



PO Box 456, Danville, PA 17821 | (570) 336-2060 | RStoudt@MontourRec.com

June 22, 2020 Regular Meeting Agenda

7:00pm

This meeting will be conducted through the Zoom platform due to COVID-19 restrictions.

No in-person meeting will be held.

In order to prevent malicious conduct online, meeting attendees must register in advance for this meeting by contacting Bob Stoudt, MARC Director, at RStoudt@MontourRec.com or (570) 336-2060.

Call to Order

Public Comment

Officer Reports

- Chairman's Report (Mike Mills)
- Treasurer's Report (Tyler Dombroski) (**pages 2 - 17**)
- Secretary's Report (Chris Johns)

Partner Reports

- Washingtonville Borough (Frank Dombroski / Tyler Dombroski)
- Danville Borough (Kevin Herritt / Dr. Dan Rogers)
- Riverside Borough (Bill Lavage / Kyle Postupack)
- Montour County (Commissioner Dan Hartman)
- Danville Area School District (Chris Johns)
- Mahoning Township (TS Scott / Larry Robertson)

Maintenance Technician's Report (Denny Piatt) (page 18**)**

Director's Report (Bob Stoudt) (pages 19 – 28**)**

Old Business

New Business

- Approval of DeLong Park swing set purchase (**page 29**)

Other Items

Adjournment

next meeting August 24 (NOTE: NO JULY MEETING)
(meeting may be online, subject to COVID-19 meeting restrictions)

MARC Savings Account (ID 01) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
				2020 beginning balance			5.63
deposit	5/15/20			Montour County Hotel Tax grant (Q1)		20,824.24	20,829.87

Montour Preserve DCED Grant Checking Account (ID 42) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Debit (-)	Credit (+)	Account Balance
transfer	4/30/20	5/1/20		transfer to general checking account to reimburse eligible Montour Preserve expenses (as approved by DCED on 4/17)		2,284.05		710.30



MARC 2020 Checking Account (ID 40) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (if Applicable)	Debit (-)	Credit (+)	Account Balance
debit card	5/18/2020	6/2/2020	5/1 - 5/31/2020	Amazon.com (toilet paper)	Montour Preserve (maintenance/misc)		174.38		76,053.21
debit card	5/18/2020	6/2/2020	5/1 - 5/31/2020	Amazon.com (hand cleanser for restrooms)	Montour Preserve (maintenance/misc)		82.57		75,970.64
debit card	5/18/2020	6/2/2020	5/1 - 5/31/2020	Amazon.com (paper towels, air freshener refills, water filters)	Montour Preserve (maintenance/misc)		226.84		75,743.80
6339	5/19/2020	6/2/2020		Lesley Yeich (flowers and planters)	Montour Preserve (maintenance/misc)		141.28		75,602.52
6340	5/19/2020	6/2/2020		Verizon (telephone)	Montour Preserve (telephone)		103.69		75,498.83
6341	5/19/2020	6/2/2020		US Department of Agriculture (Montour Preserve wildlife management)	Montour Preserve (wildlife management)		292.53		75,206.30
6342	5/19/2020	6/2/2020		Robert Stoudt (5/15 expense report - MailChimp email service and payment to RunSignUp.com for Montour 24 Endurance Runs refunds)	\$7.06 Humdinger (advertising); \$7.06 Montour Preserve (email); \$7.07 miscellaneous expenses; \$4,031.64 Montour 24 Endurance Runs (REFUNDS)		4,052.83		71,153.47
deposit	5/19/2020	6/2/2020	5/1 - 5/31/2020	deposit	\$275 Hess Recreation Area users' fees; \$625 unrestricted donations; \$121 Montour Preserve pavilion reservations			1,021.00	72,174.47
automatic payment	5/20/2020	6/2/2020	5/1 - 5/31/2020	HughesNet (Montour Preserve monthly internet service)	Montour Preserve (internet)		172.33		72,002.14
debit card	5/22/2020	6/2/2020	5/1 - 5/31/2020	Dinn Brothers Trophy (memorial bench plaque)	Montour Preserve (maintenance/misc)		82.96		71,919.18
automatic payment	5/23/2020	6/2/2020	5/1 - 5/31/2020	Zoom Video Communications (monthly fee)	office expenses		15.89		71,903.29
debit card	5/23/2020	6/2/2020	5/1 - 5/31/2020	Penn Jersey Food Mart (diesel fuel)	Montour Preserve (maintenance/misc)		33.00		71,870.29
automatic payment	5/26/2020	6/2/2020	5/1 - 5/31/2020	MailChimp (monthly email service)	\$7.06 Montour Preserve (email); \$7.06 Humdinger (advertising); \$7.07 misc. expenses		21.19		71,849.10
debit card	5/27/2020	6/2/2020	5/1 - 5/31/2020	Amazon.com (laminating pouches, paper, printer cartridges)	office expenses		220.54		71,628.56
debit card	5/27/2020	6/2/2020	5/1 - 5/31/2020	Cole's Hardware (grass seed and bird seed)	\$63.49 Hess Recreation Area; \$185.57 Montour Preserve (maintenance / misc.)		249.06		71,379.50
debit card	5/28/2020	6/2/2020	5/1 - 5/31/2020	Cole's Hardware (Pine Sol and staples)	Hess Recreation Area		17.26		71,362.24
debit card	5/28/2020	6/2/2020	5/1 - 5/31/2020	Klein Artworks (Montour Preserve and MARC trails fundraising rack cards)	fundraising		213.00		71,149.24
6343	5/28/2020	6/2/2020		PPL Electric Utilities (Hess Recreation Area)	Hess Recreation Area		37.68		71,111.56
6344	5/28/2020	6/2/2020		PPL Electric Utilities	Montour Preserve (electricity)		48.06		71,063.50
6345	5/28/2020	6/2/2020		PPL Electric Utilities	Montour Preserve (electricity)		385.82		70,677.68
6346	5/28/2020	6/2/2020		PPL Electric Utilities	Montour Preserve (electricity)		292.12		70,385.56
6347	5/28/2020	6/2/2020		PPL Electric Utilities	Montour Preserve (electricity)		37.32		70,348.24
6348	5/28/2020	6/2/2020		Jennifer English (refund of Montour Preserve pavilion reservation fee)	Montour Preserve (pavilion REFUND)		100.00		70,248.24
6349	5/28/2020	6/2/2020		Dennis Piatt (payroll 5/10 - 5/23)	payroll - Piatt		428.97		69,819.27
6350	5/28/2020	6/2/2020		Jon Beam (payroll 5/10 - 5/23)	payroll - Beam		78.68		69,740.59
6351	5/28/2020	6/2/2020		Robert Stoudt (payroll 5/10 - 5/23)	payroll - Stoudt		1,092.83		68,647.76
deposit	5/29/2020	6/2/2020	5/1 - 5/31/2020	deposit	\$579.50 Montour Preserve pavilion reservations; \$550 Montour Preserve donations			1,129.50	69,777.26
debit card	5/29/2020	6/2/2020	5/1 - 5/31/2020	Cole's Hardware (batteries for trail cameras)	Hess Recreation Area		10.59		69,766.67
debit card	5/30/2020	6/2/2020	5/1 - 5/31/2020	Amazon.com (batteries for trail cameras)	Hess Recreation Area		80.49		69,686.18
debit card	5/30/2020	6/2/2020	5/1 - 5/31/2020	SourceOne.com (brochure holders)	Montour Preserve (maintenance/misc)		150.32		69,535.86
interest	5/31/2020	6/2/2020	5/1 - 5/31/2020	interest earned 5/1 - 5/31/2020	interest			10.54	69,546.40

