15,255.00	-
	Humdinger Trail Races	(11,462.31)	(11,000.00)	Race Registration Fees and Sponsorships	7,304.00	11,500.00	(4,158.31)	500.00
	Regional Mountain Biking Promotion	(4,815.61)	(2,500.00)		-	-	(4,815.61)	(2,500.00)
	Riverside Borough Parks Revitalization	-	(2,000.00)		-	-	-	(2,000.00)
	Special Projects and Events - Other	(2,114.03)	(3,500.00)		-	-	(2,114.03)	(3,500.00)
	Tourism Promotion Special Projects - Other	(1,532.33)	(2,500.00)		-	-	(1,532.33)	(2,500.00)
	Washingtonville Revitalization Projects	(15,926.72)	(15,000.00)	Donations and grants [\$10,000 Giant Healing the Planet]	10,000.00	13,000.00	(5,926.72)	(2,000.00)
	Washingtonville - DeLong Park Pavilion Project (*)	-	-	donations [\$2,000] and grants [\$1,000 Community Giving Foundation]	3,000.00	-	3,000.00	-
ADMIN / INSURANCE	Wellness Special Projects	(74.92)	(500.00)		-	-	(74.92)	(500.00)
	Accounting	(1,155.00)	(1,800.00)		-	-	(1,155.00)	(1,800.00)
	Administration / Misc. Other (Includes Stoudt Admin. Labor)	(19,756.51)	(23,000.00)		-	-	(19,756.51)	(23,000.00)
	Audit	(4,820.40)	(4,820.00)		-	-	(4,820.40)	(4,820.00)
	Dues & Licensing Fees	(1,863.49)	(1,500.00)		-	-	(1,863.49)	(1,500.00)
	Fundraising	(3,920.67)	(1,000.00)		-	-	(3,920.67)	(1,000.00)
	Insurance (D&O, General, & Workers' Comp)	(1,789.00)	(13,500.00)		-	-	(1,789.00)	(13,500.00)
	Internship Stipends	(8,250.00)	-		-	-	(8,250.00)	-
	Office Supplies	(2,490.42)	(1,750.00)		-	-	(2,490.42)	(1,750.00)
OTHER	Public Notices	(46.25)	(750.00)		-	-	(46.25)	(750.00)
				2022 Year-End Carryover Unrestricted Balance	31,687.97	23,000.00	31,687.97	23,000.00
				Geisinger Contribution (unrestricted)	25,000.00	25,000.00	25,000.00	25,000.00
				Montour County Hotel Tax 2021 Carryover Balance	7.11	-	7.11	-
				Montour County Hotel Tax 2022 Grants	105,386.72	130,000.00	105,386.72	130,000.00
				Mahoning Township ARP Grant Carryover Balance	15,695.00	-	15,695.00	-
				Mahoning Township ARP Grant Interest	5.36	-	5.36	-
				Transfer From Community Giving Foundation Non-Endowed Fund	7,500.00	7,500.00	7,500.00	7,500.00
				Other Income	519.66	500.00	519.66	500.00
				Unrestricted Donations	1,905.00	10,000.00	1,905.00	10,000.00
	<b>TOTAL EXPENSES</b>	<b>(228,113.79)</b>	<b>(556,920.00)</b>	<b>TOTAL INCOME</b>	<b>345,201.29</b>	<b>557,250.00</b>	<b>117,087.50</b>	<b>330.00</b>

NOTE: Budget line items marked with (\*) will occur only if grants and/or donations can be secured to fully fund the projects.

### **ACCOUNTING REPORT DISCLAIMER**

The following financial reports have been provided by Susan Shultz, CPA, using information provided by management of the Montour Area Recreation Commission (MARC). Reports are provided in accordance with accounting principles used for the tax basis of accounting.

Susan Shultz, CPA does not verify the accuracy or completeness of the information provided by MARC's management and expresses no assurance on the financial statements. Susan Shultz, CPA cannot be relied upon to identify or disclose any misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within MARC or noncompliance with laws or regulations.

9:08 AM

09/20/22

Cash Basis

**Montour Area Recreation Commission**  
**Statement of Financial Position**  
As of August 31, 2022

	Aug 31, 22
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Mahoning Twp ARP Grant Cking	15,700.36
Service 1st - Savings	42,147.21
Service 1st #44 -CGF ATV Grant	1,500.00
Service 1st #45 Washvl Pavilion	1,000.00
Service 1st FCU	71,731.26
Total Checking/Savings	132,078.83
Total Current Assets	132,078.83
<b>TOTAL ASSETS</b>	<b>132,078.83</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Advance Payments Received	
Hess Field User Fees	50.00
Preserve Reservations	2,542.50
Total Advance Payments Received	2,592.50
Payroll Liabilities	3,124.40
Total Other Current Liabilities	5,716.90
Total Current Liabilities	5,716.90
Total Liabilities	5,716.90
Equity	
Retained Earnings	75,063.56
Net Income	51,298.37
Total Equity	126,361.93
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>132,078.83</b>

