



PO Box 456, Danville, PA 17821 | (570) 336-2060 | RStoudt@MontourRec.com

## 7:00pm June 27, 2022 Regular Meeting Agenda

Montour Preserve Environmental Education Center, 374 Preserve Rd, Danville, PA 17821  
or <https://us02web.zoom.us/j/89302148303?pwd=jXCLT0SnUwV9JKkaYILPjW3zuAusWQ.1>

To connect by phone: (929) 205 6099 | Meeting ID: 893 0214 8303 | Passcode: 172211

### Call to Order

### Public Comment

### Officer Reports

- Chairman's Report (Tyler Dombroski)
- Treasurer's Report (Dr. John Bulger) (*pages 2 - 17*)
- Secretary's Report (Chris Johns)

### Partner Reports

- Washingtonville Borough
- Danville Borough
- Riverside Borough
- Montour County
- Danville Area School District
- Mahoning Township

### Assistant Director / Naturalist's Report (Jon Beam) (*page 18*)

### Senior Maintenance Technician's Report (Dennis Piatt) (*page 18*)

### Director's Report (Bob Stoudt) (*pages 19 - 31*)

- Mid-year staffing / budget notes (*page 30*)
- Community Giving Foundation – Danville grant award

### Old Business

### New Business

- Chilli Challenge cancellation
- 2023 Dirty Grin Mountain Bike Festival event management
- Community Giving Foundation fund withdrawal requests
  - \$7,500 from MARC Non-Endowed Fund
  - \$30,000 from MARC Montour Preserve Fund
- Approval to pay bills (*pages 32 – 34*)

### Other Items

### Adjournment

next meeting: 7:00pm Monday, August 22, 2022  
(REMINDER: NO JULY MEETING)

<div>  <b>MARC 2022 Checking Account (ID 40) Register</b> </div>										
Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
automatic payment	5/23/2022		5/1 - 5/31/22	Zoom	dues and licensing fees	dues and licensing fees	Montour County Hotel Tax	15.89		99,782.49
7021	5/23/2022		5/1 - 5/31/22	Menco Mechanical (Montour Preserve visitors' center HVAC repair)	Montour Preserve (HVAC maintenance)	park and trail maintenance	Montour County Hotel Tax	6,670.97		93,111.52
7022	5/23/2022		5/1 - 5/31/22	Robert Stoudt (expense reimbursement - two loads playground mulch, one load playground sand from Burst Landscape Supplies)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	1,444.78		91,666.74
7023	5/23/2022			PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	380.60		91,286.14
7024	5/23/2022			PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	642.88		90,643.26
7025	5/23/2022			PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	42.22		90,601.04
7026	5/23/2022			PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	46.28		90,554.76
7027	5/26/2022		5/1 - 5/31/22	Montour County Treasurer's Office (Small Games of Chance License)	dues and licensing fees	dues and licensing fees		125.00		90,429.76
7028	5/26/2022			Jon Beam (payroll 5/8 - 5/21)	payroll - Beam	wages	Montour County Hotel Tax	576.25		89,853.51
7029	5/26/2022			Dennis Piatt (payroll 5/8 - 5/21)	payroll - Piatt	wages	Montour County Hotel Tax	340.57		89,512.94
7030	5/26/2022			Craig Reinard (payroll 5/8 - 5/21)	payroll - Reinard	wages	Montour County Hotel Tax	14.88		89,498.06
7031	5/26/2022			Doug Fought (payroll 5/8 - 5/21)	payroll - Fought	wages	Montour County Hotel Tax	74.39		89,423.67
7032	5/26/2022			Robert Stoudt (payroll 5/8 - 5/21)	payroll - Stoudt	wages	Montour County Hotel Tax	2,792.05		86,631.62
automatic payment	5/26/2022		5/1 - 5/31/22	Ride With GPS (monthly fee)	dues and licensing fees	dues and licensing fees	Montour County Hotel Tax	10.00		86,621.62
debit card	5/26/2022		5/1 - 5/31/22	MailChimp (monthly email service)	\$12.19 Montour Preserve (email); \$12.19 administration / miscellaneous	\$12.19 park & trail maintenance; \$12.19 miscellaneous expenses	Montour County Hotel Tax	24.38		86,597.24
debit card	5/27/2022		5/1 - 5/31/22	Klein Artworks (Montour Preserve bird watchers' checklist printing)	Montour Preserve (brochures/promotional materials)	park and trail maintenance	Montour County Hotel Tax	73.95		86,523.29
deposit	5/30/2022			Outside Interact (Dirty Grin Mountain Bike Festival online registrations)	Dirty Grin Mountain Bike Festival (registration fees)	recreational events			655.00	87,178.29
debit card	5/31/2022			Meta (Facebook) (Dirty Grin Mountain Bike Festival advertising)	Dirty Grin Mountain Bike Festival (advertising)	recreational events	Montour County Hotel Tax	150.00		87,028.29
debit card	5/31/2022		5/1 - 5/31/22	Amazon.com (napkins, ketchup and mustard packets, snack bags, hot dog trays)	Montour Preserve (50th anniversary event)	park and trail maintenance		477.85		86,550.44
interest	5/31/2022		5/1 - 5/31/22	Interest earned 5/1 - 5/31/22	interest	interest			13.84	86,564.28
debit card	6/2/2022			Amazon.com (printer cartridges, outdoor LED lights)	Dirty Grin Mountain Bike Festival (misc. expenses)	recreational events	Montour County Hotel Tax	262.87		86,301.41
debit card	6/2/2022			USPS Danville (stamps)	office expenses	office expenses	Montour County Hotel Tax	34.80		86,266.61
debit card	6/2/2022			Cole's Hardware (paper towels)	Hess Recreation Area (restrooms)	park and trail maintenance	Montour County Hotel Tax	61.47		86,205.14
debit card	6/4/2022			Penn Jersey Food Mart (diesel fuel)	Hess Recreation Area (maintenance/misc)	park and trail maintenance	Montour County Hotel Tax	55.00		86,150.14
7033	6/6/2022			Jon Beam (payroll 5/22 - 6/4)	payroll - Beam	wages	Montour County Hotel Tax	291.54		85,858.60
7034	6/6/2022			Dennis Piatt (payroll 5/22 - 6/4)	payroll - Piatt	wages	Montour County Hotel Tax	269.56		85,589.04
7035	6/6/2022			Lesley Yeich (payroll 5/22 - 6/4)	payroll - Yeich	wages	Montour County Hotel Tax	212.80		85,376.24
7036	6/6/2022			Craig Reinard (payroll 5/22 - 6/4)	payroll - Reinard	wages	Montour County Hotel Tax	14.90		85,361.34
7037	6/6/2022			Robert Stoudt (payroll 5/22 - 6/4)	payroll - Stoudt	wages	Montour County Hotel Tax	2,359.26		83,002.08
debit card	6/6/2022			Amazon.com (wrist bands)	Dirty Grin Mountain Bike Festival (misc. expenses)	recreational events	Montour County Hotel Tax	31.78		82,970.30
debit card	6/6/2022			Cole's Hardware (trash bags, Drano, caulk gun, spray paint, pools)	park maintenance tools & supplies	park and trail maintenance	Montour County Hotel Tax	205.97		82,764.33
deposit	6/6/2022			Outside Interact (Dirty Grin Mountain Bike Festival online registrations)	Dirty Grin Mountain Bike Festival (registration fees)	recreational events			675.00	83,439.33
debit card	6/7/2022			Rovendale, LLC (tractor tire tube)	park maintenance tools & supplies	park and trail maintenance	Montour County Hotel Tax	22.71		83,416.62
debit card	6/7/2022			Penn Jersey Food Mart (diesel fuel)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	50.00		83,366.62
debit card	6/8/2022			Meta (Facebook) (Dirty Grin Mountain Bike Festival advertising)	Dirty Grin Mountain Bike Festival (advertising)	recreational events	Montour County Hotel Tax	250.00		83,116.62

