



PO Box 456, Danville, PA 17821 | (570) 336-2060 | RStoudt@MontourRec.com

August 26, 2019 Regular Meeting Agenda

7:00pm – DRIVE conference room, 17 Woodbine Lane, Danville, PA 17821

Call to Order

Public Comment

Officer Reports

- Chairman's Report (Mike Mills)
- Treasurer's Report (Tyler Dombroski) (**pages 2 - 31**)
- Secretary's Report (Chris Johns)

Partner Reports

- Washingtonville Borough (Frank Dombroski / Tyler Dombroski)
- Danville Borough (Kevin Herritt / Dr. Dan Rogers)
- Riverside Borough (Bill Lavage / Kyle Postupack)
- Montour County (Commissioner Dan Hartman)
- Danville Area School District (Chris Johns)

Assistant Director's Report (Jon Beam) (**page 32**)

Maintenance Technician's Report (Denny Piatt) (**page 32**)

Director's Report (Bob Stoudt) (**pages 33 - 37**)

- Stoudt update on three-fold fundraising campaign

Old Business

- Montour Preserve HVAC systems replacement contract change

New Business

- Washingtonville Revitalization Committee funds handling and accounting
- PIRMA annual insurance policy renewal (**page 38**)
- Employee Theft insurance new coverage proposal (**pages 39 – 41**)
- Montour Preserve 2019 / 2020 annual lease renewal
- Operation of the Montour Preserve beyond 2020
- CSCF Montour Preserve and MARC fund withdrawals
- Mower deck purchase

Other Items

- Trail creation / maintenance agreement for land adjacent to Geisinger Stewardship Forest

Adjournment

next meeting: September 23, 2019



MARC Savings Account (ID 01) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Debit (-)	Credit (+)	Account Balance
transfer	5/31/19	6/5/19	5/1 - 5/31/19	transfer to DCNR grant checking account to reimburse bills paid 5/31	2,337.57		22,218.86
transfer	5/31/19	6/5/19	5/1 - 5/31/19	transfer to general checking account to reimburse DCNR grant-eligible labor 4/28 - 5/25	4,331.87		17,886.99
transfer	5/31/19	6/5/19	5/1 - 5/31/19	transfer to general checking account to reimburse DCNR grant-eligible expenses 5/1 - 5/31	651.76		17,235.23
transfer	6/12/19	8/15/19	6/1 - 6/30/19	transfer to DCNR grant checking account to reimburse bills paid 6/11	4,726.03		12,509.20
transfer	6/12/19	8/15/19	6/1 - 6/30/19	transfer to general checking account to reimburse DCNR grant-eligible labor 5/26 - 6/8	2,051.17		10,458.03
transfer	6/12/19	8/15/19	6/1 - 6/30/19	transfer to general checking account to reimburse DCNR grant-eligible expenses 6/1 - 6/12	156.49		10,301.54
interest	6/30/19	8/15/19	6/1 - 6/30/19	interest earned 4/1 - 6/30/19		9.39	10,310.93
transfer	7/5/19	8/15/19	7/1 - 7/31/19	transfer to DCNR grant checking account to reimburse bills paid 6/26	965.70		9,345.23
transfer	7/17/19	8/15/19	7/1 - 7/31/19	transfer to DCNR grant checking account to reimburse bills paid 7/17	4,831.45		4,513.78
transfer	7/17/19	8/15/19	7/1 - 7/31/19	transfer to general checking account to reimburse DCNR grant-eligible labor 6/9 - 7/6	3,971.29		542.49
transfer	7/17/19	8/15/19	7/1 - 7/31/19	transfer to general checking account to reimburse DCNR grant-eligible expenses 6/13 - 7/17 (NOTE: partial reimbursement because grant funds exhausted)	537.49		5.00

Montour Preserve DCED Grant Checking Account (ID 42) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Debit (-)	Credit (+)	Account Balance
interest	5/31/19	6/5/19	5/1 - 5/31/19	dividend interest earned 5/1 - 5/31/19			177.28	70,281.17
99	6/26/19	8/15/19	7/1 - 7/31/19	Menco Mechanical (HVAC replacement)	DCED Montour Preserve grant - HVAC systems replacement	4,500.00		65,781.17
interest	6/30/19	8/15/19	6/1 - 6/30/19	dividend interest earned 6/1 - 6/30/19			120.15	65,901.32
transfer	7/5/19	8/15/19	7/1 - 7/31/19	transfer from general checking account to reimburse new checks fee (GRANT INELIGIBLE)			18.40	65,919.72
withdrawal	7/16/19	8/15/19	7/1 - 7/31/19	new checks fee (GRANT INELIGIBLE)		18.40		65,901.32
100	7/23/19	8/15/19		Menco Mechanical (HVAC replacement)	DCED Montour Preserve grant - HVAC systems replacement	19,000.00		46,901.32
interest	7/31/19	8/15/19	7/1 - 7/31/19	dividend interest earned 7/1 - 7/31/19			105.61	47,006.93

Montour Preserve DCNR Grant Checking Account (ID 41) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Debit (-)	Credit (+)	Account Balance
340	5/29/19	6/5/19	6/1 - 6/30/19	Brian Sokol (one load 2A stone delivered)	Montour Preserve (maintenance / misc.)	395.05		(395.05)
341	5/29/19	6/5/19	6/1 - 6/30/19	Crone Metal Works, Inc. (plates to repair charcoal grills)	Montour Preserve (maintenance / misc.)	185.50		(580.55)
342	5/29/19	6/5/19	6/1 - 6/30/19	Susquehanna Fire Equipment Co. (fire extinguishers annual inspection and maintenance)	Montour Preserve (maintenance / misc.)	122.11		(702.66)
343	5/29/19	6/5/19	6/1 - 6/30/19	Big Pop's Mowing	Montour Preserve (lawn care)	600.00		(1,302.66)
344	5/29/19	6/5/19	6/1 - 6/30/19	Verizon (telephone)	Montour Preserve (telephone)	107.26		(1,409.92)
345	5/29/19	6/5/19	6/1 - 6/30/19	PPL Electric Utilities (electricity)	Montour Preserve (electricity)	528.91		(1,938.83)
346	5/29/19	6/5/19	6/1 - 6/30/19	PPL Electric Utilities (electricity)	Montour Preserve (electricity)	68.28		(2,007.11)
347	5/29/19	6/5/19	6/1 - 6/30/19	PPL Electric Utilities (electricity)	Montour Preserve (electricity)	263.74		(2,270.85)
348	5/29/19	6/5/19	6/1 - 6/30/19	PPL Electric Utilities (electricity)	Montour Preserve (electricity)	66.72		(2,337.57)
transfer	5/31/19	6/5/19	5/1 - 5/31/19	transfer from savings account to reimburse bills paid 5/29			2,337.57	0.00
349	6/11/19	8/15/19	6/1 - 6/30/19	Starr Portables (Goose Cove and Heron Cove restrooms pumping)	Montour Preserve (sewage pumping)	450.00		(450.00)
350	6/11/19	8/15/19	6/1 - 6/30/19	US Department of Agriculture	Montour Preserve (wildlife management)	981.53		(1,431.53)
351	6/11/19	8/15/19	6/1 - 6/30/19	Pace Analytical Services (water testing)	Montour Preserve (water testing)	60.00		(1,491.53)
352	6/11/19	8/15/19	6/1 - 6/30/19	Pace Analytical Services (water testing)	Montour Preserve (water testing)	60.00		(1,551.53)
353	6/11/19	8/15/19	6/1 - 6/30/19	Big Pop's Mowing	Montour Preserve (lawn care)	3,000.00		(4,551.53)
354	6/11/19	8/15/19	6/1 - 6/30/19	MePush, Inc. (Montour Preserve website hosting)	Montour Preserve (website hosting)	49.50		(4,601.03)
355	6/11/19	8/15/19	7/1 - 7/31/19	Ted Heaps Container Service (trash removal)	Montour Preserve (trash removal)	125.00		(4,726.03)
transfer	6/12/19	8/15/19	6/1 - 6/30/19	transfer from savings account to reimburse bills paid 6/11			4,726.03	0.00
356	6/26/19	8/15/19	7/1 - 7/31/19	MePush, Inc. (Montour Preserve website hosting)	Montour Preserve (website hosting)	49.50		(49.50)
357	6/26/19	8/15/19	7/1 - 7/31/19	Ted Heaps Container Service (trash removal)	Montour Preserve (trash removal)	125.00		(174.50)
358	6/26/19	8/15/19	7/1 - 7/31/19	Verizon (telephone)	Montour Preserve (telephone)	122.82		(297.32)
359	6/26/19	8/15/19	7/1 - 7/31/19	PPL Electric Utilities (electricity)	Montour Preserve (electricity)	303.47		(600.79)
360	6/26/19	8/15/19	7/1 - 7/31/19	PPL Electric Utilities (electricity)	Montour Preserve (electricity)	67.80		(668.59)
361	6/26/19	8/15/19	7/1 - 7/31/19	PPL Electric Utilities (electricity)	Montour Preserve (electricity)	242.72		(911.31)
362	6/26/19	8/15/19	7/1 - 7/31/19	PPL Electric Utilities (electricity)	Montour Preserve (electricity)	54.39		(965.70)
interest	6/30/19	8/15/19	6/1 - 6/30/19	dividend interest earned 6/1 - 6/30	interest		0.05	(965.65)
transfer	7/5/19	8/15/19	7/1 - 7/31/19	transfer from savings account to reimburse bills paid 6/26			965.70	0.05
363	7/17/19	8/15/19	7/1 - 7/31/19	Big Pop's Mowing	Montour Preserve (lawn care)	3,080.00		(3,079.95)
364	7/17/19	8/15/19	7/1 - 7/31/19	Verizon (telephone)	Montour Preserve (telephone)	106.68		(3,186.63)
365	7/17/19	8/15/19		US Department of Agriculture	Montour Preserve (wildlife management)	457.32		(3,643.95)
366	7/17/19	8/15/19	7/1 - 7/31/19	Pace Analytical Services (water testing)	Montour Preserve (water testing)	120.00		(3,763.95)
367	7/17/19	8/15/19		Candy Fisher (cleaning services)	Montour Preserve (cleaning)	640.00		(4,403.95)
368	7/17/19	8/15/19	7/1 - 7/31/19	Dennis Piatt (expense reimbursement - water shutoff valve)	Montour Preserve (maintenance / misc.)	18.01		(4,421.96)
369	7/17/19	8/15/19	7/1 - 7/31/19	Lesley Yeich (expense reimbursement - sand for horseshoe pits)	Montour Preserve (maintenance / misc.)	31.67		(4,453.63)
370	7/17/19	8/15/19	7/1 - 7/31/19	Robert Stoult (7/17 expense report - HughesNet internet service, MailChimp email service, Dog Gone Good Fuel diesel fuel)	\$5.30 Montour Preserve (email service); \$5.30 Montour Preserve (email service); \$172.33 Montour Preserve (internet); \$172.33 Montour Preserve (internet); \$22.51 Montour Preserve (maintenance/misc.)	377.77		(4,831.40)
transfer	7/17/19	8/15/19	7/1 - 7/31/19	transfer from savings to reimburse bills paid 7/17			4,831.45	0.05
interest	7/31/19	8/15/19	7/1 - 7/31/19	dividend interest earned 7/1 - 7/31/19	interest		0.09	0.14
transfer	8/22/19			transfer to general checking account to partially reimburse DCNR grant-eligible expenses		0.14		0.00