No Assurance Provided

Page 1

9:09 AM  
09/20/22  
Cash Basis

# Montour Area Recreation Commission Statement of Financial Activities August 2022

	Aug 22	Jan - Aug 22
Ordinary Income/Expense		
Income		
Donations Received		
CSCF Preserve Donations	30,000.00	30,000.00
Montour Preserve Donations	1,160.00	8,720.00
Donations Received - Other	7,500.00	92,165.00
Total Donations Received	38,660.00	130,885.00
Field & Park User Fees	2,880.00	9,998.50
Grants		
Community Giving Foundation Gra	0.00	2,500.00
Montour County Hotel Tax Grant	42,136.16	105,376.98
Total Grants	42,136.16	107,876.98
Healing the Planet Grant	4,044.85	6,500.00
Miscellaneous Income	0.00	437.77
River Town Race Series		
Event Sponsorship	0.00	100.00
Racer Registrations	0.00	10,334.00
Total River Town Race Series	0.00	10,434.00
Total Income	87,721.01	266,132.25
Gross Profit	87,721.01	266,132.25
Expense		
Administrative/Overhead		
Dues & Subscriptions	25.89	1,863.49
Fundraising Expenses	0.00	3,920.67
Insurance	1,789.00	1,789.00
Legal Notices	0.00	46.25
Miscellaneous	270.01	1,667.20
Office Expense	843.80	2,172.43
Organization Donations	0.00	100.00
Payroll Expenses		
Intern Stipend	7,000.00	8,250.00
Payroll Expenses - Other	11,319.54	86,039.77
Total Payroll Expenses	18,319.54	94,289.77
Professional Fees	375.00	5,975.40
Total Administrative/Overhead	21,623.24	111,824.21
Park & Trail Maintenance		
Columbia Cnty -NBCT	100.00	600.00
General -Tools & Supplies	203.99	3,291.62
Hess Recreation Area	1,258.27	5,892.34
Hopewell Park	322.28	1,668.35
Montour Preserve	10,761.51	66,713.69
North Branch Canal Trail	200.00	1,271.00
River Drive Parcel	200.00	500.00
Total Park & Trail Maintenance	13,046.05	79,937.00
Projects		
Mountain Bike Special Proj.	1,518.77	1,518.77
Special Projects	0.00	75.47
Washingtonvl Revitalization Exp	4,329.22	12,598.40
Total Projects	5,847.99	14,192.64

No Assurance Provided

Page 1

9:09 AM

09/20/22



Cash Basis

**Montour Area Recreation Commission**  
**Statement of Financial Activities**  
**August 2022**

	<u>Aug 22</u>	<u>Jan - Aug 22</u>
Special Events		
RTRS	0.00	8,815.98
Special Events - Other	<u>161.04</u>	<u>161.04</u>
Total Special Events	<u>161.04</u>	<u>8,977.02</u>
Total Expense	<u>40,678.32</u>	<u>214,930.87</u>
Net Ordinary Income	<u>47,042.69</u>	<u>51,201.38</u>
Other Income/Expense		
Other Income		
Interest Income		
Grant Interest Earned	0.67	15.10
Interest Income - Other	<u>6.79</u>	<u>81.89</u>
Total Interest Income	<u>7.46</u>	<u>96.99</u>
Total Other Income	<u>7.46</u>	<u>96.99</u>
Net Other Income	<u>7.46</u>	<u>96.99</u>
Net Income	<u><u>47,050.15</u></u>	<u><u>51,298.37</u></u>

No Assurance Provided

Page 2

COMMUNITY GIVING FOUNDATION (CGF) FUND BALANCES AS OF 9/22/22	
FUND	BALANCE
MARC Non-Endowed Fund	\$ 4,495.40
MARC Endowed Fund	\$ 5,580.09
Hopewell Park Pump Track Fund	\$ 42,862.28
Washingtonville Revitalization Fund	\$ 2,632.10
Montour Preserve Fund	\$ 50,437.91
<b>TOTAL</b>	<b>\$ 106,007.78</b>
<b>NOTES AND DISCLAIMERS REGARDING CGF FUNDS</b>	
<p><i>MARC is the designated beneficiary of five funds at the Community Giving Foundation (CGF). The CGF has been granted variance power to redirect these funds at their discretion and, accordingly, these funds are not deemed to be an asset of MARC and are not reported in MARC's financial statements.</i></p>	
<p><i>All contributions are administered through the Community Giving Foundation, a 501(c)(3) organization, and are tax-deductible to the extent provided by law. IRS regulations require us to state that no goods or services were provided in consideration for gifts and the Community Giving Foundation has exclusive legal control over the contributed assets. The official registration and financial information of the Community Giving Foundation may be obtained from the PA Dept. of State by calling toll free, within PA, 1-800-732-0999. Registration does not imply endorsement.</i></p>	
	
<p>I do hereby attest this to be an accurate and complete accounting of MARC-affiliated funds at the Community Giving Foundation.</p>	
	9/22/2022
Robert Stoudt, MARC Director	Date

## **ASSISTANT DIRECTOR'S REPORT**

This month the Assistant Director worked with the MARC team on a variety of maintenance projects around the Montour Preserve, assisting with: clearing temporary access road to the boat house, installing new signage around the Preserve, repairing muskrat damages around the environmental study pond, and installing portions of fencing around Goose Woods Trail. The Assistant Director also completed the Bald Eagle portion of the regional mountain biking map and continues to work with the director to complete the project.

Julian Brehm  
09/21/2022

## **NATURALIST'S REPORT**

In the past month the naturalist has arranged for autumn programs and educational programs for two visiting school groups. He also provided the Middle Branch Susquehanna Riverkeeper with background information for an article.

