



PO Box 456, Danville, PA 17821 | (570) 336-2060 | RStoudt@MontourRec.com

September 23, 2019 Regular Meeting Agenda

7:00pm – DRIVE conference room, 17 Woodbine Lane, Danville, PA 17821

Call to Order

Public Comment

Officer Reports

- Chairman's Report (Mike Mills)
- Treasurer's Report (Tyler Dombroski) (**pages 2 - 14**)
- Secretary's Report (Chris Johns)

Partner Reports

- Washingtonville Borough (Frank Dombroski / Tyler Dombroski)
 - update on Washingtonville Revitalization Committee funds handling
- Danville Borough (Kevin Herritt / Dr. Dan Rogers)
- Riverside Borough (Bill Lavage / Kyle Postupack)
- Montour County (Commissioner Dan Hartman)
- Danville Area School District (Chris Johns)

Assistant Director's Report (Jon Beam) (page 15**)**

Maintenance Technician's Report (Denny Piatt) (page 15**)**

Director's Report (Bob Stoudt) (pages 16 - 20**)**

- Update on fundraising campaign
 - Villager Realty donation
- Update on HVAC systems replacement change orders (**pages 21 – 26**)

Old Business

- Operation of the Montour Preserve beyond 2020

New Business

- Small Games of Chance license application
- Mower deck purchase (**pages 27 – 31**)
- Montour Preserve Visitors' Center parking lot lighting repair (**pages 32 – 34**)

Other Items

Adjournment

next meeting October 28, 2019

MARC Savings Account (ID 01) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
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NO TRANSACTIONS

BALANCE: \$5.00

Montour Preserve DCNR Grant Checking Account (ID 41) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Debit (-)	Credit (+)	Account Balance
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NO TRANSACTIONS

BALANCE: \$0.00

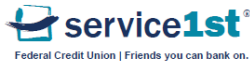
Montour Preserve DCED Grant Checking Account (ID 42) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Debit (-)	Credit (+)	Account Balance
101	8/27/19	9/3/19		Menco Mechanical (HVAC replacement)	DCED Montour Preserve grant - HVAC systems replacement	9,000.00		38,006.93
interest	8/31/19	9/3/19	8/1 - 8/31/19	dividend interest earned 8/1 - 8/31/19			84.98	38,091.91
102	9/10/19			Menco Mechanical (HVAC replacement)	DCED Montour Preserve grant - HVAC systems replacement	16,647.75		21,444.16



MARC 2019 Checking Account (ID 40) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (# Applicable)	Debit (-)	Credit (+)	Account Balance
6127	8/27/19	9/3/19		HA Thomson (one-year employee crime insurance policy)	insurance		1,700.00		43,395.87
6128	8/27/19	9/3/19		Robert Stoudt (8/27 expense report: HughesNet (internet service), Zeisloft Farm Equipment (hydraulic oil), MailChimp (email service), HughesNet (internet service), MailChimp (email service))	\$5.30 Humdinger (advertising); \$5.30 Humdinger (advertising); \$5.30 misc. expenses; \$5.30 misc. expenses; \$5.30 Montour Preserve (email); \$5.30 Montour Preserve (email); \$172.33 Montour Preserve (internet service); \$172.33 Montour Preserve (internet service); \$51.41 Montour Preserve (maint./misc.)	\$5.30 DCNR Montour Preserve; \$5.30 DCNR Montour Preserve; \$172.33 DCNR Montour Preserve; \$172.33 DCNR Montour Preserve; \$51.41 DCNR Montour Preserve	427.87		42,968.00
6129	8/27/19	9/3/19		MePush, Inc. (website hosting)	\$49.50 misc. expenses; \$49.50 Montour Preserve (website)	\$49.50 DCNR Montour Preserve	99.00		42,869.00
6130	8/28/19	9/3/19		Dennis Piatt (reimbursement for 8/28 diesel fuel purchase)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	35.55		42,833.45
6131	8/28/19	9/3/19		PPL Electric Utilities (Hess Recreation Area electricity)	Hess Recreation Area		47.40		42,786.05
debit card	8/28/19	9/3/19	8/1 - 8/31/19	USPS Danville (stamps)	office expenses		26.40		42,759.65
debit card	8/28/19	9/3/19	8/1 - 8/31/19	Cole's Hardware (toilet paper, trash bags, bird seed, paper towels and grease gun couplers)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	97.09		42,662.56
debit card	8/30/19	9/3/19	8/1 - 8/31/19	Lowe's (lumber, cinder blocks, PVC pipes and hardware for turtle basking platforms)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	251.74		42,410.82
interest	8/31/19	9/3/19	8/1 - 8/31/19	dividend interest earned 8/1 - 8/31	interest			7.93	42,418.75
debit card	9/1/19			Cole's Hardware (paint brushes)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	31.77		42,386.98
debit card	9/4/19			Lowe's (bolts, nuts and washers for benches)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	274.12		42,112.86
debit card	9/4/19			Larry's Lumber (wood for benches)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	217.77		41,895.09
debit card	9/7/19			Clark's Ag Center (lumber)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	33.88		41,861.21
debit card	9/10/19			Amazon.com (toilet paper)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	73.09		41,788.12
debit card	9/10/19			Amazon.com (paper towels and printer paper)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	125.08		41,663.04
debit card	9/10/19			Amazon.com (printer toner cartridges)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	419.65		41,243.39
6132	9/10/19			Big Pop's Mowing	\$846 Hess Recreation Area; \$160 Hopewell Park; \$80 Columbia County projects; \$200 River Drive parcel; \$3,520 Montour Preserve (lawn care)	\$3,520 DCNR Montour Preserve	4,806.00		36,437.39
6133	9/10/19			Dennis Piatt (payroll 8/18 - 8/31)	payroll - Piatt		398.73		36,038.66
6134	9/10/19			Jon Beam (payroll 8/18 - 8/31)	payroll - Beam		65.58		35,973.08
6135	9/10/19			Robert Stoudt (payroll 8/18 - 8/31)	payroll - Stoudt		1,800.01		34,173.07
6136	9/10/19			Hoover Tractor (mower deck one month rental)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	795.00		33,378.07
6137	9/10/19			US Department of Agriculture	Montour Preserve (wildlife management)	DCNR Montour Preserve	718.30		32,659.77
6138	9/10/19			Ted Heaps Container Service (trash removal)	\$125 Montour Preserve (trash); \$65 Hess Recreation Area	\$125 DCNR Montour Preserve	190.00		32,469.77
6139	9/10/19			MePush, Inc. (website hosting)	\$49.50 misc. expenses; \$49.50 Montour Preserve (website)	\$49.50 DCNR Montour Preserve	99.00		32,370.77
6140	9/10/19			Pace Analytical Services	Montour Preserve (water testing)	DCNR Montour Preserve	120.00		32,250.77
debit card	9/12/19			Clark's Ag Center (paintbrushes, tire pump and tire repair kit)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	58.47		32,192.30
debit card	9/15/19			Sheetz (diesel fuel)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	34.60		32,157.70
automatic payment	9/16/19			PA Dept. of Revenue (August payroll taxes)	payroll taxes		776.82		31,380.88
automatic payment	9/16/19			US Treasury (August payroll taxes)	payroll taxes		123.98		31,256.90
deposit	9/16/19			deposit	\$1,130 Montour Preserve pavilion reservations; \$655 Montour Preserve donations; \$25 Hess Recreation Area users' fees; \$10 Hopewell Park donation (criminal restitution)			1,820.00	33,076.90
6141	9/17/19			Dennis Piatt (payroll 9/1 - 9/14)	payroll - Piatt		524.07		32,552.83
6142	9/17/19			Jon Beam (payroll 9/1 - 9/14)	payroll - Beam		135.49		32,417.34
6143	9/17/19			Lesley Yeich (payroll 8/18 - 8/31 and 9/1 - 9/14)	payroll - Yeich		157.62		32,259.72
6144	9/17/19			Robert Stoudt (payroll 9/1 - 9/14)	payroll - Stoudt		1,378.15		30,881.57



CORPORATE OFFICE
1985 MONTOUR BLVD.
P.O. BOX 159
DANVILLE, PA 17821-0159

ADDRESS SERVICE REQUESTED

MONTOUR AREA RECREATION COMMISSION
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Statement Period: 08/01/2019-08/31/2019

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Summary of Accounts:

	Ending Balance	YTD Dividend	Member Number: 584727
Savings			
01 - REGULAR SAVINGS	5.00	28.18	
40 - CHECKING	54,043.57	51.05	
41 - DCNR GRANT CHECKING	0.00	0.29	
42 - DCED GRANT CHECKING	47,091.91	591.91	
Total	101,140.48	671.43	

Authorized Signer(s): TYLER DOMBROSKI, CHRISTOPHER JOHNS, ROBERT T STOUDT, MICHAEL B MILLS

ID 01 REGULAR SAVINGS

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Aug 1		Balance Forward			5.00
Aug 31		Ending Balance			5.00

ID 40 CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Aug 1		Balance Forward			60,780.58
Aug 1		Draft 6098		-215.34	60,565.24
Aug 2		Withdrawal ACH DANVILLE AREA EA TYPE: TAX PAYMNT ID: 1232266087 CO: DANVILLE AREA EA		-364.50	60,200.74
Aug 6		Draft 6103		-355.00	59,845.74
Aug 15		Withdrawal ACH COMMWLTHOFPA INT TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFPA INT		-140.01	59,705.73
Aug 15		Withdrawal ACH IRS TYPE: USATAXPYMT ID: 3387702000 CO: IRS		-911.78	58,793.95
Aug 16		Withdrawal Debit Card 8/15 SHEETZ 00003723 DANVILLE PA		-51.45	58,742.50
Aug 16		Deposit by Check	8,722.50		67,465.00
Aug 22		Deposit Home Banking Transfer From Share 41	0.14		67,465.14
Aug 27		Draft 6117 Processed Check - VERIZON FINANCIA TYPE: PAYMENTS ID: 8564577000		-106.07	67,359.07
Aug 27		Draft 6110		-183.89	67,175.18
Aug 27		Draft 6106		-203.59	66,971.59
Aug 27		Draft 6107		-664.37	66,307.22
Aug 27		Draft 6111		-788.04	65,519.18
Aug 27		Draft 6120		-1,732.00	63,787.18
Aug 28		Withdrawal POS #032601 USPS PO 41190008 410 MILL ST DANVILLE PA		-26.40	63,760.78
Aug 28		Draft 6126		-22.07	63,738.71
Aug 28		Draft 6119		-23.49	63,715.22
Aug 28		Draft 6108		-472.86	63,242.36
Aug 28		Draft 6104		-603.52	62,638.84
Aug 28		Draft 6122		-964.60	61,674.24

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Member Number: 584727
Statement Period: 08/01/2019-08/31/2019

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ID 40 CHECKING - Continued

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Aug 29		Draft 6121		-1,402.24	60,272.00
		Processed Check - USDA APHIS GENL TYPE: PAYMENT ID: 1240340003			
Aug 29		Draft 6116		-54.64	60,217.36
Aug 29		Draft 6114		-63.80	60,153.56
Aug 29		Draft 6109		-157.35	59,996.21
Aug 29		Draft 6105		-301.96	59,694.25
Aug 29		Draft 6115		-305.57	59,388.68
Aug 29		Draft 6113		-335.36	59,053.32
Aug 29		Draft 6125		-4,594.00	54,459.32
Aug 30		Withdrawal Debit Card		-97.09	54,362.23
		8/28 COLES HARDWARE - DANVILLE DANVILLE PA			
Aug 30		Draft 6124		-74.85	54,287.38
Aug 31		Withdrawal Debit Card		-251.74	54,035.64
		8/30 LOWE'S #1868 BLOOMSBURG PA			
Aug 31		Deposit Dividend Dividend Post	7.93		54,043.57
		Annual Percentage Yield Earned 0.150% from 08/01/2019 through 08/31/2019			
Aug 31		Ending Balance			54,043.57
		Total Deposits 8,730.57			
		Total Withdrawals 15,467.58			

Drafts for 40 - CHECKING

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Aug 1	□ 6098	215.34	Aug 27	□ 6110	183.89	Aug 28	□ 6119*	23.49
Aug 6	□ 6103*	355.00	Aug 27	□ 6111	788.04	Aug 27	□ 6120	1,732.00
Aug 28	□ 6104	603.52	Aug 29	□ 6113*	335.36	Aug 29	□ 6121	1,402.24
Aug 29	□ 6105	301.96	Aug 29	□ 6114	63.80	Aug 28	□ 6122	964.60
Aug 27	□ 6106	203.59	Aug 29	□ 6115	305.57	Aug 30	□ 6124*	74.85
Aug 27	□ 6107	664.37	Aug 29	□ 6116	54.64	Aug 29	□ 6125	4,594.00
Aug 28	□ 6108	472.86	Aug 27	□ 6117	106.07	Aug 28	□ 6126	22.07
Aug 29	□ 6109	157.35						

* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

ID 41 DCNR GRANT CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Aug 1		Balance Forward			1,097.46
Aug 2		Draft 365		-457.32	640.14
		Processed Check - USDA APHIS GENL TYPE: PAYMENT ID: 1240340003			
Aug 8		Draft 367		-640.00	0.14
Aug 22		Withdrawal Home Banking Transfer To Share 40		-0.14	0.00
Aug 31		Ending Balance			0.00
		Total Withdrawals 1,097.46			

Drafts for 41 - DCNR GRANT CHECKING

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Aug 2	□ 365	457.32	Aug 8	□ 367*	640.00			

* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

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Member Number: 584727
Statement Period: 08/01/2019-08/31/2019

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ID 42 DCED GRANT CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Aug 1		Balance Forward			66,006.93
Aug 14		Draft 100		-19,000.00	47,006.93
Aug 31		Deposit Dividend Dividend Post	84.98		47,091.91
		Annual Percentage Yield Earned 1.840% from 08/01/2019 through 08/31/2019			
Aug 31		Ending Balance			47,091.91
		Total Deposits 84.98			
		Total Withdrawals 19,000.00			

Drafts for 42 - DCED GRANT CHECKING

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Aug 14	□ 100	19,000.00						

* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

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MARC Account Reconciliation - Service 1st Accounts

UPDATED 8/31/2019

ending balance from 8/31/19 bank statement	\$ 101,140.48
deposits not yet posted (detailed below)	\$ -
subtotal	\$ 101,140.48
withdrawals not yet cleared (detailed below)	\$ 20,624.82
calculated balance (should agree with actual combined balance)	\$ 80,515.66
balance (savings account ID01)	\$ 5.00
balance (checking account ID40)	\$ 42,418.75
balance (DCNR grant checking account ID41)	\$ -
balance (DCED grant checking account ID42)	\$ 38,091.91
actual combined balance	\$ 80,515.66
difference	\$ -