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debit card	6/8/2022			Clark's Ag Center (nuts and bolts)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	19.82		83,096.80
debit card	6/9/2022			Ski Valley (prizes for Dirty Grin MTB Festival)	Dirty Grin Mountain Bike Festival (prizes)	recreational events	Montour County Hotel Tax	296.00		82,800.80
debit card	6/10/2022			Weis (bagsels)	Dirty Grin Mountain Bike Festival (food/drink)	recreational events	Montour County Hotel Tax	47.39		82,753.41
debit card	6/10/2022			Giant (cream cheese, butter, plastic knives)	Dirty Grin Mountain Bike Festival (food/drink)	recreational events	Montour County Hotel Tax	31.34		82,722.07
debit card	6/10/2022			Dollar General (tongs)	Dirty Grin Mountain Bike Festival (misc. expenses)	recreational events	Montour County Hotel Tax	10.87		82,711.20
debit card	6/11/2022			Weis (bagsels)	Dirty Grin Mountain Bike Festival (food/drink)	recreational events	Montour County Hotel Tax	28.34		82,682.86
debit card	6/12/2022			Dunkin' Donuts (donuts and coffee)	Dirty Grin Mountain Bike Festival (food/drink)	recreational events	Montour County Hotel Tax	91.86		82,591.00
debit card	6/13/2022			Meta (Facebook) (Dirty Grin Mountain Bike Festival advertising)	Dirty Grin Mountain Bike Festival (advertising)	recreational events	Montour County Hotel Tax	50.00		82,541.00
deposit	6/13/2022			Outside Interact (Dirty Grin Mountain Bike Festival online registrations)	Dirty Grin Mountain Bike Festival (registration fees)	recreational events			635.00	83,176.00
debit card	6/14/2022			Clark's Ag Center (trimmer line)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	14.83		83,161.17
automatic payment	6/15/2022			US Treasury (May payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	3,175.40		79,985.77
automatic payment	6/15/2022			PA Dept. of Revenue (May payroll taxes)	payroll taxes	wages	Montour County Hotel Tax	426.89		79,558.88
debit card	6/15/2022			Turbotville Great Valu (diesel fuel)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	61.80		79,497.08
debit card	6/15/2022			Cole's Hardware (gloves)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	52.30		79,444.78
debit card	6/16/2022			Clark's Ag Center (nuts and bolts, tie-down straps)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	34.27		79,410.51
debit card	6/17/2022			Tulpehocken Mountain Spring Water (960 bottles of water)	Montour Preserve (50th anniversary event)	park and trail maintenance		320.00		79,090.51
debit card	6/17/2022			Cole's Hardware (silicone caulk)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	22.03		79,068.48
debit card	6/17/2022			Weis (750 hot dogs, 760 buns)	Montour Preserve (50th anniversary event)	park and trail maintenance		466.58		78,601.90
debit card	6/19/2022			Turkey Hill (twenty 25# bags of ice)	Montour Preserve (50th anniversary event)	park and trail maintenance		119.80		78,482.10
debit card	6/20/2022			Amazon.com (toilet paper, urinal screens, AA batteries, water filters, mop heads, paper towels, hand wipes)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	295.81		78,186.29
debit card	6/20/2022			Amazon.com (hand soap)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	178.70		78,007.59
debit card	6/20/2022			Clark's Ag Center (hammer and claw bar)	park maintenance tools & supplies	park and trail maintenance	Montour County Hotel Tax	32.84		77,974.75
7038	6/21/2022			SkyPacket Networks	Montour Preserve (internet)	park and trail maintenance	Montour County Hotel Tax	79.00		77,895.75
7039	6/21/2022			MePush (website hosting)	\$52.47 Montour Preserve (website); \$52.47 admin/misc	\$52.47 park and trail maintenance / \$52.47 miscellaneous expenses	Montour County Hotel Tax	104.94		77,790.81
7040	6/21/2022			Pace Analytical Services, LLC (Montour Preserve water testing)	Montour Preserve (water testing)	park and trail maintenance	Montour County Hotel Tax	126.00		77,664.81
7041	6/21/2022			US Department of Agriculture (Montour Preserve wildlife management)	Montour Preserve (wildlife management)	park and trail maintenance	Montour County Hotel Tax	655.72		77,009.09
7042	6/21/2022			Candy Fisher (cleaning services, leaf blower and pressure washer)	\$41 Montour Preserve (maintenance/misc); \$256 Hess Recreation Area (restrooms); \$1,056 Montour Preserve (cleaning)	park and trail maintenance	Montour County Hotel Tax	1,353.00		75,656.09
7043	6/21/2022			Lesley Yeich (expense reimbursements - flowers, hedge trimmer, battery & charger)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	194.25		75,461.84
7044	6/21/2022			PPL Electric Utilities	Hess Recreation Area (electricity)	park and trail maintenance	Montour County Hotel Tax	41.94		75,419.90
7045	6/21/2022			Ted Heaps Container Service	\$130 Montour Preserve (trash); \$70 Hess Recreation Area (trash)	park and trail maintenance	Montour County Hotel Tax	200.00		75,219.90
7046	6/21/2022			McKonly & Asbury (1/2 payment)	audit	professional fees	Montour County Hotel Tax	2,407.60		72,812.30
7047	6/21/2022			Shawn's Lawn & Excavating, LLC	\$212 Hopewell Park (mowing); \$1,406 Hess Recreation Area (mowing); \$400 North Branch Canal Trail (mowing); \$200 River Drive parcel (mowing); \$3,242 Montour Preserve (mowing); \$200 Columbia County projects	park and trail maintenance	\$5,460 Montour County Hotel Tax	5,660.00		67,152.30
7048	6/21/2022			Starr Portables	Dirty Grin Mountain Bike Festival (porta-potties)	recreational events	Montour County Hotel Tax	225.00		66,927.30

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## MARC 2022 Checking Account (ID 40) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount for Internal Budgeting	Statement of Revenues & Expenses Line Item	Grant to Credit or Debit (if applicable)	Debit (-)	Credit (+)	Account Balance
7049	6/21/2022			Verizon (Montour Preserve telephone)	Montour Preserve (telephone)	park and trail maintenance	Montour County Hotel Tax	106.74		66,820.56
debit card	6/21/2022			Hilly Ridge (chainsaw holster, gloves)	park maintenance tools & supplies	park and trail maintenance	Montour County Hotel Tax	63.58		66,756.98
automatic payment	6/21/2022			GoDaddy.com (three-year renewal of MontourRec.com domain name and one-year renewal of MontourRec.com email service)	admin / miscellaneous expenses	miscellaneous expenses	Montour County Hotel Tax	237.96		66,519.02
7050	6/21/2022			Pace Analytical Services, LLC (Montour Preserve water testing)	Montour Preserve (water testing)	park and trail maintenance	Montour County Hotel Tax	63.00		66,456.02
7051	6/21/2022			PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	314.42		66,141.60
7052	6/21/2022			PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	57.46		66,084.14
7053	6/21/2022			PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	44.20		66,039.94
7054	6/21/2022			PPL Electric Utilities	Montour Preserve (electricity)	park and trail maintenance	Montour County Hotel Tax	638.51		65,401.43
debit card	6/22/2022			Cole's Hardware (paint)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	349.74		65,051.69
7055	6/22/2022			Robert Stoudt (expense reimbursements - \$12.70 spray paint for Dirty Grin MTB Festival; \$31.47 Dunkin' Donuts for Dirty Grin MTB Festival)	\$12.70 Dirty Grin Mountain Bike Festival (misc. supplies); \$31.47 Dirty Grin Mountain Bike Festival (food & drink)	recreational events	Montour County Hotel Tax	44.17		65,007.52
automatic payment	6/23/2022			Zoom	dues and licensing fees	dues and licensing fees	Montour County Hotel Tax	15.89		64,991.63
7056	6/24/2022			Brian Sokol Trucking (load 2A stone)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	483.90		64,507.73
7057	6/24/2022			Jon Beam (payroll 6/5 - 6/18)	payroll - Beam	wages	Montour County Hotel Tax	300.60		64,207.13
7058	6/24/2022			Dennis Platt (payroll 6/5 - 6/18)	payroll - Platt	wages	Montour County Hotel Tax	628.90		63,578.23
7059	6/24/2022			Lesley Yeich (payroll 6/5 - 6/18)	payroll - Yeich	wages	Montour County Hotel Tax	197.02		63,381.21
7060	6/24/2022			Craig Reinard (payroll 6/5 - 6/18)	payroll - Reinard	wages	Montour County Hotel Tax	267.97		63,113.24
7061	6/24/2022			Doug Fought (payroll 6/5 - 6/18)	payroll - Fought	wages	Montour County Hotel Tax	74.39		63,038.85
7062	6/24/2022			Robert Stoudt (payroll 6/5 - 6/18)	payroll - Stoudt	wages	Montour County Hotel Tax	3,394.18		59,644.67
7063	6/24/2022			A-1 Lock & Key (Montour Preserve Visitors' Center doors repair)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	277.94		59,366.73
debit card	6/24/2022			Amazon.com (vacuum filters, toilet seat covers, paper towels, toilet paper)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	146.66		59,220.07
debit card	6/24/2022			Amazon.com (hand sanitizer)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	96.28		59,123.79
debit card	6/24/2022			Amazon.com (hand soap)	Montour Preserve (maintenance / miscellaneous)	park and trail maintenance	Montour County Hotel Tax	89.35		59,034.44
deposit	6/24/2022			deposit	\$1,779.50 Montour Preserve pavilion reservations; \$598 Montour Preserve donations; \$200 Hess Recreation Area users' fees; \$437.77 SnowDog purchase (refund); \$100 donations - unrestricted; \$100 Dirty Grin Mountain Bike Festival sponsorship; \$1,065 Dirty Grin Mountain Bike Festival registration fees	\$1,779.50 contributions and user fees (Montour Preserve); \$598 contributions and user fees (Montour Preserve); \$200 contributions and user fees (Hess Recreation Area); \$437.77 income - other; \$100 contributions and user fees (unrestricted); \$100 recreational events; \$1,065 recreational events			4,280.27	63,314.71
automatic payment	6/25/2022			Ride With GPS (monthly fee)	dues and licensing fees	dues and licensing fees	Montour County Hotel Tax	10.00		63,304.71
transfer	6/25/2022			Montour County Hotel Tax transfer from savings account to reimburse eligible expenses 4/26 - 6/21	Montour County Hotel Tax	Montour County Hotel Tax	Montour County Hotel Tax		25,709.87	89,014.58



## MARC 2022 Mahoning Township ARP Grant Checking Account Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2022 beginning balance			15,695.00
interest	1/31/22	2/2/22	1/1 - 1/31/22	interest earned 1/1 - 1/31/22		0.78	15,695.78
interest	2/28/22	3/10/22	2/1 - 2/28/22	interest earned 2/1 - 2/28/22		0.60	15,696.38
interest	3/31/22	4/4/22	3/1 - 3/31/22	interest earned 3/1 - 3/31/22		0.67	15,697.05
interest	4/30/22	5/17/22	4/1 - 4/30/22	interest earned 4/1 - 4/30/22		0.65	15,697.70
interest	5/31/22		5/1 - 5/31/22	interest earned 5/1 - 5/31/22		0.67	15,698.37



## MARC 2022 Savings Account (ID 01) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2022 beginning balance			12.74
deposit	2/18/22	3/10/22	2/1 - 2/28/22	deposit of Montour County Q4 2021 Hotel Tax grant		37,530.95	37,543.69
interest	3/31/22	4/4/22	3/1 - 3/31/22	interest earned 1/1 - 3/31/22		4.32	37,548.01
transfer	4/29/22	5/17/22	4/1 - 4/30/22	Montour County Hotel Tax transfer to checking account to reimburse eligible expenses 1/1 - 4/25/22	37,542.38		5.63
deposit	5/20/22		5/1 - 5/31/22	deposit of Montour County Q1 2022 Hotel Tax grant		25,709.87	25,715.50



**CORPORATE OFFICE**  
1985 MONTGOMERY BLVD.  
P.O. BOX 159  
DANVILLE, PA 17821-0159

**ADDRESS SERVICE REQUESTED**

MONTGOMERY AREA RECREATION COMMISSION  
PO BOX 456  
DANVILLE PA 17821

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Statement Period: 05/01/2022-05/31/2022

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## Summary of Accounts:

	Ending Balance	YTD Dividend	Member Number: 584727
<b>Savings</b>			
01 - REGULAR SAVINGS	25,715.50	4.32	
40 - CHECKING	91,296.91	60.15	
43 - MAHONING ARP GRANT	15,698.37	3.37	
<b>Total</b>	<b>132,710.78</b>	<b>67.84</b>	