CONTINUED NEXT PAGE



MARC 2020 Checking Account (ID 40) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (if Applicable)	Debit (-)	Credit (+)	Account Balance
debit card	6/1/2020			Cole's Hardware (hose nozzles)	\$11.65 Montour Preserve (maintenance/misc); \$10.59 Hess Recreation Area		22.24		69,524.16
debit card	6/3/2020			Cole's Hardware (vice grips)	Montour Preserve (maintenance/misc)		14.83		69,509.33
debit card	6/3/2020			USPS Danville (stamps)	office expenses		33.00		69,476.33
debit card	6/5/2020			Klein Artworks (Montour Preserve launch tag rack cards)	fundraising		93.00		69,383.33
debit card	6/7/2020			Cole's Hardware (fence posts for trail hazard barricade)	Hess Recreation Area		63.49		69,319.84
debit card	6/8/2020			Cole's Hardware (paper towels, hand soap, disposable gloves, bird seed, parking lot paint)	\$40.22 Hess Recreation Area; \$10.59 park & trail maintenance; \$58.29 Montour Preserve (maintenance/misc); \$142.50 Montour Preserve (parking lot maintenance)		251.60		69,068.24
debit card	6/8/2020			US Supply Co (toilet repair kits)	Montour Preserve (maintenance/misc)		137.42		68,930.82
debit card	6/8/2020			Clark's Ag Center (paint brushes, paint rollers, paint brush extension poles, sockets, hummingbird food, paint, caulk, paint trays)	Montour Preserve (maintenance/misc)		194.01		68,736.81
debit card	6/8/2020			PACE Labs (Montour Preserve water testing - Goose Cove)	Montour Preserve (water testing)		60.00		68,676.81
debit card	6/8/2020			PACE Labs (Montour Preserve water testing - Heron Cove)	Montour Preserve (water testing)		60.00		68,616.81
debit card	6/9/2020			Amazon.com (microphone and cable for Montour Preserve visitors' center bird watching area)	Montour Preserve (maintenance/misc)		39.39		68,577.42
debit card	6/9/2020			Amazon.com (microphone covers)	Montour Preserve (maintenance/misc)		13.77		68,563.65
debit card	6/9/2020			Amazon.com (toilet paper)	Montour Preserve (maintenance/misc)		96.99		68,466.66
debit card	6/9/2020			Amazon.com (toilet paper spindles, paper towels, batteries)	Montour Preserve (maintenance/misc)		147.32		68,319.34
debit card	6/10/2020			Cole's Hardware (hose clamps and hose couplers)	Montour Preserve (maintenance/misc)		18.76		68,300.58
debit card	6/10/2020			Cole's Hardware (parking lot paint, hose connectors, electrical timer, USB cable)	\$53.48 Montour Preserve (maintenance/misc.); \$26.49 Montour Preserve (parking lot maintenance)		79.97		68,220.61
debit card	6/10/2020			Brookside Nursery (pump, hose, and filter net for visitors' center bird watching area pond)	Montour Preserve (maintenance/misc)		259.70		67,960.91
debit card	6/10/2020			USPS Danville (stamps and mailing of Montour Preserve DEP water systems permit)	\$1.80 Montour Preserve (maintenance/misc.); \$11.00 office expenses		12.80		67,948.11
6352	6/10/2020			Dennis Piatt (payroll 5/24 - 6/6)	payroll - Piatt		399.71		67,548.40
6353	6/10/2020			Jon Beam (payroll 5/24 - 6/6)	payroll - Beam		135.50		67,412.90
6354	6/10/2020			Lesley Yeich (payroll 5/24 - 6/6)	payroll - Yeich		91.96		67,320.94
6355	6/10/2020			Robert Stoudt (payroll 5/24 - 6/6)	payroll - Stoudt		899.27		66,421.67
6356	6/10/2020			US Department of Agriculture (Montour Preserve wildlife management)	Montour Preserve (wildlife management)		721.91		65,699.76
6357	6/10/2020			McPush, Inc. (website hosting)	\$49.50 Montour Preserve (website); \$49.50 misc. expenses		99.00		65,600.76
6358	6/10/2020			Ted Heaps Container Service (trash removal)	\$125 Montour Preserve (trash); \$65 Hess Recreation Area		190.00		65,410.76
6359	6/10/2020			Brian Sokol Trucking (load #4 stone delivered)	Montour Preserve (maintenance/misc)		448.95		64,961.81
6360	6/10/2020			Big Pop's Mowing	\$846.80 Hess Recreation Area; \$100 River Drive parcel; \$160 Hopewell Park; \$40 Columbia County projects; \$3,206.10 Montour Preserve (lawn care)		4,352.90		60,608.91
debit card	6/13/2020			Cole's Hardware (traffic paint and plumbing hardware)	\$105.96 Montour Preserve (parking lot maintenance); \$2.94 Montour Preserve (maintenance/misc)		108.90		60,500.01
deposit	6/15/2020			deposit	\$1,310.50 Montour Preserve pavilion reservations; \$385 Montour Preserve donations; \$5,000 Central Susquehanna Valley Board of Realtors grant - Washingtonville Revitalization			6,695.50	67,195.51
6361	6/15/2020			Verizon (telephone)	Montour Preserve (telephone)		103.69		67,091.82
debit card	6/17/2020			Cole's Hardware (crack filler)	Montour Preserve (maintenance/misc)		13.64		67,078.18
debit card	6/18/2020			Cole's Hardware (ammonia and balloons)	Montour Preserve (maintenance/misc)		12.70		67,065.48
debit card	6/18/2020			Valero (diesel fuel for tractor)	Montour Preserve (maintenance/misc)		43.18		67,022.30



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Statement Period: 05/01/2020-05/31/2020

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Summary of Accounts:

	Ending Balance	YTD Dividend	Member Number: 584727
Savings			
01 - REGULAR SAVINGS	20,829.87	0.00	
40 - CHECKING	80,287.21	35.34	
42 - DCED GRANT CHECKING	710.30	8.24	
Total	101,827.38	43.58	

Authorized Signer(s): TYLER DOMBROSKI, CHRISTOPHER JOHNS, ROBERT T STOUT, MICHAEL B MILLS

ID 01 REGULAR SAVINGS

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
May 1		Balance Forward			5.63
May 15		Deposit by Check	20,824.24		20,829.87
May 31		Ending Balance			20,829.87
Total Deposits 20,824.24					

ID 40 CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
May 1		Balance Forward			89,789.54
May 1		Deposit Home Banking Transfer From Share 42	2,284.05		92,073.59
		reimbursement of Montour Preserve expenses			
May 4		Draft 6328		-1,400.23	90,673.36
May 4		Draft 6316		-1,793.36	88,880.00
May 4		Draft 6325		-3,566.03	85,313.97
May 6		Draft 6320		-102.18	85,211.79
		Processed Check - VERIZON FINANCIA TYPE: PAYMENTS ID: 7204096069			
May 6		Draft 6324		-34.05	85,177.74
May 6		Draft 6322		-41.13	85,136.61
May 6		Draft 6330		-41.70	85,094.91
May 6		Draft 6318		-99.00	84,995.91
May 6		Draft 6323		-419.17	84,576.74
May 6		Draft 6321		-520.27	84,056.47
May 7		Withdrawal Debit Card		-215.34	83,841.13
		5/6 TYCOINTEGRATEDSECURITY 800-289-2647 IN			
May 7		Draft 6317		-28.25	83,812.88
May 7		Draft 6314		-216.18	83,596.70
May 7		Draft 6326		-385.09	83,211.61
May 12		Draft 6329		-355.00	82,856.61
May 13		Draft 6334		-99.00	82,757.61
May 13		Draft 6338		-937.61	81,820.00
May 14		Deposit by Check	1,360.00		83,180.00
May 14		Draft 6337		-85.38	83,094.62

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Member Number: 584727 **Statement Period:** 05/01/2020-05/31/2020

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ID 40 CHECKING - Continued

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
May 15		Withdrawal ACH IRS TYPE: USATAXPYMT ID: 3387702000 CO: IRS		-1,132.62	81,962.00
May 15		Withdrawal POS #030783 TURBOTVILLE GREAT VALU 4680 STATE ROUTE 54 TURBOTVILLE PA		-23.05	81,938.95
May 14	May 15	Recurring Withdrawal Bill Payment #073007 DNH*GODADDY.COM 480-5058855 AZ		-76.20	81,862.75
May 15		Withdrawal Debit Card 5/14 PP*COLESHARDWA DANVILLE PA		-28.05	81,834.70
May 15		Certified Draft 0000006319 for \$90.66			
May 15		Draft 6315		-104.91	81,729.79
May 15		Draft 6327		-174.84	81,554.95
May 15	May 16	Recurring Withdrawal Bill Payment #584299 DNH*GODADDY.COM 480-5058855 AZ		-105.85	81,449.10
May 18		Withdrawal ACH COMMWLTHOFPA INT TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFPA INT		-155.43	81,293.67
May 18		Withdrawal POS #309706 AMAZON.COM*M70AN2ZQ0 SEATTLE WA		-40.28	81,253.39
May 18		Withdrawal POS #331339 AMAZON.COM*M767R6ZM0 SEATTLE WA		-84.80	81,168.59
May 18		Draft 6319		-90.66	81,077.93
May 18		Draft 6333		-190.00	80,887.93
May 18	May 19	Withdrawal POS #168571 AMAZON.COM*M76764ZV0 SEATTLE WA		-174.38	80,713.55
May 18	May 19	Withdrawal POS #639720 AMAZON.COM*M798Q9CQ2 SEATTLE WA		-82.57	80,630.98
May 19		Deposit by Check	1,021.00		81,651.98
May 19		Draft 6335		-332.90	81,319.08
May 19	May 20	Withdrawal POS #488630 AMAZON.COM*M72WG54W2 SEATTLE WA		-101.76	81,217.32
May 20		Draft 6336		-253.52	80,963.80
May 20	May 21	Recurring Withdrawal Bill Payment #331489 HNS*HughesNet.com 866-347-3292 MD		-172.33	80,791.47
May 22		Draft 6332		-550.00	80,241.47
May 24		Withdrawal Debit Card 5/23 PENN JERSEY FOOD MART DANVILLE PA		-33.00	80,208.47
May 24		Withdrawal Debit Card 5/23 ZOOM.US 888-799-9666 CA		-15.89	80,192.58
May 27		Withdrawal Debit Card 5/26 MAILCHIMP *MONTHLY MAILCHIMP.COM GA		-21.19	80,171.39
May 27		Withdrawal Debit Card 5/27 DINN BROS INCINTERNET 413-750-3466 MA		-82.96	80,088.43
May 27	May 28	Withdrawal POS #033904 AMAZON.COM*M70CIBQ2 SEATTLE WA		-220.54	79,867.89
May 28		Withdrawal Debit Card 5/27 PP*COLESHARDWA DANVILLE PA		-249.06	79,618.83
May 29		Withdrawal Debit Card 5/28 SQ *KLEIN ARTWORKS Danville PA		-213.00	79,405.83
May 29		Withdrawal Debit Card 5/28 PP*COLESHARDWA DANVILLE PA		-17.26	79,388.57
May 29		Deposit by Check	1,129.50		80,518.07

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Member Number: 584727 **Statement Period:** 05/01/2020-05/31/2020