MARC 2019 Checking Account (ID 40) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (if Applicable)	Debit (-)	Credit (+)	Account Balance
debit card	5/21/19	6/5/19	5/1 - 5/31/19	Harbor Freight (chains and grease gun)	park maintenance tools & supplies		148.36		43,980.13
6058	5/21/19	6/5/19	6/1 - 6/30/19	Dennis Piatt (payroll 4/28 - 5/11)	payroll - Piatt		318.27		43,661.86
6059	5/21/19	6/5/19	6/1 - 6/30/19	Jon Beam (payroll 4/28 - 5/11)	payroll - Beam		632.87		43,028.99
6060	5/21/19	6/5/19	6/1 - 6/30/19	Lesley Yeich (payroll 4/28 - 5/11)	payroll - Yeich		111.67		42,917.32
6061	5/21/19	6/5/19	5/1 - 5/31/19	Robert Stoudt (payroll 4/28 - 5/11)	payroll - Stoudt		1,399.23		41,518.09
6062	5/21/19	6/5/19	5/1 - 5/31/19	Robert Stoudt (error correction to 3/31 - 4/13 payroll)	payroll - Stoudt		42.17		41,475.92
6063	5/21/19	6/5/19	6/1 - 6/30/19	Big Pop's Mowing	\$223 Hess Recreation Area; \$40 Hopewell Park		263.00		41,212.92
6064	5/21/19	6/5/19	6/1 - 6/30/19	The Daily Item (Montour Preserve HVAC systems bid advertisements)	Montour Preserve (legal notices - GRANT INELIGIBLE)		218.70		40,994.22
6065	5/21/19	6/5/19	6/1 - 6/30/19	Press Enterprise (Montour Preserve HVAC systems bid advertisements)	Montour Preserve (legal notices - GRANT INELIGIBLE)		116.00		40,878.22
debit card	5/23/19	6/5/19	5/1 - 5/31/19	Zeisloft Farm Equipment (hardware and supplies for tractor)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	89.00		40,789.22
deposit	5/23/19	6/5/19	5/1 - 5/31/19	deposit	\$1,125 Montour Preserve pavilion reservations; \$662 Montour Preserve donations; \$3,000 unrestricted donation (PA Master Naturalist); \$225 Hess Recreation Area users' fees; \$100 donation (special projects)			5,112.00	45,901.22
deposit	5/30/19	6/5/19	5/1 - 5/31/19	deposit	\$430 Montour Preserve pavilion/auditorium reservations; \$15 Montour Preserve donation; \$84.78 Montour Preserve electricity (REFUND)	\$84.78 DCNR Montour Preserve		529.78	46,431.00
transfer	5/31/19	6/5/19	5/1 - 5/31/19	transfer from savings account to reimburse DCNR grant-eligible bills paid 5/1 - 5/31				651.76	47,082.76
transfer	5/31/19	6/5/19	5/1 - 5/31/19	transfer from savings account to reimburse DCNR grant-eligible labor 4/28 - 5/25				4,331.87	51,414.63
6066	5/31/19	6/5/19	6/1 - 6/30/19	Dennis Piatt (payroll 5/12 - 5/25)	payroll - Piatt		413.35		51,001.28
6067	5/31/19	6/5/19	6/1 - 6/30/19	Jon Beam (payroll 5/12 - 5/25)	payroll - Beam		433.59		50,567.69
6068	5/31/19	6/5/19	6/1 - 6/30/19	Lesley Yeich (payroll 5/12 - 5/25)	payroll - Yeich		118.21		50,449.48
6069	5/31/19	6/5/19	6/1 - 6/30/19	Robert Stoudt (payroll 5/12 - 5/25)	payroll - Stoudt		1,559.67		48,889.81
interest	5/31/19	6/5/19	5/1 - 5/31/19	dividend interest earned 5/1 - 5/31	interest			6.81	48,896.62
debit card	6/3/19	8/15/19	6/1 - 6/30/19	Cole's Hardware (caution tape and zip ties)	park maintenance tools & supplies		20.43		48,876.19
debit card	6/4/19	8/15/19	6/1 - 6/30/19	NorthPoint Auto & Equipment (spare tire for trailer)	park maintenance tools & supplies		121.90		48,754.29
debit card	6/4/19	8/15/19	6/1 - 6/30/19	Penn Jersey Food Mart (diesel fuel)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	33.61		48,720.68
debit card	6/4/19	8/15/19	6/1 - 6/30/19	Cole's Hardware (diesel fuel containers, paper towels, toilet paper, fuel mix)	\$48.73 park & trail maintenance; \$34.36 Hess Recreation Area		83.09		48,637.59
debit card	6/5/19	8/15/19	6/1 - 6/30/19	VistaPrint.com (MARC logo stickers for tractor)	admin / miscellaneous expenses		27.54		48,610.05
debit card	6/6/19	8/15/19	6/1 - 6/30/19	Penn Jersey Food Mart (diesel fuel)	Hess Recreation Area		33.92		48,576.13
fee	6/6/19	8/15/19	6/1 - 6/30/19	Service 1st deposit item return NSF fee	admin / miscellaneous expenses		75.00		48,501.13
fee	6/6/19	8/15/19	6/1 - 6/30/19	Service 1st return item fee	admin / miscellaneous expenses		20.00		48,481.13
debit card	6/10/19	8/15/19	6/1 - 6/30/19	Amazon.com (toilet paper and paper towels)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	122.88		48,358.25
6070	6/11/19	8/15/19	6/1 - 6/30/19	Dennis Piatt (payroll 5/26 - 6/8)	payroll - Piatt		420.66		47,937.59
6071	6/11/19	8/15/19	6/1 - 6/30/19	Jon Beam (payroll 5/26 - 6/8)	payroll - Beam		410.36		47,527.23
6072	6/11/19	8/15/19	6/1 - 6/30/19	Lesley Yeich (payroll 5/26 - 6/8)	payroll - Yeich		144.50		47,382.73
6073	6/11/19	8/15/19	6/1 - 6/30/19	Robert Stoudt (payroll 5/26 - 6/8)	payroll - Stoudt		1,315.90		46,066.83
6074	6/11/19	8/15/19	6/1 - 6/30/19	Big Pop's Mowing	\$846 Hess Recreation Area; \$200 River Drive; \$120 Hopewell Park; \$70 North Branch Canal Trail; \$80 Columbia County projects		1,316.00		44,750.83

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MARC 2019 Checking Account (ID 40) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (if Applicable)	Debit (-)	Credit (+)	Account Balance
6075	6/11/19	8/15/19	6/1 - 6/30/19	MePush, Inc. (MARC website hosting)	admin / miscellaneous expenses		49.50		44,701.33
6076	6/11/19	8/15/19	7/1 - 7/31/19	Ted Heaps Container Service (trash removal)	Hess Recreation Area		65.00		44,636.33
6077	6/11/19	8/15/19	6/1 - 6/30/19	Commonwealth of PA (trailer 5-year registration renewal)	admin / miscellaneous expenses		62.00		44,574.33
6078	6/11/19	8/15/19	6/1 - 6/30/19	Soccer Shots (refund of Hess Recreation Area security deposit)	REFUND - Hess Recreation Area security deposit		250.00		44,324.33
debit card	6/12/19	8/15/19	6/1 - 6/30/19	USPS Danville (stamps)	office expenses		26.40		44,297.93
deposit	6/12/19	8/15/19	6/1 - 6/30/19	deposit	\$740 Montour Preserve pavilion reservations; \$300 Montour Preserve donations; \$50 Hess Recreation Area users' fee			1,090.00	45,387.93
transfer	6/12/19	8/15/19	6/1 - 6/30/19	transfer from savings account to reimburse DCNR grant-eligible labor 5/26 - 6/8				2,051.17	47,439.10
transfer	6/12/19	8/15/19	6/1 - 6/30/19	transfer from savings account to reimburse DCNR grant-eligible expenses 6/1 - 6/12				156.49	47,595.59
debit card	6/13/19	8/15/19	6/1 - 6/30/19	Cole's Hardware (bird seed, light bulbs, trash bags, markers)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	223.03		47,372.56
debit card	6/13/19	8/15/19	6/1 - 6/30/19	Clarks' Ag Center (bird seed, suet cakes, bird feeder)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	66.53		47,306.03
automatic payment	6/17/19	8/15/19	6/1 - 6/30/19	US Treasury (May tax deposits)	payroll taxes		1,346.26		45,959.77
automatic payment	6/17/19	8/15/19	6/1 - 6/30/19	PA Dept. of Revenue (May tax deposits)	payroll taxes		189.06		45,770.71
debit card	6/20/19	8/15/19	6/1 - 6/30/19	Cole's Hardware (faucet connectors for Hess restroom showers repair)	Hess Recreation Area		88.96		45,681.75
debit card	6/24/19	8/15/19	6/1 - 6/30/19	NorthPoint Auto & Equipment (repair of spare tire for trailer)	park maintenance tools & supplies		76.70		45,605.05
deposit	6/24/19	8/15/19	6/1 - 6/30/19	deposit	\$300 Montour Preserve pavilion reservations; \$70 Montour Preserve donations; \$50 Hess Recreation Area users' fees			420.00	46,025.05
6079	6/26/19	8/15/19	7/1 - 7/31/19	Jon Beam (payroll 6/9 - 6/22)	payroll - Beam		294.23		45,730.82
6080	6/26/19	8/15/19	7/1 - 7/31/19	Dennis Piatt (payroll 6/9 - 6/22)	payroll - Piatt		398.72		45,332.10
6081	6/26/19	8/15/19	7/1 - 7/31/19	Robert Stoudt (payroll 6/9 - 6/22)	payroll - Stoudt		1,345.61		43,986.49
6082	6/26/19	8/15/19	7/1 - 7/31/19	PPL Electric Utilities (Hess Recreation Area electricity)	Hess Recreation Area		17.38		43,969.11
6083	6/26/19	8/15/19	7/1 - 7/31/19	Sonja Zutell (Montour Preserve pavilion reservation REFUND)	Montour Preserve pavilion reservation fee (REFUND)		100.00		43,869.11
6084	6/26/19	8/15/19	7/1 - 7/31/19	Elijah Evans Excavating (Hopewell Park stone)	Hopewell Park		300.00		43,569.11
6085	6/26/19	8/15/19	7/1 - 7/31/19	Ted Heaps Container Service (trash removal)	Hess Recreation Area		65.00		43,504.11
6086	6/26/19	8/15/19	7/1 - 7/31/19	MePush, Inc. (website hosting)	admin / miscellaneous expenses		49.50		43,454.61
debit card	6/28/19	8/15/19	6/1 - 6/30/19	Sheetz (diesel fuel)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	17.50		43,437.11
debit card	6/30/19	8/15/19	7/1 - 7/31/19	GoDaddy.com (one-year renewal of MontourRec.com email service)	admin / miscellaneous expenses		127.08		43,310.03
interest	6/30/19	8/15/19	6/1 - 6/30/19	dividend interest earned 6/1 - 6/30/19	interest			5.98	43,316.01
debit card	7/1/19	8/15/19	7/1 - 7/31/19	Sheetz (diesel fuel)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	51.93		43,264.08
debit card	7/2/19	8/15/19	7/1 - 7/31/19	Cole's Hardware (paint brushes, paint containers, tape)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	138.31		43,125.77
debit card	7/3/19	8/15/19	7/1 - 7/31/19	Cole's Hardware (paint and wire brushes)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	351.79		42,773.98
deposit	7/5/19	8/15/19	7/1 - 7/31/19	deposit	\$310 Montour Preserve pavilion reservations; \$425 Montour Preserve donations; \$20,000 Montour County Act 13 contribution			20,735.00	63,508.98
transfer	7/5/19	8/15/19	7/1 - 7/31/19	transfer to DCED grant checking account to reimburse Deluxe checks (new checks for DCED grant checking account) (GRANT INELIGIBLE)	office expenses		18.40		63,490.58
debit card	7/14/19	8/15/19	7/1 - 7/31/19	Cole's Hardware (trash bags and paper towels)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	52.35		63,438.23
automatic payment	7/15/19	8/15/19	7/1 - 7/31/19	US Treasury (June tax deposit)	payroll taxes		1,132.72		62,305.51

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MARC 2019 Checking Account (ID 40) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (if Applicable)	Debit (-)	Credit (+)	Account Balance
automatic payment	7/15/19	8/15/19	7/1 - 7/31/19	PA Dept. of Revenue (June tax deposit)	payroll taxes		163.09		62,142.42
debit card	7/15/19	8/15/19	7/1 - 7/31/19	USPS Danville (stamps)	office expenses		19.80		62,122.62
debit card	7/15/19	8/15/19	7/1 - 7/31/19	Amazon.com (paper towels)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	86.00		62,036.62
debit card	7/15/19	8/15/19	7/1 - 7/31/19	Amazon.com (toilet paper)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	54.99		61,981.63
debit card	7/16/19	8/15/19	7/1 - 7/31/19	Food Shop 1 (diesel fuel)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	52.45		61,929.18
debit card	7/16/19	8/15/19	7/1 - 7/31/19	Amazon.com (batteries for trail cameras)	\$34.41 Montour Preserve (maintenance/misc.); \$34.41 Hess Recreation Area; \$34.42 Hopewell Park	\$34.41 DCNR Montour Preserve	103.24		61,825.94
6087	7/17/19	8/15/19	7/1 - 7/31/19	Dennis Piatt (payroll 6/23 - 7/6)	payroll - Piatt		391.41		61,434.53
6088	7/17/19	8/15/19	7/1 - 7/31/19	Jon Beam (payroll 6/23 - 7/6)	payroll - Beam		139.87		61,294.66
6089	7/17/19	8/15/19	7/1 - 7/31/19	Lesley Yeich (payroll 6/23 - 7/6)	payroll - Yeich		262.71		61,031.95
6090	7/17/19	8/15/19	7/1 - 7/31/19	Robert Stoudt (payroll 6/23 - 7/6)	payroll - Stoudt		1,340.80		59,691.15
6091	7/17/19	8/15/19	7/1 - 7/31/19	Big Pop's Mowing	\$846 Hess Recreation Area; \$100 River Drive; \$160 Hopewell Park; \$35 North Branch Canal Trail; \$40 Columbia County projects		1,181.00		58,510.15
6092	7/17/19	8/15/19	7/1 - 7/31/19	Ashlie Wright (Montour Preserve pavilion reservation fee refund)	Montour Preserve pavilion reservation fee (REFUND)		100.00		58,410.15
6093	7/17/19	8/15/19	7/1 - 7/31/19	Robert Stoudt (7/17 expense report - MailChimp email service)	\$10.60 Humdinger (advertising); \$10.60 misc. expenses		21.20		58,388.95
deposit	7/17/19	8/15/19	7/1 - 7/31/19	deposit	\$60 Montour Preserve pavilion reservations; \$135 Montour Preserve donations; \$75 Hess Recreation Area users' fees; \$25 Hopewell Park donation (criminal restitution)			295.00	58,683.95
transfer	7/17/19	8/15/19	7/1 - 7/31/19	transfer from savings account to reimburse DCNR grant-eligible labor 6/9 - 7/6				3,971.29	62,655.24
transfer	7/17/19	8/15/19	7/1 - 7/31/19	transfer from savings account to reimburse DCNR grant-eligible expenses 6/13 - 7/17 (NOTE: partial reimbursement because grant funds exhausted)				537.49	63,192.73
6094	7/23/19	8/15/19	7/1 - 7/31/19	Dennis Piatt (payroll 7/7 - 7/20)	payroll - Piatt		443.60		62,749.13
6095	7/23/19	8/15/19	7/1 - 7/31/19	Jon Beam (payroll 7/7 - 7/20)	payroll - Beam		209.81		62,539.32
6096	7/23/19	8/15/19	7/1 - 7/31/19	Lesley Yeich (payroll 7/7 - 7/20)	payroll - Yeich		262.71		62,276.61
6097	7/23/19	8/15/19	7/1 - 7/31/19	Robert Stoudt (payroll 7/7 - 7/20)	payroll - Stoudt		727.62		61,548.99
6098	7/23/19	8/15/19		Johnson Controls (Montour Preserve security system)	Montour Preserve (security system)	DCNR Montour Preserve	215.34		61,333.65
6099	7/23/19	8/15/19	7/1 - 7/31/19	PPL Electric Utilities (Montour Preserve electricity)	Montour Preserve (electricity)	DCNR Montour Preserve	322.00		61,011.65
6100	7/23/19	8/15/19	7/1 - 7/31/19	PPL Electric Utilities (Montour Preserve electricity)	Montour Preserve (electricity)	DCNR Montour Preserve	62.22		60,949.43
6101	7/23/19	8/15/19	7/1 - 7/31/19	PPL Electric Utilities (Montour Preserve electricity)	Montour Preserve (electricity)	DCNR Montour Preserve	302.01		60,647.42
6102	7/23/19	8/15/19	7/1 - 7/31/19	PPL Electric Utilities (Montour Preserve electricity)	Montour Preserve (electricity)	DCNR Montour Preserve	54.89		60,592.53
6103	7/23/19	8/15/19		Susan Shultz, CPA (Q2 accounting and payroll processing)	accounting		355.00		60,237.53
debit card	7/24/19	8/15/19	7/1 - 7/31/19	Cole's Hardware (bird seed)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	58.29		60,179.24
deposit	7/24/19	8/15/19	7/1 - 7/31/19	deposit	\$360 Montour Preserve pavilion reservations; \$61 Montour Preserve donations			421.00	60,600.24
debit card	7/25/19	8/15/19	7/1 - 7/31/19	Cole's Hardware (ratchet straps, glue and sign hangers)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	34.82		60,565.42
debit card	7/25/19	8/15/19	7/1 - 7/31/19	Valero (diesel fuel)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	42.59		60,522.83
automatic payment	7/31/19	8/15/19	7/1 - 7/31/19	US Treasury (Q2 payroll taxes)	payroll taxes		49.34		60,473.49
automatic payment	7/31/19	8/15/19	7/1 - 7/31/19	PA UC Fund (Q2 payroll taxes)	payroll taxes		271.20		60,202.29
automatic payment	7/31/19	8/15/19		Danville Area Earned Income Office (Q2 payroll taxes)	payroll taxes		364.50		59,837.79