Authorized Signer(s): JOHN B BULGER DO, TYLER DOMBROSKI, CHRISTOPHER JOHNS, ROBERT T STOUDT

### ID 01 REGULAR SAVINGS

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
May 1		Balance Forward			5.63
May 20		Deposit by Check	25,709.87		25,715.50
May 31		Ending Balance			25,715.50
Total Deposits 25,709.87					

### ID 40 CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
May 1		Balance Forward			132,104.32
May 1		Withdrawal Debit Card		-15.88	132,088.44
		4/29 PP*COLESHARDWADANVILLE DANVILLE PA			
May 2		Withdrawal ACH UNEMP COMP EFT		-382.79	131,705.65
		TYPE: PADLIUCCON ID: 1236003133 CO: UNEMP COMP EFT			
May 3		Withdrawal POS #000032754100		-46.40	131,659.25
		WEIS MARKETS 010 140 Continental Bo DANVILLE PA			
May 3		Certified Draft 0000006986 for \$2,756.00			
May 3		Certified Draft 0000006996 for \$40.00			
May 3		Certified Draft 0000007002 for \$2,437.58			
May 4		Draft 6996		-40.00	131,619.25
May 4		Draft 7002		-2,437.58	129,181.67
May 4		Draft 6986		-2,756.00	126,425.67
May 5		Withdrawal ACH DANVILLE AREA EA		-522.00	125,903.67
		TYPE: TAX PAYMNT ID: 1232266087 CO: DANVILLE AREA EA			
May 5		Draft 6982		-126.10	125,777.57
May 5		Draft 6999		-275.85	125,501.72
May 6		Draft 6997		-434.39	125,067.33
May 6		Draft 6980		-495.78	124,571.55
May 9		Withdrawal POS #000056502543		-190.80	124,380.75
		NNT MAUSDALE FARM S001018 10 OLD VALLEY SCHO DANVILLE PA			
May 9		Draft 6993		-15.78	124,364.97
May 9		Draft 6989		-38.82	124,326.15
May 9		Draft 6994		-43.16	124,282.99

Want your statement earlier? View it online! Sign-up today at [www.service1.org](http://www.service1.org)

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Member Number: 584727 Statement Period: 05/01/2022-05/31/2022

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### ID 40 CHECKING - Continued

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
May 9		Draft 6990		-43.62	124,239.37
May 9		Draft 6998		-382.70	123,856.67
May 9		Draft 6981		-408.59	123,448.08
May 9		Draft 6988		-643.60	122,804.48
May 9		Draft 6991		-917.80	121,886.68
May 9		Draft 6987		-3,524.50	118,362.18
May 10		Draft 6979		-110.34	118,251.84
		Processed Check - VERIZON FINANCA TYPE: PAYMENTS ID: 7204096069			
May 11		Draft 6995		-1,089.87	117,161.97
May 13		Draft 6984		-119.03	117,042.94
May 14		Withdrawal Debit Card		-349.44	116,693.50
		5/12 CLARKS AG CENTER TURBOTVILLE PA			
May 14		Withdrawal Debit Card		-63.85	116,629.65
		5/12 TURBOTVILLE GREAT VAL TURBOTVILLE PA			
May 16		Recurring Withdrawal Debit Card SFFCU CHK CRD		-76.20	116,553.45
		5/14 DNH*GODADDY.COM 480-5058855 AZ			
May 16		Withdrawal ACH COMMWLTHOFPA INT		-163.89	116,389.56
		TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFPA INT			
May 16		Withdrawal ACH IRS		-1,208.74	115,180.82
		TYPE: USATAXPYMT ID: 3387702000 CO: IRS			
May 17		Draft 6992		-375.00	114,805.82
May 19		Withdrawal Debit Card		-179.07	114,626.75
		5/17 STAPLES 0634 BLOOMSBURG PA			
May 19		Withdrawal Debit Card		-14.03	114,612.72
		5/17 ABL GRAPHICS BLOOMSBURG PA			
May 19		Draft 7001		-189.61	114,423.11
May 19		Draft 6985		-208.55	114,214.56
May 20		Certified Draft 0000007015 for \$2,408.72			
May 20		Deposit by Check	2,479.00		116,693.56
May 21		Withdrawal Debit Card		-46.63	116,646.93
		5/19 CLARKS AG CENTER TURBOTVILLE PA			
May 21		Withdrawal Debit Card		-250.00	116,396.93
		5/19 FACEBK GY2ADFJC2 650-5434800 CA			
May 23		Draft 7016		-30.89	116,366.04
May 23		Draft 7010		-309.66	116,056.38
May 23		Draft 7015		-2,408.72	113,647.66
May 24		Draft 7018		-106.74	113,540.92
		Processed Check - VERIZON FINANCA TYPE: PAYMENTS ID: 7204096069			
May 24		Certified Draft 0000007017 for \$1,873.00			
May 24		Certified Draft 0000007022 for \$1,444.78			
May 24		Draft 7019		-475.00	113,065.92
May 24		Draft 7011		-476.63	112,589.29
May 24		Draft 7005		-2,412.80	110,176.49
May 25		Recurring Withdrawal Debit Card SFFCU CHK CRD		-15.89	110,160.60
		5/23 ZOOM.US 888-799-9666 WWW.ZOOM.US CA			
May 25		Draft 7006		-79.00	110,081.60
May 25		Draft 7009		-101.00	109,980.60
May 25		Draft 7004		-1,250.00	108,730.60
May 25		Draft 7017		-1,873.00	106,857.60
May 25		Draft 7020		-5,600.00	101,257.60

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### ID 40 CHECKING - Continued

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
May 26		Withdrawal Debit Card 5/24 RIDE WITH GPS 4154729809 OR		-10.00	101,247.60
May 26		Draft 7008 Processed Check - USDA APHIS GENL TYPE: PAYMENT ID: 1240340003		-250.33	100,997.27
May 26		Draft 7003		-104.94	100,892.33
May 26		Draft 7012		-110.33	100,782.00
May 26		Draft 7022		-1,444.78	99,337.22
May 27		Withdrawal POS #000017244680 SQ *KLEIN ARTWORKS SQUARE PURCHASE DANVILLE PA		-73.95	99,263.27
May 27		Draft 7014		-182.00	99,081.27
May 28		Recurring Withdrawal Debit Card SFFCU CHK CRD 5/26 MAILCHIMP *MISC MAILCHIMP.COM GA		-24.38	99,056.89
May 31		Withdrawal POS #00005G7WQHRE AMAZON.COM*1X3534E82 SEATTLE WA		-477.85	98,579.04
May 31		Draft 7027		-125.00	98,454.04
May 31		Draft 7007		-500.00	97,954.04
May 31		Draft 7021		-6,670.97	91,283.07
May 31		Deposit Dividend Dividend Post Annual Percentage Yield Earned 0.140% from 05/01/2022 through 05/31/2022	13.84		91,296.91
May 31		<b>Ending Balance</b>			<b>91,296.91</b>
		<b>Total Deposits 2,492.84</b>			
		<b>Total Withdrawals 43,300.25</b>			

### Drafts for 40 - CHECKING

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
May 10	□ 6979	110.34	May 9	□ 6994	43.16	May 25	□ 7009	101.00
May 6	□ 6980	495.78	May 11	□ 6995	1,089.87	May 23	□ 7010	309.66
May 9	□ 6981	408.59	May 4	□ 6996	40.00	May 24	□ 7011	476.63
May 5	□ 6982	126.10	May 6	□ 6997	434.39	May 26	□ 7012	110.33
May 13	□ 6984*	119.03	May 9	□ 6998	382.70	May 27	□ 7014*	182.00
May 19	□ 6985	208.55	May 5	□ 6999	275.85	May 23	□ 7015	2,408.72
May 4	□ 6986	2,756.00	May 19	□ 7001*	189.61	May 23	□ 7016	30.89
May 9	□ 6987	3,524.50	May 4	□ 7002	2,437.58	May 25	□ 7017	1,873.00
May 9	□ 6988	643.60	May 26	□ 7003	104.94	May 24	□ 7018	106.74
May 9	□ 6989	38.82	May 25	□ 7004	1,250.00	May 24	□ 7019	475.00
May 9	□ 6990	43.62	May 24	□ 7005	2,412.80	May 25	□ 7020	5,600.00
May 9	□ 6991	917.80	May 25	□ 7006	79.00	May 31	□ 7021	6,670.97
May 17	□ 6992	375.00	May 31	□ 7007	500.00	May 26	□ 7022	1,444.78
May 9	□ 6993	15.78	May 26	□ 7008	250.33	May 31	□ 7027*	125.00

\* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

### ID 43 MAHONING ARP GRANT

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
May 1		<b>Balance Forward</b>			<b>15,697.70</b>
May 31		Deposit Dividend Dividend Post Annual Percentage Yield Earned 0.050% from 05/01/2022 through 05/31/2022	0.67		15,698.37
May 31		<b>Ending Balance</b>			<b>15,698.37</b>
		<b>Total Deposits 0.67</b>			

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**Member Number:** 584727 **Statement Period:** 05/01/2022-05/31/2022

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	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

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# MARC Account Reconciliation - Service 1st Accounts

UPDATED 5/31/2022

ending balance from 5/31/2022 bank statement	\$ 132,710.78
deposits not yet posted (detailed below)	\$ 655.00
subtotal	\$ 133,365.78
withdrawals not yet cleared (detailed below)	\$ 5,387.63
calculated balance (should agree with actual combined balance)	\$ 127,978.15
balance savings account (ID 01)	\$ 25,715.50
balance checking account (ID 40)	\$ 86,564.28
balance Mahoning Twp. ARP Grant checking account (ID 43)	\$ 15,698.37
actual combined balance	\$ 127,978.15
difference	\$ -