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ID 40 CHECKING - Continued

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
May 30		Withdrawal Debit Card 5/29 PP*COLESHARDWA DANVILLE PA		-10.59	80,507.48
May 30	May 31	Withdrawal POS #311899 AMAZON.COM*M75LF77R2 SEATTLE WA		-80.49	80,426.99
May 31		Withdrawal Debit Card 5/30 SOURCEONE 808-851-5249 CA		-150.32	80,276.67
May 31		Deposit Dividend Dividend Post Annual Percentage Yield Earned 0.150% from 05/01/2020 through 05/31/2020	10.54		80,287.21
May 31		Ending Balance			80,287.21
		Total Deposits 5,805.09			
		Total Withdrawals 15,307.42			

Drafts for 40 - CHECKING

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
May 7	□ 6314	216.18	May 6	□ 6322	41.13	May 6	□ 6330	41.70
May 15	□ 6315	104.91	May 6	□ 6323	419.17	May 22	□ 6332*	550.00
May 4	□ 6316	1,793.36	May 6	□ 6324	34.05	May 18	□ 6333	190.00
May 7	□ 6317	28.25	May 4	□ 6325	3,566.03	May 13	□ 6334	99.00
May 6	□ 6318	99.00	May 7	□ 6326	385.09	May 19	□ 6335	332.90
May 18	□ 6319	90.66	May 15	□ 6327	174.84	May 20	□ 6336	253.52
May 6	□ 6320	102.18	May 4	□ 6328	1,400.23	May 14	□ 6337	85.38
May 6	□ 6321	520.27	May 12	□ 6329	355.00	May 13	□ 6338	937.61

* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

ID 42 DCED GRANT CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
May 1		Balance Forward			2,994.35
May 1		Withdrawal Home Banking Transfer To Share 40 reimbursement of Montour Preserve expenses		-2,284.05	710.30
May 31		Ending Balance			710.30
		Total Withdrawals 2,284.05			

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

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UPDATED 5/31/2020

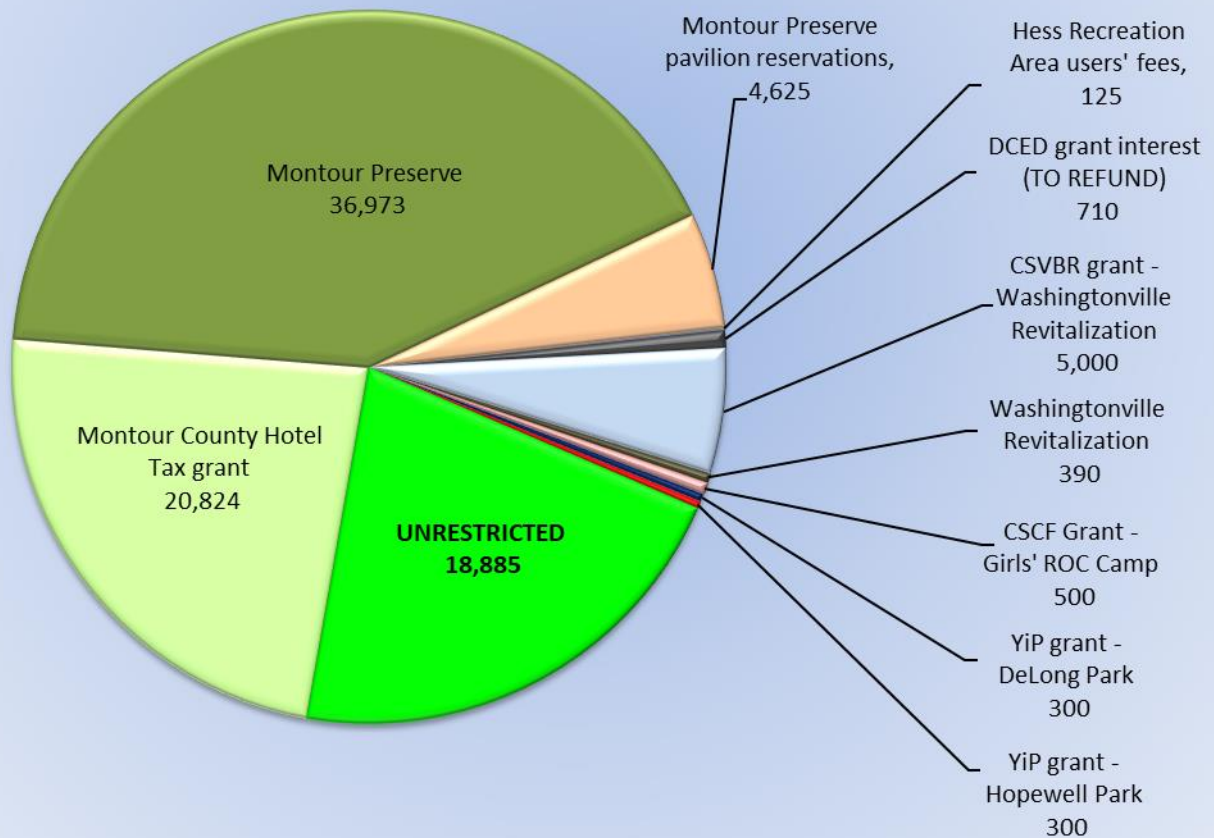
DEPOSITS NOT YET POSTED			
TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
TOTAL			\$ -

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
05/06/20	6331	Big Pop's Mowing	3,649.00
05/19/20	6339	Lesley Yeich (flowers and planters)	141.28
05/19/20	6340	Verizon (telephone)	103.69
05/19/20	6341	US Department of Agriculture (Montour Preserve wildlife management)	292.53
05/19/20	6342	Robert Stoudt (5/15 expense report - MailChimp email service and payment to RunSignUp.com for Montour 24 Endurance Runs refunds)	4,052.83
05/28/20	6343	PPL Electric Utilities (Hess Recreation Area)	37.68
05/28/20	6344	PPL Electric Utilities	48.06
05/28/20	6345	PPL Electric Utilities	385.82
05/28/20	6346	PPL Electric Utilities	292.12
05/28/20	6347	PPL Electric Utilities	37.32
05/28/20	6348	Jennifer English (refund of Montour Preserve pavilion reservation fee)	100.00
05/28/20	6349	Dennis Piatt (payroll 5/10 - 5/23)	428.97
05/28/20	6350	Jon Beam (payroll 5/10 - 5/23)	78.68
05/28/20	6351	Robert Stoudt (payroll 5/10 - 5/23)	1,092.83
TOTAL			\$ 10,740.81

MARC FUNDS EARMARKS AS OF 6/15/2020

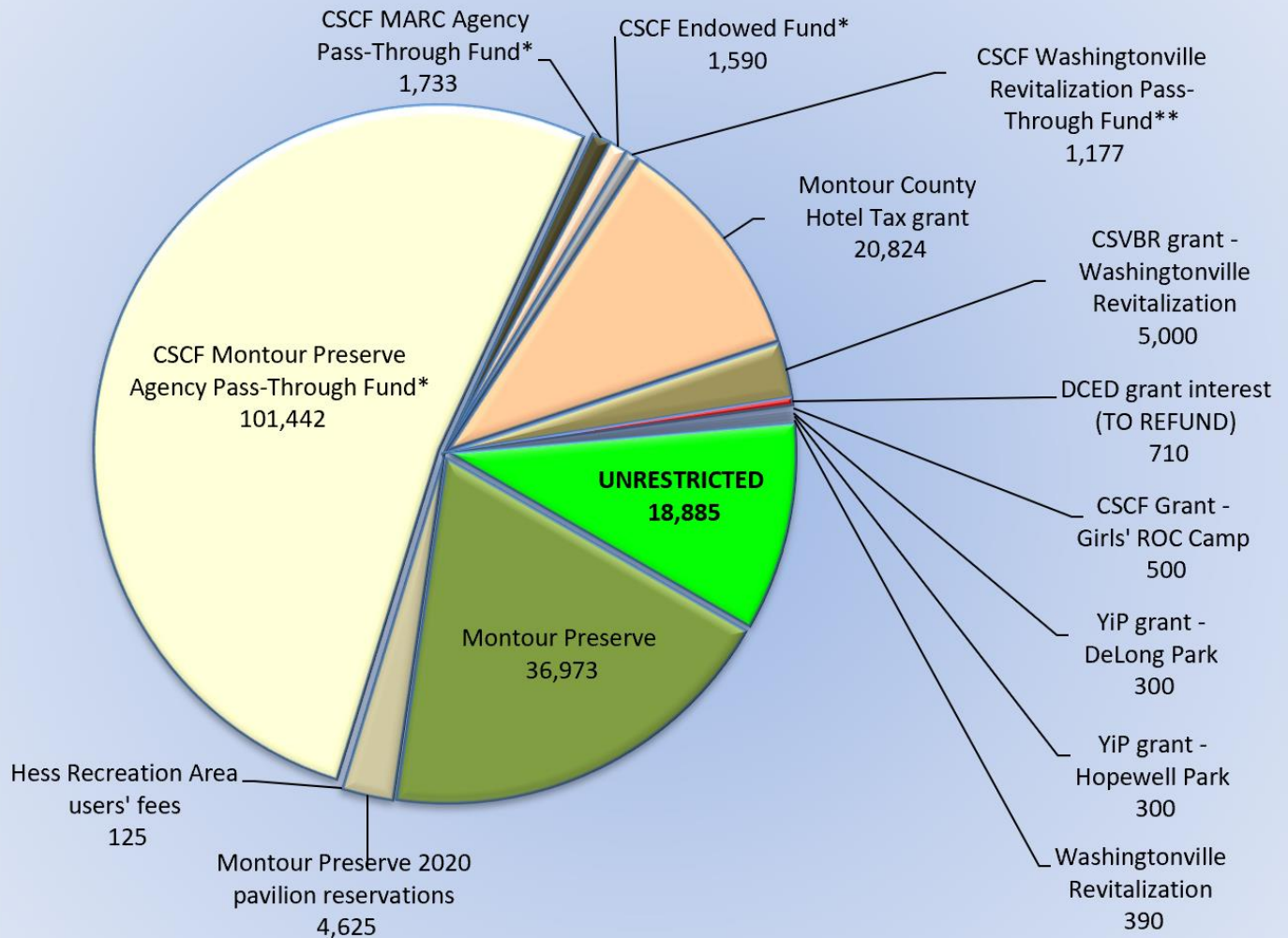
COMBINED ACCOUNT BALANCE: \$88,631.99

(INCLUDES SAVINGS, DCNR AND DCED GRANT CHECKING
ACCOUNTS, AND GENERAL CHECKING ACCOUNT;
EXCLUDES CSCF FUNDS AND GRANTS RECEIVABLE)