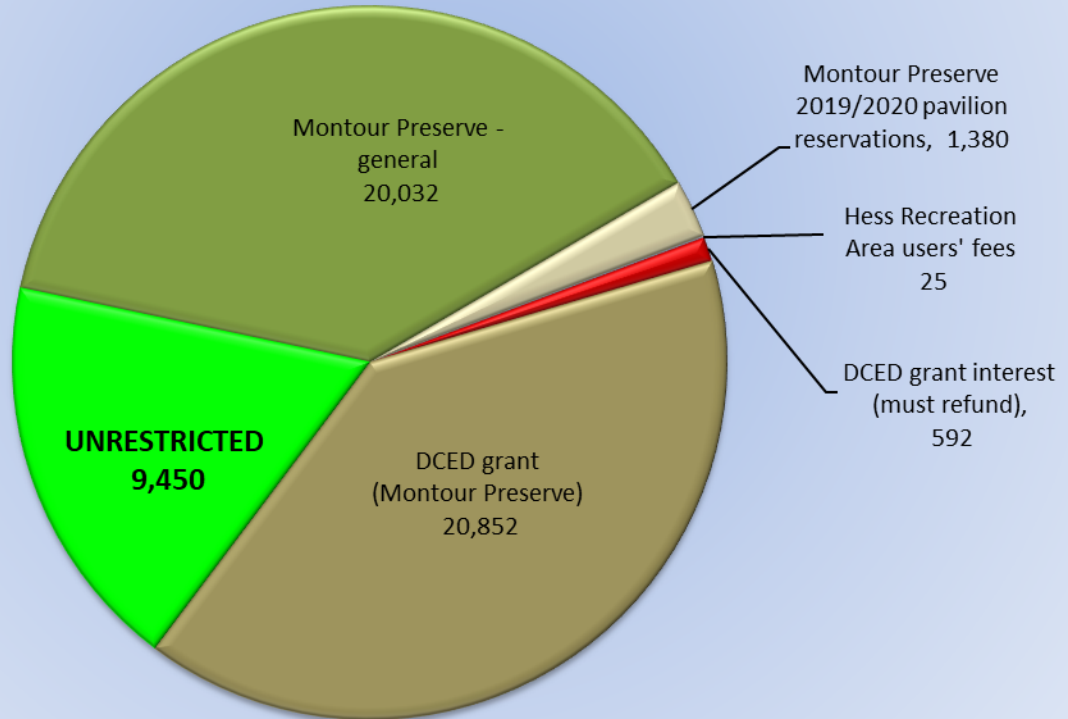
DEPOSITS NOT YET POSTED

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
TOTAL			\$ -

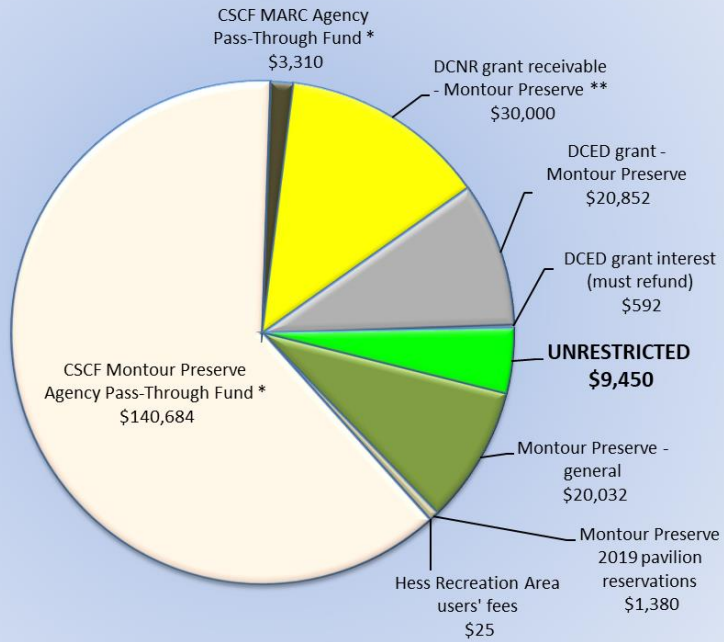
WITHDRAWALS NOT YET CLEARED

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
08/27/19	101	Menco Mechanical (HVAC replacement)	9,000.00
08/22/19	6112	PIRMA (insurance annual renewal)	9,005.00
08/22/19	6118	Pace Analytical Services	120.00
08/22/19	6123	Ted Heaps Container Service (trash removal)	190.00
08/27/19	6127	HA Thomson (one-year employee crime insurance policy)	1,700.00
08/27/19	6128	Robert Stoudt (8/27 expense report: HughesNet (internet service), Zeisloft Farm Equipment (hydraulic oil), MailChimp (email service), HughesNet (internet service), MailChimp (email service))	427.87
08/27/19	6129	MePush, Inc. (website hosting)	99.00
08/28/19	6130	Dennis Piatt (reimbursement for 8/28 diesel fuel purchase)	35.55
08/28/19	6131	PPL Electric Utilities (Hess Recreation Area electricity)	47.40
TOTAL			\$ 20,624.82

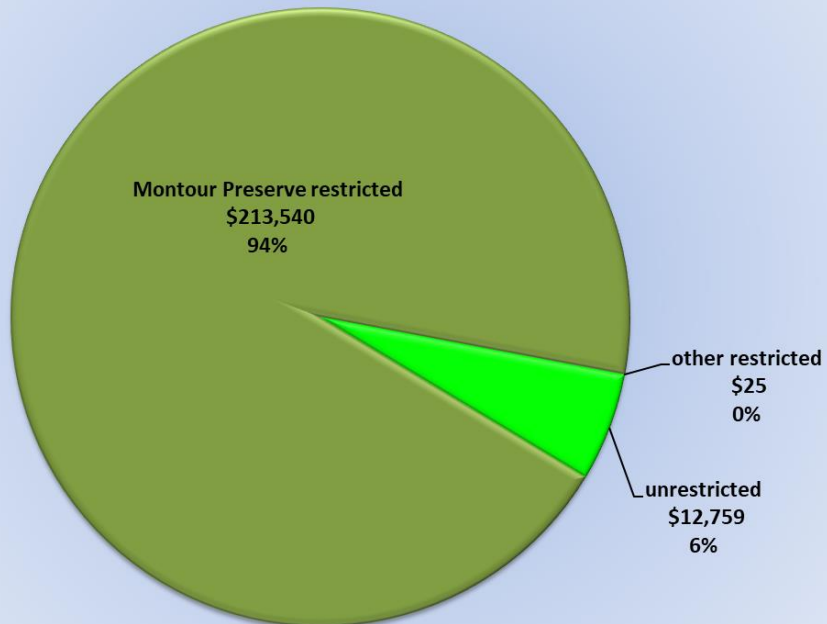
MARC FUNDS EARMARKS AS OF 9/17/19
COMBINED ACCOUNT BALANCE: \$52,331
(INCLUDES SAVINGS, DCNR AND DCED GRANT CHECKING
ACCOUNTS AND GENERAL CHECKING ACCOUNT;
EXCLUDES CSCF FUNDS AND GRANTS RECEIVABLE)



MARC TOTAL ASSETS AS OF 9/17/19
COMBINED VALUE: \$226,324

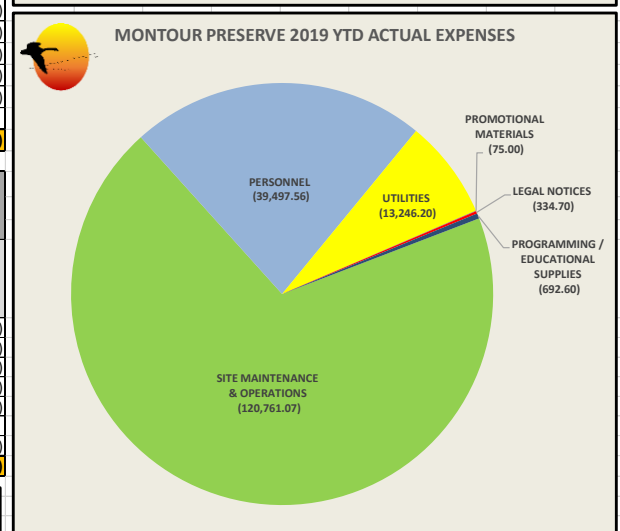
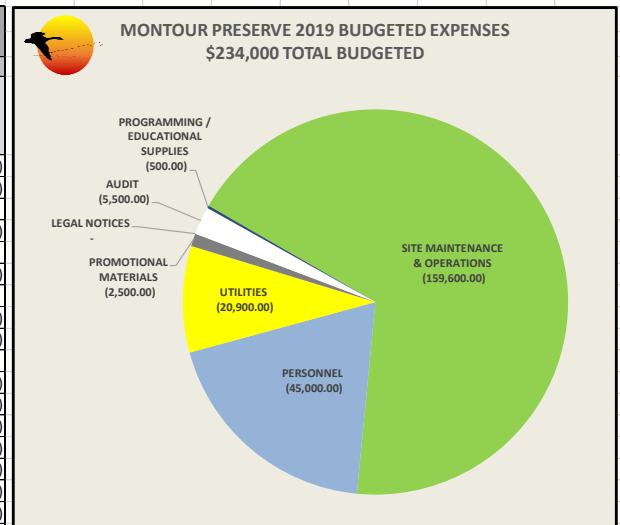
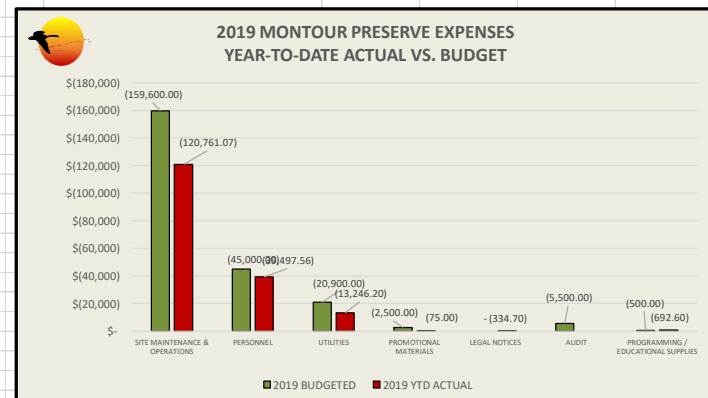