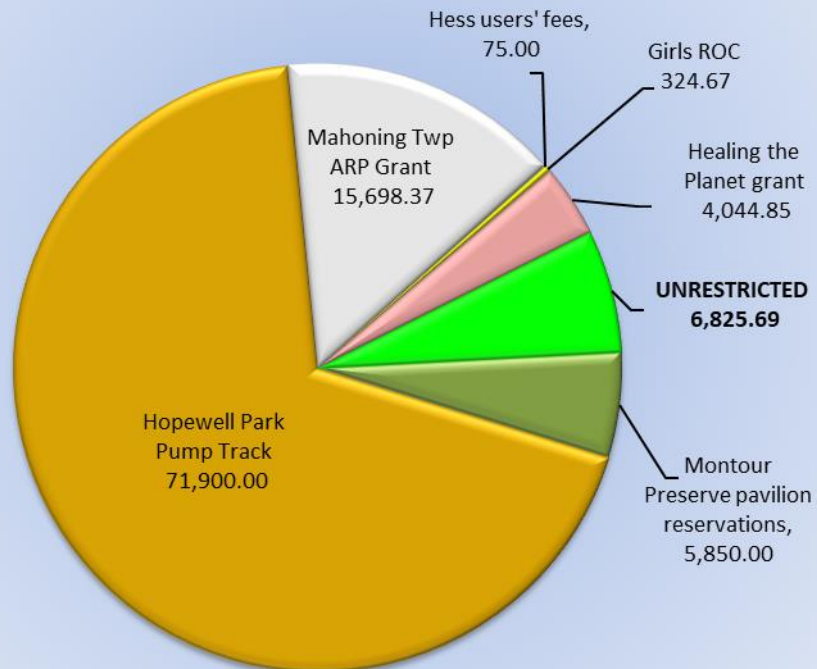
## DEPOSITS NOT YET POSTED

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
5/30/22	deposit	Outside Interact (Dirty Grin Mountain Bike Festival online registrations)	\$ 655.00
TOTAL			\$ 655.00

## WITHDRAWALS NOT YET CLEARED

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
2/6/2022	6913	Craig Reinard (payroll 1/16 - 1/29)	14.89
3/30/2022	6970	Craig Reinard (payroll 3/13 - 3/26)	14.88
4/18/2022	6983	Craig Reinard (payroll 3/27 - 4/9)	171.20
5/1/2022	7000	Craig Reinard (payroll 4/10 - 4/23)	59.55
5/9/2022	7013	Craig Reinard (payroll 4/24 - 5/7)	66.99
5/23/2022	7023	PPL Electric Utilities	380.60
5/23/2022	7024	PPL Electric Utilities	642.88
5/23/2022	7025	PPL Electric Utilities	42.22
5/23/2022	7026	PPL Electric Utilities	46.28
5/26/2022	7028	Jon Beam (payroll 5/8 - 5/21)	576.25
5/26/2022	7029	Dennis Piatt (payroll 5/8 - 5/21)	340.57
5/26/2022	7030	Craig Reinard (payroll 5/8 - 5/21)	14.88
5/26/2022	7031	Doug Fought (payroll 5/8 - 5/21)	74.39
5/26/2022	7032	Robert Stoudt (payroll 5/8 - 5/21)	2,792.05
5/31/2022	debit card	Meta (Facebook) (Dirty Grin Mountain Bike Festival advertising)	150.00
TOTAL			\$ 5,387.63

**MARC FUNDS EARMARKS AS OF 6/25/22**  
**COMBINED ACCOUNT BALANCE: \$104,718.58**

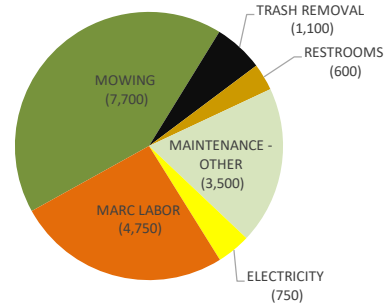


# **MONTOUR AREA RECREATION COMMISSION MANAGED SITES 2022 BUDGETS**

BUDGET ADOPTED 11/22/21; YEAR-TO-DATE AS OF 6/25/22

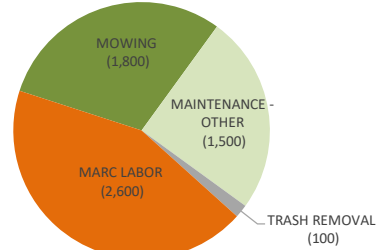
HESS RECREATION AREA 2022 BUDGET		
EXPENSE	YEAR-TO-DATE ACTUAL	BUDGET
MOWING	(1,880.00)	(7,700)
PARKING LOT	-	
TRASH REMOVAL	(505.00)	(1,100)
RESTROOMS	(470.77)	(600)
RESTROOM ROOF REPAIR	-	
MAINTENANCE - OTHER	(355.82)	(3,500)
ROBBINS TRAIL RECONSTRUCTION	-	
ROAD REPAVING		
ELECTRICITY	(385.11)	(750)
MARC LABOR	(3,689.39)	(4,750)
<b>TOTAL</b>	<b>(7,286.09)</b>	<b>(18,400)</b>

## **2022 HESS RECREATION AREA BUDGETED EXPENSES**



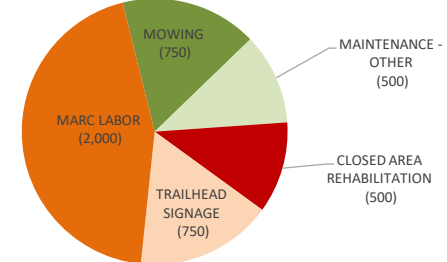
HOPEWELL PARK 2022 BUDGET		
EXPENSE	YEAR-TO-DATE ACTUAL	BUDGET
MOWING	(265.00)	(1,800)
MAINTENANCE - OTHER	(922.07)	(1,500)
TRASH REMOVAL	-	(100)
MARC LABOR	(1,264.14)	(2,600)
<b>TOTAL</b>	<b>(2,451.21)</b>	<b>(6,000)</b>

## **2022 HOPEWELL PARK BUDGETED EXPENSES**



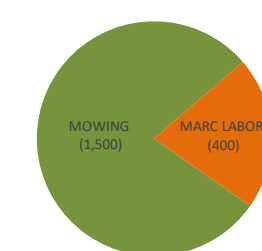
NORTH BRANCH CANAL TRAIL (MONTOUR) 2022 BUDGET		
EXPENSE	YEAR-TO-DATE ACTUAL	BUDGET
MOWING	(400.00)	(750)
MAINTENANCE - OTHER	(371.00)	(500)
CLOSED AREA REHABILITATION	-	(500)
TRAILHEAD SIGNAGE	-	(750)
MARC LABOR	(689.50)	(2,000)
<b>TOTAL</b>	<b>(1,460.50)</b>	<b>(4,500)</b>

## **2022 NORTH BRANCH CANAL TRAIL (MONTOUR CO.) BUDGETED EXPENSES**




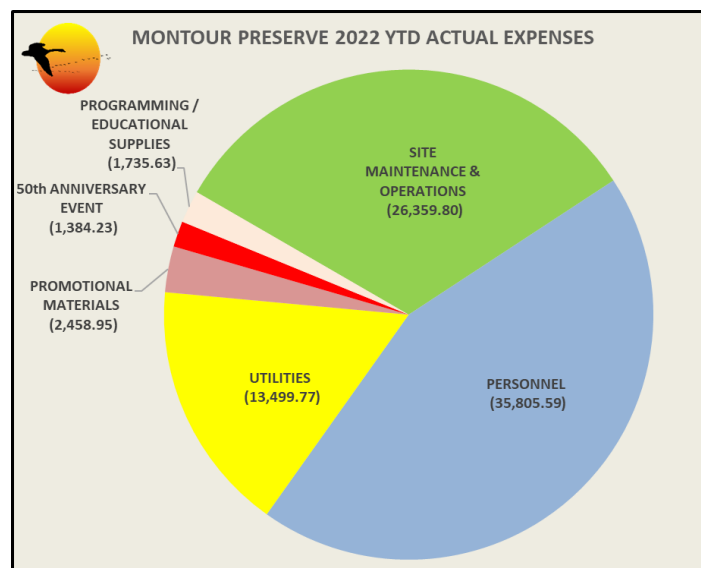
NBCT PARKING / RIVER ACCESS 2022 BUDGET		
EXPENSE	YEAR-TO-DATE ACTUAL	BUDGET
MOWING	(300.00)	(1,500)
MARC LABOR	(296.22)	(400)
<b>TOTAL</b>	<b>(596.22)</b>	<b>(1,900)</b>

## **2022 NBCT PARKING / RIVER ACCESS BUDGETED EXPENSES**



2022 MONTOUR PRESERVE INCOME		AMOUNT
Carryover starting balance from 2021	\$	9,330.30
2022 donations received direct to MARC checking	\$	4,964.00
2022 pavilion / auditorium reservations completed YTD	\$	3,503.50
donations granted from CSCF fund	\$	-
Montour County Hotel Tax expense reimbursements	\$	37,450.86
<b>2022 YTD INCOME TOTAL</b>	<b>\$</b>	<b>55,248.66</b>
MONTOUR PRESERVE INCOME (RESTRICTED)		AMOUNT
pavilion & auditorium reservations	\$	5,850.00
<b>TOTAL RESTRICTED INCOME</b>	<b>\$</b>	<b>5,850.00</b>
MARC 2022 MONTOUR PRESERVE LABOR SUMMARY		
EMPLOYEE	HOURS	AMOUNT
STOUDT	670.63	\$ (18,110.80)
BEAM	286.50	\$ (7,214.07)
PIATT	279.50	\$ (6,730.36)
YEICH	81.50	\$ (1,605.55)
FOUGHT	26.50	\$ (493.17)
REINARD	42.75	\$ (795.58)
REAVY	46.00	\$ (856.06)
<b>TOTAL</b>	<b>1,433.38</b>	<b>\$ (35,805.59)</b>
2022 MONTOUR PRESERVE ACCOUNTING SUMMARY		AMOUNT
Carryover starting balance from 2021	\$	9,330.30
donations received direct to MARC checking	\$	4,964.00
pavilion / auditorium reservations completed YTD	\$	3,503.50
donations granted from CSCF Montour Preserve Fund	\$	-
Montour County Hotel Tax reimbursements	\$	37,450.86
expenses incurred	\$	(45,438.38)
MARC labor year-to-date	\$	(35,805.59)
<b>2022 YEAR-TO-DATE PROJECT BALANCE</b>	<b>\$</b>	<b>(25,995.31)</b>