CONTINUES NEXT PAGE



MARC 2019 Checking Account (ID 40) Register

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (if Applicable)	Debit (-)	Credit (+)	Account Balance
interest	7/31/19	8/15/19	7/1 - 7/31/19	dividend interest earned 7/1 - 7/31/19	interest			7.95	59,845.74
debit card	8/15/19			Sheetz (diesel fuel)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	51.45		59,794.29
automatic payment	8/15/19			US Treasury (July payroll taxes)	payroll taxes		911.78		58,882.51
automatic payment	8/15/19			PA Dept. of Revenue (July payroll taxes)	payroll taxes		140.01		58,742.50
deposit	8/16/19			deposit	\$1,130 Montour Preserve pavilion reservations; \$7,100 Montour Preserve donations; \$50 Hess Recreation Area users' fees; \$400 unrestricted donation; \$42.50 Hopewell Park donation (criminal restitution)			8,680.00	68,525.74
transfer	8/22/19			transfer from DCNR grant checking account to partially reimburse Montour Preserve grant-eligible expenses (zeroes out DCNR grant checking account)		DCNR Montour Preserve		0.14	68,525.88
6104	8/22/19			Dennis Piatt (payroll 7/21 - 8/3)	payroll - Piatt		603.52		67,922.36
6105	8/22/19			Jon Beam (payroll 7/21 - 8/3)	payroll - Beam		301.96		67,620.40
6106	8/22/19			Lesley Yeich (payroll 7/21 - 8/3)	payroll - Yeich		203.59		67,416.81
6107	8/22/19			Robert Stoudt (payroll 7/21 - 8/3)	payroll - Stoudt		664.37		66,752.44
6108	8/22/19			Dennis Piatt (payroll 8/4 - 8/17)	payroll - Piatt		472.86		66,279.58
6109	8/22/19			Jon Beam (payroll 8/4 - 8/17)	payroll - Beam		157.35		66,122.23
6110	8/22/19			Lesley Yeich (payroll 8/4 - 8/17)	payroll - Yeich		183.89		65,938.34
6111	8/22/19			Robert Stoudt (payroll 8/4 - 8/17)	payroll - Stoudt		788.04		65,150.30
6112	8/22/19			PIRMA (insurance annual renewal)	insurance		9,005.00		56,145.30
6113	8/22/19			PPL Electric Utilities	Montour Preserve (electricity)	DCNR Montour Preserve	335.36		55,809.94
6114	8/22/19			PPL Electric Utilities	Montour Preserve (electricity)	DCNR Montour Preserve	63.80		55,746.14
6115	8/22/19			PPL Electric Utilities	Montour Preserve (electricity)	DCNR Montour Preserve	305.57		55,440.57
6116	8/22/19			PPL Electric Utilities	Montour Preserve (electricity)	DCNR Montour Preserve	54.64		55,385.93
6117	8/22/19			Verizon	Montour Preserve (telephone)	DCNR Montour Preserve	106.07		55,279.86
6118	8/22/19			Pace Analytical Services	Montour Preserve (water testing)	DCNR Montour Preserve	120.00		55,159.86
6119	8/22/19			Larry's Lumber (soffit)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	23.49		55,136.37
6120	8/22/19			Erie Insurance (workers' comp annual insurance renewal)	insurance		1,732.00		53,404.37
6121	8/22/19			US Department of Agriculture	Montour Preserve (wildlife management)	DCNR Montour Preserve	1,402.24		52,002.13
6122	8/22/19			Hoover Tractor (tractor maintenance and mower deck rental)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	964.60		51,037.53
6123	8/22/19			Ted Heaps Container Service (trash removal)	\$125 Montour Preserve (trash); \$65 Hess Recreation Area	\$125 DCNR Montour Preserve	190.00		50,847.53
6124	8/22/19			PPL Electric Utilities (Hess Recreation Area electricity)	Hess Recreation Area		74.85		50,772.68
6125	8/22/19			Big Pop's Mowing	\$894 Hess Recreation Area; \$120 Hopewell Park; \$40 Columbia County projects; \$100 River Drive parcel; \$3,440 Montour Preserve (lawn care)	\$3,440 DCNR Montour Preserve	4,594.00		46,178.68
6125	8/22/19			Dennis Piatt (reimbursement for 8/2 diesel fuel purchase)	Montour Preserve (maintenance / misc.)	DCNR Montour Preserve	22.07		46,156.61



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Statement Period: 05/01/2019-05/31/2019

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Summary of Accounts:

	Ending Balance	YTD Dividend	Member Number: 584727
Savings			
01 - REGULAR SAVINGS	17,235.23	18.79	
40 - CHECKING	53,081.85	29.19	
41 - DCNR GRANT CHECKING	2,337.57	0.15	
42 - DCED GRANT CHECKING	70,281.17	281.17	
Total	142,935.92	329.30	

Authorized Signer(s): TYLER DOMBROSKI, CHRISTOPHER JOHNS, ROBERT T STOUDT, MICHAEL B MILLS

ID 01 REGULAR SAVINGS

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
May 1		Balance Forward			27,101.41
May 10		Withdrawal Transfer To Share 41		-1,446.98	25,654.43
May 13		Withdrawal Home Banking Transfer To Share 41 bills paid 5/8		-1,098.00	24,556.43
May 31		Withdrawal Home Banking Transfer To Share 41 bills paid 5/29		-2,337.57	22,218.86
May 31		Withdrawal Home Banking Transfer To Share 40 bills paid 5/1 - 5/31		-651.76	21,567.10
May 31		Withdrawal Home Banking Transfer To Share 40 labor 4/28 - 5/25		-4,331.87	17,235.23
May 31		Ending Balance			17,235.23
		Total Withdrawals 9,866.18			

ID 40 CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
May 1		Balance Forward			62,611.85
May 1		Draft 6048		-25.17	62,586.68
May 1		Draft 6027		-325.00	62,261.68
May 1		Draft 6054		-1,798.60	60,463.08
May 2		Withdrawal ACH DANVILLE AREA EA TYPE: TAX PAYMNT ID: 1232266087 CO: DANVILLE AREA EA		-289.87	60,173.21
May 2		Withdrawal Debit Card 4/30 COLES HARDWARE - DANVILLE DANVILLE PA		-45.81	60,127.40
May 3		Draft 6047		-75.00	60,052.40
May 6		Draft 6053		-289.28	59,763.12
May 6		Draft 6052		-640.62	59,122.50
May 7		Draft 6051		-420.65	58,721.85
May 8		Draft 6050		-2,500.00	56,221.85
May 8	May 09	Withdrawal POS #835584 AMAZON.COM*MN3LB64T2 SEATTLE WA		-158.07	56,063.78
May 10		Withdrawal Debit Card		-425.99	55,637.79

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Member Number: 584727 **Statement Period:** 05/01/2019-05/31/2019

ID 40 CHECKING - Continued

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
		5/8 COLES HARDWARE - DANVILLE DANVILLE PA			
May 14		Withdrawal Debit Card		-63.48	55,574.31
		5/13 DNH*GODADDY.COM 480-5058855 AZ			
May 14		Draft 6049		-355.00	55,219.31
May 15		Withdrawal ACH COMMWLTHOFPA INT		-310.70	54,908.61
		TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFPA INT			
May 15		Withdrawal ACH IRS		-2,249.54	52,659.07
		TYPE: USATAXPYMT ID: 3387702000 CO: IRS			
May 15		Draft 6057		-66.00	52,593.07
May 20		Draft 6056		-65.00	52,528.07
May 21		Withdrawal POS #017673		-148.36	52,379.71
		NNT HARBOR FREIGHT 371041 18 BUCKHORN RD BLOOMSBURG PA			
May 21		Draft 6055		-8,399.58	43,980.13
May 23		Deposit by Check	5,112.00		49,092.13
May 24		Withdrawal Debit Card		-89.00	49,003.13
		5/23 ZEISLOFT FARM EQUIPM BLOOMSBURG PA			
May 30		Deposit by Check	529.78		49,532.91
May 31		Deposit Home Banking Transfer From Share 01	651.76		50,184.67
		bills paid 5/1 - 5/31			
May 31		Deposit Home Banking Transfer From Share 01	4,331.87		54,516.54
		labor 4/28 - 5/25			
May 31		Draft 6062		-42.17	54,474.37
May 31		Draft 6061		-1,399.23	53,075.14
May 31		Deposit Dividend Dividend Post	6.81		53,081.95
		Annual Percentage Yield Earned 0.150% from 05/01/2019 through 05/31/2019			
May 31		Ending Balance			53,081.95
		Total Deposits 10,632.22			
		Total Withdrawals 20,162.12			

Drafts for 40 - CHECKING

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
May 1	□ 6027	325.00	May 7	□ 6051	420.65	May 20	□ 6056	65.00
May 3	□ 6047*	75.00	May 6	□ 6052	640.62	May 15	□ 6057	66.00
May 1	□ 6048	25.17	May 6	□ 6053	289.28	May 31	□ 6061*	1,399.23
May 14	□ 6049	355.00	May 1	□ 6054	1,798.60	May 31	□ 6062	42.17
May 8	□ 6050	2,500.00	May 21	□ 6055	8,399.58			

* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

ID 41 DCNR GRANT CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
May 1		Balance Forward			1,654.46
May 1		Draft 326		-125.00	1,529.46
May 1		Draft 333		-442.67	1,086.79
May 6		Draft 332		-31.55	1,055.24
May 6		Draft 330		-40.13	1,015.11
May 6		Draft 331		-388.56	626.55
May 6		Draft 329		-626.55	0.00
May 9		Certified Draft 0000000337 for \$1,446.98			
May 10		Deposit Transfer From Share 01	1,446.98		1,446.98
May 10		Draft 337		-1,446.98	0.00
May 13		Deposit Home Banking Transfer From Share 01	1,098.00		1,098.00
		bills paid 5/8			

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Member Number: 584727 **Statement Period:** 05/01/2019-05/31/2019

ID 41 DCNR GRANT CHECKING - Continued

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
May 13		Draft 336		-70.00	1,028.00
May 13		Draft 339		-70.00	958.00
May 15		Draft 338		-33.00	925.00
May 17		Draft 334		-800.00	125.00
May 20		Draft 335		-125.00	0.00
May 31		Deposit Home Banking Transfer From Share 01 bills paid 5/29	2,337.57		2,337.57
May 31		Ending Balance			2,337.57
		Total Deposits 4,882.55			
		Total Withdrawals 4,199.44			

Drafts for 41 - DCNR GRANT CHECKING

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
May 1	□ 326	125.00	May 6	□ 332	31.55	May 13	□ 336	70.00
May 6	□ 329*	626.55	May 1	□ 333	442.67	May 10	□ 337	1,446.98
May 6	□ 330	40.13	May 17	□ 334	800.00	May 15	□ 338	33.00
May 6	□ 331	388.56	May 20	□ 335	125.00	May 13	□ 339	70.00

* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

ID 42 DCED GRANT CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
May 1		Balance Forward			100,103.89
May 21	May 22	Draft 98		-30,000.00	70,103.89
May 31		Deposit Dividend Dividend Post Annual Percentage Yield Earned 2.360% from 05/01/2019 through 05/31/2019	177.28		70,281.17
May 31		Ending Balance			70,281.17
		Total Deposits 177.28			
		Total Withdrawals 30,000.00			

Drafts for 42 - DCED GRANT CHECKING

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
May 22	□ 98	30,000.00						

* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

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Statement Period: 06/01/2019-06/30/2019

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Summary of Accounts:

	Ending Balance	YTD Dividend	Member Number: 584727
Savings			
01 - REGULAR SAVINGS	10,310.93	28.18	
40 - CHECKING	46,078.53	35.17	
41 - DCNR GRANT CHECKING	125.05	0.20	
42 - DCED GRANT CHECKING	70,401.32	401.32	
Total	126,915.83	464.87	

Authorized Signer(s): TYLER DOMBROSKI, CHRISTOPHER JOHNS, ROBERT T STOUDT, MICHAEL B MILLS

ID 01 REGULAR SAVINGS

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Jun 1		Balance Forward			17,235.23
Jun 12		Withdrawal Home Banking Transfer To Share 41 bills paid 6/11		-4,726.03	12,509.20
Jun 12		Withdrawal Home Banking Transfer To Share 40 grant-eligible labor 5/26 - 6/8		-2,051.17	10,458.03
Jun 12		Withdrawal Home Banking Transfer To Share 40 bills paid 6/1 - 6/12		-156.49	10,301.54
Jun 30		Deposit Dividend Dividend Post Annual Percentage Yield Eamed 0.150% from 04/01/2019 through 06/30/2019 On Average Daily Balance of 25,101.49	9.39		10,310.93
Jun 30		Ending Balance			10,310.93
		Total Deposits 9.39			
		Total Withdrawals 6,933.69			