Jon Beam  
9/19/22

## **SENIOR MAINTENANCE TECHNICIAN'S REPORT**

replaced various light bulbs in VC/EEC that were blown out

used flex seal to fix two leaks on sugar shack roof

filled in several holes around study pond so hikers don't turn an ankle

made a temporary path to access boat house due to pipeline work

used post digger on tractor to install signs

used mower on tractor to trim back the brush on some of the trails but more to do

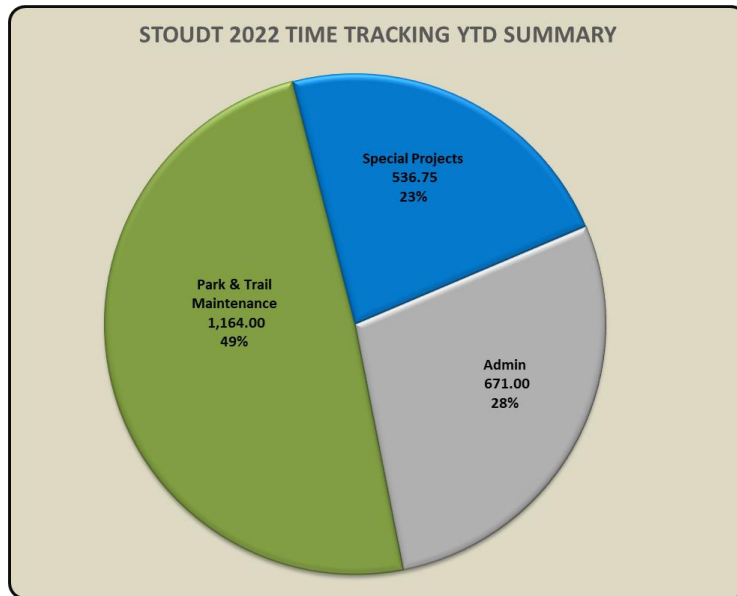
SPTMT  
Denny Piatt  
9/22/22



# DIRECTOR'S REPORT

	STOUDT	PROJECT YTD TOTAL HOURS	AUGUST														SEPTEMBER																																																																	
			14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24																																						
admin	MARC admin	609.00		0.50	4.00	2.50	4.00	0.50	0.25	0.25	6.50	4.00	2.00	3.00	1.50		2.00	4.00	1.50	3.50	4.00			4.00	4.00	4.00	1.50	1.50		2.00	2.00	2.00	2.50	1.25	3.50			3.00	1.50	3.00	6.00																																									
PARK & TRAIL MAINTENANCE	Hess Recreation Area	124.00		1.50	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.50	2.00	1.50	0.25	0.25	0.25	0.25			0.25	0.25	0.25	2.50	0.25		0.25	0.25	0.25	0.25	0.50			0.25	0.25	0.25	0.25																																									
	Hopewell Park / Danville Farm Trails	44.75												0.25			1.00								0.25																																																									
	Montour Preserve admin / maintenance	721.75	3.50	2.50	8.00	7.50	3.00	1.50	4.50	1.50	3.00	4.00	4.00	6.00	3.00	3.00	4.00	3.00	4.50	3.50	0.75	1.00	0.75	0.50	3.00	3.00	5.00	2.00		0.75	6.00	5.00	7.50	6.50	2.50	0.25	1.00	4.00	2.50	5.00	3.00																																									
	Montour Preserve programming	100.00																0.25									2.00							0.50																																																
	North Branch Canal Trail (Montour Co.)	23.25											1.50		0.75		0.50																																																																	
	River Drive trailhead / river access	2.25				0.25								0.25			0.75																		0.25																																															
SPECIAL PROJECTS & EVENTS	bicycle routes mapping & promotion	1.75				0.25				0.25																																																																								
	bike / pedestrian safety special projects	7.00										1.00																																																																						
	Chilli Challenge	1.00																																																																																
	Columbia County projects	8.75		0.25		1.00																																																																												
	Danville Borough play set installation																																																																																	
	Dirty Grin MTB Festival	93.75		0.25														2.50	2.50																				2.50																																											
	Humdinger Trail Races	98.50																																																																																
	mountain biking special projects	40.50			0.25					0.25							0.25															0.50	1.50																																																	
	Riverside Borough parks revitalization																																																																																	
	special projects / events - other	62.75				0.25									8.00	10.00																																																																		
	tourism promotion special projects	52.75	1.50	3.50									1.50																2.00	3.00																																																				
	Washingtonville revitalization projects	96.00																														0.50		0.50																																																
	wellness special projects	2.75			0.25																																																																													
	DAILY TOTALS	2090.50	5.00	8.50	12.75	11.75	7.50	2.25	5.00	2.00	10.25	8.25	6.75	11.25	4.75	12.25	12.00	10.00	10.00	8.75	7.25	5.00	1.25	0.75	4.50	7.50	7.25	6.75	10.00	3.25	3.25	8.75	9.25	10.25	6.00	7.25	0.25	1.00	7.25	6.75	8.25	9.25																																								
	WEEKLY PAYROLL TOTAL		52.75					110.25					57.50					54.25					94.25					40.00					47.00					79.50					32.50																																							
	BIWEEKLY PAYROLL TOTAL												110.25																				94.25																				79.50																													
	PAYROLL PERIOD		18																				19																				20																																							