 <b>MONTOUR PRESERVE 2022 BUDGET</b> YEAR-TO-DATE		
EXPENSE	YEAR-TO-DATE ACTUAL	BUDGET
personnel	(35,805.59)	(58,000.00)
SITE MAINTENANCE & OPERATIONS	cleaning service	(2,144.00)
	HVAC system maintenance	(7,974.59)
	lawn care	(4,388.00)
	parking lot / road maintenance	-
	security system	(499.56)
	sewage pumping	(475.00)
	supplies / misc.	(8,823.25)
	water testing	(290.00)
	wildlife management	(1,258.84)
	picnic area restroom plumbing repair	(506.56)
UTILITIES	trail markers and signage	-
	electric	(11,113.77)
	internet service	(474.00)
	telephone	(646.60)
	trash service	(765.00)
	website hosting / email service	(500.40)
brochures and promotional materials	(2,458.95)	(4,000.00)
programming and educational supplies	(1,735.63)	(2,200.00)
50th anniversary event	(1,384.23)	-
<b>EXPENSE TOTAL</b>	<b>\$ (81,243.97)</b>	<b>\$(159,000.00)</b>







## MARC 2022 BUDGET

ADOPTED 11/22/21; YEAR-TO-DATE ACTUAL AS OF 6/25/22

EXPENSE		YEAR-TO-DATE ACTUAL	BUDGETED EXPENSES	FUNDING SOURCES	YEAR-TO-DATE ACTUAL	BUDGETED INCOME	YEAR-TO-DATE LINE ITEM SURPLUS / (DEFICIT)	BUDGETED LINE ITEM SURPLUS / (DEFICIT)
PARK & TRAIL MAINTENANCE	Columbia County Projects (including North Branch Canal Trail)	(528.74)	(4,000.00)	Columbia County Hotel Tax Grant	-	4,000.00	(528.74)	-
	Hess Recreation Area	(7,286.09)	(18,400.00)	User Fees	500.00	1,750.00	(6,786.09)	(16,650.00)
	Hopewell Park / Danville Borough Farm Trails	(2,451.21)	(6,000.00)		-	-	(2,451.21)	(6,000.00)
	Montour Preserve	(81,243.97)	(159,000.00)	Pavilion / Auditorium Rental Fees	3,503.50	12,500.00	(63,446.17)	(100,500.00)
				Donations	4,964.00	6,000.00		
				Carryover balance from 2021	9,330.30	-		
				Transfer From Community Giving Foundation Montour Preserve Fund	-	40,000.00		
	North Branch Canal Trail (Montour County)	(1,460.50)	(4,500.00)		-	-	(1,460.50)	(4,500.00)
	North Branch Canal Trail Parking / River Access	(596.22)	(1,900.00)		-	-	(596.22)	(1,900.00)
SPECIAL PROJECTS & EVENTS	Tools & Supplies	(3,012.43)	(2,500.00)		-	-	(3,012.43)	(2,500.00)
	All-Terrain Vehicle Purchase (*)	-	(15,000.00)	Grants (*)	-	15,000.00	-	-
	Bicycle / Pedestrian Safety Projects	(162.61)	(500.00)		-	-	(162.61)	(500.00)
	Bicycle Routes Mapping and Promotion	(20.18)	(1,000.00)		-	-	(20.18)	(1,000.00)
	Chilli Challenge Adventure Triathlon	(13.69)	(6,000.00)	Race Registration Fees and Sponsorships	-	6,500.00	(13.69)	500.00
	Danville Borough Play Set Installation	-	(2,000.00)		-	-	-	(2,000.00)
	Dirty Grin Mountain Bike Festival	(4,622.08)	-		3,130.00	-	(1,492.08)	-
	Girls ROC Camp (*)	-	(1,000.00)	Grants, Donations, and Participant Fees (*)	324.67	1,000.00	324.67	-
	Hopewell Park Pump Track Construction (*)	-	(220,000.00)	Grants [\$125,000] and Donations [\$95,000] (*)	56,645.00	220,000.00	56,645.00	-
	Hopewell Park Pump Track Engineering & Permitting	-	(30,000.00)	Donations [15,255] and Mahoning Twp. ARP Grant	15,255.00	30,000.00	15,255.00	-
	Humdinger Trail Races	(11,255.59)	(11,000.00)	Race Registration Fees and Sponsorships	7,304.00	11,500.00	(3,951.59)	500.00
	Regional Mountain Biking Promotion	(1,117.74)	(2,500.00)		-	-	(1,117.74)	(2,500.00)
	Riverside Borough Parks Revitalization	-	(2,000.00)		-	-	-	(2,000.00)
	Special Projects and Events - Other	(1,327.33)	(3,500.00)		-	-	(1,327.33)	(3,500.00)
	Tourism Promotion Special Projects - Other	(1,101.77)	(2,500.00)		-	-	(1,101.77)	(2,500.00)
	Washingtonville Revitalization Projects	(10,628.50)	(15,000.00)	Donations and grants [\$10,000 Giant Healing the Planet]	10,000.00	13,000.00	(628.50)	(2,000.00)
	Wellness Special Projects	(68.20)	(500.00)		-	-	(68.20)	(500.00)
ADMIN / INSURANCE	Accounting	(780.00)	(1,800.00)		-	-	(780.00)	(1,800.00)
	Administration / Misc. Other (Includes Stoudt Admin. Labor)	(14,759.37)	(23,000.00)		-	-	(14,759.37)	(23,000.00)
	Audit	(4,820.40)	(4,820.00)		-	-	(4,820.40)	(4,820.00)
	Dues & Licensing Fees	(1,727.72)	(1,500.00)		-	-	(1,727.72)	(1,500.00)
	Fundraising	(3,200.67)	(1,000.00)		-	-	(3,200.67)	(1,000.00)
	Insurance (D&O, General, & Workers' Comp)	-	(13,500.00)		-	-	-	(13,500.00)
	Internship Stipends	(1,250.00)	-		-	-	(1,250.00)	-
	Office Supplies	(1,003.48)	(1,750.00)		-	-	(1,003.48)	(1,750.00)
OTHER	Public Notices	(46.25)	(750.00)		-	-	(46.25)	(750.00)
				2022 Year-End Carryover Unrestricted Balance	31,687.97	23,000.00	31,687.97	23,000.00
				Geisinger Contribution (unrestricted)	25,000.00	25,000.00	25,000.00	25,000.00
				Montour County Hotel Tax 2021 Carryover Balance	7.11	-	7.11	-
				Montour County Hotel Tax 2022 Grants	63,245.14	130,000.00	63,245.14	130,000.00
				Mahoning Township ARP Grant Carryover Balance	15,695.00	-	15,695.00	-
				Mahoning Township ARP Grant Interest	3.37	-	3.37	-
				Transfer From Community Giving Foundation Non-Endowed Fund	-	7,500.00	-	7,500.00
TOTAL EXPENSES		(154,484.70)	(556,920.00)	TOTAL INCOME	248,972.98	557,250.00	94,488.28	330.00

NOTE: Budget line items marked with (\*) will occur only if grants and/or donations can be secured to fully fund the projects.



### **ACCOUNTING REPORT DISCLAIMER**

The following financial reports have been provided by Susan Shultz, CPA, using information provided by management of the Montour Area Recreation Commission (MARC). Reports are provided in accordance with accounting principles used for the tax basis of accounting.

Susan Shultz, CPA does not verify the accuracy or completeness of the information provided by MARC's management and expresses no assurance on the financial statements. Susan Shultz, CPA cannot be relied upon to identify or disclose any misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within MARC or noncompliance with laws or regulations.

ACCOUNTANT'S REPORTS UNAVAILABLE AT TIME OF REPORT DISTRIBUTION

MARC REPORTS NOT PROVIDED TO ACCOUNTANT IN TIME FOR PREPARATION

COMMUNITY GIVING FOUNDATION (CGF) FUND BALANCES AS OF 6/21/22	
FUND	BALANCE
MARC Non-Endowed Fund	\$ 11,812.41
MARC Endowed Fund	\$ 5,752.96
Hopewell Park Pump Track Fund	\$ 42,500.49
Washingtonville Revitalization Fund	\$ 2,616.86
Montour Preserve Fund	\$ 80,226.57
<b>TOTAL</b>	<b>\$ 142,909.29</b>
<b>NOTES AND DISCLAIMERS REGARDING CGF FUNDS</b>	
<p><i>MARC is the designated beneficiary of five funds at the Community Giving Foundation (CGF). The CGF has been granted variance power to redirect these funds at their discretion and, accordingly, these funds are not deemed to be an asset of MARC and are not reported in MARC's financial statements.</i></p>	
<p><i>All contributions are administered through the Community Giving Foundation, a 501(c)(3) organization, and are tax-deductible to the extent provided by law. IRS regulations require us to state that no goods or services were provided in consideration for gifts and the Community Giving Foundation has exclusive legal control over the contributed assets. The official registration and financial information of the Community Giving Foundation may be obtained from the PA Dept. of State by calling toll free, within PA, 1-800-732-0999. Registration does not imply endorsement.</i></p>	
 <b>Community Giving FOUNDATION™</b>	
I do hereby attest this to be an accurate and complete accounting of MARC-affiliated funds at the Community Giving Foundation.	
	6/21/2022
Robert Stoudt, MARC Director	Date