ID 40 CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Jun 1		Balance Forward			53,081.95
Jun 1		Certified Draft 0000006069 for \$1,559.87			
Jun 3		Draft 6058		-318.27	52,763.68
Jun 4		Draft 6060		-111.87	52,652.01
Jun 4		Draft 6064		-218.70	52,433.31
Jun 4		Draft 6066		-413.35	52,019.96
Jun 4		Draft 6069		-1,559.87	50,460.29
Jun 5		Withdrawal Debit Card 6/4 PENN JERSEY FOOD MART DANVILLE PA		-33.61	50,426.68
Jun 5		Withdrawal Debit Card 6/3 COLES HARDWARE - DANVILLE DANVILLE PA		-20.43	50,406.25
Jun 5		Withdrawal Debit Card 6/4 NORTHPOINT AUTO & EQ NORTHUMBERLAN PA		-121.90	50,284.35
Jun 5		Draft 6065		-116.00	50,168.35
Jun 5		Draft 6068		-118.21	50,050.14

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Member Number: 584727
Statement Period: 06/01/2019-06/30/2019

ID 40 CHECKING - Continued

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Jun 5		Draft 6063		-263.00	49,787.14
Jun 5		Draft 6067		-433.59	49,353.55
Jun 5		Draft 6059		-632.87	48,720.68
Jun 6		Withdrawal Debit Card		-83.09	48,637.59
Jun 6		6/4 COLES HARDWARE - DANVILLE DANVILLE PA			
Jun 6		Withdrawal Debit Card		-27.54	48,610.05
Jun 6		6/6 VISTAPR*VistaPrint.com 866-8936743 MA			
Jun 6		Withdrawal		-75.00	48,535.05
Jun 6		DEPOSIT ITEM RETURNED NSF			
Jun 6		Withdrawal		-20.00	48,515.05
Jun 7		RETURN ITEM FEE			
Jun 7		Withdrawal Debit Card		-33.92	48,481.13
Jun 10		6/6 PENN JERSEY FOOD MART DANVILLE PA			
Jun 10		Withdrawal POS #383078		-122.88	48,358.25
Jun 10		AMAZON.COM*M688Z1J90 SEATTLE WA			
Jun 12		Deposit by Check	1,090.00		49,448.25
Jun 12		Withdrawal POS #041327		-26.40	49,421.85
Jun 12		USPS PO 41190008 410 MILL ST DANVILLE PA			
Jun 12		Deposit Home Banking Transfer From Share 01	2,051.17		51,473.02
Jun 12		grant-eligible labor 5/26 - 6/8			
Jun 12		Deposit Home Banking Transfer From Share 01	156.49		51,629.51
Jun 12		bills paid 6/1 - 6/12			
Jun 14		Withdrawal Debit Card		-86.53	51,562.98
Jun 14		6/13 CLARKS AG CENTER TURBOTVILLE PA			
Jun 14		Draft 6073		-1,315.90	50,247.08
Jun 15		Withdrawal Debit Card		-223.03	50,024.05
Jun 17		6/13 COLES HARDWARE - DANVILLE DANVILLE PA			
Jun 17		Withdrawal ACH COMMWLTHOFPA INT		-189.06	49,834.99
Jun 17		TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFPA INT			
Jun 17		Withdrawal ACH IRS		-1,346.26	48,488.73
Jun 17		TYPE: USATAXPYMT ID: 3387702000 CO: IRS			
Jun 19		Draft 6075		-49.50	48,439.23
Jun 19		Draft 6072		-144.50	48,294.73
Jun 19		Draft 6070		-420.86	47,874.07
Jun 20		Draft 6077		-62.00	47,812.07
Jun 20		Draft 6071		-410.36	47,401.71
Jun 21		Draft 6074		-1,316.00	46,085.71
Jun 22		Withdrawal Debit Card		-88.96	45,996.75
Jun 24		6/20 COLES HARDWARE - DANVILLE DANVILLE PA			
Jun 24		Deposit by Check	420.00		46,416.75
Jun 25		Withdrawal Debit Card		-76.70	46,340.05
Jun 26		6/24 NORTHPOINT AUTO & EQ NORTHUMBERLAN PA			
Jun 26		Draft 6078		-250.00	46,090.05
Jun 29		Withdrawal Debit Card		-17.50	46,072.55
Jun 29		6/28 SHEETZ 00003723 DANVILLE PA			
Jun 30		Deposit Dividend Dividend Post	5.98		46,078.53
Jun 30		Annual Percentage Yield Earned 0.150% from 06/01/2019 through 06/30/2019			
Jun 30		Ending Balance			46,078.53
		Total Deposits 3,723.64			
		Total Withdrawals 10,727.06			

Drafts for 40 - CHECKING

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Jun 3	□ 6058	318.27	Jun 4	□ 6064	218.70	Jun 5	□ 6068	118.21
Jun 5	□ 6059	632.87	Jun 5	□ 6065	116.00	Jun 4	□ 6069	1,559.67
Jun 4	□ 6060	111.67	Jun 4	□ 6066	413.35	Jun 19	□ 6070	420.86
Jun 5	□ 6063*	263.00	Jun 5	□ 6067	433.59	Jun 20	□ 6071	410.36

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Member Number: 584727 **Statement Period:** 06/01/2019-06/30/2019

Drafts for 40 - CHECKING - Continued								
Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Jun 19	□ 6072	144.50	Jun 21	□ 6074	1,316.00	Jun 20	□ 6077*	62.00
Jun 14	□ 6073	1,315.90	Jun 19	□ 6075	49.50	Jun 26	□ 6078	250.00

* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

ID 41 DCNR GRANT CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Jun 1		Balance Forward			2,337.57
Jun 3		Draft 340		-395.05	1,942.52
Jun 4		Draft 344		-107.28	1,835.26
		Processed Check - VERIZON FINANCA TYPE: PAYMENTS ID: 8564577000			
Jun 5		Draft 348		-66.72	1,768.54
Jun 5		Draft 346		-88.28	1,700.26
Jun 5		Draft 342		-122.11	1,578.15
Jun 5		Draft 347		-263.74	1,314.41
Jun 5		Draft 345		-528.91	785.50
Jun 5		Draft 343		-600.00	185.50
Jun 7		Draft 341		-185.50	0.00
Jun 12		Deposit Home Banking Transfer From Share 01 bills paid 6/11	4,726.03		4,726.03
Jun 18		Draft 350		-981.53	3,744.50
		Processed Check - USDA APHIS GENL TYPE: PAYMENT ID: 1240340003			
Jun 19		Draft 354		-49.50	3,695.00
Jun 21		Draft 353		-3,000.00	695.00
Jun 24		Draft 351		-60.00	635.00
Jun 24		Draft 352		-60.00	575.00
Jun 26		Draft 349		-450.00	125.00
Jun 30		Deposit Dividend Dividend Post	0.05		125.05
		Annual Percentage Yield Earned 0.030% from 06/01/2019 through 06/30/2019			
Jun 30		Ending Balance			125.05
		Total Deposits 4,726.08			
		Total Withdrawals 6,938.60			

Drafts for 41 - DCNR GRANT CHECKING

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Jun 3	□ 340	395.05	Jun 5	□ 345	528.91	Jun 18	□ 350	981.53
Jun 7	□ 341	185.50	Jun 5	□ 346	68.28	Jun 24	□ 351	60.00
Jun 5	□ 342	122.11	Jun 5	□ 347	263.74	Jun 24	□ 352	60.00
Jun 5	□ 343	600.00	Jun 5	□ 348	66.72	Jun 21	□ 353	3,000.00
Jun 4	□ 344	107.28	Jun 26	□ 349	450.00	Jun 19	□ 354	49.50

* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

ID 42 DCED GRANT CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Jun 1		Balance Forward			70,281.17
Jun 30		Deposit Dividend Dividend Post	120.15		70,401.32

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Member Number: 584727	Statement Period: 06/01/2019-06/30/2019
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ID 42 DCED GRANT CHECKING - Continued

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
		Annual Percentage Yield Earned 2.100% from 06/01/2019 through 06/30/2019			
	Jun 30	Ending Balance			70,401.32
		Total Deposits 120.15			

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

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Statement Period: 07/01/2019-07/31/2019

Page 1 of 4

Summary of Accounts:

	Ending Balance	YTD Dividend	Member Number: 584727
Savings			
01 - REGULAR SAVINGS	5.00	28.18	
40 - CHECKING	60,780.58	43.12	
41 - DCNR GRANT CHECKING	1,097.46	0.29	
42 - DCED GRANT CHECKING	66,006.93	506.93	
Total	127,889.97	578.52	

Authorized Signer(s): TYLER DOMBROSKI, CHRISTOPHER JOHNS, ROBERT T STOUDT, MICHAEL B MILLS

ID 01 REGULAR SAVINGS

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Jul 1		Balance Forward			10,310.93
Jul 5		Withdrawal Home Banking Transfer To Share 41		-965.70	9,345.23
		bills paid 6/28			
Jul 17		Withdrawal Transfer To Share 41		-4,831.45	4,513.78
Jul 17		Withdrawal Transfer To Share 40		-3,971.29	542.49
Jul 17		Withdrawal Transfer To Share 40		-537.49	5.00
Jul 31		Ending Balance			5.00
		Total Withdrawals 10,305.93			

ID 40 CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Jul 1		Balance Forward			46,078.53
Jun 30	Jul 01	Recurring Withdrawal Bill Payment #192401		-127.08	45,951.45
		DNH*GODADDY.COM 480-5058855 AZ			
Jul 1		Draft 6076		-65.00	45,886.45
Jul 2		Withdrawal Debit Card		-51.93	45,834.52
		7/1 SHEETZ 00003723 DANVILLE PA			
Jul 4		Withdrawal Debit Card		-138.31	45,696.21
		7/2 COLES HARDWARE - DANVILLE DANVILLE PA			
Jul 5		Withdrawal Debit Card		-351.79	45,344.42
		7/3 COLES HARDWARE - DANVILLE DANVILLE PA			
Jul 5		Deposit by Check	20,735.00		66,079.42
Jul 5		Withdrawal Transfer To Share 42		-18.40	66,061.02
Jul 8		Draft 6081		-1,345.61	64,715.41
Jul 9		Draft 6080		-398.72	64,316.69
Jul 10		Draft 6082		-17.38	64,299.31
Jul 10		Draft 6083		-100.00	64,199.31
Jul 11		Draft 6086		-49.50	64,149.81
Jul 11		Draft 6079		-294.23	63,855.58
Jul 12		Draft 6084		-300.00	63,555.58
Jul 15		Withdrawal ACH COMMWLTHOFPA INT		-163.09	63,392.49

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Member Number: 584727
Statement Period: 07/01/2019-07/31/2019

ID 40 CHECKING - Continued

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
		TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFPA INT			
Jul 15		Withdrawal ACH IRS		-1,132.72	62,259.77
		TYPE: USATAXPYMT ID: 3387702000 CO: IRS			
Jul 15		Withdrawal POS #034672		-19.80	62,239.97
		USPS PO 41190008 410 MILL ST DANVILLE PA			
Jul 15		Withdrawal POS #427465		-86.00	62,153.97
		AMAZON.COM*MH6G852M2 SEATTLE WA			
Jul 16		Withdrawal Debit Card		-52.35	62,101.62
		7/14 COLES HARDWARE - DANVILLE DANVILLE PA			
Jul 16		Withdrawal POS #178984		-103.24	61,998.38
		AMAZON.COM*MH3EQ9H10 SEATTLE WA			
Jul 17		Deposit Transfer From Share 01	3,971.29		65,969.67
Jul 17		Deposit Transfer From Share 01	537.49		66,507.16
Jul 17		Deposit by Check	295.00		66,802.16
Jul 17		Withdrawal Debit Card		-54.99	66,747.17
		7/16 AMZN Mktp US*MH6BP5H00 Amzn.com/bill WA			
Jul 18		Withdrawal Debit Card		-52.45	66,694.72
		7/16 EXXONMOBIL 48004477 DANVILLE PA			
Jul 23		Draft 6085		-85.00	66,629.72
Jul 24		Deposit by Check	421.00		67,050.72
Jul 25		Draft 6093		-21.20	67,029.52
Jul 25		Draft 6097		-727.62	66,301.90
Jul 25		Draft 6090		-1,340.80	64,961.10
Jul 26		Withdrawal Debit Card		-58.29	64,902.81
		7/24 COLES HARDWARE - DANVILLE DANVILLE PA			
Jul 27		Withdrawal Debit Card		-42.59	64,860.22
		7/25 TURBOTVILLE GREAT VAL TURBOTVILLE PA			
Jul 27		Withdrawal Debit Card		-34.82	64,825.40
		7/25 COLES HARDWARE - DANVILLE DANVILLE PA			
Jul 29		Draft 6088		-139.87	64,685.53
Jul 29		Draft 6095		-209.81	64,475.72
Jul 29		Draft 6087		-391.41	64,084.31
Jul 29		Draft 6094		-443.60	63,640.71
Jul 30		Draft 6092		-100.00	63,540.71
Jul 30		Draft 6089		-262.71	63,278.00
Jul 30		Draft 6096		-262.71	63,015.29
Jul 31		Withdrawal ACH IRS		-49.34	62,965.95
		TYPE: USATAXPYMT ID: 3387702000 CO: IRS			
Jul 31		Withdrawal ACH UNEMP COMP EFT		-271.20	62,694.75
		TYPE: PADLIUCCON ID: 1236003133 CO: UNEMP COMP EFT			
Jul 31		Draft 6102		-54.89	62,639.86
Jul 31		Draft 6100		-62.22	62,577.64
Jul 31		Draft 6101		-302.01	62,275.63
Jul 31		Draft 6099		-322.00	61,953.63
Jul 31		Draft 6091		-1,181.00	60,772.63
Jul 31		Deposit Dividend Dividend Post	7.95		60,780.58
		Annual Percentage Yield Earned 0.150% from 07/01/2019 through 07/31/2019			
Jul 31		Ending Balance			60,780.58
		Total Deposits 25,967.73			
		Total Withdrawals 11,265.68			