MARC TOTAL ASSETS AS OF 6/15/2020

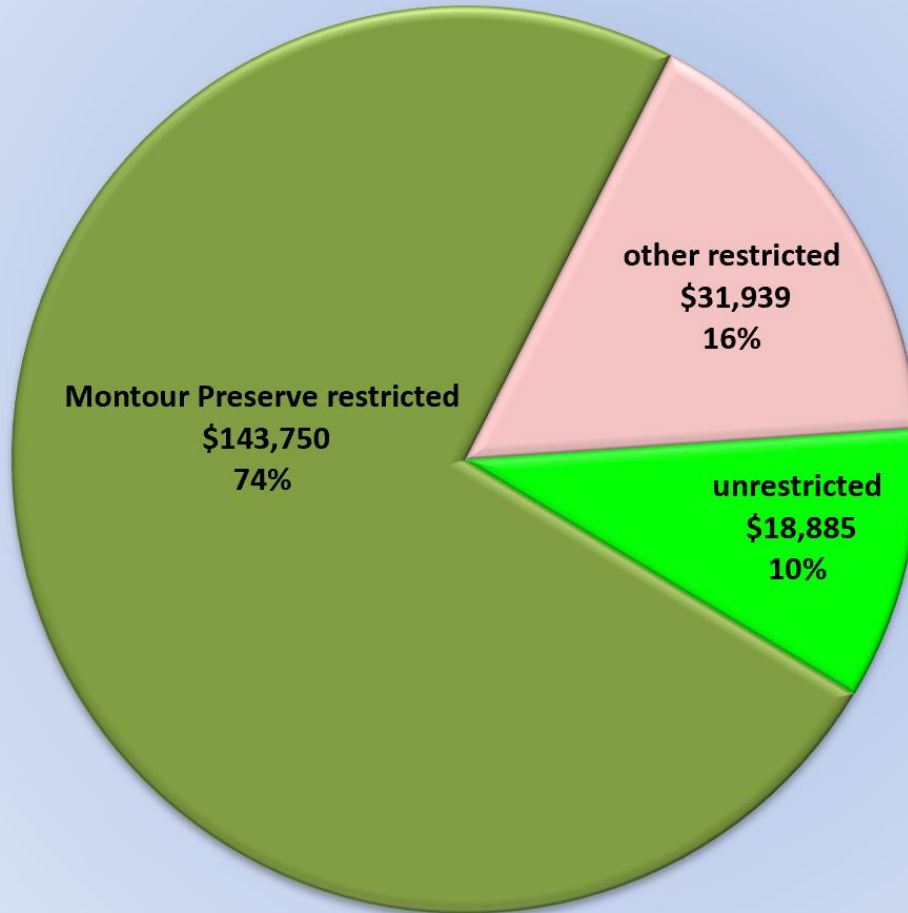
COMBINED VALUE: \$194,575




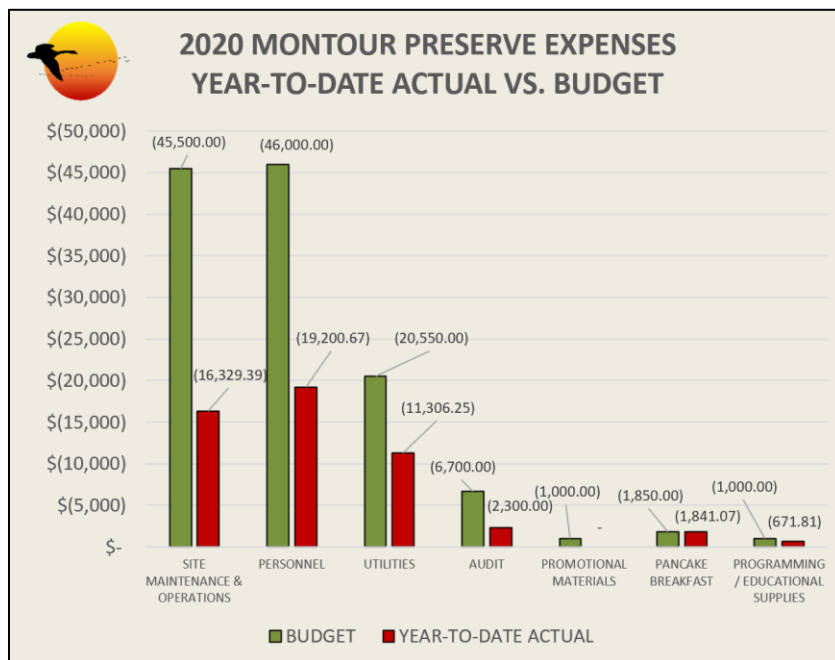
NOTES: * CSCF fund balances are accurate as of 12/31/19, except that the CSCF Montour Preserve Agency Fund balance includes MARC's February 2020 withdrawal of \$50,000.

** CSCF Washingtonville Revitalization Fund includes 3/31/2020 MARC deposit.

MARC TOTAL ASSETS AS OF 6/15/2020
COMBINED VALUE: \$194,575



 MONTOUR PRESERVE 2020 BUDGET BUDGET ADOPTED 11/25/2019; REVISED 5/18/2020 YEAR-TO-DATE ACTUAL AS OF 6/18/2020		
EXPENSE	BUDGET	YEAR-TO-DATE ACTUAL
personnel	(46,000.00)	(19,200.67)
SITE MAINTENANCE & OPERATIONS	cleaning service	(4,000.00)
	HVAC system maintenance	-
	lawn care	(21,000.00)
	parking lot / road maintenance	(500.00)
	security system	(1,500.00)
	sewage pumping	(1,000.00)
	snow plowing	-
	supplies / misc.	(10,000.00)
	ATV purchase	-
	water testing	(1,000.00)
	wildlife management	(4,500.00)
	picnic area sinks repair/replacement	-
	picnic area pavilion / restroom painting	-
	visitors' center / EEC signage replacement	-
UTILITIES	trail markers and signage	(2,000.00)
	electric	(15,000.00)
	internet service	(2,100.00)
	telephone	(1,250.00)
	trash service	(1,500.00)
	website hosting / email service	(700.00)
audit	(6,700.00)	(2,300.00)
promotional materials	(1,000.00)	-
pancake breakfast	(1,850.00)	(1,841.07)
programming & educational supplies	(1,000.00)	(671.81)
EXPENSE TOTAL	\$(122,600.00)	\$ (51,649.19)



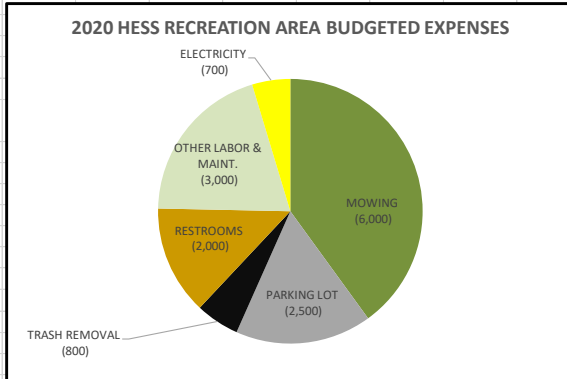
2020 MONTOUR PRESERVE INCOME		AMOUNT
Carryover starting balance from 2019	\$	1,337.28
2020 donations received direct to MARC checking	\$	2,726.00
2020 pavilion / auditorium reservations completed YTD	\$	508.00
donations granted from CSCF fund	\$	50,000.00
DCNR grant closeout payment	\$	30,000.00
pancake breakfast tickets	\$	1,585.12
DCED grant reimbursement	\$	2,284.05
2020 YTD INCOME TOTAL	\$	88,440.45
MONTOUR PRESERVE INCOME (RESTRICTED)		AMOUNT
pavilion & auditorium reservations not yet completed	\$	4,624.50
TOTAL RESTRICTED INCOME	\$	4,624.50
MARC 2020 MONTOUR PRESERVE LABOR SUMMARY		
EMPLOYEE	HOURS	AMOUNT
STOUDT	385.75	\$ (9,212.44)
BEAM	186.00	\$ (4,075.26)
PIATT	261.50	\$ (5,444.43)
YEICH	28.50	\$ (468.54)
TOTAL	861.75	\$ (19,200.67)
2020 MONTOUR PRESERVE ACCOUNTING SUMMARY		AMOUNT
Carryover starting balance from 2019	\$	1,337.28
donations received direct to MARC checking	\$	2,726.00
pavilion / auditorium reservations completed YTD	\$	508.00
donations granted from CSCF Montour Preserve Fund	\$	50,000.00
DCNR grant closeout payment	\$	30,000.00
DCED grant reimbursement	\$	2,284.05
pancake breakfast tickets	\$	1,585.12
expenses incurred	\$	(32,448.52)
MARC labor year-to-date	\$	(19,200.67)
2020 YEAR-TO-DATE PROJECT BALANCE	\$	36,791.26