**ASSISTANT DIRECTOR / NATURALIST'S REPORT**

NO REPORT

**SENIOR MAINTENANCE TECHNICIAN'S REPORT**

NO REPORT

# DIRECTOR'S REPORT

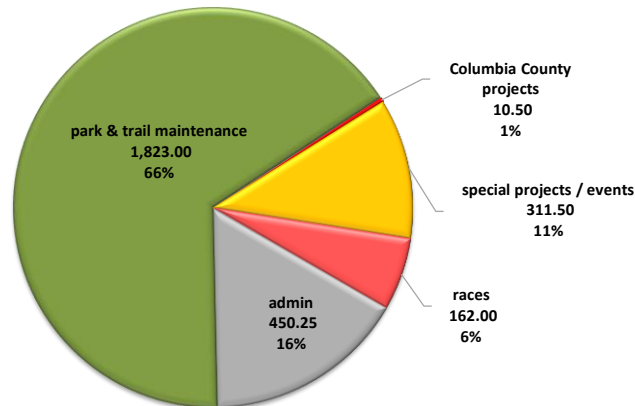
	STOUDT	PROJECT YTD TOTAL HOURS	PROJECT										JUNE																									
			22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
admin	MARC admin	435.75	7.50	4.50	0.25	1.50	1.00				3.00	3.50	4.00	0.50	1.00		2.00	0.50	1.50	2.00				3.00	1.00	3.00	3.00	0.75	0.25		1.00	5.50	7.00	0.75	3.50	8.00		
PARK & TRAIL MAINTENANCE	Hess Recreation Area	90.75	0.75	0.25	0.25	0.25	1.50				0.25	0.25	0.50	0.25	0.25		0.50	7.50	0.75	5.50				0.50	0.50	0.50	0.50	0.25	0.25		0.25	0.50	0.25	0.25	0.25			
	Hopewell Park / Danville Farm Trails	41.25	0.50										0.50																									
	Montour Preserve admin / maintenance	478.50	2.00	3.50	9.50	5.00	3.50	1.50	0.50	2.00	7.00	6.00	2.50	4.00	2.00	0.25	4.50	1.50	3.00			0.50	0.25	3.00	4.00	5.00	6.00	1.00	0.50		2.00	4.00	4.00	4.00	3.50	2.00		
	Montour Preserve programming	92.75															2.00		2.00				0.50						3.00	4.00	8.50	1.50	14.50	6.00				
	North Branch Canal Trail (Montour Co.)	20.50	0.50	0.25			1.00																															
	River Drive trailhead / river access	0.50	0.25																																			
SPECIAL PROJECTS & EVENTS	bicycle routes mapping & promotion	0.75		0.50													0.25																					
	bike / pedestrian safety special projects	6.00																																				
	Chilli Challenge	0.50																																				
	Columbia County projects	7.50	0.50	0.25																																		
	Danville Borough play set installation																																					
	Dirty Grin MTB Festival	85.75	0.25	0.25		2.00	0.75				0.25	1.00	4.50				0.75	1.00	3.50	5.00	14.00	15.00	10.00	3.50														
	Humdinger Trail Races	98.25																																2.00				
	mountain biking special projects	36.50		1.00																																		
	Riverside Borough parks revitalization																																					
	special projects / events - other	43.50																							1.50			5.00										
	tourism promotion special projects	36.75						3.50									0.50		0.25																			
	Washingtonville revitalization projects	73.50	8.00	0.25	1.00																				2.00													
	wellness special projects	2.50																																				
	DAILY TOTALS	1551.50	8.00	12.50	11.50	10.00	8.75	7.75	1.50	4.00	2.00	10.50	10.75	12.00	4.75	3.25	0.25	10.25	10.75	11.00	12.50	14.00	15.50	10.25	10.00	9.00	11.50	13.50	10.50	7.50	14.50	9.25	10.00	11.25	7.00	7.25	10.00	
	WEEKLY PAYROLL TOTAL		60.00							47.25							74.25							72.25							69.25							
	BIWEEKLY PAYROLL TOTAL		107.25														146.50														69.25							
	PAYROLL PERIOD		12														13														14							

**NOTE: 471.5 HOURS OF OVERTIME WORKED YEAR-TO-DATE AS OF 6/25/22**

## DIRECTOR'S REPORT (continued)

MARC STAFF 2022 YEAR-TO-DATE COMBINED TIME ACCOUNTING										
STOUDT UPDATED AS OF 6/25/22; OTHERS AS OF 6/19/22 (ALL ADJUSTED PER START/END DATES)										
TASK	STOUDT	BEAM	BREHM (INTERN)	FOUGHT	PIATT	REAVY	REINARD	SHEVCHENKO (INTERN)	YEICH	PROJECT TOTAL HOURS
MARC admin	435.75	-	1.00	2.00	-	2.50	7.00	-	2.00	450.25
Hess Recreation Area	90.75	7.00	22.00	-	10.00	8.50	-	14.00	18.00	170.25
Hopewell Park / Danville Farm Trails	41.25	-	-	-	-	-	-	-	-	41.25
Montour Preserve admin / maintenance	478.50	125.00	152.75	26.50	267.50	40.00	28.25	62.50	76.50	1,257.50
Montour Preserve programming	92.75	161.50	13.00	-	12.00	6.00	14.50	13.00	5.00	317.75
North Branch Canal Trail (Montour Co.)	20.50	-	-	-	-	-	-	-	0.50	21.00
River Drive trailhead / river access	0.50	-	-	-	-	-	10.25	-	4.50	15.25
bicycle routes mapping & promotion	0.75	-	25.75	-	-	-	-	36.50	-	63.00
bike / pedestrian safety special projects	6.00	-	-	-	-	-	-	-	-	6.00
Chilli Challenge	0.50	-	-	-	-	-	-	-	-	0.50
Columbia County projects	7.50	-	3.00	-	-	-	-	-	-	10.50
Danville Borough play set installation	-	-	-	-	-	-	-	-	-	-
Dirty Grin MTB Festival	85.75	-	17.00	-	-	-	-	24.00	-	126.75
Humdinger Trail Races	98.25	10.00	6.50	10.00	9.00	11.50	7.75	-	8.50	161.50
mountain biking special projects	36.50	-	-	-	-	-	-	-	-	36.50
Riverside Borough parks revitalization	-	-	-	-	-	-	-	-	-	-
special projects / events - other	43.50	-	-	-	-	-	-	8.50	-	52.00
tourism promotion special projects	36.75	-	3.00	-	4.00	-	-	-	-	43.75
Washingtonville revitalization projects	73.50	-	18.00	6.00	-	3.75	6.00	-	0.50	107.75
wellness special projects	2.50	-	-	-	-	-	-	-	-	2.50
<b>TOTALS</b>	<b>1,551.50</b>	<b>303.50</b>	<b>262.00</b>	<b>44.50</b>	<b>302.50</b>	<b>72.25</b>	<b>73.75</b>	<b>158.50</b>	<b>115.50</b>	<b>2,884.00</b>
YTD AVERAGE HOURS WORKED PER WEEK	57.46	11.67	18.71	1.71	11.63	3.61	2.84	39.63	4.44	

**MARC STAFF TIME TRACKING 2022 YEAR-TO-DATE SUMMARY**





## **DIRECTOR'S REPORT (continued)**

### **GRANTS**

- **Montour County Hotel Tax**
  - As of 6/25/22, all Montour County Hotel Tax grant funds have been expended
  - MARC anticipates receipt of Q2 grant funds in mid-August
- **DCNR 2020 Non-Motorized Trails Grant - Danville Borough Levee North Branch Canal Trail Construction (administered by Danville Borough) (no updates since last meeting)**
  - Danville Borough staff continue working to identify final trail alignments and secure final agreements for affected properties
  - Project construction may begin this year
  - project mapping is available at <https://www.google.com/maps/d/edit?mid=17se2PMghOEBzg70bdSTOg3HPCTTO9drE&usp=sharing>
- **Giant – Healing the Planet Grant (no updates since last meeting)**
  - MARC on 11/8/21 received and deposited \$10,000 in grant funds to be administered on behalf of Washingtonville Borough
  - Grant funds are to be used to plant new trees at Washingtonville Borough's DeLong Park and to make improvements to the proposed new Mill Park, along Mill Road in Derry Township
  - As of 5/21/22, MARC has expended \$5,955.15 in grant funds on the following:
    - \$2,429.77 (DeLong Park trees)
    - \$25.28 (soil for tree plantings)
    - \$3,500.00 (Mill Road parcels surveying)
  - As of 6/25/22, \$4,044.85 remains earmarked in MARC's account
    - The remaining grant funds must be expended, and work completed, by 7/31/22
    - Grant close-out reports must be submitted by 8/31/22
    - Stoudt anticipates a majority of these funds will be used to purchase a new kiosk and signage for installation at the planned Mill Road Chillisquaque Creek access
- **Mahoning Township American Rescue Plan Grant (no updates since last meeting)**
  - MARC on 12/13/21 was awarded \$25,000 in American Rescue Act grant funding from Mahoning Township
  - Funds are to be used to offset the negative economic impact of COVID-19 on MARC's operations and to be focused on projects of importance to Mahoning Township residents
  - MARC on 12/30/21 expended \$9,305 to pay Kleinfelder for engineering work for the Hess Loop Trail (J. Manley Robbins Trail) at the Hess Recreation Area
  - \$15,698.37 (with earned interest) remains earmarked in a dedicated checking account to pay a portion of the costs for the planned engineering, permitting, and design work for the Hopewell Park Pump Track
    - Stoudt is consulting with DCNR and Chairman Dombroski to determine the implications of using federal funds as match for the project

## **DIRECTOR'S REPORT (continued)**

### **GRANTS (continued)**

- **DCNR 2021 Park Rehabilitation and Development Grant (Hopewell Park Pump Track) (no updates since last meeting)**
  - MARC was notified on 12/30/21 that its application to DCNR for \$125,000 in grant funding to rehabilitate Hopewell Park had been conditionally approved
  - Project activities will include expanding and improving parking, improving site drainage, creating bicycle skills features, reconstructing the existing earthen beginner-level pump track and jumps area, creating a new asphalt-paved pump track, and adding new universally-accessible parking and access features
  - As of 6/25/22, MARC has so far secured \$168,489.15 in pledges and donations to match the DCNR grant
  - As recently authorized by MARC's Board, all necessary documentation has been provided to DCNR to allow the redesignation of grant funds from MARC to Montour County to satisfy DCNR's requirements
    - An updated grant agreement has been provided to Montour County, allowing work to proceed once final questions are resolved
  - Stoudt on 3/31/22 met with DCNR, Montour County, Brinkash & Associates, and Kleinfelder to discuss grant terms and conditions and to prepare for project engineering and permitting
    - As of 6/25/22, MARC is awaiting word from DCNR regarding engineering requirements for pump track design before work can begin
  - Stoudt's updated project presentation, including a listing of project donors, is available at <https://docs.google.com/presentation/d/1b1DRhttSDZ3OfL0aYTaluFPhW1XYNO7x/edit?usp=sharing&oid=117951050608712833238&rtpof=true&sd=true>