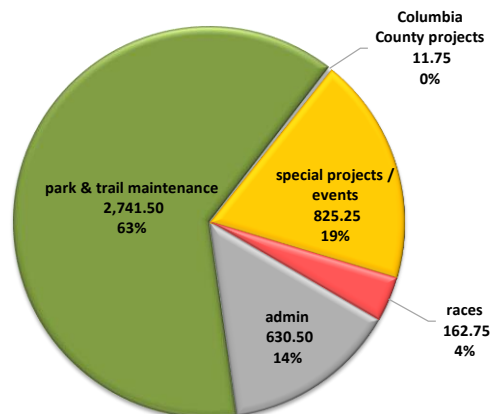
**NOTE: 562.50 HOURS OF OVERTIME WORKED YEAR-TO-DATE AS OF 9/22/22**



## DIRECTOR'S REPORT (continued)

MARC STAFF 2022 YEAR-TO-DATE COMBINED TIME ACCOUNTING										
STOUDT UPDATED AS OF 9/22/22; OTHERS AS OF 9/10/22 (ALL ADJUSTED PER START/END DATES)										
TASK	STOUDT	BEAM	BREHM	FOUGHT	PIATT	REAVY	REINARD	SHEVCHENKO	YEICH	PROJECT TOTAL HOURS
MARC admin	609.00	-	1.00	2.00	1.00	2.50	10.00	1.00	4.00	630.50
Hess Recreation Area	124.00	7.00	35.50	-	10.00	8.50	9.50	27.00	21.00	242.50
Hopewell Park / Danville Farm Trails	44.75	-	3.50	-	-	-	-	3.00	-	51.25
Montour Preserve admin / maintenance	721.75	134.50	392.00	20.50	321.50	40.00	50.25	209.50	157.00	2,047.00
Montour Preserve programming	100.00	167.00	13.00	10.50	19.00	6.00	14.50	13.00	12.00	355.00
North Branch Canal Trail (Montour Co.)	23.25	-	0.50	-	-	-	-	0.50	0.50	24.75
River Drive trailhead / river access	2.25	-	-	-	-	-	14.25	-	4.50	21.00
bicycle routes mapping & promotion	1.75	-	25.75	-	-	-	-	88.00	-	115.50
bike / pedestrian safety special projects	7.00	-	-	-	-	-	-	-	-	7.00
Chilli Challenge	1.00	-	-	-	-	-	-	-	-	1.00
Columbia County projects	8.75	-	3.00	-	-	-	-	-	-	11.75
Danville Borough play set installation	-	-	-	-	-	-	-	-	-	-
Dirty Grin MTB Festival	93.75	-	17.00	-	-	-	-	24.00	-	134.75
Humdinger Trail Races	98.50	10.00	6.50	10.00	9.00	11.50	7.75	-	8.50	161.75
mountain biking special projects	40.50	-	152.50	-	-	-	-	105.00	-	298.00
Riverside Borough parks revitalization	-	-	-	-	-	-	-	-	-	-
special projects / events - other	62.75	-	-	-	-	-	-	8.50	-	71.25
tourism promotion special projects	52.75	-	3.00	-	4.00	-	-	-	-	59.75
Washingtonville revitalization projects	96.00	-	18.00	6.00	-	3.75	12.00	-	0.50	136.25
wellness special projects	2.75	-	-	-	-	-	-	-	-	2.75
<b>TOTALS</b>	<b>2,090.50</b>	<b>318.50</b>	<b>671.25</b>	<b>49.00</b>	<b>364.50</b>	<b>72.25</b>	<b>118.25</b>	<b>479.50</b>	<b>208.00</b>	<b>4,371.75</b>
YTD AVERAGE HOURS WORKED PER WEEK	52.26	8.38	25.82	1.29	9.59	3.61	3.11	29.97	5.47	

**MARC STAFF TIME TRACKING 2022 YEAR-TO-DATE SUMMARY**



## **DIRECTOR'S REPORT (continued)**

### **GRANTS**

- **Montour County Hotel Tax**

- MARC on 8/25/22 deposited \$42,136.16 in Q2 Montour County Hotel Tax grant funds received from the Columbia Montour Visitors Bureau
- MARC on 9/21/22 internally transferred Montour County Hotel Tax funds from MARC's savings account to MARC's general checking account to reimburse Hotel Tax eligible expenses
- As of 9/22/22, no Montour County Hotel Tax funds remain earmarked in MARC's accounts
- MARC anticipates receipt of Q3 grant funds in mid-November
  - Based upon 2020 and 2021 receipts and current economic conditions, Stoudt projects the Q3 grant will likely be approximately \$50,000

- **DCNR 2020 Non-Motorized Trails Grant - Danville Borough Levee North Branch Canal Trail Construction (administered by Danville Borough) (no updates since last meeting)**

- Danville Borough staff continue working to identify final trail alignments and secure final agreements for affected properties
- Project construction may begin this year
- project mapping is available at <https://www.google.com/maps/d/edit?mid=17se2PMghOEBzg70bdSTOg3HPCTTO9drE&usp=sharing>

- **Mahoning Township American Rescue Plan Grant (no updates since last meeting)**

- MARC on 12/13/21 was awarded \$25,000 in American Rescue Act grant funding from Mahoning Township
- Funds are to be used to offset the negative economic impact of COVID-19 on MARC's operations and to be focused on projects of importance to Mahoning Township residents
- MARC on 12/30/21 expended \$9,305 to pay Kleinfelder for engineering work for the Hess Loop Trail (J. Manley Robbins Trail) at the Hess Recreation Area
- \$15,700.36 (with earned interest) remains earmarked in a dedicated checking account to pay a portion of the costs for the planned engineering, permitting, and design work for the Hopewell Park Pump Track
  - Stoudt is consulting with DCNR and Chairman Dombroski to determine the implications of using federal funds as match for the project