MONTOUR AREA RECREATION COMMISSION MANAGED SITES 2020 BUDGETS

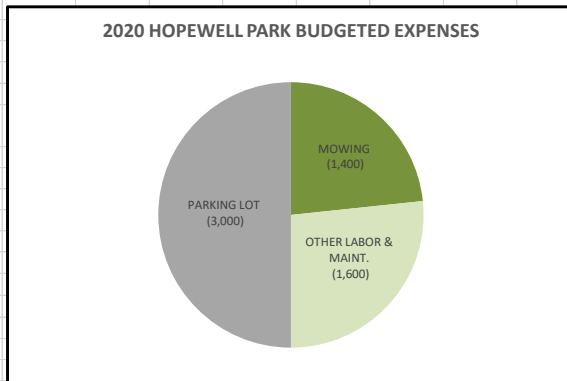
BUDGET FIRST ADOPTED 11/25/2019; UPDATED 5/18/2020

YEAR-TO-DATE INFORMATION UPDATED 6/16/2020

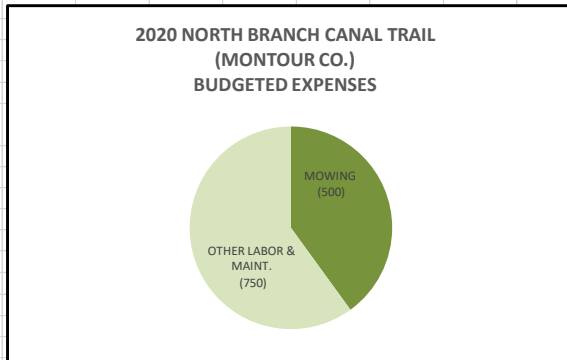
HESS RECREATION AREA 2020 BUDGET		
EXPENSE	BUDGET	YEAR-TO-DATE ACTUAL
MOWING	(6,000)	(1,344.80)
PARKING LOT	(2,500)	(2,366.34)
TRASH REMOVAL	(800)	(390.00)
RESTROOMS	(2,000)	(1,273.66)
OTHER LABOR & MAINT.	(3,000)	(2,204.34)
ELECTRICITY	(700)	(198.04)
TOTAL	(15,000)	(7,777.18)



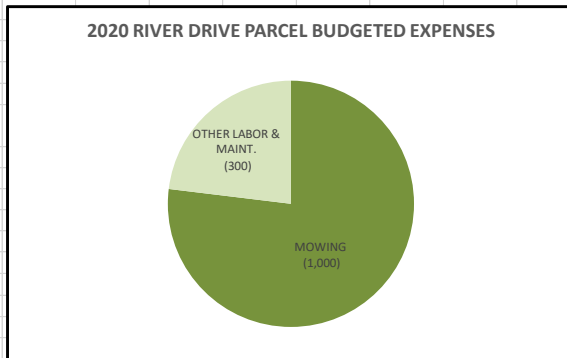
HOPEWELL PARK 2020 BUDGET		
EXPENSE	BUDGET	YEAR-TO-DATE ACTUAL
MOWING	(1,400)	(240.00)
OTHER LABOR & MAINT.	(1,600)	(1,093.40)
PARKING LOT	(3,000)	-
TOTAL	(6,000)	(1,333.40)



NORTH BRANCH CANAL TRAIL (MONTOUR) 2020 BUDGET		
EXPENSE	BUDGET	YEAR-TO-DATE ACTUAL
MOWING	(500)	-
OTHER LABOR & MAINT.	(750)	(192.72)
TOTAL	(1,250)	(192.72)



RIVER DRIVE PARCEL 2020 BUDGET		
EXPENSE	BUDGET	YEAR-TO-DATE ACTUAL
MOWING	(1,000)	(200.00)
OTHER LABOR & MAINT.	(300)	(11.84)
TOTAL	(1,300)	(211.84)





2020 MARC BUDGET

FIRST ADOPTED 11/25/2019; REVISED 5/31/2020; YEAR-TO-DATE INFORMATION AS OF 6/18/2020

EXPENSE	BUDGETED EXPENSES	YEAR-TO-DATE ACTUAL EXPENSES	YEAR-TO-DATE % ACTUAL VS. BUDGETED EXPENSE	FUNDING SOURCES	BUDGETED INCOME	YEAR-TO-DATE ACTUAL INCOME	YEAR-TO-DATE % ACTUAL VS. BUDGETED INCOME	BUDGETED LINE ITEM SURPLUS / (DEFICIT)	ACTUAL YEAR-TO-DATE LINE ITEM SURPLUS / (DEFICIT)
PARK & TRAIL MAINTENANCE	Montour Preserve	\$ (122,600.00)							
			42.1%	DCNR grant (close-out payment in 2020)	\$ 30,000.00	\$ 30,000.00	100.0%		
				DCED grant reimbursement	\$ 2,284.05	\$ 2,284.05	100.0%		
				pavilion / auditorium reservations	\$ 2,500.00	\$ 508.00	20.3%		
				donations	\$ 3,500.00	\$ 2,726.00	77.9%	\$ (21,393.55)	\$ 36,791.26
				pancake breakfast tickets	\$ 1,585.12	\$ 1,585.12	100.0%		
				transfer from Central Susquehanna Community Foundation Fund	\$ 60,000.00	\$ 50,000.00	83.3%		
				carryover prior year-end balance	\$ 1,337.28	\$ 1,337.28	100.0%		
	Hess Recreation Area	\$ (15,000.00)	52.0%	user fees [250]	\$ 250.00	\$ -	0.0%	\$ (14,750.00)	\$ (7,800.86)
	North Branch Canal Trail (Montour Co. portion)	\$ (1,250.00)	15.4%	donations	\$ 100.00	\$ -	0.0%	\$ (1,150.00)	\$ (192.72)
SPECIAL PROJECTS & EVENTS	Columbia County projects	\$ (3,000.00)	4.9%	Columbia County	\$ 3,000.00	\$ -	0.0%	\$ -	\$ (148.19)
	Hopewell Park/Borough Farm Trails	\$ (6,000.00)	22.2%	donations	\$ 500.00	\$ 50.00	10.0%	\$ (5,500.00)	\$ (1,283.40)
	River Drive parcel (NBCT parking)	\$ (1,300.00)	17.2%		\$ -	\$ -		\$ (1,300.00)	\$ (223.68)
	Washingtonville Revitalization projects	\$ (9,300.00)	3.9%	donations [1,000]; Realtors' grants [5,000]; YIP grant [300]	\$ 6,300.00	\$ 5,717.67	90.8%	\$ (3,000.00)	\$ 5,350.78
	tools & supplies	\$ (1,250.00)	83.5%		\$ -	\$ -		\$ (1,250.00)	\$ (1,044.00)
	Hundinger Trail Races	\$ (10,700.00)	98.9%	race registration fees and sponsorships	\$ 12,172.00	\$ 12,172.00	100.0%	\$ 1,472.00	\$ 1,590.21
	Chilli Challenge	\$ (100.00)	89.0%	race registration fees and sponsorships	\$ -	\$ -		\$ (100.00)	\$ (89.02)
	Montour 24	\$ (250.00)	102.9%	race registration fees and sponsorships	\$ -	\$ -		\$ (250.00)	\$ (257.29)
	Danville / Montour Co. bike / ped safety projects	\$ (1,100.00)	71.8%		\$ -	\$ -		\$ (1,100.00)	\$ (789.79)
	wellness special projects	\$ (500.00)	45.5%		\$ -	\$ -		\$ (500.00)	\$ (227.54)
ADMIN / INSURANCE	tourism promotion special projects	\$ (2,000.00)	63.7%		\$ -	\$ -		\$ (2,000.00)	\$ (1,273.00)
	mountain biking special projects	\$ (6,500.00)	9.2%	donations [200]; grants [300]	\$ 500.00	\$ 300.00	60.0%	\$ (6,000.00)	\$ (295.22)
	other special projects & events	\$ (500.00)	58.1%		\$ -	\$ -		\$ (500.00)	\$ (290.40)
	admin / misc. other (includes Stoudt admin labor)	\$ (15,000.00)	48.5%		\$ -	\$ -		\$ (15,000.00)	\$ (7,274.65)
	fundraising	\$ (500.00)	78.2%		\$ -	\$ -		\$ (500.00)	\$ (391.00)
	insurance (D&O, General & Workers' Comp)	\$ (14,000.00)	0.0%		\$ -	\$ -		\$ (14,000.00)	\$ -
	accounting	\$ (1,800.00)	41.1%		\$ -	\$ -		\$ (1,800.00)	\$ (740.00)
	office supplies	\$ (1,000.00)	92.3%		\$ -	\$ -		\$ (1,000.00)	\$ (922.95)
	dues & fees	\$ (1,251.00)	100.0%		\$ -	\$ -		\$ (1,251.00)	\$ (1,251.00)
	public notices	\$ (500.00)	31.9%		\$ -	\$ -		\$ (500.00)	\$ (159.60)
OTHER				Montour Co. Act 13 funding	\$ 5,000.00	\$ -	0.0%	\$ 5,000.00	\$ -
				Montour County Hotel Tax	\$ 37,500.00	\$ 20,824.24	55.5%	\$ 37,500.00	\$ 20,824.24
				Geisinger contribution	\$ 25,000.00	\$ 25,000.00	100.0%	\$ 25,000.00	\$ 25,000.00
				transfer from Central Susquehanna Community Foundation Fund	\$ -	\$ -		\$ -	\$ -
				carryover 2019 year-end unrestricted balance	\$ 13,349.94	\$ 13,349.94	100.0%	\$ 13,349.94	\$ 13,349.94
TOTAL EXPENSES				unrestricted donations	\$ 2,500.00	\$ 1,405.00	56.2%	\$ 2,500.00	\$ -
				other income	\$ 8,022.61	\$ -	0.0%	\$ -	\$ -
	TOTAL EXPENSES	\$ (215,401.00)	40.7%	TOTAL INCOME	\$ 215,401.00	\$ 167,259.30	77.7%	\$ -	\$ 79,657.12

ACCOUNTING REPORT DISCLAIMER

The following financial reports have been provided by Susan Shultz, CPA, using information provided by management of the Montour Area Recreation Commission (MARC). Reports are provided in accordance with accounting principles used for the tax basis of accounting.