## **DIRECTOR'S REPORT (continued)**

### **MANAGED SITES**

- **Hopewell Park / Danville Borough Farm**
  - MARC will work with Eagle Scout candidate Gabe Bittner to create a concrete pad to properly secure the new bike rack recently constructed and donated by Kris Huber and Nick Craven
  - Work is ongoing to prepare for the planned pump track construction and related redevelopment activities as reported elsewhere in this meeting packet
- **Montour Township (Columbia County) Legion Road parcel**
  - No concerns noted since last meeting
- **River Drive parcel (North Branch Canal Trail trailhead and river access)**
  - Lesley Yeich, Craig Reinard, and Land Steward Wayne Kashner continue vegetation pruning and site maintenance
- **North Branch Canal Trail**
  - Land Stewards Wayne Kashner and Jennifer Hunsinger continue to maintain the trail, removing storm damages and performing ongoing litter cleanup
  - Land Steward Wayne Kashner continues work to realign portions of the trail near the Catawissa Boat Club to avoid chronically wet areas
  - Montour County and the SEDA-COG Joint Rail Authority have resumed legal action against the owner of the Bear Hunters' Grove Campground to resolve the years-long property ownership dispute
    - Stoudt anticipates legal proceedings will be ongoing through the spring and summer
    - MARC will continue to enforce the trail closure through the disputed lands between trail miles 3.5 – 4.2; no MARC staff or volunteers will enter the disputed lands until the matter is resolved
  - Stoudt will contact the Columbia County Conservation District to determine permitting requirements to install a new culvert at trail mile 5.4 (culvert was permitted under NPDES permit, but not installed) (no change since last meeting)
  - Stoudt will consult with the Montour County Conservation District to consider options to improve the ford crossing at trail mile 2.72 (no change since last meeting)
    - It is recommended that MARC rebuild the crossing with R6 rock and a log cross-vane to provide better long-term stability for the crossing
    - Stoudt will investigate costs and will schedule the work when funding and staff availability allow

## **DIRECTOR'S REPORT (continued)**

### **MANAGED SITES (continued)**

- **Hess Recreation Area**

- Stoudt, Brehm, and Shevchenko on 6/7 and 6/9/22 repaired potholes along the park access road
- Stoudt has consulted with Elijah Evans regarding anticipated costs to properly repair failing sections of the Hess Loop Trail between trail miles 1.3 – 1.5 (*no change since last meeting*)
  - Cost estimates far exceed MARC's current financial ability to do the necessary work
  - Stoudt will consider options for future grant funding and other alternatives
  - Stoudt continues to find little change in the condition of the partially collapsed sections of trail
- One road culvert pipe remains significantly blocked from repeated storm erosion; Stoudt has reached out to Danville area contacts for assistance (*no change since last meeting; work must wait until conditions and volunteer schedules allow*)
- Stoudt continues design work for the new J. Manley Robbins Trail interpretive sign for installation at the Beaver Place Trailhead (*no progress since last meeting*)
- Stoudt has consulted with R.C. Young, Inc. regarding probable costs to repair the park access road
  - The recommendation is to clean existing potholes and install asphalt repairs, then furnish and install two coats of tar and chip (*no change since last meeting*)
  - Total cost is estimated at \$45,000 - \$50,000 (assuming a road length of 3,600ft and width of 16ft), however cost estimates were secured before the recent dramatic increase in oil and fuel prices
  - Stoudt will continue to seek funding to allow this high-priority project to be completed
- The Hess Recreation Area Field Usage and Maintenance Agreement between MARC and the Danville Lady Rainers, with consent by Danville Borough, has expired
  - Stoudt has contacted representatives of the Danville Lady Rainers to discuss possible updates to the agreement and expects to have an updated agreement available for consideration in August (*no update since last meeting*)
- Stoudt on 2/13/22 met with the 4H Outdoor Explorers group to discuss a project to update the tree identification markers, mapping, and brochure for the Hess Recreation Area
  - Stoudt hopes to complete the project before the start of the 2022/2023 school year

## DIRECTOR'S REPORT (continued)

### MANAGED SITES (continued)

#### • Montour Preserve

- Service technicians from Johnson Controls have begun the necessary repairs to the Visitors' Center / Environmental Education Center security system, but work is incomplete as of 6/25/22
  - As previously reported, the second ½ payment (\$2,745.92) for the repair will now be made on MARC's 2022 budget, rather than in 2021, as originally budgeted
- MARC is working with Eagle Scout candidate Sam Roup to install new fish habitat structures in Lake Chillisquaque, subject to approval by Talen Energy Supply, the PA Fish & Boat Commission, and PA DEP
  - MARC must apply for and receive a DEP GP-1 (Fish Habitat Enhancement Structures) permit before installation may proceed (*no change since last meeting*)
- MARC is working with Eagle Scout candidate Logan Maciejewski to repaint the Heron Cove A Pavilion (*no change since last meeting*)
- MARC is working with Girl Scout Gold Award candidate Hailey Exley and possibly with an Eagle Scout candidate to create and install new bluebird boxes, as well as related bluebird habitat restoration work (*no change since last meeting*)
- Stoudt anticipates construction of the new natural gas pipeline to the Montour Power Plant might begin by mid-summer
  - A portion of the Wildlife Management Trail will remain closed to use indefinitely until pipeline construction is completed
  - Portions of the Chilisuaigi Trail and Goose Woods Trail will be closed while pipeline construction is ongoing
  - The Goose Cove #2 Pavilion will be closed to all use while pipeline construction is ongoing
- School field trips to the Preserve are at the highest levels since MARC began operations at the Preserve in 2015
  - Overall usage at the Preserve remains very high
- Volunteers from the St. Joseph Catholic Church summer work camp worked on 6/20 – 6/24/22 to repaint the Heron Cove B Pavilion, prune garden beds throughout the Heron Cove Picnic Area, and install new fencing along the Goose Woods Trail
- MARC successfully conducted the 6/19/22 Montour Preserve 50<sup>th</sup> Anniversary celebration



## **DIRECTOR'S REPORT (continued)**

### **SPECIAL PROJECTS AND EVENTS**

- **Bicycle / Pedestrian Safety Projects (no updates since last meeting)**
  - Stoudt on 5/18/22 attended (online) the meeting of the Middle Susquehanna Active Transportation Committee and was approved as a voting member of the committee
- **Bicycle Routes Mapping and Promotion (no updates since last meeting)**
  - Intern Valentina Shevchenko has made significant progress on mapping, driving, and photographing several of the proposed bicycling routes in and around northern Montour County as identified by volunteers Kit Kelly, Dr. Victor Marks, and others
    - MARC is working with the Columbia Montour Visitors Bureau and the Susquehanna River Valley Visitors Bureau to promote bicycling route mapping and online distribution through the RideWithGPS platform ([www.RideWithGPS.com](http://www.RideWithGPS.com))
  - Stoudt anticipates also creating and distributing hard copy brochures of routes within MARC's service area, including those created by the Washingtonville Revitalization Committee
  - Stoudt and Shevchenko will update mapping for other known routes, including the Chilli Challenge, 75 Miles of MonTour, and others, for publication and promotion
- **Chilli Challenge Adventure Triathlon**
  - Stoudt will recommend during this meeting that MARC cancel the planned 10/1/22 event
    - Stoudt anticipates pipeline construction will require the closure of the Chilisugi Trail (used for the event)
    - Additionally, MARC has secured no sponsorships for the event, has inadequate staffing, and faces continued challenging financial conditions
- **Danville Borough Play Set Installation (no updates since last meeting)**
  - St. Joseph Catholic School in Danville has donated to MARC the play set formerly in place at the school's playground
  - MARC staff and volunteers, with major support from the Danville Borough Street Department, on 10/30/20 disassembled the play set and moved it to the pig barn for storage
  - MARC staff will repair and possibly repaint play set materials in preparation for reassembly
  - It is anticipated the play set will be reconstructed at the F.Q. Hartman Recreation Area



## DIRECTOR'S REPORT (continued)

### SPECIAL PROJECTS AND EVENTS (continued)

- Dirty Grin Mountain Biking Festival**

- MARC staff and volunteers on 6/10 – 6/12/22 successfully conducted the event
- Stoudt projects a final net profit of \$8 for the event
- Stoudt will recommend during this meeting that MARC host the event again in 2023 on 6/23 – 6/25/23

2022 DIRTY GRIN MTB FESTIVAL BUDGETING & ACCOUNTING													
revised 6/22/22													
	INCOME/EXPENSE	BUDGET	ACTUAL	REGISTRATION FEE CALCULATIONS				ACTUAL ONLINE	ACTUAL DAY-OF	ACTUAL - TOTAL	ACTUAL INCOME	DAY-OF-EVENT CASH ACCOUNTING	
				CATEGORY	NUMBER	FEE	TOTAL					INCOME / EXPENSE	AMOUNT
INCOME	Racer registration fees	3,450	2,980	ADULT WEEKEND	50	\$ 50	\$ 2,500	29	10	39	\$ 1,950	income - registration fees	\$ 1,015
	Sponsorships	2,000	1,600	CHILD WEEKEND	10	\$ 25	\$ 250	11	5	16	\$ 400	income - bike raffle tickets	\$ 1,210
	Bike Raffle	800	1,210	ADULT DAY PASS	20	\$ 30	\$ 600	7	8	15	\$ 450	vouchers - t-shirts	\$ (270)
	Advertising	(800)	(700)	CHILD DAY PASS	10	\$ 10	\$ 100	3	15	18	\$ 180	vouchers - food truck	\$ (340)
EXPENSES	Awards / prizes	(300)	(296)	<b>TOTALS</b>	90		<b>\$ 3,450</b>	50	38	88	\$ 2,980	entertainment - Ethan Weader & Ben Bulger	\$ (300)
	Equipment rental	-	-									entertainment - Van Wagner	\$ (250)
	Event timing	-	-									day-end cash on hand	<b>\$ 1,065</b>
	Food & drink	(300)	(230)										
	MARC labor	(1,750)	(2,852)										
	Misc. supplies & costs	(750)	(318)										
	Porta-potties	(250)	(225)										
	T-shirts / promotional	(100)	(270)										
	Entertainment	(500)	(550)										
	Food vouchers	(700)	(340)										
	<b>NET PROFIT/LOSS</b>	<b>800</b>	<b>8</b>										



note: \$745 total t-shirt sales (to Young Life)

note: 121 raffle tickets sold (of 200)