MARC TOTAL ASSETS AS OF 9/17/19
COMBINED VALUE: \$226,324



MONTOUR PRESERVE 2019 BUDGET				
STOUDT DRAFT REVISED BUDGET UPDATED 8/26/19; YTD INFORMATION UPDATED 9/17/19				
BUDGET ADOPTED 11/19/18 (CONTINGENT UPON RECEIPT OF GRANT FUNDS)				
EXPENSE	2018 ACTUAL	2019 BUDGETED	2019 STOUDT DRAFT REVISED BUDGET	2019 YTD ACTUAL
personnel	(44,759.03)	(45,000.00)	(44,000.00)	(39,497.56)
cleaning service	(4,000.00)	(4,500.00)	(4,500.00)	(2,170.00)
HVAC system maintenance	(1,700.00)	-	-	-
HVAC system replacement	-	(60,000.00)	(60,000.00)	(49,147.75)
visitors' center roof repair	-	(10,000.00)	(10,000.00)	-
lawn care	(10,875.00)	(17,500.00)	(17,500.00)	(13,640.00)
parking lot / road maintenance	-	(5,000.00)	-	-
security system	(1,263.84)	(1,500.00)	(1,250.00)	(620.64)
sewage pumping	(955.00)	(1,300.00)	(1,000.00)	(450.00)
snow plowing	-	(1,500.00)	-	-
supplies / misc.	(29,668.11)	(20,000.00)	(16,000.00)	(12,153.71)
utility vehicle (tractor) purchase	-	(35,000.00)	(38,400.00)	(38,399.58)
water testing	(562.00)	(800.00)	(860.00)	(620.00)
wildlife management	(2,077.96)	(2,500.00)	(4,000.00)	(3,559.39)
electric	(14,713.72)	(15,000.00)	(14,500.00)	(9,411.03)
internet service	(1,918.54)	(2,000.00)	(2,000.00)	(1,378.64)
telephone	(1,252.39)	(1,300.00)	(1,300.00)	(873.25)
trash service	(1,565.00)	(2,000.00)	(1,500.00)	(1,125.00)
website hosting / email service	(458.56)	(600.00)	(600.00)	(458.28)
promotional materials	(1,078.10)	(2,500.00)	(500.00)	(75.00)
programming & educational supplies	(98.02)	(500.00)	(700.00)	(692.60)
legal notices (GRANT INELIGIBLE)	-	-	(390.00)	(334.70)
audit (three-year)	-	(5,500.00)	(6,700.00)	-
EXPENSE TOTAL	\$(116,945.27)	\$(234,000.00)	\$(225,700.00)	\$ (174,607.13)

MONTOUR PRESERVE BUDGETING VS. ACTUAL EXPENSES				
EXPENSE	2018 ACTUAL	2019 BUDGETED	2019 STOUDT DRAFT REVISED BUDGET	2019 YTD ACTUAL
SITE MAINTENANCE & OPERATIONS	(51,101.91)	(159,600.00)	(153,510.00)	(120,761.07)
PERSONNEL	(44,759.03)	(45,000.00)	(44,000.00)	(39,497.56)
UTILITIES	(19,908.21)	(20,900.00)	(19,900.00)	(13,246.20)
PROMOTIONAL MATERIALS	(1,078.10)	(2,500.00)	(500.00)	(75.00)
LEGAL NOTICES	-	-	(390.00)	(334.70)
AUDIT	-	(5,500.00)	(6,700.00)	-
PROGRAMMING / EDUCATIONAL SUPPLIES	(98.02)	(500.00)	(700.00)	(692.60)
EXPENSE TOTAL	\$(116,945.27)	\$(234,000.00)	\$(225,700.00)	\$ (174,607.13)



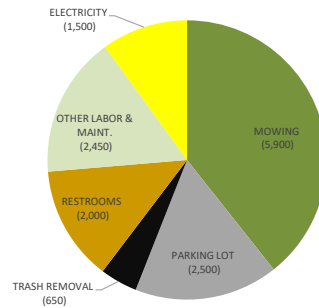
MONTOUR AREA RECREATION COMMISSION MANAGED SITES 2019 BUDGETS

BUDGET ADOPTED 11/19/18

YEAR-TO-DATE INFORMATION UPDATED 9/17/19; STOUT DRAFT REVISED BUDGET UPDATED 8/26/19

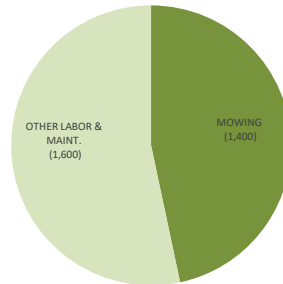
HESS RECREATION AREA 2019 BUDGET				
EXPENSE	2018 ACTUAL	2019 BUDGETED	2019 STOUT DRAFT REVISED BUDGET	2019 YTD ACTUAL
MOWING	(4,999)	(5,900)	(5,400)	(3,655.00)
PARKING LOT	(2,812)	(2,500)	(2,500)	(2,500.00)
TRASH REMOVAL	(599)	(650)	(780)	(585.00)
RESTROOMS	(1,817)	(2,000)	(1,900)	(1,486.51)
OTHER LABOR & MAINT.	(2,248)	(2,450)	(1,600)	(1,141.73)
ELECTRICITY	(1,431)	(1,500)	(1,320)	(541.83)
TOTAL	(13,906)	(15,000)	(13,500)	(9,910.08)

2019 HESS RECREATION AREA BUDGETED EXPENSES



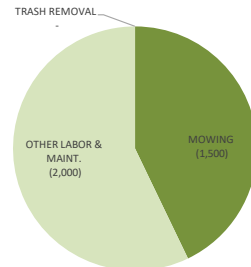
HOPEWELL PARK 2019 BUDGET				
EXPENSE	2018 ACTUAL	2019 BUDGETED	2019 STOUT DRAFT REVISED BUDGET	2019 YTD ACTUAL
MOWING	(1,000)	(1,400)	(900)	(600.00)
OTHER LABOR & MAINT.	(142)	(1,600)	(1,100)	(784.64)
TOTAL	(1,142)	(3,000)	(2,000)	(1,384.64)

2019 HOPEWELL PARK BUDGETED EXPENSES



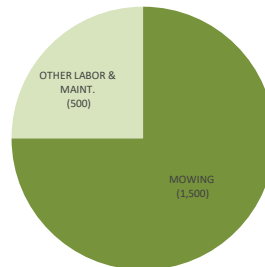
NORTH BRANCH CANAL TRAIL 2019 BUDGET				
EXPENSE	2018 ACTUAL	2019 BUDGETED	2019 STOUT DRAFT REVISED BUDGET	2019 YTD ACTUAL
MOWING	(750)	(1,500)	(450)	(105.00)
OTHER LABOR & MAINT.	(1,626)	(2,000)	(1,050)	(165.05)
TRASH REMOVAL	(605)	-	-	-
TOTAL	(2,981)	(3,500)	(1,500)	(270.05)

2019 NORTH BRANCH CANAL TRAIL BUDGETED EXPENSES



RIVER DRIVE PARCEL 2019 BUDGET				
EXPENSE	2018 ACTUAL	2019 BUDGETED	2019 STOUT DRAFT REVISED BUDGET	2019 YTD ACTUAL
MOWING	(1,100)	(1,500)	(750)	(600.00)
OTHER LABOR & MAINT.	(222)	(500)	(250)	(45.29)
TOTAL	(1,322)	(2,000)	(1,000)	(645.29)

2019 RIVER DRIVE PARCEL BUDGETED EXPENSES





2019 MARC BUDGET W/ STOUTD PROPOSED REVISIONS

ADOPTED 11/19/18; STOUTD DRAFT REVISED BUDGET UPDATED 8/26/19; YEAR-TO-DATE INFORMATION UPDATED 9/17/19

MINIMUM FUNDING REQUIREMENTS (DEFERRAL OF ALL NON-ESSENTIAL MAINTENANCE)