Susan Shultz, CPA does not verify the accuracy or completeness of the information provided by MARC's management and expresses no assurance on the financial statements. Susan Shultz, CPA cannot be relied upon to identify or disclose any misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within MARC or noncompliance with laws or regulations.

11:21 PM

06/11/20

Accrual Basis

Montour Area Recreation Commission
Statement of Financial Position
 As of May 31, 2020

	May 31, 20
ASSETS	
Current Assets	
Checking/Savings	
Serv 1st -DCED Grant Cking	710.30
Service 1st - Savings	20,829.87
Service 1st FCU	69,546.40
Total Checking/Savings	91,086.57
Other Current Assets	
Prepaid Expenses	
Payroll & Taxes	89.02
Total Prepaid Expenses	89.02
Total Other Current Assets	89.02
Total Current Assets	91,175.59
Other Assets	
CSCF - Trusted Funds	
MARC Agency Endowment Fund	1,590.39
MARC Washingtonville Revitaliza	1,176.69
Montour Preserve Fund	101,442.11
CSCF - Trusted Funds - Other	1,733.37
Total CSCF - Trusted Funds	105,942.56
Total Other Assets	105,942.56
TOTAL ASSETS	197,118.15
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Advance Payments Received	
Hess Field User Fees	125.00
Preserve Reservations	3,813.50
Total Advance Payments Received	3,938.50
Conditional Contributions	
Agency Endowment Fund	1,000.00
CSCF-Preserve Donations & Int	46,837.12
Girls ROC Camp	500.00
Montour Cnty Hotel Tax Grant	20,824.24
Washingtonville Revitalization	1,566.30
Youth In Philanthropy-DeLong Pa	300.00
Youth In Philanthropy -Hopewell	300.00
Total Conditional Contributions	71,327.66
DCED Interest Payable	710.30
Payroll Liabilities	1,082.05
Total Other Current Liabilities	77,058.51
Total Current Liabilities	77,058.51
Total Liabilities	77,058.51
Equity	
Retained Earnings	113,677.60
Net Income	6,382.04
Total Equity	120,059.64
TOTAL LIABILITIES & EQUITY	197,118.15

No Assurance Provided

Page 1

MAINTENANCE TECHNICIAN'S REPORT

worked on more wet areas on Wildlife Mgt. trail

finished diversion swale and seeded at Goose Cove

walked and picked up garbage along Sportsman Club rd. and Preserve rd.

Goose Cove Overlook put dirt over large roots and seeded where Big Pop could not move (excess dirt from swale Project)

started putting foam at bases of lite poles to keep critters out

PTMT Dennis Piatt

6/19/2020

DIRECTOR'S REPORT

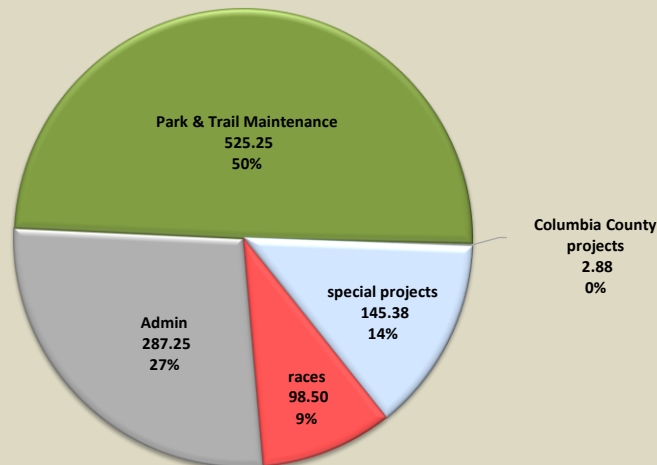
	STOUDT	PROJECT YTD TOTAL HOURS	PROJECT																															JUNE																		
			MAY																																																	
			17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20															
admin	MARC admin	277.25	2.00	2.00	1.75	0.25	0.25					1.00	1.00	3.00				0.25	1.50	0.50						0.25		0.50		1.50	1.50	2.00	0.50	2.00																		
PARK & TRAIL MAINTENANCE	Hess Recreation Area	111.00	1.50	0.25	0.25	0.25	0.25	0.25		0.25	0.50	0.25	0.50	0.50	0.75	0.25	2.50	0.25	0.25	0.25	1.00			4.00	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.50	0.25																		
	Hopewell Park / Danville Farm Trails	18.00															1.50																																			
	Montour Preserve admin / maintenance	308.50	4.00	1.50	0.75	0.50	0.25	3.00	0.50	1.50	1.50	1.50	1.00	4.50	2.50	2.00	2.00	5.50	6.50	1.00	1.00			4.00	1.50	3.00	3.00	2.00	4.00	1.50	2.50	1.50	0.25	3.00																		
	Montour Preserve programming	51.75																																																		
	North Branch Canal Trail (Montour Co.)	8.00			0.50		5.00																																													
	River Drive trailhead / river access	1.00																																0.50																		
SPECIAL PROJECTS & EVENTS	Columbia County projects	2.75																																	1.25																	
	Danville / Montour Co. bike / ped safety	31.50												1.25					0.50																																	
	mountain biking special projects	24.75																	0.25							0.25				0.25																						
	other special projects / events	12.25																																																		
	tourism promotion special projects	50.75																																1.00																		
	Washingtonville revitalization	14.00																	0.25								1.00																									
	wellness special projects	9.50											1.25																																							
	Humdinger Trail Races	75.50																																																		
	Montour 24 Endurance Races	2.50																																																		
		Chilli Challenge	3.75																																																	
	DAILY TOTALS	1002.75	5.50	3.75	3.50	2.50	5.75	3.50	0.50	1.75	2.00	2.75	3.75	9.25	3.25	2.25	6.00	6.00	8.25	2.75	2.00			4.00	4.25	2.00	3.50	4.25	2.75	4.25	3.25	4.50	3.75	4.00	5.25																	
	WEEKLY PAYROLL TOTAL		25.00							25.00							25.00							25.00							20.75																					

DIRECTOR'S REPORT (continued)

2020 STOUTD TIME ACCOUNTING YEAR-TO-DATE SUMMARY								
2020 PAY RATE \$22.00/hr								
TASK	WAGES UP TO PA UC TAX CAP (455 HOURS)			WAGES AFTER PA UC TAX CAP			TOTAL PROJECT HOURS	TOTAL PROJECT LABOR COST
	HOURS	OVERTIME HOURS	COST W/ TAXES (\$24.11/HR)	HOURS	OVERTIME HOURS	COST W/ TAXES (\$23.68)		
MARC admin	144.25	9.25	\$ 3,589.38	133.00	10.75	\$ 3,276.72	287.25	\$ 6,866.10
Hess Recreation Area	26.75	1.25	\$ 660.01	84.25	1.00	\$ 2,006.88	112.13	\$ 2,666.89
Hopewell Park / Danville Farm Trails	12.75		\$ 307.40	5.25	0.50	\$ 130.24	18.25	\$ 437.64
Montour Preserve admin / maintenance	124.75	15.25	\$ 3,191.56	183.75	11.00	\$ 4,481.44	321.63	\$ 7,673.00
Montour Preserve programming	37.75	22.00	\$ 1,175.36	14.00	2.75	\$ 364.08	64.13	\$ 1,539.44
North Branch Canal Trail (Montour Co.)	0.75		\$ 18.08	7.25	0.25	\$ 174.64	8.13	\$ 192.72
River Drive trailhead / river access	-		\$ -	1.00		\$ 23.68	1.00	\$ 23.68
Columbia County projects	0.25		\$ 6.03	2.50	0.25	\$ 62.16	2.88	\$ 68.19
Danville / Montour Co. bike / ped safety	9.00		\$ 216.99	22.50		\$ 532.80	31.50	\$ 749.79
mountain biking special projects	21.25		\$ 512.34	3.50		\$ 82.88	24.75	\$ 595.22
other special projects / events	0.75		\$ 18.08	11.50		\$ 272.32	12.25	\$ 290.40
tourism promotion special projects	26.50	3.00	\$ 675.08	24.25	2.00	\$ 597.92	53.25	\$ 1,273.00
Washingtonville revitalization	10.00	0.25	\$ 244.11	4.00		\$ 94.72	14.13	\$ 338.83
wellness special projects	6.00		\$ 144.66	3.50		\$ 82.88	9.50	\$ 227.54
Humdinger Trail Races	33.50	2.50	\$ 837.82	42.00	31.00	\$ 1,361.60	92.25	\$ 2,199.42
Montour 24 Endurance Races	0.25		\$ 6.03	2.25		\$ 53.28	2.50	\$ 59.31
Chilli Challenge	0.50		\$ 12.06	3.25		\$ 76.96	3.75	\$ 89.02
TOTALS	455.00	53.50	\$ 11,614.99	547.75	59.50	\$ 13,675.20	1,059.25	\$ 25,290.19