Drafts for 40 - CHECKING

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Jul 1	□ 6076	65.00	Jul 10	□ 6082	17.38	Jul 11	□ 6086	49.50
Jul 11	□ 6079*	294.23	Jul 10	□ 6083	100.00	Jul 29	□ 6087	391.41
Jul 9	□ 6080	398.72	Jul 12	□ 6084	300.00	Jul 29	□ 6088	139.87
Jul 8	□ 6081	1,345.61	Jul 23	□ 6085	65.00	Jul 30	□ 6089	262.71

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Member Number: 584727 **Statement Period:** 07/01/2019-07/31/2019

Drafts for 40 - CHECKING - Continued								
Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Jul 25	□ 6090	1,340.80	Jul 29	□ 6094	443.60	Jul 31	□ 6099*	322.00
Jul 31	□ 6091	1,181.00	Jul 29	□ 6095	209.81	Jul 31	□ 6100	62.22
Jul 30	□ 6092	100.00	Jul 30	□ 6096	262.71	Jul 31	□ 6101	302.01
Jul 25	□ 6093	21.20	Jul 25	□ 6097	727.62	Jul 31	□ 6102	54.89

* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

ID 41 DCNR GRANT CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Jul 1		Balance Forward			125.05
Jul 1		Draft 355		-125.00	0.05
Jul 5		Deposit Home Banking Transfer From Share 01 bills paid 6/26	965.70		965.75
Jul 9		Draft 358		-122.82	842.93
		Processed Check - VERIZON FINANCA TYPE: PAYMENTS ID: 8564577000			
Jul 10		Draft 362		-54.39	788.54
Jul 10		Draft 360		-67.80	720.74
Jul 10		Draft 361		-242.72	478.02
Jul 10		Draft 359		-303.47	174.55
Jul 11		Draft 356		-49.50	125.05
Jul 17		Deposit Transfer From Share 01	4,831.45		4,956.50
Jul 23		Draft 357		-125.00	4,831.50
Jul 25		Draft 370		-377.77	4,453.73
Jul 29		Draft 364		-106.68	4,347.05
		Processed Check - VERIZON FINANCA TYPE: PAYMENTS ID: 8564577000			
Jul 29		Draft 368		-18.01	4,329.04
Jul 30		Draft 369		-31.67	4,297.37
Jul 30		Draft 366		-120.00	4,177.37
Jul 31		Draft 363		-3,080.00	1,097.37
Jul 31		Deposit Dividend Dividend Post	0.09		1,097.46
		Annual Percentage Yield Earned 0.050% from 07/01/2019 through 07/31/2019			
Jul 31		Ending Balance			1,097.46
		Total Deposits 5,797.24			
		Total Withdrawals 4,824.83			

Drafts for 41 - DCNR GRANT CHECKING								
Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Jul 1	□ 355	125.00	Jul 10	□ 360	67.80	Jul 30	□ 366*	120.00
Jul 11	□ 356	49.50	Jul 10	□ 361	242.72	Jul 29	□ 368*	18.01
Jul 23	□ 357	125.00	Jul 10	□ 362	54.39	Jul 30	□ 369	31.67
Jul 9	□ 358	122.82	Jul 31	□ 363	3,080.00	Jul 25	□ 370	377.77
Jul 10	□ 359	303.47	Jul 29	□ 364	106.68			

* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

ID 42 DCED GRANT CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Jul 1		Balance Forward			70,401.32
Jul 5		Deposit Transfer From Share 40	18.40		70,419.72

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Member Number: 584727 **Statement Period:** 07/01/2019-07/31/2019

ID 42 DCED GRANT CHECKING - Continued

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Jul 10		Draft 99		-4,500.00	65,919.72
Jul 16		Withdrawal ACH DELUXE CHECK TYPE: CHECK/ACC. ID: 1410218800 CO: DELUXE CHECK		-18.40	65,901.32
Jul 31		Deposit Dividend Dividend Post Annual Percentage Yield Earned 1.870% from 07/01/2019 through 07/31/2019	105.61		66,006.93
Jul 31		Ending Balance			66,006.93
		Total Deposits 124.01			
		Total Withdrawals 4,518.40			

Drafts for 42 - DCED GRANT CHECKING

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Jul 10	□ 99	4,500.00						

* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

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MARC Account Reconciliation - Service 1st Accounts

UPDATED 7/31/2019

ending balance from 7/31/19 bank statement	\$ 127,889.97
deposits not yet posted (detailed below)	\$ -
subtotal	\$ 127,889.97
withdrawals not yet cleared (detailed below)	\$ 21,032.16
calculated balance (should agree with actual combined balance)	\$ 106,857.81
balance (savings account ID01)	\$ 5.00
balance (checking account ID40)	\$ 59,845.74
balance (DCNR grant checking account ID41)	\$ 0.14
balance (DCED grant checking account ID42)	\$ 47,006.93
actual combined balance	\$ 106,857.81
difference	\$ -

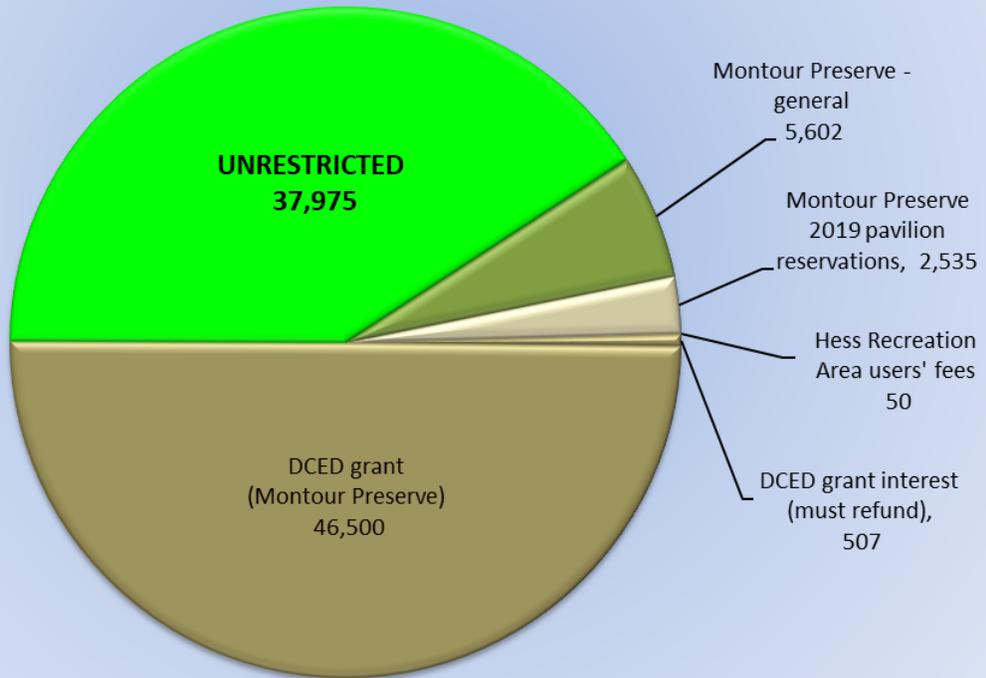
DEPOSITS NOT YET POSTED

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
TOTAL			\$ -

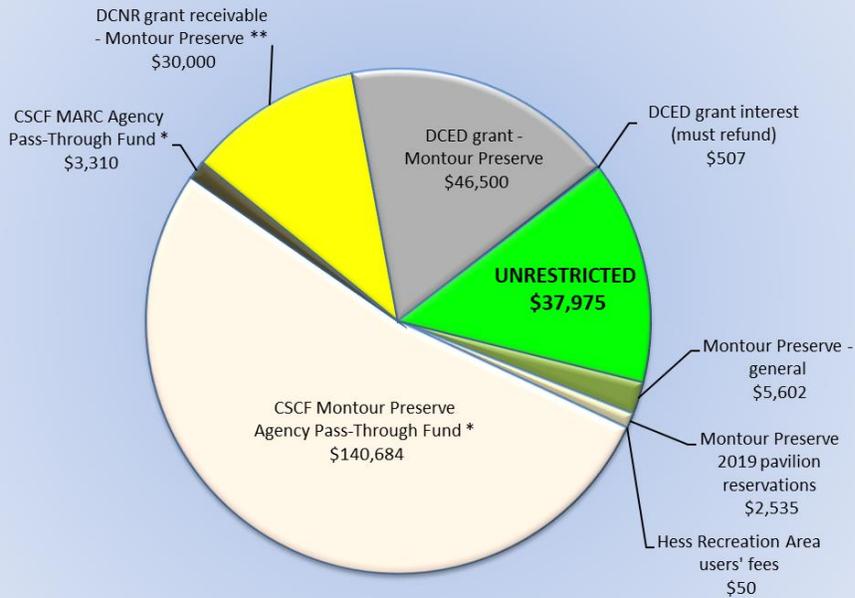
WITHDRAWALS NOT YET CLEARED

TRANSACTION DATE	CHECK #	DESCRIPTION OF TRANSACTION	AMOUNT
07/17/19	365	US Dept. of Agriculture	457.32
07/17/19	367	Candy Fisher	640.00
07/23/19	100	Menco Mechanical (Montour Preserve HVAC replacement)	19,000.00
07/23/19	6098	Johnson Controls (Montour Preserve security system)	215.34
07/23/19	6103	Susan Shultz, CPA (Q2 accounting and payroll processing)	355.00
07/31/19	automatic payment	Danville Area Earned Income Office (Q2 payroll taxes)	364.50
TOTAL			\$ 21,032.16

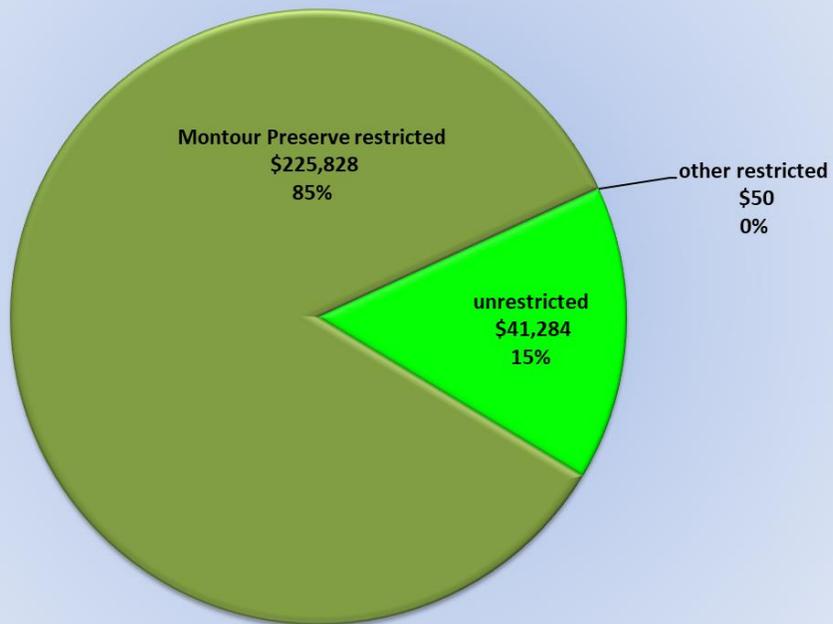
MARC FUNDS EARMARKS AS OF 8/22/19
COMBINED ACCOUNT BALANCE: \$93,169
(INCLUDES SAVINGS, DCNR AND DCED GRANT CHECKING ACCOUNTS
AND GENERAL CHECKING ACCOUNT;
EXCLUDES CSCF FUNDS AND GRANTS RECEIVABLE)



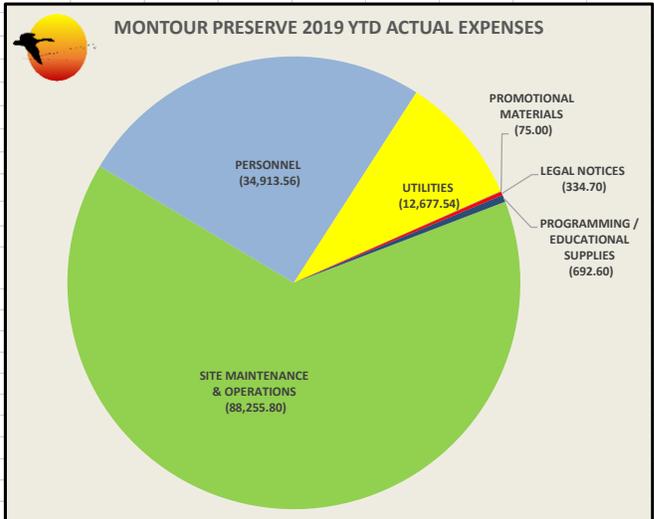
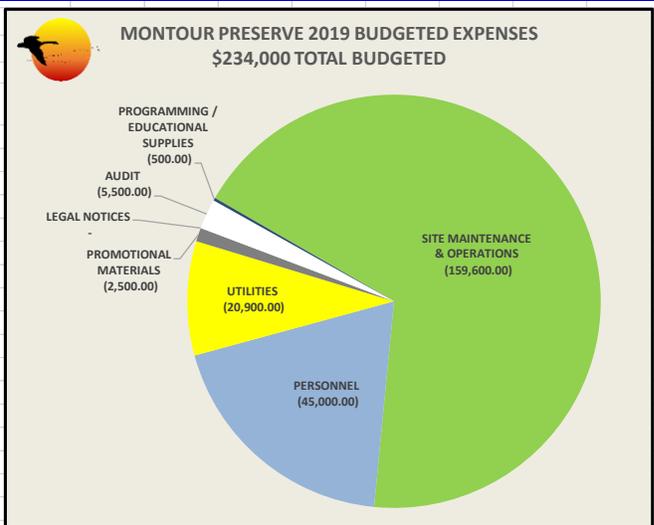
MARC TOTAL ASSETS AS OF 8/22/19
COMBINED VALUE: \$267,162



