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October 28, 2019 Regular Meeting Minutes

7:00pm – DRIVE conference room, 17 Woodbine Lane, Danville, PA 17821

MEETING ATTENDEES

MARC BOARD MEMBERS

Dr. Kendra Boell, Frank Dombroski, Tyler Dombroski, Heather Good, Mike Mills, Kyle Postupack, Dr. Dan Rogers, Chris Johns, Dan Hartman, Dr. John Bulger

MARC STAFF

Bob Stoudt

PUBLIC

Wayne Kashner, John Grabusky (Geisinger), Otto Kurecian (Columbia-Montour Visitors Bureau)

MEDIA

Karen Blackledge (Danville News / Daily Item), Heather Truckenmiller (Northcentralpa News), Geri Gibbons (Press Enterprise)

CALL TO ORDER

Meeting called to order at 7:00pm by Chairman Mills.

PUBLIC COMMENT

No public comment.

OFFICER REPORTS

CHAIRMAN'S REPORT

Chairman Mills had no new updates to report.

TREASURER'S REPORT

Treasurer Tyler Dombroski and Chairman/Assistant Treasurer Mills briefly reviewed the reports provided in the meeting agenda packet.

Motion to approve the September 2019 accountant's reports: Dan Hartman

Second: Dr. Kendra Boell

Motion passed unanimously

SECRETARY'S REPORT

Chairman Mills called the group's attention to the minutes of the September 23 meeting as distributed with the meeting agenda packet. No concerns or edits were noted.

Motion to approve the September 23, 2019 meeting minutes as presented: Frank Dombroski

Second: Dr. Kendra Boell

Motion passed unanimously

PARTNER REPORTS

WASHINGTONVILLE BOROUGH

Tyler Dombroski noted that the Washingtonville Fall Family Fun Festival was held since the last meeting. He also noted continued interest in creating a kayak launch on Chillisquaque Creek.

DANVILLE BOROUGH

Stoudt thanked the Danville Borough Streets Department for their continued help in keeping the brush trimmed back along the access road to the Hess Recreation Area.

RIVERSIDE BOROUGH

Nothing new to report.

MONTOUR COUNTY

Commissioner Hartman noted there will be more discussion about an agenda item later in the meeting.

DANVILLE AREA SCHOOL DISTRICT

Chris Johns noted that the Hammers mountain bike team completed their 3rd season and it has been a very successful endeavor. Funding has been positive.

ASSISTANT DIRECTOR'S REPORT

Report provided in meeting agenda packet.

MAINTENANCE TECHNICIAN'S REPORT

Report provided in meeting agenda packet.

DIRECTOR'S REPORT

Report provided in meeting agenda packet.

Stoudt noted the success of the 'Preserve the Preserve' event held at Hawkins Chevrolet on 10/26. Stoudt thanked Hawkins Chevrolet, Resurrection Movement Studio, the Danville Business Alliance, and the more than 40 businesses and organizations which donated to the event. Stoudt anticipates a total donation from the event to exceed \$2,700.

Stoudt also noted that three flat-screen TVs had been dumped along Legion Road in Montour Township, Columbia County, in an area managed by MARC. Stoudt cleaned up the dumped materials and paid to properly dispose of them at Scott Electric in Bloomsburg.

OLD BUSINESS

No old business to conduct.

NEW BUSINESS

MONTOUR COUNTY HOTEL TAX MOU

Stoudt provided an overview of the proposed Memorandum of Understanding (MOU) between MARC, the Columbia-Montour Visitors Bureau, and Montour County regarding an increase of the Montour County Hotel Tax. A copy of the MOU, with supporting materials, was provided in the meeting agenda packet. Stoudt expressed his thanks to the CMVB and Montour County for their willingness to assist MARC's operations and strongly recommended approval of the MOU.

Motion to approve the Montour County Hotel Tax MOU as presented: Tyler Dombroski

Second: Heather Good

Motion passed unanimously

MONTOUR PRESERVE LEASE AGREEMENT AMENDMENT

Stoudt read aloud the contents of a 10/23 email from Marc Jackson, Talen Energy Manager of Real Estate Services, regarding MARC's request to extend the Montour Preserve lease agreement. The email stated:

Per our discussion, Talen would be in agreement to amend the terms of our existing lease in connection with the Montour Preserve. As you know, our current arrangement is an annual lease and Talen would be in agreement to incorporate language which would memorialize our understanding for an initial term of (3) years with two additional (3) year renewals.

Please feel free to discuss this option with your Board this coming Monday evening and feel free to give a call with any questions in the interim or any time after your meeting.