2020 STOUTD TIME ACCOUNTING (GROUPED BY CATEGORY) YEAR-TO-DATE SUMMARY		
TASK	HOURS	COST W/ TAXES
Admin	287.25	\$ 6,866.10
Park & Trail Maintenance	525.25	\$ 12,533.38
Columbia County projects	2.88	\$ 68.19
special projects	145.38	\$ 3,474.78
races	98.50	\$ 2,347.75
2020 YTD TOTALS	1,059.25	\$ 25,290.19

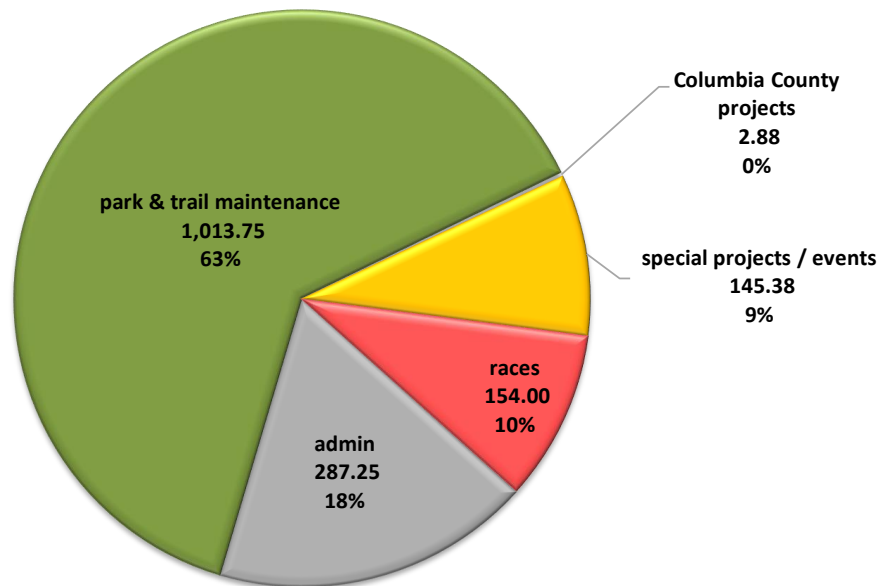
STOUTD 2020 TIME TRACKING YTD SUMMARY



DIRECTOR'S REPORT (continued)

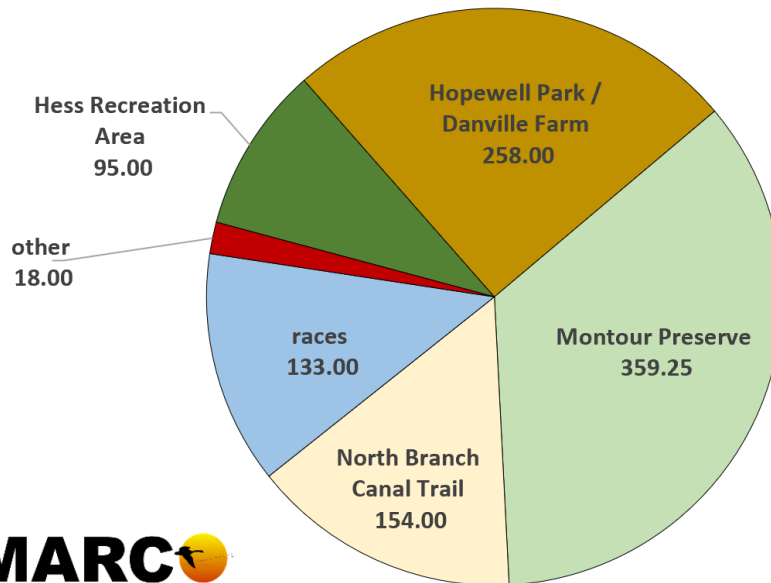
MARC STAFF 2020 YEAR-TO-DATE COMBINED TIME ACCOUNTING					
STOUDT AS OF 6/18; BEAM, PIATT, AND YEICH AS OF 6/6/2020					
TASK	STOUDT	BEAM	PIATT	YEICH	PROJECT TOTAL HOURS
MARC admin	287.25	-	-	-	287.25
Hess Recreation Area	112.13	-	12.50	-	124.63
Hopewell Park / Danville Farm Trails	18.25	-	-	-	18.25
Montour Preserve admin / maintenance	321.63	58.50	261.50	28.50	670.13
Montour Preserve programming	64.13	127.50	-	-	191.63
North Branch Canal Trail (Montour Co.)	8.13	-	-	-	8.13
River Drive trailhead / river access	1.00	-	-	-	1.00
Columbia County projects	2.88	-	-	-	2.88
Danville / Montour Co. bike / ped safety	31.50	-	-	-	31.50
mountain biking special projects	24.75	-	-	-	24.75
other special projects / events	12.25	-	-	-	12.25
tourism promotion special projects	53.25	-	-	-	53.25
Washingtonville revitalization	14.13	-	-	-	14.13
wellness special projects	9.50	-	-	-	9.50
Humdinger Trail Races	92.25	19.00	16.00	20.50	147.75
Montour 24 Endurance Races	2.50	-	-	-	2.50
Chilli Challenge	3.75	-	-	-	3.75
TOTALS	1,059.25	205.00	290.00	49.00	1,603.25

MARC STAFF TIME TRACKING 2020 YEAR-TO-DATE SUMMARY (HOURS TOTAL)



DIRECTOR'S REPORT (continued)

2020 YEAR-TO-DATE VOLUNTEER HOURS
1,017.25 HOURS AS OF 6/18/2020
VALUED AT \$25,869 (\$25.43/hr)



2020 YEAR-TO-DATE VALUE OF DONATED LABOR AND MATERIALS UPDATED 6/18/2020

DONATION	VALUE
LABOR	\$25,869
MATERIALS	\$18,160
TOTAL	\$44,029

DIRECTOR'S REPORT (continued)

GRANTS

- **DCED Marketing to Attract Tourists Grant (Montour Preserve)**

- As of 6/19/2020, \$710.30 in interest earned on grant funds remains earmarked in MARC's DCED grant checking account
 - Per the grant terms, these funds must be reimbursed to DCED at the time of grant closeout
- Stoudt has been in communication with McKonly & Asbury (formerly Brewer & Company, LLC) regarding how best to proceed with the required performance audit
 - Stoudt will scan all grant receipts and supporting materials and provide them electronically to the auditors for review
 - It is anticipated that the grant audit will be complete and the final grant closeout paperwork submitted to DCED within 30 days

- **Montour County 2020 Hotel Tax**

- MARC on 5/15/2020 received \$20,824.24 for the Q1 2020 (January – March) period
 - Funds were deposited to MARC's savings account
 - Stoudt will consult with McKonly & Asbury (formerly Brewer & Co.) to determine how best to comply with grant auditing requirements
- MARC on 6/19/2020 received a second payment of \$233.72 for the Q1 2020 period from revenues generated by payments received by Montour County after the initial payment was released
- As of 6/19/2020, Stoudt and CMVB staff continue to project that MARC may receive approximately \$37,500 in Montour County Hotel Tax funding in 2020 (\$21,057.96 of which has already been received)
 - MARC had anticipated approximately \$160,000 per year in funding under average conditions and had initially budgeted for \$100,000 for 2020
 - MARC's revised budget, adopted 5/18/2020, has been reduced to take into account this anticipated reduction in income
- Stoudt is scheduled to participate in the CMVB's 6/24/2020 Executive Committee Zoom meeting to provide an update as required by the terms of the CMVB/MARC/Montour County MOU governing the use of Montour County Hotel Tax funds

- **Montour County COVID-19 County Relief Block Grant**

- Montour County has been advised that it is eligible to receive up to approximately \$1.65 million in funding through the PA Department of Community and Economic Development's (DCED) COVID-19 County Block Grant program (<https://dced.pa.gov/programs/covid-19-county-relief-block-grant-program/>), using funds provided by the federal government to the Commonwealth of PA
- As an entity primarily engaged in the tourism industry, MARC may be eligible to receive a portion of this funding
- Montour County applied for funding on 6/16/2020 and anticipates receiving funding by mid-July
- It is unknown at this time what funding, if any, MARC may receive, but the Montour County Commissioners have stated their desire to assist MARC if possible
- It is believed that funding, if received, must be spent by 12/30/2020, but additional clarification on this point is being sought

DIRECTOR'S REPORT (continued)

GRANTS (continued)

- **CSCF Women's Giving Circle 2020**

- MARC applied on 1/30/2020 for \$750 in grant funding to support the 2020 Girls ROC Mountain Bike Camp
- MARC was notified on 2/27/2020 that it had been awarded \$500
- MARC received the check on 3/19/2020 and deposited the funds to MARC's checking account, earmarked for the 2020 Girls ROC Mountain Bike Camp
- Event organizers have rescheduled the event to June 15 – 24 and Stoudt has been in communication with organizers regarding participant waivers, accounting, and eligible expenses

- **CSCF Danville Area School District Youth in Philanthropy**

- MARC on 3/4/2020 submitted a letter of interest for grant support for the Washingtonville DeLong Park swing set project (\$1,500 requested) and the Hopewell Park pump track design (\$1,500)
- MARC on 5/11/2020 received a check for \$600
 - Stoudt deposited the check to MARC's checking account, allocated as \$300 for the Washingtonville DeLong Park swing set project and \$300 for the Hopewell Park pump track
- The Washingtonville Revitalization Committee has selected a swing set for purchase and Stoudt will present the invoice for approval during this meeting
- Stoudt has been in contact with DirtSculpt and anticipates scheduling a public site visit to Hopewell Park in July to begin the pump track design process