NOTE: MONTAINE PRESERVE ACCOUNTING IS KEPT SEPARATE FROM OTHER ACCOUNTING

EXPENSE	BUDGETED AMOUNT	YEAR-TO- DATE ACTUAL	YEAR-TO- DATE ACTUAL VS. BUDGET	STOUTD DRAFT REVISED BUDGET	FUNDING SOURCES	BUDGETED AMOUNT	YEAR-TO- DATE ACTUAL	YEAR-TO- DATE ACTUAL VS. BUDGET	STOUTD DRAFT REVISED BUDGET	BUDGETED LINE ITEM SURPLUS / (DEFICIT)	YEAR-TO- DATE ACTUAL LINE ITEM SURPLUS / (DEFICIT)	STOUTD DRAFT REVISED LINE ITEM SURPLUS / (DEFICIT)
PARK & TRAIL MAINTENANCE	Montaune Preserve	\$ (234,000.00)	\$ (174,607.13)	74.6%	\$ (225,700.00)				\$ (225,700.00)			
SPECIAL	MONTOUR PRESERVE TOTAL EXPENSES	\$ (234,000.00)	\$ (174,607.13)	74.6%	\$ (225,700.00)				\$ (225,700.00)			
ADMIN / INSURANCE	Hess Recreation Area	\$ (15,000.00)	\$ (9,910.08)	66.1%	\$ (13,500.00)				\$ (13,500.00)			
	North Branch Canal Trail (Montaune Co. portion)	\$ (3,500.00)	\$ (2,700.05)	77.1%	\$ (3,500.00)				\$ (3,500.00)			
	Columbia County Projects (incl. NBCT, Montaune Twp. parcel)	\$ (1,500.00)	\$ (1,186.85)	79.1%	\$ (2,000.00)				\$ (2,000.00)			
	Hopewell Park/Borough Farm Trails	\$ (3,000.00)	\$ (1,384.64)	46.2%	\$ (1,000.00)				\$ (1,000.00)			
	River Drive parcel (NBCT parking)	\$ (2,000.00)	\$ (645.29)	32.3%	\$ (1,000.00)				\$ (1,000.00)			
	tools & supplies	\$ (2,000.00)	\$ (980.53)	49.0%	\$ (1,500.00)				\$ (1,500.00)			
	ATV purchase	\$ (9,000.00)	\$ -	0.0%	\$ -				\$ -			
	trail signage project (Phase II)	\$ (4,000.00)	\$ -	0.0%	\$ -				\$ -			
	Humdinger Trail Races	\$ (12,800.00)	\$ (11,561.35)	90.3%	\$ (11,600.00)				\$ (11,600.00)			
	other special projects & events	\$ (1,300.00)	\$ (1,330.27)	102.3%	\$ (1,400.00)				\$ (1,400.00)			
ADMIN / INSURANCE	admin / misc. other (includes Stoutd admin labor)	\$ (18,000.00)	\$ (11,825.75)	65.7%	\$ (17,000.00)				\$ (17,000.00)			
	insurance (D&O General & Workers' Comp)	\$ (14,000.00)	\$ (12,437.00)	88.8%	\$ (12,500.00)				\$ (12,500.00)			
	accounting	\$ (1,800.00)	\$ (1,095.00)	60.8%	\$ (1,800.00)				\$ (1,800.00)			
	office supplies	\$ (1,000.00)	\$ (540.12)	54.0%	\$ (800.00)				\$ (800.00)			
	dues & fees	\$ (1,300.00)	\$ (731.50)	56.3%	\$ (800.00)				\$ (800.00)			
	public notices	\$ (1,800.00)	\$ (239.85)	14.4%	\$ (600.00)				\$ (600.00)			
OTHER	Montaune Co. Act 13 funding	\$ 25,000.00	\$ 25,000.00	100.0%	\$ 25,000.00				\$ 25,000.00			
	transfer from Central Susquehanna Community Foundation Fund	\$ -	\$ -	-	\$ -				\$ -			
	carryover balance from 2018	\$ 5,000.00	\$ 9,948.46	199.0%	\$ 9,948.46				\$ 9,948.46			
	unrestricted donations	\$ 33,000.00	\$ 15,041.96	45.6%	\$ 15,379.74				\$ 15,379.74			
	TOTAL REVENUES EXCLUDING MONTAUNE PRESERVE	\$ 92,000.00	\$ 62,739.72	68.2%	\$ 67,200.00				\$ 67,200.00			
	MONTOUR PRESERVE TOTAL EXPENSES	\$ (234,000.00)	\$ (174,607.13)	74.6%	\$ (225,700.00)				\$ (225,700.00)			
	GRAND TOTAL EXPENSES	\$ (336,000.00)	\$ (228,765.41)	70.2%	\$ (292,900.00)				\$ (292,900.00)			
TOTALS												

ACCOUNTING REPORT DISCLAIMER

The following financial reports have been provided by Ozark & Shultz Accounting, using information provided by management of the Montour Area Recreation Commission (MARC). Reports are provided in accordance with accounting principles used for the tax basis of accounting.

Ozark & Shultz Accounting does not verify the accuracy or completeness of the information provided by MARC's management and expresses no assurance on the financial statements. Ozark & Shultz Accounting cannot be relied upon to identify or disclose any misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within MARC or noncompliance with laws or regulations.

1:35 PM

09/09/19

Accrual Basis

Montour Area Recreation Commission
Statement of Financial Position
As of August 31, 2019

	Aug 31, 19
ASSETS	
Current Assets	
Checking/Savings	
Serv 1st -DCED Grant Cking	38,091.91
Service 1st - Savings	5.00
Service 1st FCU	42,418.75
Total Checking/Savings	80,515.66
Other Current Assets	
Grants Receivable	
DCNR Grant	30,000.00
Total Grants Receivable	30,000.00
Total Other Current Assets	30,000.00
Total Current Assets	110,515.66
Other Assets	
CSCF - Trusted Funds	
Montour Preserve Fund	140,683.77
CSCF - Trusted Funds - Other	3,309.53
Total CSCF - Trusted Funds	143,993.30
Total Other Assets	143,993.30
TOTAL ASSETS	254,508.96
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Advance Payments Received	
Hess Field User Fees	25.00
Preserve Reservations	1,705.00
Total Advance Payments Received	1,730.00
Conditional Contributions	
CSCF-Preserve Donations & Int	41,942.49
DCED Preserve Funds	37,500.00
DCNR Montour Preserve	3,251.11
Preserve Donations & Income	57,746.12
Total Conditional Contributions	140,439.72
DCED Interest Payable	591.91
Payroll Liabilities	1,171.45
Total Other Current Liabilities	143,933.08
Total Current Liabilities	143,933.08
Total Liabilities	143,933.08
Equity	
Retained Earnings	109,415.44
Net Income	1,160.44
Total Equity	110,575.88
TOTAL LIABILITIES & EQUITY	254,508.96

No Assurance Provided

Page 1

ASSISTANT DIRECTOR'S REPORT (JON BEAM)

In the past month the assistant director has offered one public program and an educational program for a visiting school group. He has also finalized programs for the last quarter and finished the autumn newsletter.