- Girls ROC Camp (no updates since last meeting)**

- \$324.67 is earmarked in MARC's checking account for this year's events
- Stoudt anticipates closing out the 2022 event accounting in coming weeks

- Regional Mountain Biking Promotion (no update since last meeting)**

- Stoudt continues to collaborate with the Columbia Montour Visitors Bureau, Susquehanna River Valley Visitors Bureau, and Danville area native / Western Colorado University student Allyson Scheunemann to prepare for a possible application to the International Mountain Bicycling Association's Ride Center program (<https://ride.imba.com/node/2169>)
  - Stoudt has nearly completed the five-county mapping needed for the project and anticipates creation of a mountain biking page on MARC's website in coming weeks
  - Stoudt continues to consult with representatives of the Columbia-Montour Visitors Bureau, the Susquehanna River Valley Visitors Bureau, and other regional partners to identify branding and promotional potential for regional mountain biking assets
- Stoudt will plan to schedule a meeting of MARC's Mountain Biking Advisory Group in September

## **DIRECTOR'S REPORT (continued)**

### **SPECIAL PROJECTS AND EVENTS (continued)**

- **Riverside Borough Parks Revitalization (no updates since last meeting)**
  - The replacement sign for the river access will be reinstalled when staffing allows
  - Stoudt will continue to remain in contact with Riverside Borough representatives to discuss opportunities for MARC to assist with revitalizing the Borough's parks and outdoor recreation areas, particularly at the recently acquired former school property
- **Special Projects and Events – Other**
  - Stoudt on 6/18/22 assisted with the Bason Coffee Roasting 5k Birthday Dash at the Hess Recreation Area
  - Stoudt continues to participate in the Danville Business Alliance's Design Committee
  - Stoudt continues to participate in the Columbia Montour Chamber of Commerce's Joint Governmental Affairs Committee
  - Stoudt continues to participate in the Columbia Montour Chamber of Commerce's Montour County Task Force
  - Stoudt continues to participate in the Going Gold committee
- **Tourism Promotion Special Projects – Other**
  - MARC will partner with the Washingtonville Revitalization Committee on 6/26/22 to host a Washingtonville history tour / Van Wagner concert at the Jane E. DeLong Memorial Hall
  - MARC will assist with the promotion of a 7/11/22 community night at the California Grange, featuring a concert by Van Wagner
- **Wellness Special Projects**
  - No updates since last meeting

## **DIRECTOR'S REPORT (continued)**

### **SPECIAL PROJECTS AND EVENTS (continued)**

- **Washingtonville Revitalization Projects**

- Stoudt continues to attend meetings of the Washingtonville Revitalization Committee
- Surveying work has been completed for the two parcels along Mill Road in Derry Township (adjacent to Washingtonville Borough) which have recently been acquired through FEMA flood buyouts (no updates since last meeting)
  - Stoudt and Dombroski on 5/20/22 met with representatives of Brinkash & Associates to review the survey
  - Discussions are ongoing regarding the potential to develop the parcels into a new 'Mill Park' to include a hand-carry watercraft access to Chillisquaque Creek and limited amenities for passive use of the site
- Stoudt continues to coordinate with the Washingtonville Revitalization Committee to focus on other projects of interest to the group and Washingtonville Borough
- Stoudt, Dombroski, and members of the Washingtonville Revitalization Committee are exploring options for other new stream access locations along Chillisquaque Creek
  - Stoudt and Dombroski on 5/22/22 kayaked a section of the stream to evaluate access locations and stream cleanup needs
  - Stoudt and Dombroski are finalizing plans for a late-July stream cleanup event

### **OTHER UPDATES**

- MARC has been awarded \$1,500 through the Community Giving Foundation – Danville's 2022 competitive grant round to purchase a Polaris Sportsman 6x6 570 ATV (<https://atv.polaris.com/en-us/sportsman-6x6-570/>)
  - Stoudt anticipates a purchase price of approximately \$15,000
  - Stoudt will continue to seek other funding to allow the purchase



## STOUDT 6/25/22 MID-YEAR BUDGETING / STAFFING NOTES

- 1) Multiple ongoing global conflicts and political crises, increasing interest rates, and significant inflationary pressures continue to cause uncertainty regarding projections for Montour County Hotel Tax revenues. Stoudt remains reasonably confident that MARC will receive at least \$130,000 in Montour County Hotel Tax revenues as budgeted for 2022, but Stoudt cautions this amount is \$30,000 less than the \$160,000 in annual revenues MARC had projected in 2019 when the Montour County Hotel Tax Memorandum of Understanding was adopted. As a result, MARC must continue to make up for this revenue shortfall by postponing necessary maintenance, deferring projects, deferring staff compensation adjustments, withdrawing funds from savings, and other means. This is in no way a fault of the Columbia Montour Visitors Bureau or the Montour County Commissioners, but rather a result of ongoing global instability.
- 2) Inflation has increased the cost of nearly all supplies and most outsourced labor not bound by contracts, resulting in an across-the-board negative budget impact. Stoudt anticipates continued inflationary pressures into 2023 and beyond.
- 3) MARC continues to see a reduction in volunteer hours as compared to recent years, resulting in the need for MARC staff to perform more tasks. Year-to-date, volunteers have contributed 757 hours of volunteer labor at MARC sites and special events. In comparison, 3,226.5 hours of volunteer labor were contributed in 2020.
- 4) Visitation to the Montour Preserve has continued to rise steadily, particularly among school groups, business meetings, and summer camps. As of 6/25/22, Stoudt is projecting a year-end total visitation at the Montour Preserve of 110,000, representing a 10% increase over the prior year. This increased visitation results in additional costs for supplies and site maintenance, but has not resulted in any perceptible increase in donations.
- 5) Three of MARC's six employees have experienced significant personal challenges in recent weeks, resulting in staffing challenges for the organization. Other MARC staff members have been able to adjust as needed, but as of 6/25/22, Stoudt has worked a total of 471.5 hours of overtime year-to-date, costing MARC an additional \$5,893.75 in labor costs.
- 6) Stoudt's current work load is unsustainable. Stoudt will plan to defer several planned projects for the remainder of 2022 and will seek to hire at least one new employee as soon as MARC's August Board meeting, though Stoudt fears hiring challenges because of MARC's compensation package.
- 7) MARC succeeded in retaining two major sponsors (Hawkins Chevrolet and Ski Valley) for the Dirty Grin Mountain Bike Festival, but both organizations had supported the event in the prior year. MARC secured only one organizational sponsor and five personal sponsors for the Montour Preserve 50th anniversary event. These two events were essentially revenue neutral for MARC. Unfortunately, MARC has failed to attract any new major sponsors for the organization's general operations or for other special events.
- 8) With the notable exception of donations made in memory of Larry Robertson and Byron Roth, MARC is seeing a decline in individual and organizational donations. Stoudt attributes this in large part to ongoing economic hardships and challenging conditions for individuals and organizations alike. This is unlikely to change in the short-term.
- 9) As previously noted, MARC continues to defer necessary maintenance because of insufficient funds. Specific projects include: Hess Recreation Area restroom roof repair (estimated \$3,000), Hess Recreation Area road resurfacing (estimated \$50,000 - \$60,000), Hess Loop Trail (Robbins Trail) reconstruction (estimated \$40,000 - \$50,000), Montour Preserve parking lot / road asphalt sealing / repainting (estimated \$30,000 - \$50,000), Montour Preserve trail bridge replacements (estimated \$20,000 - \$50,000), and others. MARC continues to defer the purchase of a vehicle.
- 10) 2022 is the third year of Geisinger's pledged five-year commitment of \$25,000 in annual general operating support. MARC cannot presume funding will continue beyond Geisinger's five-year pledge and must begin to plan accordingly for 2025 and beyond.

## UPCOMING MEETINGS AND SPECIAL EVENTS

- 6/26/22 Washingtonville History Walk / Van Wagner Concert (<https://fb.me/e/2e42uiNBI>)
- 7/11/22 California Grange Community Night (<https://fb.me/e/2pYfQyJDo>)
- 8/22/22 MARC meeting
- 8/28/22 North Branch Canal Trail Hike (<https://fb.me/e/1p8WmMfxr>)

**REMINDER – NO JULY MARC BOARD MEETING**



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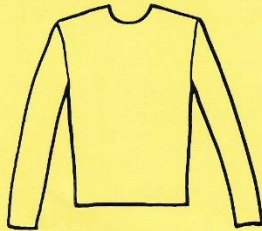
C/o Bob S.

336-2060

Deposit	Completion Date

Quantity	Description	Price	Amount
24	191C Sarge	@ 14.40	345.60
24	298a T Orange	@ 15.60	374.40
			<u>\$ 720.00</u>
<div> <div>Project <u>Fundraising</u></div> <div>Category <u> </u></div> <div>Approved By <u>MBJ</u></div> <div>Date <u>6/2</u> Check <u>expense report</u></div> </div>			
<div> <div>TERMS: Payment upon delivery.</div> <div>Rated accounts net 10 days.</div> <div>1 1/2% late payment charge per month.</div> </div>			<div> <div>Sales Tax</div> <div>TOTAL</div> </div>

*Thank You!*



FRONT



BACK



CAP

Front: \_\_\_\_\_ Qty: \_\_\_\_\_ Ink Color(s): \_\_\_\_\_

Back: \_\_\_\_\_ Size(s): \_\_\_\_\_

Color: \_\_\_\_\_ Approved by: \_\_\_\_\_

WT-1



Project Humdinger Trail Mares (2023)  
Category Misc Supplies  
Approved By MTS  
Date 6/23 Check expense report (cash)

pd. \$200 cash  
to Twin Hollows Farm  
for 100 bales straw  
6/23/22

MTS



# Order receipt

Hi Robert Stoudt,

Thank you for your purchase. Below is a summary of your order:

## Billing summary

**Invoice:**

#ZINo8217300

**Invoice date:**

6/24/2022

**Billed to:**

Robert Stoudt

Total order amount **\$83.99** was charged to your Discover card ending in 9235.

## Order details

Computer name	Subscription type	Subtotal
Bob's laptop	Carbonite Safe Basic - 1 Year	\$83.99

**Order Subtotal:** \$83.99

**Prior Subscription:** (\$0.00)

**Account Credit:** (\$0.00)