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January 27, 2020 Regular Meeting Minutes

7:00pm – Montour County building conference room, 17 Woodbine Lane, Danville, PA 17821

MEETING ATTENDEES

MARC BOARD MEMBERS

Frank Dombroski, Tyler Dombroski, Mike Mills, Chris Johns, Kyle Postupack, Commissioner Dan Hartman, Dr. John Bulger, Dr. Kendra Boell, Heather Good

MARC STAFF

Bob Stoudt

PUBLIC

Mark Scheunemann, Connie Scheunemann, Wayne Kashner, Otto Kurecian (Columbia-Montour Visitors Bureau), Ralph Schumacher

MEDIA

Karen Blackledge

CALL TO ORDER

Meeting called to order at 7:00pm by Chairman Mills.

BOARD REORGANIZATION / ELECTION OF 2020 OFFICERS

Chairman Mills made note of the outgoing 2019 slate of officers and asked for volunteers who might be willing to serve as officers for 2020. After a brief discussion, it was recommended the same slate of officers be considered for 2020.

Motion to re-elect existing officers for the 2020 year (Mike Mills, Chairman and Assistant Treasurer; Frank Dombroski, Vice-Chairman; Tyler Dombroski, Treasurer; and Chris Johns, Secretary): Dr. John Bulger

Second: Dr. Kendra Boell

Motion passed unanimously

PUBLIC COMMENT

Ralph Schumacher mentioned that he would again be hosting a rugby football tournament at Hess Fields on Memorial Day weekend (Saturday, May 23). Stoudt reminded Mr. Schumacher to submit the required application form, certificate of insurance, and payment to secure the reservation.

OFFICER REPORTS

CHAIRMAN'S REPORT

Chairman Mills had nothing new to report.

TREASURER'S REPORT

Treasurer Tyler Dombroski reviewed the reports provided in the meeting agenda packet. Tyler noted that the December 2019 reports provided by Susan Shultz will be considered unofficial until updated account balances are received from the Central Susquehanna Community Foundation.

The Treasurer's report was tabled until the February 2020 meeting, pending receipt of updated information from Susan Shultz Accounting.

SECRETARY'S REPORT

Chairman Mills called the group's attention to the minutes of the November 25 meeting as distributed with the meeting agenda packet.

Motion to approve the November 25, 2019 meeting minutes as presented: Tyler Dombroski

Second: Dr. Kendra Boell

Motion passed unanimously

PARTNER REPORTS

WASHINGTONVILLE BOROUGH

Mayor Tyler Dombroski noted that there has been a preliminary meeting with homeowners re: boat access to Chillisquaque Creek. Demolition of the corner bar in Washingtonville is nearly complete. An attempt will be made to save several of the large beams from the ceiling for future use.

DANVILLE BOROUGH

In the absence of Danville Borough representatives, Stoudt noted recent discussions regarding the potential to extend the North Branch Canal Trail into Danville Borough by way of the Danville levee system. Stoudt, representatives of the Danville Business Alliance, Danville Borough, and LIVIC Civil Engineering will continue to explore funding opportunities to complete the project using grant funds previously secured by Danville Borough.

RIVERSIDE BOROUGH

Kyle Postupack had nothing new to report.

MONTOUR COUNTY

Commissioner Dan Hartman had nothing new to report.

DANVILLE AREA SCHOOL DISTRICT

Chris Johns had nothing new to report.

ASSISTANT DIRECTOR'S REPORT

Report provided in meeting agenda packet.

MAINTENANCE TECHNICIAN'S REPORT

Report provided in meeting agenda packet.

DIRECTOR'S REPORT

Report provided in meeting agenda packet.

Stoudt provided a review of MARC's 2019 Annual Report, distributed with the meeting agenda packet.

OLD BUSINESS

2020 STRATEGIC PLAN ADOPTION

Stoudt provided a review of the proposed MARC 2020 – 2025 Strategic Plan. Stoudt noted that a first draft of the plan had been reviewed during MARC's November 25, 2019 meeting. The plan was put out for public comment and Stoudt has incorporated suggestions into the draft being reviewed during this meeting.