Jon Beam

9/16/19

MAINTENANCE TECHNICIAN'S REPORT (DENNY PIATT)

did bee patrol at picnic areas and it seemed that all the pavilions had nests in them that I cared for

installed 2 foot diameter pipe at site of broken wooden bridge with no side rails

worked with girl scout troop to build new park type benches for along trails and also paint them

completed placing # 4 stone in wet areas along the environmental trail now on to the wet areas on bluebird trail

cleaning out existing culvert pipes as I find them along trails and roads

PTMT

Dennis Piatt

9/17/19

DIRECTOR'S REPORT

	STOUDT	PROJECT YTD TOTAL HOURS								SEPTEMBER																
			25	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
admin / other	MARC admin	434.75		3.00	2.75	2.00	0.50	2.00			0.25	1.00	0.25	0.75	1.50			0.25	3.00	1.00	1.50	3.00		2.00	3.50	4.00
	special projects / events	50.75																								
park & trail maintenance	Hess Recreation Area	83.50	0.25	0.25	0.25	0.25	0.25	0.25	0.25		0.25	0.25	0.25	0.25	0.25			0.50	0.25	0.25	0.25	0.25			0.25	0.25
	Hopewell Park / Danville Farm Trails	16.75						0.75	0.50												0.25					
	North Branch Canal Trail	5.50																			0.25					
	River Drive trailhead / river access	0.50																								
Montour Preserve	Montour Preserve admin / maintenance	692.75		6.00	5.50	4.50	6.50	8.50	8.50	2.00	3.50	1.50	5.00	6.50	8.25	8.25	1.00	1.50	5.50	9.00	5.00	4.50	1.50		3.50	4.00
	Montour Preserve programming	8.50																								
	Montour Preserve DCNR grant admin	3.75																								
	Montour Preserve DCED grant admin	17.50																								
	Columbia County projects	39.75																						6.00		
	Humdinger Trail Races	69.50																								
	DAILY TOTALS	1423.50	0.25	9.25	8.50	6.75	7.25	11.50	9.25	2.00	4.00	2.75	5.50	7.50	10.00	8.25	1.00	2.25	8.75	10.25	6.75	8.25	1.50	8.00	7.25	8.25
	WEEKLY PAYROLL TOTAL		52.75							40.00							38.75									:
	BIWEEKLY PAYROLL TOTAL	75															78.75									
	PAYROLL PERIOD	8															19									

DIRECTOR'S REPORT

2019 STOUTD TIME ACCOUNTING YEAR-TO-DATE SUMMARY							
2019 PAY RATE \$22.00/hr							
TASK	WAGES UP TO PA UC TAX CAP (455HRS)			WAGES AFTER PA UC TAX CAP (>455HRS)			TOTAL PROJECT LABOR COST
	HOURS	OVERTIME HOURS	COST W/ TAXES (\$24.48/HR)	HOURS	OVERTIME HOURS	COST W/ TAXES (\$23.82)	
MARC admin	167.50		\$ 4,100.40	267.25	7.50	\$ 6,455.22	\$ 10,555.62
special projects / events	13.25		\$ 324.36	37.50	6.75	\$ 973.64	\$ 1,298.00
Hess Recreation Area	8.75		\$ 214.20	74.75	0.25	\$ 1,783.52	\$ 1,997.72
Hopewell Park / Danville Farm Trails	4.50		\$ 110.16	12.25	1.25	\$ 306.68	\$ 416.84
North Branch Canal Trail	1.00		\$ 24.48	4.50		\$ 107.19	\$ 131.67
River Drive trailhead / river access	-		\$ -	0.50		\$ 11.91	\$ 11.91
Montour Preserve admin / maintenance	180.25	2.50	\$ 4,443.12	512.50	27.00	\$ 12,529.32	\$ 16,972.44
Montour Preserve programming	8.50	2.00	\$ 232.56	-		\$ -	\$ 232.56
Montour Preserve DCNR grant admin	1.25		\$ 30.60	2.50		\$ 59.55	\$ 90.15
Montour Preserve DCED grant admin	2.75		\$ 67.32	14.75	2.25	\$ 378.14	\$ 445.46
Columbia County projects	-		\$ -	39.75		\$ 946.85	\$ 946.85
Humdinger Trail Races	67.25	28.50	\$ 1,995.12	2.25		\$ 53.60	\$ 2,048.72
TOTALS	455.00	33.00	\$ 11,542.32	968.50	45.00	\$ 23,605.62	\$ 35,147.94

2018 STOUTD TIME ACCOUNTING (GROUPED BY CATEGORY) YEAR-TO-DATE SUMMARY			0456
TASK	HOURS	COST W/ TAXES	
Admin	438.50	\$ 10,555.62	
Park/Trail Maintenance	107.00	\$ 2,558.15	
Montour Preserve (grant eligible)	717.00	\$ 17,205.00	
Montour Preserve (grant ineligible)	22.38	\$ 535.61	
Columbia County Projects	39.75	\$ 946.85	
Humdinger Trail Races	83.75	\$ 2,048.72	
Special Projects / Events	54.13	\$ 1,298.00	
2019 YTD TOTALS	1,462.50	\$ 35,147.94	

STOUTD 2019 TIME TRACKING YTD SUMMARY

Category	Hours	Percentage
Montour Preserve (grant eligible)	717.00	49%
Admin	438.50	30%
Park/Trail Maintenance	107.00	7%
Humdinger Trail Races	83.75	6%
Special Projects / Events	54.13	4%
Columbia County Projects	39.75	3%
Montour Preserve (grant ineligible)	22.38	1%

DIRECTOR'S REPORT (continued)

GRANTS

- **DCNR 'Heritage and Other Parks' Grant (Montour Preserve)**

- Initial \$100,000 grant was twice amended to a total of \$300,000 and extended through 6/30/2020
 - As of 8/22, all funds have been expended (except that \$30,000 (10% of total grant amount) will remain held by DCNR until the successful completion of the performance audit at the end of the grant term)
 - Stoudt will submit grant materials and accounting records to Brewer and Associates for the required end-of-grant performance audit as soon as all grant-mandated items are verified as complete (anticipated by late-September)

- **DCED Marketing to Attract Tourists Grant (Montour Preserve)**

- MARC on 4/15 received and deposited to a dedicated checking account the \$100,000 grant disbursement
 - to date, MARC has earned \$591.91 in interest on the grant funds
 - MARC must not spend interest earned on this grant; interest earned will have to be returned to DCED at the end of the grant
 - to date, MARC has spent:
 - \$30,000 on 5/8 for tractor purchase
 - \$49,147.75 combined for the HVAC systems replacement
 - \$20,852.25 remains earmarked in MARC's account for the remaining balance on the HVAC systems replacement and for the anticipated visitors' center roof repair
- Stoudt and Mills worked with the HVAC contractor to identify a viable solution to the electrical wiring complications reported during MARC's August meeting
 - Two change orders have been approved (pages 21 – 26 this report)
 - So long as no other complications arise, MARC should be able to complete the project within the initially forecast \$60,000 budget

- **Montour County 2019 Act 13 (Marcellus Legacy Fund) Grant**

- Stoudt on 2/6/19 submitted a request for \$25,000 in grant funding from Montour County's Act 13 (Marcellus Legacy Fund) for MARC's 2019 general operations
 - \$5,000 received and deposited by MARC on 3/12
 - \$20,000 received and deposited by MARC on 7/5
- grant funds are being used for MARC's 2019 general operations

DIRECTOR'S REPORT (continued)

MANAGED SITES

- **Montour Preserve**

- Fairer weather conditions have allowed Piatt to make excellent progress on repairing sections of the Chilisuagi Trail and Wildlife Management Trail damaged by chronically wet conditions earlier this year
- Beam has released the Autumn 2019 newsletter and program schedule, available online at <https://montourpreserve.org/newsletter/>
- Girl Scout Troop 60089 from Danville has constructed two turtle basking platforms (installed in the visitors' center pond and the Goose Woods Trail Environmental Study Pond) and four new trail benches (to be installed along the Goose Woods Trail and Hummingbird Trail)



- Work continues on the replacement of the HVAC systems in the visitors' center and environmental education center
 - Stoudt anticipates work to be completed in October
- Stoudt will be meeting with contractors to secure cost estimates to repair the visitors' center roof
 - Stoudt anticipates work to be completed in October
- Stoudt will be meeting with contractors to investigate the repair of light fixtures around the visitors' center / Environmental Education Center parking lot
 - Stoudt anticipates work to be completed in late September, early October

DIRECTOR'S REPORT (continued)

MANAGED SITES (continued)

- **River Drive parcel (North Branch Canal Trail trailhead and river access)**
 - The site was used on 8/31 as part of a fundraiser for the Montour County Sherriff's Office K9 unit
 - The site was left in good condition; no problems were noted
- **Montour Township (Columbia County) Legion Road parcel**
 - No change since last meeting
- **Riverside Borough river access**
 - No change since last meeting
- **Hopewell Park / Danville Borough Farm**
 - MARC has to date received \$77.50 in criminal restitution for damages caused during the 3/23 break-in and vandalism incident at the pig barn
 - Stoudt anticipates eventually receiving an additional \$72.50 in restitution to fully reimburse MARC's \$150 cost to repair the incident damages
 - No new break-in attempts at the pig barn have been recorded since MARC's last meeting
- **North Branch Canal Trail**
 - No change since last meeting
- **Hess Recreation Area**
 - No change since last meeting