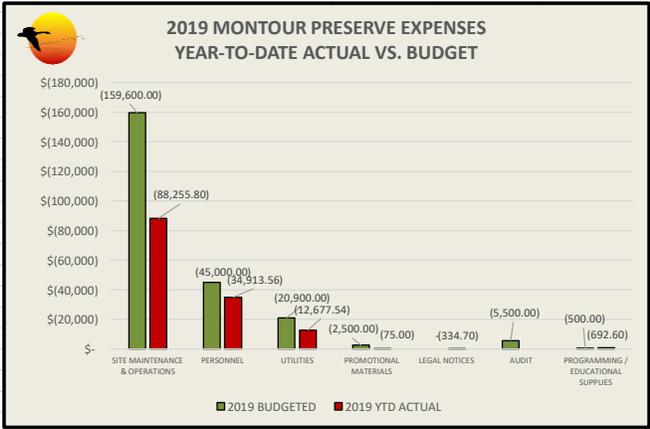
MARC TOTAL ASSETS AS OF 8/22/19
COMBINED VALUE: \$267,162



MONTOUR PRESERVE 2019 BUDGET			
YTD INFO UPDATED 8/22/19			
BUDGET ADOPTED 11/19/18 (CONTINGENT UPON RECEIPT OF GRANT FUNDS)			
EXPENSE	2018 ACTUAL	2019 BUDGETED	2019 YTD ACTUAL
personnel	(44,759.03)	(45,000.00)	(34,913.56)
SITE MAINTENANCE & OPERATIONS			
cleaning service	(4,000.00)	(4,500.00)	(2,170.00)
HVAC system maintenance	(1,700.00)	-	-
HVAC system replacement	-	(60,000.00)	(23,500.00)
visitors' center roof repair	-	(10,000.00)	-
lawn care	(10,875.00)	(17,500.00)	(10,120.00)
parking lot / road maintenance	-	(5,000.00)	-
security system	(1,263.84)	(1,500.00)	(620.64)
sewage pumping	(955.00)	(1,300.00)	(450.00)
snow plowing	-	(1,500.00)	-
supplies / misc.	(29,668.11)	(20,000.00)	(9,654.49)
utility vehicle (tractor) purchase	-	(35,000.00)	(38,399.58)
water testing	(562.00)	(800.00)	(500.00)
wildlife management	(2,077.96)	(2,500.00)	(2,841.09)
UTILITIES			
electric	(14,713.72)	(15,000.00)	(9,411.03)
internet service	(1,918.54)	(2,000.00)	(1,033.98)
telephone	(1,252.39)	(1,300.00)	(873.25)
trash service	(1,565.00)	(2,000.00)	(1,000.00)
website hosting / email service	(458.56)	(600.00)	(359.28)
promotional materials	(1,078.10)	(2,500.00)	(75.00)
programming & educational supplies	(98.02)	(500.00)	(692.60)
legal notices (GRANT INELIGIBLE)	-	-	(334.70)
audit (three-year)	-	(5,500.00)	-
EXPENSE TOTAL	\$(116,945.27)	\$(234,000.00)	\$ (136,949.20)



MONTOUR PRESERVE BUDGETING VS. ACTUAL EXPENSES			
EXPENSE	2018 ACTUAL	2019 BUDGETED	2019 YTD ACTUAL
SITE MAINTENANCE & OPERATIONS	(51,101.91)	(159,600.00)	(88,255.80)
PERSONNEL	(44,759.03)	(45,000.00)	(34,913.56)
UTILITIES	(19,908.21)	(20,900.00)	(12,677.54)
PROMOTIONAL MATERIALS	(1,078.10)	(2,500.00)	(75.00)
LEGAL NOTICES	-	-	(334.70)
AUDIT	-	(5,500.00)	-
PROGRAMMING / EDUCATIONAL SUPPLIES	(98.02)	(500.00)	(692.60)
EXPENSE TOTAL	\$(116,945.27)	\$(234,000.00)	\$ (136,949.20)

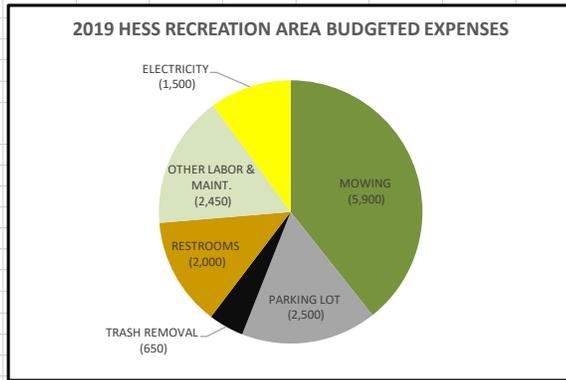


MONTOUR AREA RECREATION COMMISSION MANAGED SITES 2019 BUDGETS

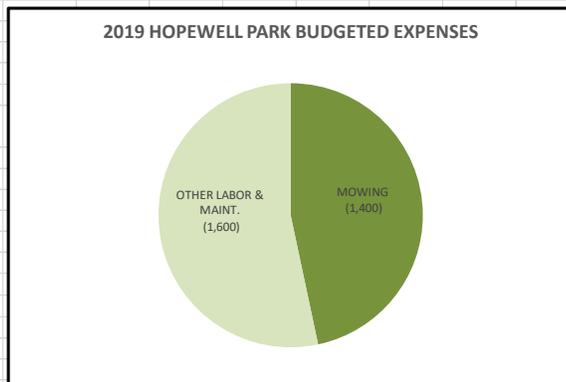
BUDGET ADOPTED 11/19/18

YEAR-TO-DATE INFORMATION UPDATED 8/22/19

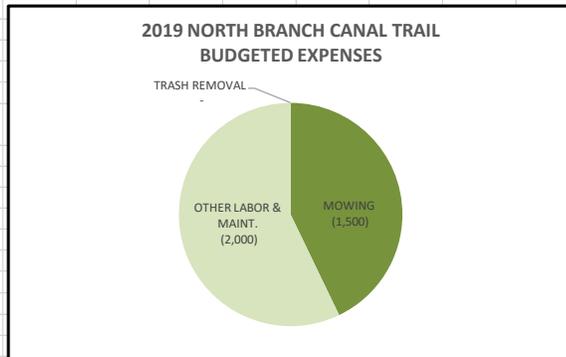
HESS RECREATION AREA 2019 BUDGET			
EXPENSE	2018 ACTUAL	2019 BUDGETED	2019 YTD ACTUAL
MOWING	(4,999)	(5,900)	(2,809.00)
PARKING LOT	(2,812)	(2,500)	(2,500.00)
TRASH REMOVAL	(599)	(650)	(520.00)
RESTROOMS	(1,817)	(2,000)	(1,421.01)
OTHER LABOR & MAINT.	(2,248)	(2,450)	(1,076.23)
ELECTRICITY	(1,431)	(1,500)	(494.43)
TOTAL	(13,906)	(15,000)	(8,820.67)



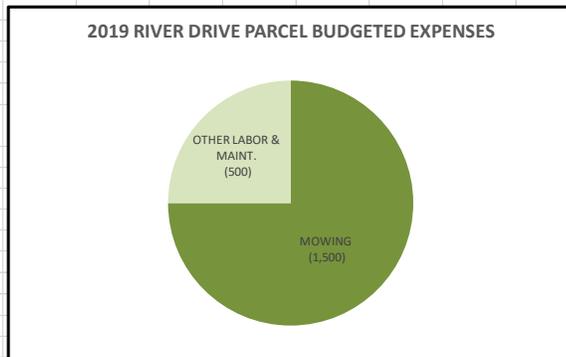
HOPEWELL PARK 2019 BUDGET			
EXPENSE	2018 ACTUAL	2019 BUDGETED	2019 YTD ACTUAL
MOWING	(1,000)	(1,400)	(440.00)
OTHER LABOR & MAINT.	(142)	(1,600)	(748.91)
TOTAL	(1,142)	(3,000)	(1,188.91)



NORTH BRANCH CANAL TRAIL 2019 BUDGET			
EXPENSE	2018 ACTUAL	2019 BUDGETED	2019 YTD ACTUAL
MOWING	(750)	(1,500)	(105.00)
OTHER LABOR & MAINT.	(1,626)	(2,000)	(159.10)
TRASH REMOVAL	(605)	-	-
TOTAL	(2,981)	(3,500)	(264.10)



RIVER DRIVE PARCEL 2019 BUDGET			
EXPENSE	2018 ACTUAL	2019 BUDGETED	2019 YTD ACTUAL
MOWING	(1,100)	(1,500)	(400.00)
OTHER LABOR & MAINT.	(222)	(500)	(45.29)
TOTAL	(1,322)	(2,000)	(445.29)





2019 MARC BUDGET

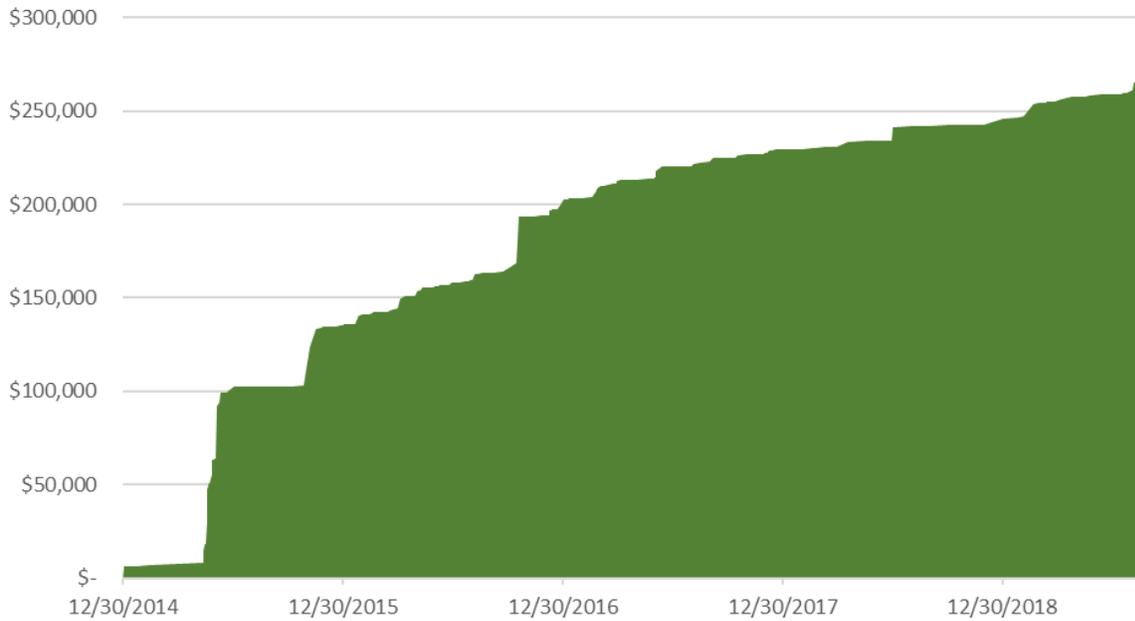
ADOPTED 11/19/18; YEAR-TO-DATE INFORMATION UPDATED 8/22/19

MINIMUM FUNDING REQUIREMENTS (DEFERRAL OF ALL NON-ESSENTIAL MAINTENANCE)