Motion to adoption MARC's 2020 – 2025 Strategic Plan as presented: Frank Dombroski

Second: Tyler Dombroski

Motion passed unanimously

MONTOUR PRESERVE PARKING LOT LIGHTS

Stoudt noted there was an additional cost of \$1,301.54 associated with repairing an issue with the lights in the Montour Preserve parking lot. Electricians from Williamsport Electric discovered that squirrels had chewed through electrical wiring inside a light post, causing the fixture to short circuit during wind events. The wiring has been replaced and no subsequent problems have occurred. Because this expense had not been budgeted and exceeded \$500, Stoudt seeks Board approval to pay this expense.

Motion to approve paying \$1,301.54 to Williamsport Electric for the repair of Montour Preserve parking lot lights as presented: Commissioner Dan Hartman

Second: Kyle Postupack

Motion passed unanimously

NEW BUSINESS

RESOLUTION 2020-1 (AUTHORIZED SIGNATORIES)

Stoudt called attention to the proposed Resolution 2020-1 (Authorized Signatories), as presented on page 31 of the meeting agenda packet. The resolution would update the listing of individuals authorized to sign documents on MARC's behalf.

Motion to adopt Resolution 2020-1 as presented: Commissioner Dan Hartman

Second: Tyler Dombroski

Motion passed unanimously

CENTRAL SUSQUEHANNA COMMUNITY FOUNDATION MONTOUR PRESERVE FUND \$50,000 WITHDRAWAL

Stoudt requested Board approval to request the withdraw of \$50,000 from MARC's Montour Preserve Fund at the Central Susquehanna Community Foundation, to be deposited to MARC's checking account at Service 1st Federal Credit Union. Funds will be used to cover MARC's Montour Preserve expenses until MARC receives the DCNR grant closeout funding and Montour County Hotel Tax funding.

Motion to approve the withdrawal of \$50,000 from MARC's Montour Preserve Fund at the Central Susquehanna Community Foundation, to be deposited to MARC's checking account at Service 1st: Tyler Dombroski

Second: Commissioner Dan Hartman

Motion passed unanimously

CSCF WOMEN'S GIVING CIRCLE GRANT APPLICATION FOR GIRLS ROC MOUNTAIN BIKE CAMP

Stoudt requested Board approval to submit a grant application to the Central Susquehanna Community Foundation's Women's Giving Circle grant program in the amount of \$750 on behalf of the 2020 Girls ROC Mountain Bike Camp. If the application is successful, MARC will administer the grant documentation and funding on the camp's behalf. The camp will provide the necessary grant match; no MARC funding will be required.

Audience member Connie Scheunemann, representing the Girls ROC Mountain Bike Camp, provided additional details regarding the proposed event and thanked MARC for the group's support of the project.

Motion to authorize: Dr. Kendra Boell

Second: Commissioner Dan Hartman

Motion passed unanimously

DIRTSCULPT HOPEWELL PARK PUMPTRACK DESIGN PROPOSAL

Stoudt provided an overview of MARC's work to date to consider a major expansion of the pumptrack facilities at Hopewell Park. As documented on page 26 and pages 32 – 34 of the meeting agenda packet, Stoudt, Dave Decoteau, and Dr. John Gabrielsen have contacted three design firms to discuss design and construction options. Stoudt recommends the selection of DirtSculpt to create a 3D design proposal that MARC might use for permitting and possible funding for the project. Design work will cost \$5,000, of which \$2,500 will be required at project start and \$2,500 required at design completion. Stoudt noted that design work will not begin until MARC has received the pledged \$25,000 in funding from Geisinger, allowing MARC the necessary funding to enable DirtSculpt to proceed.

Motion to authorize: Frank Dombroski

Second: Dr. John Bulger

Motion passed unanimously

OTHER ITEMS

Stoudt reviewed the MARC Supporters' Appreciation Dinner, held at the Montour Preserve, and presented a plaque to Dr. John Bulger / Geisinger Health Plan in recognition of his ongoing contributions to MARC.

ADJOURNMENT

Chairman Mills adjourned the meeting at 7:44pm.

Respectfully submitted,

Chris Johns
MARC Board Secretary

next meeting February 24, 2020