OTHER UPDATES

- Stoudt continues to seek donations for MARC's general operations and the Montour Preserve
 - Significant progress has been made on one major potential contribution, but Stoudt must attempt to achieve several preconditions
 - Stoudt anticipates having a report on the potential contribution and a possible business item for consideration at MARC's October meeting

UPCOMING EVENTS AND MEETINGS

- September 28 A Night in Penn's Woods (Montour Preserve)
- October 6 Walk in Penn's Woods (Montour Preserve)
- October 19 Colors of Autumn Hike (Montour Preserve)
- October 25 Night Wings (bats) (Montour Preserve)
- November 9/10 Montour Preserve Wildlife Art Expo
- November 23 Wings Over Water (Montour Preserve)
- December 7 Wings Over Water (Montour Preserve)

PLUMBING

HEATING

REFRIGERATION

AIR-CONDITIONING

HVAC

Phone: (570) 759-0308

Fax: (570) 759-9477

Menco Mechanical LLC

4441 Red Rock Road
Benton, PA 17814

Change Order Request

No. 001

Sold To: MARC Montour Area Recreation Commission

374 Preserve Road

Danville, PA 17821

September 9, 2019

ATTN: Mr. Robert Stoudt

"via email only" RStoudt@MontourRec.com

HVAC Systems Replacement

374 Preserve Road Danville, PA

Description: Provide & install electrical phase converters

TOTAL AMOUNT THIS CHANGE ORDER REQUEST

\$18,557.76

\$18,557.76

Pricing remains valid for 30 days only.

This proposal is void if a formal change order is not fully executed and delivered prior to.

Lead time is 4 weeks after order due to factory switchover

approved 9/11/19
for the
MARC

✓
RJS

Menco Mechanical LLC
Change Order Request Breakdown
Provide & install phase converters

	Electrician			Laborer		
	Rate	Hrs	Total	Rate	Hrs	Total
Labor						
Base Wage	\$34.15	16	\$546.40	\$21.77	16	\$348.32
Fringe Benefits	\$24.88		\$398.08	\$14.53		\$232.48
Travel	\$-		\$-	\$-		\$-
Total Wages			\$944.48			\$580.80
Markup for Taxes, etc.	28%		\$152.99			\$97.53
Subtotal			\$1,097.47			\$678.33
Markup for Overhead & Profit	15%		\$81.96			\$52.25
Subtotal by Classification			\$1,179.43			\$730.58
Shift Premium portion Labor			\$0.00			\$0.00
Total Labor			\$1,910.01			

MATERIAL & EQUIPMENT

Material	\$13,726.00	See attached listing
Safety	\$3.82	
Equipment/Tools	\$28.65	
Subtotal	\$13,758.47	
6% Sales Tax	\$825.51	
Subtotal	\$14,583.98	
15% Markup	\$2,063.77	
Total	\$16,647.75	

SUBCONTRACTOR

Subcontractors	\$0.00
5% Markup	\$-
Total	\$0.00

SUMMARY

Labor	\$1,910.01
Material & Equipment	\$16,647.75
Subcontractors	\$-
Subtotal	\$18,557.76
Bond Cost	\$-

Total Change Order Cost \$18,557.76

✓
AD

QTY	Description		Price
2 PT007	Phase Tech phase converters	\$2,581.00	\$5,162.00
1 PT007 Nema 3R	Phase Tech phase converter		\$2,784.00
1 PT020 Nema 3R	Phase Tech phase converter		\$5,180.00
4 Seal tight wire, whips & connectors		\$150.00	\$600.00
			\$-
			\$13,726.00

✓ MS

PLUMBING

HEATING

REFRIGERATION

AIR-CONDITIONING

HVAC

Phone: (570) 759-0308

Fax: (570) 759-9477

Menco Mechanical LLC

4441 Red Rock Road
Benton, PA 17814

Change Order Request

No. 002

Sold To: MARC Montour Area Recreation Commission

374 Preserve Road

Danville, PA 17821

September 10, 2019

ATTN: Mr. Robert Stoudt

"via email only" RStoudt@MontourRec.com

HVAC Systems Replacement

374 Preserve Road Danville, PA

Description: Delete balancing from the project.

TOTAL AMOUNT THIS CHANGE ORDER REQUEST

(\$2,873.71)

(\$2,873.71)

Pricing remains valid for 30 days only.

This proposal is void if a formal change order is not fully executed and delivered prior to.

approved 9/11/19

for the
MARC

✓
ATS

**Menco Mechanical LLC
Change Order Request Breakdown
Delete balancing from the project**

	Mechanic			Laborer		
	Rate	Hrs	Total	Rate	Hrs	Total
Labor						
Base Wage	\$34.15	-1	\$(34.15)	\$21.77	0	\$-
Fringe Benefits	\$24.88		\$(24.88)	\$14.53		\$-
Travel	\$-		\$-	\$-		\$-
Total Wages			\$(59.03)			\$-
Markup for Taxes, etc.	28%		\$(9.56)			\$-
Subtotal			\$(68.59)			\$-
Markup for Overhead & Profit	15%		\$(5.12)			\$-
Subtotal by Classification			-\$73.71			\$0.00
Shift Premium portion Labor			\$0.00			\$0.00
Total Labor			\$(73.71)			

MATERIAL & EQUIPMENT

Material	\$-	See attached listing
Safety	\$-	
Equipment/Tools	\$-	
Subtotal	\$-	
6% Sales Tax	\$-	
Subtotal	\$-	
15% Markup	\$-	
Total	\$0.00	

SUBCONTRACTOR

Subcontractors	-\$2,800.00
5% Markup	\$-
Total	-\$2,800.00

SUMMARY

Labor	\$(73.71)
Material & Equipment	\$-
Subcontractors	\$(2,800.00)
Subtotal	\$(2,873.71)
Bond Cost	\$-
Total Change Order Cost	-\$2,873.71

✓
NTS

QTY

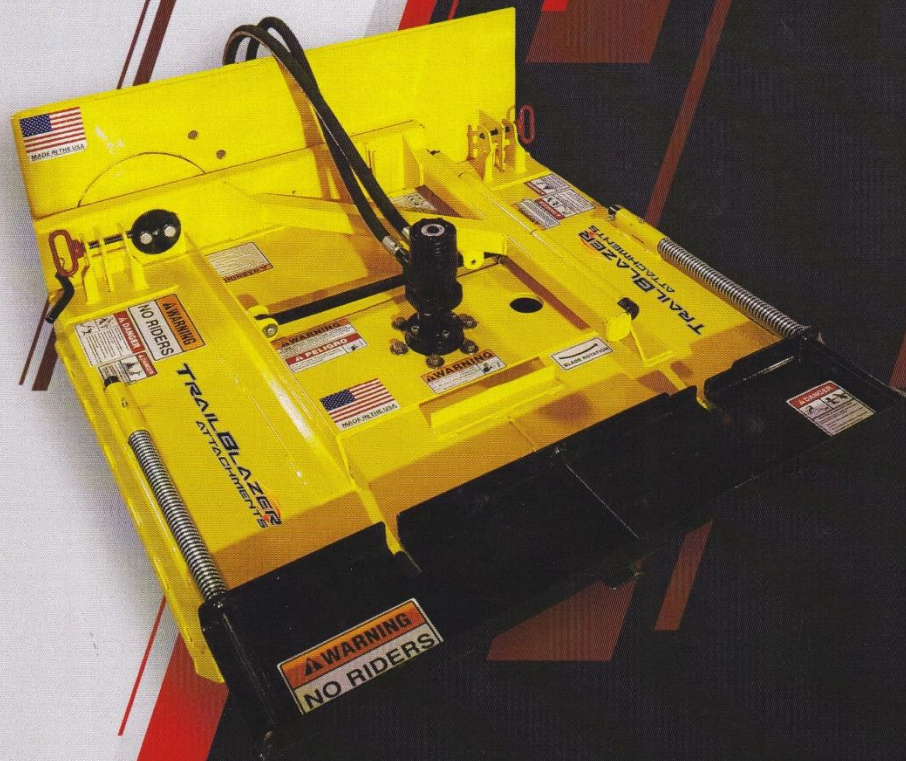
Description

Price

✓ KTS

THE MOST VERSATILE
FRONT MOUNTED MOWER
ON THE MARKET

TRAILBLAZER
ATTACHMENTS



Introducing the
TB-ONE





QUICK SPECS

- Eleven Cutting Positions
- Dual Tapered Bearing Design for Easy Cutting Adjustments
- Two Motor Options
 - 9-14 Gallons per Minute
 - 15-20 Gallons Per Minute
- Four Mounting Options Available
 - Universal Skid Steer
 - John Deere 400 & 500
 - Euro/Quickie/Global
 - Universal Pin On
- 44" Cutting Width
- Up to a 3" Cut Capacity
- 3,000lb Tractor Minimum