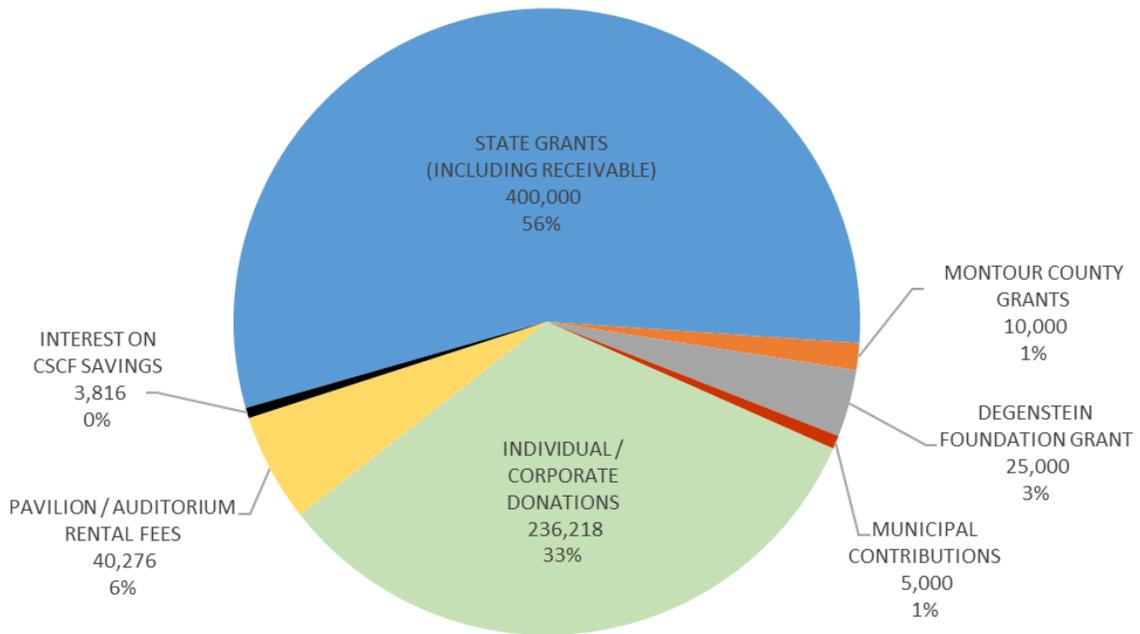
NOTE: MONTAINE PRESERVE ACCOUNTING IS KEPT SEPARATE FROM OTHER ACCOUNTING

EXPENSE	BUDGETED AMOUNT	YEAR-TO-DATE ACTUAL	YEAR-TO-DATE ACTUAL VS. BUDGET	FUNDING SOURCES	BUDGETED AMOUNT	YEAR-TO-DATE ACTUAL	YEAR-TO-DATE ACTUAL VS. BUDGET	BUDGETED LINE ITEM SURPLUS / (DEFICIT)	YEAR-TO-DATE ACTUAL SURPLUS / (DEFICIT)
Montaîne Preserve	\$ (234,000.00)	\$ (136,949.20)	58.5%						
				DCNR grant funding	\$ 90,000.00	\$ 60,185.63	66.9%		
				DGED grant funding	\$ 90,000.00	\$ 100,000.00	111.1%		
				pavilion / auditorium reservations	\$ 12,000.00	\$ 7,520.00	62.7%		
				donations	\$ 5,000.00	\$ 12,511.95	250.2%		\$ 75,601.83
				transfer from Central Susquehanna Community Foundation Fund	\$ 22,000.00	\$ -	0.0%		
				carryover balance from 2018	\$ 15,000.00	\$ 32,333.45	215.6%		
MONTOUR PRESERVE TOTAL EXPENSES	\$ (234,000.00)	\$ (136,949.20)	58.5%	MONTOUR PRESERVE TOTAL INCOME	\$ 234,000.00	\$ 212,551.03	90.8%	\$ -	\$ 75,601.83
Hess Recreation Area	\$ (15,000.00)	\$ (8,820.67)	58.8%	user fees [1,000], donations [0]	\$ 1,000.00	\$ 1,325.00	132.5%	\$ (14,000.00)	\$ (7,495.67)
North Branch Canal Trail (Montour Co. portion)	\$ (3,500.00)	\$ (264.10)	7.5%	donations [0]	\$ -	\$ -	0.0%	\$ (3,500.00)	\$ (264.10)
Columbia County Projects (incl. NBCT, Montour Twp. parcel)	\$ (1,500.00)	\$ (963.93)	64.3%	Columbia County	\$ 1,500.00	\$ -	0.0%	\$ -	\$ (963.93)
Hopewell Park/Borough Farm Trails	\$ (3,000.00)	\$ (1,188.91)	39.6%	donations [0], criminal restitution [125]	\$ -	\$ 67.50		\$ (3,000.00)	\$ (1,121.41)
River Drive parcel (NBCT parking)	\$ (2,000.00)	\$ (445.29)	22.3%	donations [0]	\$ -	\$ -		\$ (2,000.00)	\$ (445.29)
tools & supplies	\$ (2,000.00)	\$ (980.53)	49.0%					\$ (2,000.00)	\$ (980.53)
ATV purchase	\$ (9,000.00)	\$ -	0.0%	grant	\$ 9,000.00	\$ -	0.0%	\$ -	\$ -
trail signage project (Phase II)	\$ (4,000.00)	\$ -	0.0%	Montour County Commissioners' Tourism Fund grant	\$ 3,000.00	\$ -	0.0%	\$ (1,000.00)	\$ -
Humdinger Trail Races	\$ (12,800.00)	\$ (11,550.75)	90.2%	race registration fees	\$ 14,500.00	\$ 11,021.80	76.0%	\$ 1,700.00	\$ (528.95)
other special projects & events	\$ (1,300.00)	\$ (1,330.27)	102.3%	donations	\$ -	\$ 100.00		\$ (1,300.00)	\$ (1,230.27)
admin / misc. other (includes Stoult admin labor)	\$ (18,000.00)	\$ (10,953.91)	60.9%					\$ (18,000.00)	\$ (10,953.91)
insurance (D&O, General & Workers' Comp)	\$ (14,000.00)	\$ (10,737.00)	76.7%					\$ (14,000.00)	\$ (10,737.00)
accounting	\$ (1,800.00)	\$ (1,095.00)	60.8%					\$ (1,800.00)	\$ (1,095.00)
office supplies	\$ (1,000.00)	\$ (513.72)	51.4%					\$ (1,000.00)	\$ (513.72)
dues & fees	\$ (1,300.00)	\$ (731.50)	56.3%					\$ (1,300.00)	\$ (731.50)
public notices	\$ (1,800.00)	\$ (259.85)	14.4%					\$ (1,800.00)	\$ (259.85)
				Montour Co. Act 13 funding	\$ 25,000.00	\$ 25,000.00	100.0%	\$ 25,000.00	\$ 25,000.00
				transfer from Central Susquehanna Community Foundation Fund	\$ -	\$ -		\$ -	\$ -
				carryover balance from 2018	\$ 5,000.00	\$ 9,948.46	199.0%	\$ 5,000.00	\$ 9,948.46
				unrestricted donations	\$ 33,000.00	\$ 15,041.96	45.6%	\$ 33,000.00	\$ 15,041.96
TOTAL EXPENSES (EXCLUDING MONTOUR PRESERVE)	\$ (92,000.00)	\$ (49,835.42)	54.2%	TOTAL REVENUES (EXCLUDING MONTOUR PRESERVE)	\$ 92,000.00	\$ 62,504.72	67.9%	\$ -	\$ 12,669.30
MONTOUR PRESERVE TOTAL EXPENSES	\$ (234,000.00)	\$ (136,949.20)	58.5%	MONTOUR PRESERVE TOTAL INCOME	\$ 234,000.00	\$ 212,551.03	90.8%	\$ -	\$ 75,601.83
GRAND TOTAL EXPENSES	\$ (326,000.00)	\$ (186,784.62)	57.3%	GRAND TOTAL INCOME	\$ 326,000.00	\$ 275,055.75	84.4%	\$ -	\$ 88,271.13

MONTOUR PRESERVE DONATIONS SUMMARY
12/30/2014 - 8/23/2019
\$276,218 TOTAL DONATIONS (EXCLUDING STATE GRANTS)



MONTOUR PRESERVE INCOME SUMMARY
(\$720,310 AS OF 8/23/19)





**MONTOUR PRESERVE
2019 VOLUNTARY LAUNCH TAG PROGRAM
YEAR-TO-DATE AS OF 8/23/19**

19 donations totaling \$685



2019 MAKE YOUR 'MARC' CAMPAIGN SUMMARY		
YEAR-TO-DATE AS OF 8/22/2019		
SITE	NUMBER OF DONATIONS	TOTAL DONATIONS
HESS RECREATION AREA	1	\$ 100
HOPEWELL PARK	0	\$ -
MONTOUR PRESERVE	29	\$ 9,373
NORTH BRANCH CANAL TRAIL	0	\$ -
NBCT PARKING / RIVER ACCESS	0	\$ -
SPECIAL PROJECTS / OTHER	1	\$ 100
UNRESTRICTED	10	\$ 2,042
TOTALS	41	\$ 11,615



**MONTOUR AREA RECREATION COMMISSION FUND (AGENCY)
JAN 1 TO JUN 30, 2019**

Mr. Robert Stoudt
MARC Director
Montour Area Recreation Commission
PO Box 456
Danville, PA 17821

Fund Balance, January 1, 2019	\$	2,788.13
Gifts.....	500.00	
Interest & Dividends.....	38.20	
Investment Gains/(Losses).....	0.00	
Other Income.....	0.00	
Total Income		538.20
Grants.....	0.00	
Administrative Fees.....	-16.80	
Investment Fees.....	0.00	
Other Expenses.....	0.00	
Total Expenses		-16.80
Fund Balance, June 30, 2019	\$	3,309.53

Prepared By: Al Meale, CFO (ameale@csgiving.org)



725 West Front Street, Berwick, PA 18603
www.csgiving.org 570-752-3930

Gifts:

Date	Donor
03/14/2019	Ms. Heidi Bowen

*** Total Gifts:



**MARC - MONTOUR PRESERVE FUND (CORPORATE)
JAN 1 TO JUN 30, 2019**

Mr. Robert Stoudt
MARC Director
Montour Area Recreation Commission
PO Box 456
Danville, PA 17821

Fund Balance, January 1, 2019	\$	131,199.06
Gifts.....	7,950.00	
Interest & Dividends.....	1,693.71	
Investment Gains/(Losses).....	0.00	
Other Income.....	0.00	
Total Income		9,643.71
Grants.....	0.00	
Administrative Fees.....	-159.00	
Investment Fees.....	0.00	
Other Expenses.....	0.00	
Total Expenses		-159.00
Fund Balance, June 30, 2019	\$	140,683.77

Prepared By: Al Meale, CFO (ameale@csgiving.org)



725 West Front Street, Berwick, PA 18603
www.csgiving.org 570-752-3930

Gifts:

Date	Donor
02/19/2019	United States Gypsum (USG)- Washingtonville
02/28/2019	Anonymous Gift
03/13/2019	Mr. John J. McCann
03/26/2019	Anonymous Gift
05/15/2019	Anonymous Gift
05/16/2019	Anonymous Gift
06/29/2019	Mr. and Mrs. Gary J. Stoudt

*** Total Gifts:

ACCOUNTING REPORT DISCLAIMER

The following financial reports have been provided by Ozark & Shultz Accounting, using information provided by management of the Montour Area Recreation Commission (MARC). Reports are provided in accordance with accounting principles used for the tax basis of accounting.

Ozark & Shultz Accounting does not verify the accuracy or completeness of the information provided by MARC's management and expresses no assurance on the financial statements. Ozark & Shultz Accounting cannot be relied upon to identify or disclose any misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within MARC or noncompliance with laws or regulations.

**ACCOUNTANT'S REPORTS TO BE DISTRIBUTED SEPARATELY
REPORTS NOT YET READY AT TIME OF AGENDA DISTRIBUTION**

ASSISTANT DIRECTOR'S REPORT (JON BEAM)

In the past two months the assistant director has provided educational programs at the preserve for ten visiting youth groups and a garden club. He gave educational presentations at Camp Levine, a church camp in Montgomery and for the Milton Rotary. He also offered five public programs.

MAINTENANCE TECHNICIAN'S REPORT (DENNY PIATT)

Bobcat broke down in June and is still down as of this report

Bob and I installed 3 culvert pipes on trails at various locations. INVOLVES : removing old pipe, getting new pipe to location,hauling stone,redigging trench,install new pipe and repair road bed

change water filters on monthly basis

cleared trees off trails as they are reported by hikers

used new brush mower on tractor to clear and side trim all the trails at the Montour Preserve. There is a few wet spots that need to be stabilize before Big Pop can mow. The brush mower works great as some of the trails were almost growed shut.

Jon and I removed eagles so HAVC contractor can have access to air handlers

used tractor to unload HAVC equipment from delivery trucks and get to locations

We removed Hemlock tree from trail at Hess fields

started working on wet areas on the trails so Big Pop can mow and hikers can access without wearing hip boots

DIRECTOR'S REPORT

STOUDT		JUNE																														
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
admin / other	MARC admin		0.50	0.75	0.75	1.50	1.00	1.50	0.50	0.25	3.75	1.50	1.50	2.25	0.25				2.25	1.00	3.75		1.50	0.25	0.25	3.00	1.75	0.50	0.25	0.50	0.25	
	special projects / events																		2.50									0.50				
park & trail maintenance	Hess Recreation Area			3.50	6.25	8.25	0.25	1.00	0.25	0.25	0.25	1.00		0.25	0.25	0.25			0.25	0.50	0.75	1.50	0.75	3.00	1.00	0.75	0.25		1.50	0.25	1.75	2.00
	Hopewell Park / Danville Farm Trails											0.75	0.50	0.25																1.50		
	North Branch Canal Trail												0.75	0.25						0.25									0.25			
	River Drive trailhead / river access																															
Montour Preserve	Montour Preserve admin / maintenance		0.50	2.75	1.25	1.00	5.75	0.50	2.25	1.25	5.75	3.00	3.50	3.50	7.25	1.50	0.25	2.75	0.75	3.75	7.25	1.50	1.50	1.25	3.50	1.75	1.00	7.75	6.00	1.25	0.25	
	Montour Preserve programming																															
	Montour Preserve DCNR grant admin																		0.75													
	Montour Preserve DCED grant admin																															
	Columbia County projects																											6.25				
	Humdinger Trail Races																															
DAILY TOTALS			1.00	7.00	8.25	10.75	7.00	3.00	3.00	1.75	10.50	6.75	5.00	6.50	7.75	1.75	0.25	6.25	4.75	8.25	8.75	3.75	4.75	2.50	7.25	3.75	7.75	10.00	8.50	3.25	2.25	
WEEKLY PAYR			40.00							40.00							36.75							43.00								
BIWEEKLY PAYR		75.00															76.75															75.00
PAYR		12															13															14

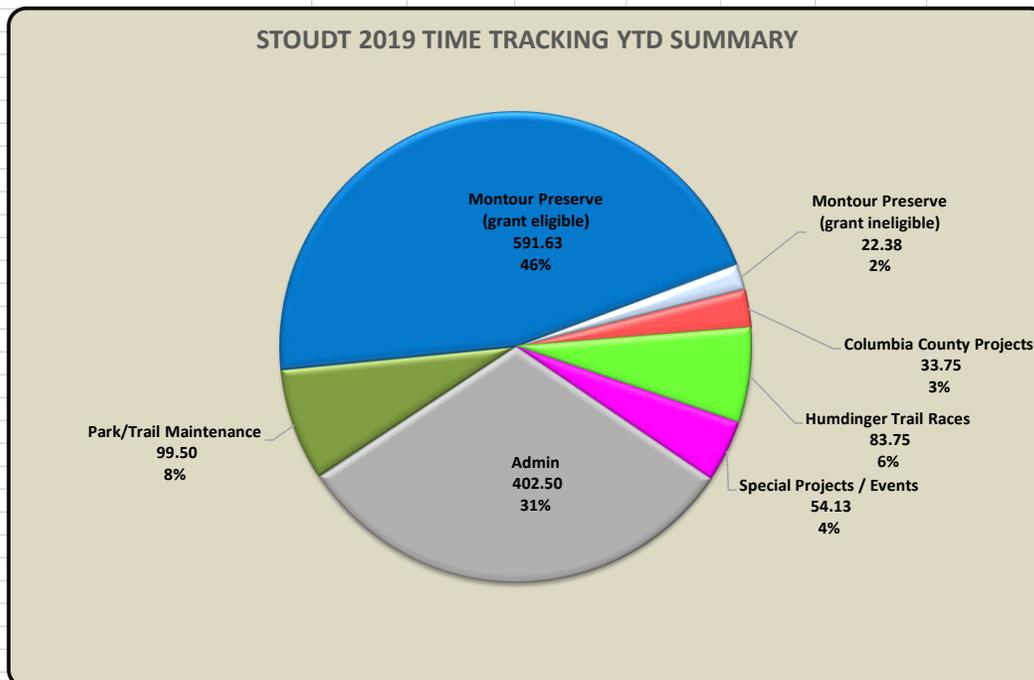
STOUDT		JULY																																																			
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31																					
admin / other	MARC admin	1.00	3.75	2.00	2.50										0.25	2.50	3.00	2.50	1.50	1.00																																	
	special projects / events																									1.50																											
park & trail maintenance	Hess Recreation Area	0.25	0.25	0.25	0.25									0.50	0.75	0.50	0.25	2.00	0.50	0.25	0.25	0.25	0.25	0.25	0.25	0.25																											
	Hopewell Park / Danville Farm Trails																																																				
	North Branch Canal Trail																																																				
	River Drive trailhead / river access																																																				
Montour Preserve	Montour Preserve admin / maintenance	7.25	4.75	3.50	1.00	2.75								3.50	7.50	7.00	1.50	2.00	2.25	0.75	1.50	2.75	2.50	3.50	1.25	0.75	0.25	0.25	0.25	0.25	0.25																						
	Montour Preserve programming																																																				
	Montour Preserve DCNR grant admin																							1.00	0.50																												
	Montour Preserve DCED grant admin		0.25																					1.25	0.25																												
	Columbia County projects																																																				
	Humdinger Trail Races																																																				
DAILY TOTALS		8.50	9.00	5.75	3.00	5.50								4.25	10.75	10.50	4.25	5.50	3.75	1.00	2.25	5.00	8.00	10.00	2.25	2.00	0.25	0.50	0.50	2.50	0.50																						
WEEKLY PAYR		32.00					40.00										40.00						29.75						6.50																								
BIWEEKLY PAYR																	40.00																										36.25										
PAYR																	15																										16										