Stoudt thanked Talen Energy for its willingness to extend the Montour Preserve lease agreement to improve MARC's ability to seek funding and other support and recommended approval of the proposed change. If approved, Stoudt will contact Mr. Jackson to formalize the revised agreement.

Motion to approve the Montour Preserve Amended Lease Agreement as discussed: Dan Hartman

Second: Dr. John Bulger

Motion passed unanimously

MARC ENDOWED FUND CREATION

Stoudt called attention to pages 35 – 47 of the meeting agenda packet regarding the proposed creation of an endowed fund at the Central Susquehanna Community Foundation. Stoudt advised the group that the creation of such a fund has been strongly encouraged by several key supporters and potential donors. Stoudt reported that he and his wife, Becky, are willing to make an initial \$1,000 donation to the fund to enable its creation.

Motion to approve the Montour Area Recreation Commission Endowed Fund Creation as discussed: Frank Dombroski

Second: Dr. Dan Rogers

Motion passed unanimously

CORPORATE SPONSORSHIP AGREEMENT

Stoudt presented a letter from Geisinger offering a five-year, \$25,000/year support agreement for MARC's operations at the Montour Preserve, Hess Recreation Area and other sites under its management. Stoudt introduced John Grabusky, Geisinger's Senior Director of Community Relations. Mr. Grabusky spoke in support of MARC's efforts and the proposed agreement with Geisinger. Stoudt thanked Geisinger for its significant support and praised Dr. Frank Maffei, Pediatrics Chairman, for his advocacy for the agreement. Stoudt strongly recommended approval of the agreement.

Motion to approve the corporate sponsorship agreement with Geisinger as presented: Dan Hartman

Second: Kyle Postupack

Motion passed unanimously (Dr. John Bulger and Dr. Dan Rogers abstained)

WASHINGTONVILLE REVITALIZATION PASS-THROUGH FUND CREATION

Stoudt called attention to pages 48 - 50 of the meeting agenda packet regarding the proposed creation of an Washingtonville Revitalization Fund at the Central Susquehanna Community Foundation. Stoudt advised the group that the creation of such a fund is intended to support the ongoing revitalization efforts in Washingtonville Borough as supported by MARC. Stoudt recommends approval of the creation of such a fund.

Motion to approve the Washingtonville Revitalization Pass-Through Fund Creation as presented: Dr. Kendra Boell

Second: Dr. John Bulger

Motion passed unanimously (Tyler Dombroski and Frank Dombroski abstained)

MONTOUR PRESERVE VISITORS' CENTER ROOF REPAIR

Stoudt read aloud three bids submitted for repairs to the Montour Preserve Visitors' Center roof. Bids were requested and received from Gray Builders, T-Ross Brothers, and Zartman Construction. Bid prices were:

BIDDER	BID AMOUNT
Gray Builders	\$6,251.00
T-Ross Brothers	\$12,926.00
Zartman Construction	\$13,524.00

Stoudt noted that the bid from Gray Builders included the donation of ten hours of labor for the project. Stoudt recommended acceptance of the bid from Gray Builders, with the requirement that work be completed by no later than December 20. The project is being funded by the DCED Montour Preserve grant.

Motion to approve the bid from Grey Builders as presented: Tyler Dombroski

Second: Dan Hartman

Motion passed unanimously (Frank Dombroski abstained)

2020 LAWN CARE INVITATION TO BID

Stoudt called attention to the 2020 Lawn Care Invitation to Bid packet distributed with the meeting agenda packet. Stoudt noted that only a few minor changes have been made to the packet from the prior year. Stoudt requested approval to advertise the contract with the intent to open and award the bid at MARC's November 25 meeting.

Motion to advertise the Lawn Care Invitation to Bid as presented: Frank Dombroski

Second: Dr. Kendra Boell

Motion passed unanimously

OTHER ITEMS

2020 BUDGETING

Stoudt reported that he would work to have MARC's 2020 budget ready for consideration and approval at the November 25 meeting. Stoudt asked that anyone with suggestions for consideration contact him before the November meeting.

STRATEGIC PLAN UPDATE

Stoudt reported that he would work to have a first draft of MARC's 2020 – 2025 strategic plan ready for initial review at MARC's November 25 meeting. Stoudt again asked that anyone with suggestions for consideration contact him before the November meeting.

ADJOURNMENT

Chairman Mills adjourned the meeting at 7:44pm.

Respectfully submitted,

Chris Johns
MARC Board Secretary

next meeting November 25, 2019