## **DIRECTOR'S REPORT (continued)**

### **GRANTS (continued)**

- **DCNR 2021 Park Rehabilitation and Development Grant (Hopewell Park Pump Track) (no updates since last meeting)**
  - MARC was notified on 12/30/21 that its application to DCNR for \$125,000 in grant funding to rehabilitate Hopewell Park had been conditionally approved
  - Project activities will include expanding and improving parking, improving site drainage, creating bicycle skills features, reconstructing the existing earthen beginner-level pump track and jumps area, creating a new asphalt-paved pump track, and adding new universally-accessible parking and access features
  - As of 9/22/22, MARC has so far secured \$168,489.15 in pledges and donations to match the DCNR grant
  - As recently authorized by MARC's Board, all necessary documentation has been provided to DCNR to allow the redesignation of grant funds from MARC to Montour County to satisfy DCNR's requirements
    - An updated grant agreement has been provided to Montour County, allowing work to proceed once final questions are resolved
  - Stoudt on 3/31/22 met with DCNR, Montour County, Brinkash & Associates, and Kleinfelder to discuss grant terms and conditions and to prepare for project engineering and permitting
    - As of 9/22/22, MARC is awaiting word from DCNR regarding engineering requirements for pump track design before work can begin
  - Stoudt's updated project presentation, including a listing of project donors, is available at <https://docs.google.com/presentation/d/1b1DRhttSDZ3OfL0aYTaluFPhW1XYNO7x/edit?usp=sharing&ouid=117951050608712833238&rtpof=true&sd=true>

## **DIRECTOR'S REPORT (continued)**

### **MANAGED SITES**

- **Hopewell Park / Danville Borough Farm**

- Stoudt has created new signage for the 2022/2023 hunting season trail closures and will post the signage on or around 9/23/22
  - Notices regarding trail closure dates are posted to MARC's website at <https://montourrec.com/hopewell-parkdanville-borough-farm/> and will be posted to MARC's Facebook page
- MARC will work with an Eagle Scout candidate to create a concrete pad to properly secure the new bike rack recently constructed and donated by Kris Huber and Nick Craven
- Work is ongoing to prepare for the planned pump track construction and related redevelopment activities as reported elsewhere in this meeting packet

- **Montour Township (Columbia County) Legion Road parcel**

- No concerns noted since last meeting

- **River Drive parcel (North Branch Canal Trail trailhead and river access)**

- Stoudt continues to monitor ongoing property encroachments by an adjacent landowner
- Craig Reinard and Land Steward Wayne Kashner continue vegetation pruning and site maintenance

- **North Branch Canal Trail**

- Land Stewards Wayne Kashner and Jennifer Hunsinger continue to maintain the trail, removing storm damages and performing ongoing litter cleanup
- Land Steward Wayne Kashner continues work to realign portions of the trail near the Catawissa Boat Club to avoid chronically wet areas
- Montour County and the SEDA-COG Joint Rail Authority have resumed legal action against the owner of the Bear Hunters' Grove Campground to resolve the years-long property ownership dispute
  - Stoudt has been in communication with MARC's legal counsel regarding proposed next steps for legal action and anticipates legal proceedings will be ongoing through the fall
  - MARC will continue to enforce the trail closure through the disputed lands between trail miles 3.5 – 4.2; no MARC staff or volunteers will enter the disputed lands until the matter is resolved
- Stoudt will contact the Columbia County Conservation District to determine permitting requirements to install a new culvert at trail mile 5.4 (culvert was permitted under NPDES permit, but not installed) (no change since last meeting)
- Stoudt will consult with the Montour County Conservation District to consider options to improve the ford crossing at trail mile 2.72 (no change since last meeting)
  - It is recommended that MARC rebuild the crossing with R6 rock and a log cross-vane to provide better long-term stability for the crossing
  - Stoudt will investigate costs and schedule the work when funding and staff availability allow

## **DIRECTOR'S REPORT (continued)**

### **MANAGED SITES (continued)**

- **Hess Recreation Area**

- MARC staff will plan to fill road / parking lot potholes and regrade sections of the Hess Loop Trail in mid-October
- Stoudt has consulted with Elijah Evans regarding anticipated costs to properly repair failing sections of the Hess Loop Trail between trail miles 1.3 – 1.5 (*no change since last meeting*)
  - Cost estimates far exceed MARC's current financial ability to do the necessary work
  - Stoudt will consider options for future grant funding and other alternatives
  - Stoudt continues to find little change in the condition of the partially collapsed sections of trail
- One road culvert pipe remains significantly blocked from repeated storm erosion; Stoudt has reached out to Danville area contacts for assistance (*no change since last meeting; work must wait until conditions and volunteer schedules allow*)
- Stoudt and Shevchenko have continued design work for the new J. Manley Robbins Trail interpretive sign for installation at the Beaver Place Trailhead
- Stoudt has consulted with R.C. Young, Inc. regarding probable costs to repair the park access road
  - The recommendation is to clean existing potholes and install asphalt repairs, then furnish and install two coats of tar and chip (*no change since last meeting*)
  - Total cost is estimated at \$45,000 - \$50,000 (assuming a road length of 3,600ft and width of 16ft), however cost estimates were secured before the recent dramatic increase in oil and fuel prices
  - Stoudt will continue to seek funding to allow this high-priority project to be completed
- The Hess Recreation Area Field Usage and Maintenance Agreement between MARC and the Danville Lady Rainers, with consent by Danville Borough, has expired
  - Stoudt has contacted representatives of the Danville Lady Rainers to discuss possible updates to the agreement and expects to have an updated agreement available for consideration at MARC's next meeting (*no update since last meeting*)
- Stoudt on 2/13/22 met with the 4H Outdoor Explorers group to discuss a project to update the tree identification markers, mapping, and brochure for the Hess Recreation Area
  - Stoudt hopes to complete the project in October
- Site usage has continued to increase, including usage for special events (*no change since last meeting*)
  - MARC's existing trash removal service is becoming inadequate
    - MARC will need to increase the frequency of trash removal or get a larger dumpster (both at an increased cost)
    - Stoudt expects to make it through the end of 2022 without changes, but will budget accordingly for 2023