MANAGED SITES

- **Hopewell Park / Danville Borough Farm**

- Stoudt has been in contact with DirtSculpt and anticipates scheduling a public meeting / site visit in July to begin the pump track design process
 - MARC's 5/18/2020 revised budget continues to earmark \$5,000 for this project as originally planned
- Stoudt has been in contact with the Montour County Conservation District and Mahoning Township's Zoning Office to discuss permitting requirements for the planned parking lot improvement project
 - No new permits will be required; work will be conducted under MARC's previously secured Erosion and Sedimentation permit for the site
 - Stoudt has been in contact with Dave Decoteau and Elijah Evans to schedule the work to begin as soon as their schedules allow

- **Montour Township (Columbia County) Legion Road parcel**

- Trail Steward Wayne Kashner has continued to clean up trash and debris from the site to allow for easier mowing and care of the property

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

• North Branch Canal Trail

- Stoudt and son Ben on 5/21/2020 hiked the Montour County portion of the trail between mile markers 0.0 and 3.6 to perform trail maintenance and tree clearing as needed, as well as a drone inspection of sections of the trail subject to river erosion
 - No new areas of erosion concern were noted, but Stoudt and Trail Steward Wayne Kashner will continue to monitor known areas of concern
- Stoudt and son Ben on 6/17/2020 hiked the Columbia County portion of the trail along the Catawissa Boat Club to perform minor trail clearing and reinstalled the trail mile markers 6.0, 6.1, and 6.2 which had been knocked out of place in 2019 flooding
- New trail encroachments have been noted in the Bear Hunters' Campground (trail miles 3.65 – 3.95)
 - Stoudt will attempt to resolve the issues in coming days to allow the trail to pass unobstructed through the campground

• Montour Preserve

- As of 5/30/2020, all facilities at the Montour Preserve are reopened to public use, though occupancy restrictions are being enforced for the visitors' center (10-person maximum occupancy) and all pavilions (50% normal capacity)
 - Restroom sanitation precautions continue to be enforced at all Preserve restrooms
- Black bear sightings continue to be reported around the site
 - Bears on 6/12/2020 destroyed several bird feeders in the visitors' center bird feeding area
 - Feeders have been removed and will not be replaced until sightings become less frequent
 - Bear warning signs continue to be posted at all trailheads and other locations around the site
- Volunteers from the Master Gardener program have continued to improve the herb/pollinator garden near the visitors' center
- Volunteers from the PA Master Naturalist program have been working to rehabilitate the butterfly wall along the Wildlife Management Trail
- Volunteer Doug Fought has been working to rehabilitate and improve the pond / waterfall feature in the visitors' center bird watching area
- Jon Beam has been working to rehabilitate the microphone / speaker system in the visitors' center bird watching area
- The Goose Cove and Heron Cove pavilion water systems were turned on for the season on 6/11/2020 after water testing reports were finally received
 - Water fountain fixtures have been removed at the pavilions as COVID-19 precautions; only water spigots remain
- Though all in-person programming remains suspended until further notice, Jon Beam has continued working to create a weekly series of 'Nature Notes' programs, posted to MARC's Facebook page and the Montour Preserve website at <https://montourpreserve.org/nature-notes/>
- Jon Beam has created new signage for the Planet Walk trail and has completed a corresponding podcast; signage will be fabricated and installed as soon as possible
- The HVAC unit in the visitors' center is experiencing problems and is under repair; repairs are covered under warranty
- Sewage pumping of the Goose Cove and Heron Cove restrooms was completed on 6/15/2020

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

- **River Drive parcel (North Branch Canal Trail trailhead and river access)**
 - Stoudt and son Ben on 6/17/2020 performed maintenance on the boat launch area and around the main entrance sign
 - Additional maintenance work is planned in coming days
- **Hess Recreation Area**
 - Usage of the site has been steadily increasing since Montour County was designated as “Phase Green”
 - The Danville Lady Railers organization continues to make improvements to the two softball fields and related amenities
 - Stoudt and a community service volunteer on 6/7/2020 installed new safety precautions along the Robbins Trail in the area slowly slumping toward Mahoning Creek
 - Stoudt and volunteers continue to regularly monitor the site
 - Repairs will be required to the wooden decking of the powerline observation area along the Robbins Trail
 - Stoudt and volunteers will replace failed boards in coming days

SPECIAL PROJECTS AND EVENTS

- **Riverside Borough River Access**
 - Stoudt and son Ben on 6/17/2020 visited the site to clear encroaching vegetation and perform minor maintenance
 - during the site visit, it was discovered that the large sign hung above the access road had gone missing
 - It appears the sign hanging hardware wore through the sign and it fell in mid- to late-March (per photos provided by Bill Lavage)
 - Stoudt has contacted the Riverside Borough Streets Department and others to try to locate the sign, but as of 6/19/2020, it has not been located
 - Stoudt will re-hang the sign if it can be found or will seek to fabricate and install a new sign when funding allows
- **Danville Borough Montgomery Park River Access**
 - Stoudt visited the site on 6/17/2020 to inspect signage and perform minor maintenance as needed
 - Danville Borough staff continue to do an excellent job of maintaining the site for public access
 - Only one sign required minor adjustment
- **Columbia County Projects**
 - No updates since last meeting
- **Danville / Montour County Bike / Pedestrian Safety**
 - Stoudt participated in the 5/28/2020 Middle Susquehanna Active Transportation Committee meeting

DIRECTOR'S REPORT (continued)

SPECIAL PROJECTS AND EVENTS (continued)

- **Mountain Biking Special Projects**
 - Stoudt anticipates scheduling an online meeting of MARC's Mountain Biking Advocacy Group (MBAG) in late June
- **Health & Wellness Special Projects**
 - Stoudt and son Ben have worked with Geisinger, the Northcentral Pennsylvania Conservancy, Montour County Conservation District, PA Fish & Boat Commission, and other partners to provide drone imagery of the recently completed Sechler Run habitat improvement project at Geisinger's Woodbine Lane facility
- **Races**
 - All remaining MARC 2020 races have been cancelled; no new events are planned until COVID-19 restrictions allow for a viable event
- **Washingtonville Revitalization**
 - As noted on page 24 of this report, the Washingtonville Revitalization Committee has selected a swing set for purchase and Stoudt will present the invoice for approval during this meeting
 - The purchase will be paid using a portion of the \$5,000 Central Susquehanna Valley Board of Realtors' grant, as well as the \$300 Youth in Philanthropy grant and donations as needed
 - Stoudt and Mayor Tyler Dombroski have met with a landowner adjacent to Chillisquaque Creek to identify and possibly secure a stream access easement (no update since last meeting)
 - edits will be made to the proposed easement agreement to satisfy landowner concerns
 - if approved by the landowner, Stoudt will present to MARC's Board for consideration
 - follow-up conversations will be scheduled in coming weeks with additional landowners (subject to COVID-19 travel and meeting restrictions)
 - Stoudt continues to work with volunteers to identify, map, and promote bicycling routes in the Washingtonville area (no update since last meeting)
 - Work is proceeding slowly because of COVID-19 restrictions
- **Tourism Promotion Special Projects**
 - The Danville Heritage Festival Committee intends to promote online educational resources, rather than in-person events, for the planned 7/13 - 7/18/2020 event
 - Stoudt and representatives of the Columbia-Montour Visitors Bureau are working to finalize the mapping of all parks, trails, and outdoor recreational sites in and around Montour County (no update since last meeting)
 - draft mapping was released on 3/17 as part of MARC's COVID-19 response
 - improvements and upgrades will be made in coming weeks as conditions allow
 - Stoudt has been contacted by organizers of a possible new mountain biking event to be hosted in the Danville area in 2021
 - planning is in the earliest stages and no details are yet available

DIRECTOR'S REPORT (continued)

OTHER UPDATES

- **Riverside Borough Park Improvements**

- Stoudt continues working with the Borough of Riverside to discuss possible changes and improvements to park offerings in the Borough of Riverside
- Riverside Borough, in cooperation with the Northumberland County Planning Office, are exploring grant opportunities to help fund improvements
 - MARC will assist where possible to implement improvements and handicapped-accessibility upgrades

- **Navigable Waters**

- Stoudt continues consulting with regional organizations to determine how best to respond to recent developments regarding a legal challenge to the navigability of Fishing Creek in Columbia County
- Stoudt will serve on a planned Columbia-Montour Visitors Bureau Taskforce related to the issue
 - The group's initial meeting is anticipated in coming days

- **Montour and Columbia Counties Park, Trail, and Outdoor Recreation Mapping**

- Stoudt has released draft mapping of park, trail, and outdoor recreation features in Montour and Columbia Counties on MARC's website at <https://montourec.com/parks-trails-in-montour-county/> and <https://montourec.com/fish-and-boat-in-montour-and-columbia-counties-pa/>
- Enhancements and additions to the mapping will be completed in coming weeks

- **MARC 2020 Budget Update**

- Stoudt has submitted no more than 25 hours per week since MARC's revised budget was adopted on 5/18/2020
- The volume of Montour Preserve pavilion reservations has increased significantly since Montour County was designated as "Phase Green", but it is too soon to determine whether it will have a significant positive budget impact
- The volume of Montour Preserve donations has increased slightly in recent weeks, but it is again too soon to determine whether it will have a significant positive budget impact
- The Montour County COVID-19 County Relief Block Grant program has the greatest potential to dramatically improve MARC's 2020 budget outlook
 - MARC will likely know by mid-July if funding will become available



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Thank you, Tara Ely