TRUE DIRECT DRIVE SYSTEM

- Genuine Eaton Char-Lynn Hydraulic Motor
- 2 Year Trailblazer Limited Warranty on Hydraulic Motor
- Precision CNC Machined Spindle Hub Assembly.
- High Quality Press Fit Bearings
- Precision CNC Machined 1 3/8" Cold Rolled Output Shaft



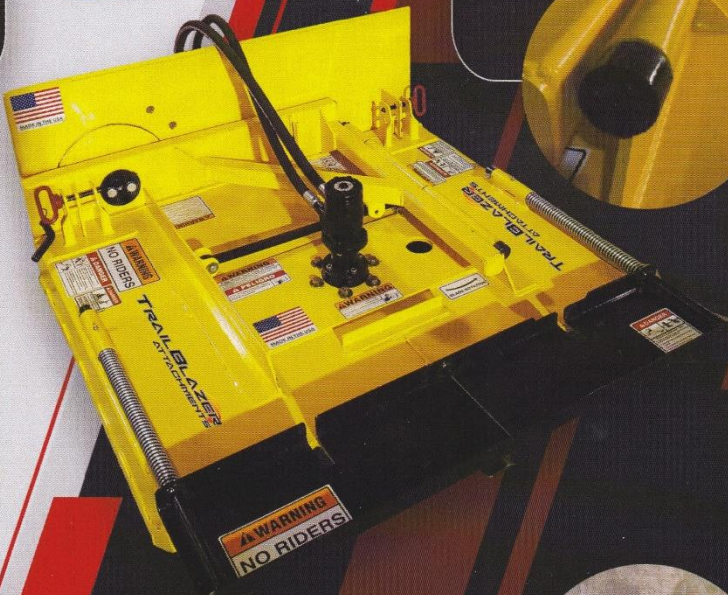
REPLACEABLE HINGE ROD

- Heavy 1" Solid Hinge Rod
- Hinge Rod is Replaceable
- Hinges are Made of Thick Walled Seamless DOM (Drawn over Mandrel) Pipe



ADJUSTMENT BEARINGS

- Automotive Quality Tapered Roller Bearing
- 40,000lb Thrust Load Rating
- Removable and Replaceable Race
- Two Per Unit for Effortless Angle Adjustment



BLADES AND BLADE BOLTS

- Flame Hardened Double Sided Cutting Edge Blades
- True Hardened Rotary Cutter Blades
- Square Blade Bolts for Maximum Life and Securement



HEAVY BLADE CARRIER

- Bent on 45 Degree Angle for better Airflow and Performance
- Keyed Precision Machined Hub for Maximum Securement
- 3/8" Thick Material with Added Blocks at Blade Securement Locations



Sales@TrailBlazerAttachments.com



TrailBlazerAttachments.com

TRAILBLAZER
ATTACHMENTS

CLEARING PATHS THROUGH INNOVATION



11715 OLD TURNPIKE ROAD
MIFFLINBURG, PA 17844
(570) 966-3821

OUR STORY:

TrailBlazer Attachments

The industry was in need of a manufacturer willing to push the envelope of design and execution. Trailblazer Attachments was created to fill the void.

* Titan Implement is the exclusive distributor of the TrailBlazer Attachments Product Line.



Hoover Tractor, LLC
 11715 Old Turnpike Rd
 Mifflinburg, PA 17844
 Phone: (570) 966-3821
 Fax: (570) 966-5096

PROPOSAL

Proposal ID	Date
23656	9/11/2019
Sales Person	Page
Jerry	1 of 1

Proposal To:

MONTOUR AREA RECREATION COMMISSION
 374 PRESERVE RD
 PO BOX 456
 DANVILLE, PA 17821
 E-Mail: rstoudt@montourec.com
 Contact: Bob Stoudt

Ship To:

Pickup

Decision Maker	Ship Date	Ship Via	Description	Terms
		Pickup	TB-ONE (1) TRAILBLAZER 9 to 14 GPM	Due the 10th day of the next month

Quantity	Product ID	Description	Unit	Amount
1.00	TB1SS9-14	ea TB-ONE (1) TRAILBLAZER 9 to 14 GPM	3,820.50	3,820.50
1.00	ADD-ON	ea hose kit	200.00	200.00
1.00	HTDN	Hoover New Sales Discount	-200.00	-200.00
1.00	HTDN	1 Month rental credit	-715.50	-715.50
1.00	HTDN	If 2nd month is paid	-715.50	-715.50

ACCEPTANCE OF PROPOSAL

The above prices, specifications, and conditions are satisfactory and are hereby accepted.

Proposal is valid until Friday, October 11, 2019

Signature _____

Date _____

Subtotal	2,389.50
Sales Tax	143.37
TOTAL	2,532.87

EBMS by Eagle Business Software



Williamsport Electric Inc.

3728 Route 15 Highway
Montgomery, Pa 17752
Phone 570-547-2831
Fax 570-547-2355
www.weic.com

Commercial and Industrial Line Wiring, Pole Line Construction, Industrial Control Systems, and Telecommunications

September 20, 2019

▲ Montour Area Recreation Commission
374 Preserve Road
Danville, Pa. 17821

Attn: Bob Stoudt
Re: Montour Preserve Site Parking lot Lights repairs

T&M Budget \$3,851.00

Labor \$2,784.00-\$58.00 per hour 48 hours
45' Bucket Truck \$300.00 per day, 2 days
Materials Budget Copper wire \$425.00
Chainsaw \$42.00 per day

Scope of work

- Supply 45' Bucket truck with Operator and Electrician to replace 15, customer supplied HPS 250-watt lamps.
- Supply 45' Bucket truck with Operator and Electrician with chainsaw to trim 2 trees around one site light roughly 6'-8' circumference around light to allow light dispersion. Customer to remove limbs from work area.
- Troubleshoot underground wiring between Pump House feed to light and replace copper wiring rated 600V with XHHW insulation, sized as needed #10 to #6 for wire sizing and 300' for measurement 600' total wire if needed between unknown location for 1 light, any other underground issues will be determined and requested. Customer to schedule PP&L for access to Pump House electrical feed.
- If we need any Photocells or fixture ballasts, we would need to add those dollar values as these are unknown and TBD. One-250Watt HPS ballast stock in New Jersey roughly \$106.00 each.
- Quoted normal working hours in dry conditions to allow truck on landscaped areas. M-F 07:00-3:30 1st shift.

TERMS AND CONDITIONS

Warranty: All installations provided by Williamsport Electric Inc. (WEI) are guaranteed against defective workmanship for a period of twelve (12) months after date of completion. All components purchased by WEI for this project are covered by the manufacturer's standard warranty as stated. This warranty is limited to repair or replacement of the material only and does not cover labor or other costs and expenses which shall be paid by the customer, except at the manufacturer's sole discretion. WEI will not be held liable or responsible for the inaccuracies of plans and specifications provided by others.

Tax Exemption: If by this quotation WEI is awarded the project, please include any tax exemption documentation with the purchase order if applicable. If no tax exemption documentation is provided, the project will be assumed to be taxable.

Terms: Net 30 days from receipt of invoice. Monthly progress payments may apply based on project schedule. Past due invoices will be charged 1.5% monthly. Credit card payments will be assessed a 3% convenience fee.



WE Williamsport Electric Inc.

3728 Route 15 Highway
Montgomery, Pa 17752
Phone 570-547-2831
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Expiry: *This quotation is valid for thirty (30) days. However, due to the volatility of the commodities markets beyond our control, we reserve the right to adjust the pricing of the affected materials according to market levels in effect at time of shipment.*

Regards

Timothy C. Glass
BICSI ITS Level II Installer
Project Manager / Estimator
Electrical / Communication Department

MONTOUR PRESERVE VISITORS' CENTER / ENVIRONMENTAL EDUCATION CENTER OUTDOOR LIGHT POLES

STATUS UPDATED 12/17/18 R. STOUDT