## **DIRECTOR'S REPORT (continued)**

### **MANAGED SITES (continued)**

- **Montour Preserve**

- Service technicians from Johnson Controls have completed the repairs to the Visitors' Center / Environmental Education Center security system
- Stoudt and Piatt met on 9/21/22 with representatives of Williamsport Electric to discuss options for electrical surge protection for the Visitors' Center / Environmental Education Center
  - MARC is awaiting a proposal for services
  - Stoudt has also contacted Selsyn Electric for a similar quote, but is waiting for the estimator to be available to meet
- The Visitors' Center / Environmental Education Center HVAC units seem to be working properly since the most recent repairs; no new concerns have been noted
- MARC staff will plan to remove the fishing pier and boat dock at the end of the season during the last week of October
- MARC staff will plan to shut down the Goose Cove and Heron Cove Picnic Area water systems at the end of the season during the last week of October
- Pipeline construction work is ongoing at and near the Preserve
  - Work is being conducted, weather permitting, every day – including weekends
  - MARC has stopped accepting new reservations for the Goose Cove #1 and #3 Pavilions because of concerns about nearby construction noise and dust (the Goose Cove #2 Pavilion remains closed to all use)
  - temporary closures of portions of several trails are expected to remain in effect through at least mid-November, including:
    - Goose Woods Trail (partial)
    - Wildlife Management Trail (partial)
    - Chilisugi Trail (between the Goose Cove Picnic Area and the Ridgefield Point Loop Trail)
- MARC staff in recent days have resumed maintenance activities delayed during the summer while several staff members were absent
- MARC is working with Eagle Scout candidate Sam Roup to install new fish habitat structures in Lake Chillisquaque, subject to approval by Talen Energy Supply, the PA Fish & Boat Commission, and PA DEP
  - MARC must apply for and receive a DEP GP-1 (Fish Habitat Enhancement Structures) permit before installation may proceed (*no change since last meeting*)
- MARC is working with Eagle Scout candidate Logan Maciejewski to repaint the Heron Cove A Pavilion; work is expected to be completed 9/24 – 9/30/22
- MARC is working with Girl Scout Gold Award candidate Hailey Exley and possibly with an Eagle Scout candidate to create and install new bluebird boxes, as well as related bluebird habitat restoration work



## DIRECTOR'S REPORT (continued)

### MANAGED SITES (continued)

#### Montour Preserve

- MARC staff have recently installed three new life rings with signage, as well as new trailhead rule signage and construction closure signage to address ongoing safety and rule violation concerns



## **DIRECTOR'S REPORT (continued)**

### **SPECIAL PROJECTS AND EVENTS**

- **Bicycle / Pedestrian Safety Projects (no updates since last meeting)**
  - Stoudt on 8/24/22 attended (online) the meeting of the Middle Susquehanna Active Transportation Committee
  - The committee will next meet on 11/2/22
- **Bicycle Routes Mapping and Promotion**
  - Valentina Shevchenko has completed the mapping, driving, and photographing of several bicycling routes in and around northern Montour County as identified by volunteers Kit Kelly, Dr. Victor Marks, and others
    - MARC is working with the Columbia Montour Visitors Bureau and the Susquehanna River Valley Visitors Bureau to promote bicycling route mapping and online distribution through the RideWithGPS platform ([www.RideWithGPS.com](http://www.RideWithGPS.com))
  - Stoudt anticipates also creating and distributing hard copy brochures of routes within MARC's service area, including those created by the Washingtonville Revitalization Committee
  - Stoudt and Shevchenko will update mapping for other known routes, including the 75 Miles of MonTour, and others, for publication and promotion
- **Chilli Challenge Adventure Triathlon**
  - 2022 event canceled
- **Danville Borough Play Set Installation (no updates since last meeting)**
  - St. Joseph Catholic School in Danville has donated to MARC the play set formerly in place at the school's playground
  - MARC staff and volunteers, with major support from the Danville Borough Street Department, on 10/30/20 disassembled the play set and moved it to the pig barn for storage
  - MARC staff will repair and possibly repaint play set materials in preparation for reassembly
  - It is anticipated the play set will be reconstructed at the F.Q. Hartman Recreation Area
  - Stoudt does not anticipate reconstruction of the play set until 2023 because of ongoing staffing and budgeting challenges
- **Dirty Grin Mountain Biking Festival**
  - Monthly meetings of the event organizing committee have resumed and preparations are well underway for the 2023 event, planned for June 23 – 25, 2023
- **Girls ROC Camps**
  - MARC on 9/16/22 received and deposited \$494 in donations from the 2022 Girls ROC and Women ROC events
  - MARC on 9/16/22 paid \$90.55 in expenses reimbursed to Connie Scheunemann and has received an invoice for an additional \$324.35 to be paid to Ski Valley Bike, Board, & Skate
  - MARC anticipates a remaining balance of \$403.77 to carry over for 2023 events (assuming no additional expenses are incurred)

## **DIRECTOR'S REPORT (continued)**

### **SPECIAL PROJECTS AND EVENTS (continued)**

- **Regional Mountain Biking Promotion**

- Julian Brehm and Valentina Shevchenko have completed the field verification of mountain biking trails in the Bald Eagle State Forest for inclusion in MARC's mapping of regional mountain biking assets
- Brehm has completed the map data entry and will meet with Stoudt in coming days to review all mapping for accuracy before MARC releases the mapping to the public
  - The working draft of the five-county map is available on the Dirty Grin Mountain Bike Festival website at <https://dirtygrinmtbfestival.squarespace.com/thetrails>
- Stoudt continues to collaborate with the Columbia Montour Visitors Bureau, Susquehanna River Valley Visitors Bureau, and numerous other partners to prepare for a possible application to the International Mountain Bicycling Association's Ride Center program (<https://ride.imba.com/node/2169>)
- Stoudt continues to consult with representatives of the Columbia-Montour Visitors Bureau, the Susquehanna River Valley Visitors Bureau, and other regional partners to identify branding and promotional potential for regional mountain biking assets
- Stoudt will plan to schedule a meeting of MARC's Mountain Biking Advisory Group in coming weeks

- **Riverside Borough Parks Revitalization (no updates since last meeting)**

- Stoudt anticipates installing the replacement sign for the Riverside Borough river access in April 2023
- Stoudt will continue to remain in contact with Riverside Borough representatives to discuss opportunities for MARC to assist with revitalizing the Borough's parks and outdoor recreation areas, particularly at the recently acquired former school property

- **Special Projects and Events – Other**

- Stoudt continues to participate in the Danville Business Alliance's Design Committee
- Stoudt continues to participate in the Columbia Montour Chamber of Commerce's Joint Governmental Affairs Committee
- Stoudt continues to participate in the Columbia Montour Chamber of Commerce's Montour County Task Force
- Stoudt continues to participate in the Going Gold committee

- **Tourism Promotion Special Projects – Other**

- Stoudt assisted with the Danville Heritage Festival, held 9/9 – 9/11/22

- **Wellness Special Projects**

- No updates since last meeting

## **DIRECTOR'S REPORT (continued)**

### **SPECIAL PROJECTS AND EVENTS (continued)**

- **Washingtonville Revitalization Projects**

- Stoudt and Chairman Dombroski will meet in coming days with representatives of Montour County to discuss options for the maintenance and public use of flood buyout parcels along Mill Road in Derry Township
- Stoudt, Chairman Dombroski, and members of the Washingtonville Revitalization Committee continue to explore options for new stream access locations along Chillisquaque Creek
- Stoudt continues to participate in meetings of the Washingtonville Revitalization Committee to assist with projects of mutual interest
- Stoudt will contact Brookside Nursery to seek the replacement of two pin oak trees recently planted at DeLong Park which have failed to thrive
- Stoudt and Chairman Dombroski are considering options for a possible grant application to the recently announced DCNR Special Fall grant round (*action item for this meeting*)

### **OTHER UPDATES**

- Jon Beam, Denny Piatt, and Doug Fought have returned to limited duty in recent weeks
- Levi Culver and Darby Gilbert have requested to join MARC as Danville Area High School Co-Op Students for the 2022 / 2023 school year
  - Stoudt has conditionally retained both students as of 9/12/22 and will seek retroactive Board approval during this meeting to officially retain both students (*action item for this meeting*)



**PIRMA Invoice Summary**

For Montour Area Recreation Commission,  
Montour County  
Effective Date: 10/15/2022

Invoice Number: R0863PC2022-1

Coverage	Invoiced
General Liability	\$5,612
Auto Liability	\$194
Public Officials Liability	\$1,737
Auto Physical Damage	\$150
Property & Equipment	\$2,120
<b>Total</b>	<b>\$9,813</b>

Please make check payable to "PIRMA" Pennsylvania Intergovernmental Risk Management Association and mail to the following address:

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Pennsylvania Intergovernmental Risk Management Association

961 Pottstown Pike

Chester Springs PA 19425-9908

1-800-362-1011



-----INVOICE-----



**701 First Street, Suite 101  
Williamsport, PA 17701  
570-368-3327 800-909-2611**

## Invoice

DATE	INVOICE #
9/9/2022	21C50779

ACCOUNT #	PURVEYOR #

If you are interested in having your invoice emailed to you, please contact me at [Accounting@21stcenturysigns.com](mailto:Accounting@21stcenturysigns.com)

<b>BILL TO</b>
Montour Area Recreation Commission Bob Stoudt PO Box 456 Danville, PA 17821

<b>SHIP TO</b>

P O #	TERMS	SHIP	REP	ORDER #
Exterior Signs	Balance upon completion	9/9/2022	TM	2520

SHIP VIA	Pick Up	TRACKING #

QUANTITY	DESCRIPTION	PRICE EACH	AMOUNT
24	Exterior Signs  23.5"W x 29.375"H x 080 mill aluminum with radius corners, single faced signs with inkjet print IJ175 with graffiti/UV lamination.  4 - Water Rescue 10 - Trail Uses 10 - Area Closed / Construction	150.00	3,600.00T
	Customer pick up. Pennsylvania sales tax.	6.00%	216.00
<b>Total Amount Due</b>			<b>\$3,816.00</b>

Visit us on the web: [www.21stcenturysigns.com](http://www.21stcenturysigns.com)

*A service charge of 1.5% per month, 18% per annum, will be applied to all overdue balances.*





**NOTICE**  
THIS TRAIL IS OPEN TO:

PEDESTRIANS	STROLLERS (CONDITIONS WILL BE CHALLENGING)	WHEELCHAIRS (CONDITIONS WILL BE CHALLENGING)
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**ALL TRAILS  
AT THE MONTAUK PRESERVE  
ARE CLOSED TO:**

DOGS (EXCEPT SERVICE DOGS)	HORSES	MOTORIZED VEHICLES	BICYCLES	HUNTING
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**MARC**  
MONTAUK AREA RECREATION COMMISSION

Qty: 10  
29.375" H x 23.5" W x .080" Thick Aluminum  
Full coverage digital prints with Graffiti/UV Lam



**THROW RING  
FOR EMERGENCY USE ONLY**

**REACH, THROW, DON'T GO!**

**REACH** - If you can safely reach the victim from shore or from your watercraft, extend an object such as a paddle, fishing rod, or a tree branch. Reach out with your hand only as a last resort. A person in distress is likely to pull you into the water, too, resulting in two emergencies.

**THROW** - Toss this emergency throw ring (keeping hold of the rope), a life jacket, one end of a rope, or even an empty cooler to the victim. Pull the victim to shore if possible.

**DON'T GO!** - Unless you are trained as a life guard or for water rescue, do not go into the water to attempt a rescue. Heroic efforts by well-meaning but untrained rescuers too often result in two deaths.

**Call 911** for help if other methods have failed.

Your location is:  
**Montauk Preserve - Lake Chillisquaque, 374 Preserve Rd, Danville, PA 17821**

**MARC**  
MONTAUK AREA RECREATION COMMISSION

Qty: 4  
29.375" H x 23.5" W x .080" Thick Aluminum  
Full coverage digital prints Graffiti/UV Lam



**AREA CLOSED  
FOR CONSTRUCTION  
DO NOT ENTER**

**MARC**  
MONTAUK AREA RECREATION COMMISSION

Qty: 10  
29.375" H x 23.5" W x .080" Thick Aluminum  
Full coverage digital prints Graffiti/UV Lam

Purchase Order Number	Invoice Date	Invoice Number	Invoice Amount	Payment Due Date	Johnson Controls
	09/14/22	37891823	\$763.59	Upon Receipt	

**Nature Of Service: Time & Material Service****Current Charges:**

09/14/22 Job Number: 24545106  
 Labor  
 Amount: \$717.00 Tax: \$0.00 \$717.00  
 Enviroment Recovr Fe  
 Amount: \$43.95 Tax: \$2.64 \$46.59

Service Call for 88545106

PO Number:  
 Requested By: rstoudt@montourec.com  
 Authorized By: Bob

**Comments:**

,NW/T=Y,Maint=Y,TISEI=N,FA,BA; Had data dll the panel to correct timer test programming

**Total Balance Due: \$763.59**

**Did you know... Failure to include your invoice could cause a delay in processing your payment.**

**Don't Forget to Include the Following With Your Payment:**  
 Customer Number  
 Invoice Number

Note any credit(s) and payment(s) open on your account may be applied to a non-disputed past due balance.

**Customer Number:**

01300 147303239

**Business/Account Name:**

MONTOUR AREA  
 RECREATION

**Service Address:**

374 Preserve Rd  
 Commission  
 Anthony Townshi, PA 17821-7909

**For Questions:** 1.800.289.2647**Comment Legend**

NW/T=Y/N (Is the issue a result of normal wear and tear)  
 MAINT=Y/N (Does the account have a maintenance plan)  
 TISEI=Y/N (Is the issue a Johnson Controls Security Solutions equipment issue)  
 BA/FA/CA/CCTV (What system type was serviced)

It's fast and even more important - it's easy! You can **save time and money** paying your bill. Please see the back of your invoice to see how you can setup your account for automatic payments using your bank account!

Visit [www.TycoIS.com](http://www.TycoIS.com) for up-to-date security services information for your business.

To pay this invoice and/or future recurring invoice by credit card, follow the instructions on the back of this invoice.

**TEST YOUR ALARM SYSTEM MONTHLY TO CONFIRM YOUR SYSTEM IS OPERATIONAL**

Page 1 of 2

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 Indianapolis, IN 46256

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 #932303741003102#  
 MONTOUR AREA RECREATION  
 COMMISSION  
 PO BOX 456  
 DANVILLE PA 17821-0456



Payment Coupon Please detach and enclose this coupon with your payment. Do not send cash. Please write your customer number on your check or money order and make payable to: **Johnson Controls Security Solutions**

☐ If you want to pay by credit card or make any changes to your billing or service account information, please check here and enter the new information on the back of this invoice.

**Invoice Number:** 37891823  
**Invoice Date:** 09/14/22  
**Customer Number:** 01300 147303239  
**Due Date:** Upon Receipt

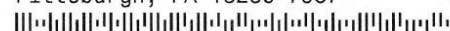
Please Pay  
 This Amount

**\$763.59**

Amount  
 Enclosed: \$

MAIL PAYMENT TO

Johnson Controls Security Solutions  
 P.O. Box 371967  
 Pittsburgh, PA 15250-7967



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