STOUDT		AUGUST																					
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
admin / other	MARC admin	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	2.75	3.50	3.00	5.00	2.50	1.00	0.75	3.00	2.50	1.00
	special projects / events																						
park & trail maintenance	Hess Recreation Area													0.25	0.75	0.25	0.50	1.00		0.25	0.25	0.25	0.25
	Hopewell Park / Danville Farm Trails																						
	North Branch Canal Trail																					0.50	
	River Drive trailhead / river access																						
Montour Preserve	Montour Preserve admin / maintenance	1.00	0.50	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	1.00	6.00	5.25	3.50	1.25	2.00	2.00	2.00	7.00	6.75
	Montour Preserve programming																						
	Montour Preserve DCNR grant admin																						
	Montour Preserve DCED grant admin																						
	Columbia County projects																						
	Humdinger Trail Races																						
DAILY TOTALS		1.25	0.75	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	4.00	10.25	8.50	9.00	4.75	3.00	3.00	5.25	9.75	8.50
WEEKLY PAYR		3.50					40.00										26.50						
BIWEEKLY PAYR		43.50																					
PAYR		17																					

DIRECTOR'S REPORT

2019 STOUTD TIME ACCOUNTING YEAR-TO-DATE SUMMARY							
2019 PAY RATE \$22.00/hr							
TASK	WAGES UP TO PA UC TAX CAP (455HRS)			WAGES AFTER PA UC TAX CAP (>455HRS)			TOTAL PROJECT LABOR COST
	HOURS	OVERTIME HOURS	COST W/ TAXES (\$24.48/HR)	HOURS	OVERTIME HOURS	COST W/ TAXES (\$23.82)	
MARC admin	167.50		\$ 4,100.40	231.25	7.50	\$ 5,597.70	\$ 9,698.10
special projects / events	13.25		\$ 324.36	37.50	6.75	\$ 973.64	\$ 1,298.00
Hess Recreation Area	8.75		\$ 214.20	69.00	0.25	\$ 1,646.56	\$ 1,860.76
Hopewell Park / Danville Farm Trails	4.50		\$ 110.16	10.75	1.25	\$ 270.95	\$ 381.11
North Branch Canal Trail	1.00		\$ 24.48	4.25		\$ 101.24	\$ 125.72
River Drive trailhead / river access	-		\$ -	0.50		\$ 11.91	\$ 11.91
Montour Preserve admin / maintenance	180.25	2.50	\$ 4,443.12	393.50	14.25	\$ 9,542.89	\$ 13,986.01
Montour Preserve programming	8.50	2.00	\$ 232.56	-		\$ -	\$ 232.56
Montour Preserve DCNR grant admin	1.25		\$ 30.60	2.50		\$ 59.55	\$ 90.15
Montour Preserve DCED grant admin	2.75		\$ 67.32	14.75	2.25	\$ 378.14	\$ 445.46
Columbia County projects	-		\$ -	33.75		\$ 803.93	\$ 803.93
Humdinger Trail Races	67.25	28.50	\$ 1,995.12	2.25		\$ 53.60	\$ 2,048.72
TOTALS	455.00	33.00	\$ 11,542.32	800.00	32.25	\$ 19,440.10	\$ 30,982.42

2018 STOUTD TIME ACCOUNTING (GROUPED BY CATEGORY) YEAR-TO-DATE SUMMARY		
TASK	HOURS	COST W/ TAXES
Admin	402.50	\$ 9,698.10
Park/Trail Maintenance	99.50	\$ 2,379.50
Montour Preserve (grant eligible)	591.63	\$ 14,218.57
Montour Preserve (grant ineligible)	22.38	\$ 535.61
Columbia County Projects	33.75	\$ 803.93
Humdinger Trail Races	83.75	\$ 2,048.72
Special Projects / Events	54.13	\$ 1,298.00
2019 YTD TOTALS	1,287.63	\$ 30,982.42



DIRECTOR'S REPORT (continued)

GRANTS

- **DCNR 'Heritage and Other Parks' Grant (Montour Preserve)**
 - Initial \$100,000 grant was twice amended to a total of \$300,000 and extended through 6/30/2019
 - MARC's request for an extension of the grant term from 6/30/19 until 6/30/20 has been approved to allow for the successful completion of all end-of-grant administration and auditing
 - As of 8/22, all funds have been expended (except that \$30,000 (10% of total grant amount) will remain held by DCNR until the successful completion of the performance audit at the end of the grant term)
 - Stoudt will submit grant materials and accounting records to Brewer and Associates for the required end-of-grant performance audit as soon as MARC's Employee Theft insurance policy is in place and all other mandated items are verified as complete (anticipated by mid-September)

- **DCED Marketing to Attract Tourists Grant (Montour Preserve)**
 - MARC on 4/15 received and deposited to a dedicated checking account the \$100,000 grant disbursement
 - to date, MARC has earned \$506.93 in interest on the grant funds
 - MARC must not spend interest earned on this grant; interest earned will have to be returned to DCED at the end of the grant
 - to date, MARC has spent:
 - \$30,000 on 5/8 for tractor purchase
 - \$4,500 on 6/26 for the first payment for the HVAC systems replacement
 - \$19,000 on 7/23 for the second payment for the HVAC systems replacement
 - \$46,500 remains earmarked in MARC's account for the remaining balance on the HVAC systems replacement (an invoice for \$9,000 has been received and is being processed for payment) and for the anticipated visitors' center roof repair
 - A problem has been discovered with the electrical specifications of the HVAC components which were contracted and ordered versus what is actually wired in the buildings
 - MARC leadership is working with the contractor to identify the most cost-effective and viable fix for the problem
 - Stoudt anticipates requesting Board approval for a contract change order during this meeting to allow the project to be successfully completed

- **Montour County 2019 Act 13 (Marcellus Legacy Fund) Grant**
 - Stoudt on 2/6/19 submitted a request for \$25,000 in grant funding from Montour County's Act 13 (Marcellus Legacy Fund) for MARC's 2019 general operations
 - \$5,000 received and deposited by MARC on 3/12
 - \$20,000 received and deposited by MARC on 7/5

DIRECTOR'S REPORT (continued)

MANAGED SITES

- **River Drive parcel (North Branch Canal Trail trailhead and river access)**
 - No change since last meeting
- **Montour Township (Columbia County) Legion Road parcel**
 - No change since last meeting
- **Riverside Borough river access**
 - No change since last meeting
- **Hopewell Park / Danville Borough Farm**
 - MARC has to date received \$67.50 in criminal restitution for damages caused during the 3/23 break-in and vandalism incident at the pig barn
 - Stoudt anticipates eventually receiving an additional \$82.50 in restitution to fully reimburse MARC's \$150 cost to repair the incident damages
 - No new break-in attempts at the pig barn have been recorded since MARC's last meeting
- **North Branch Canal Trail**
 - Trail conditions remain wet, limiting mowing and other maintenance activities
 - Trail Steward Wayne Kashner has removed numerous fallen trees and repaired many sections of trail since MARC's last meeting
- **Hess Recreation Area**
 - MARC staff and volunteers have this summer cleared numerous storm-caused fallen trees
 - MARC staff continue to monitor the slumping section of the Robbins Trail, but no significant changes have been observed since MARC's last meeting
- **Montour Preserve**
 - Site conditions remain wet in many places, hindering mowing, trail maintenance and other activities, but progress has been made in recent weeks to catch up with work that was delayed earlier in the year
 - MARC has rented a mower deck which can be mounted to the front of MARC's new tractor, allowing for much more efficient trail mowing and vegetation trimming
 - Stoudt and Piatt believe the mower deck would be a wise purchase for MARC; Stoudt will request Board authorization for such a purchase during this meeting
 - Girl Scout Troop 60089 from Danville has been repainting the picnic tables in the Heron Cove Picnic Area and is preparing in coming weeks to construct turtle basking platforms and new trail benches
 - Work is well underway on the replacement of the HVAC systems in the visitors' center and environmental education center, but contractors have discovered a problem with the electrical specifications of the HVAC components which were contracted and ordered versus what is actually wired in the buildings
 - MARC leadership is working with the contractor to identify the most cost-effective and viable fix for the problem

DIRECTOR'S REPORT (continued)

OTHER UPDATES

- Stoudt on 7/22 met with a Loss Control Manager from PIRMA to review MARC's liability and property loss control procedures
 - no new recommendations were made; it was determined that prior recommendations have been completed

- Stoudt has remained in contact with the new owners of the recently sold parcel of land adjacent to the Geisinger Stewardship Forest and has developed a good working relationship
 - The new owners have expressed a willingness to work with MARC to possibly allow limited public access to the site
 - In cooperation with local mountain biking enthusiasts and trail volunteers, Stoudt will work with the new owners to draft a trail construction, usage and maintenance agreement for consideration by MARC's Board

- Stoudt has assisted with the logistics for several special events since MARC's last meeting, including the Danville Heritage Festival, Danville Health Fair, Numu Haakhana Pow Wow and several other smaller events

UPCOMING EVENTS AND MEETINGS

- September 12 Fishers in Pennsylvania (PA Game Commission – Montour Preserve)
- September 15 Basic Boating Course (PA Fish & Boat Commission – Montour Preserve)



PIRMA Invoice Summary

For Montour Area Recreation Commission,
Montour County
Effective Date: 10/15/2019

Invoice Number: R0863PC2019-1

Coverage	Invoiced
General Liability	\$4,935
Auto Liability	\$192
Public Officials Liability	\$1,726
Auto Physical Damage	\$150
Property & Equipment	\$2,002
Total	\$9,005

Please make check payable to "PIRMA" Pennsylvania Intergovernmental Risk Management Association and mail to the following address:

Pennsylvania Intergovernmental Risk Management Association

961 Pottstown Pike

Chester Springs PA 19425-9908

1-800-362-1011



Wrap⁺
for Government Entities

Tiffany Parker
10 SENTRY PARKWAY
SUITE 300
BLUE BELL, PA 19422
Phone: (215) 274-1653
Email: TPARKER4@travelers.com

July 25, 2019

PAT TREVISAN
H A THOMSON CO MUNICIPAL
961 POTTSTOWN PIKE
CHESTER SPRINGS, PA 19425

RE: **Insured Name:** MONTOUR AREA RECREATION COMMISSION
PO BOX 456
DANVILLE, PA 17821-0456
Expiring Policy Number: N/A
Policy Period: September 2, 2019 to September 2, 2022

Dear PAT TREVISAN:

On behalf of Travelers Casualty and Surety Company of America we are pleased to provide the attached proposal of insurance for your review.

The quotes contained in this document are valid for 30 days, and are subject to the provision of, and Travelers' review and acceptance of, the required underwriting information noted in the Contingencies section. Travelers reserves the right to change the quotes in this document, or to refuse to bind coverage entirely, based on review of the required underwriting information or based on adverse change in the risk(s) to be insured prior to the quote expiration date noted in this document.

Travelers is pleased to offer Risk Management PLUS+ Online[®], the industry's most comprehensive program for mitigating your management liability exposures, which is available to you at no additional cost. Please visit www.rmplusonline.com to view the services that are available. If you have additional questions about the site please contact your Underwriter.

Travelers Casualty and Surety Company of America, a subsidiary of The Travelers Companies, Inc., has consistently earned high ratings for financial strength and claims-paying ability from independent rating services, including a current A.M. Best rating of A++*. Founded in 1853, The Travelers Companies, Inc. is a Fortune 500 company, a component of the Dow Jones Industrial Average, and a leading provider of property casualty insurance for businesses.

Thank you for considering Travelers for your client's insurance coverages. We look forward to discussing this opportunity with you.

Sincerely,

Tiffany Parker
Travelers Bond & Specialty Insurance

*A.M. Best's rating of A++ applies to Travelers Casualty and Surety Company of America as well as to certain insurance subsidiaries of Travelers that are members of the Travelers Insurance Companies pool; other subsidiaries are included in another rating pool or are separately rated. For a listing of companies rated by A.M. Best and other rating services visit www.travelers.com. Ratings listed herein are as of October 2018, are used with permission, and are subject to changes by the rating services. For the latest rating, access www.ambest.com.

Travelers Casualty and Surety Company of America
QUOTE OPTION #1

CRIME COVERAGES:

Crime Insuring Agreements	Single Loss Limit of Insurance	Single Loss Retention	Crime Insuring Agreements	Single Loss Limit of Insurance	Single Loss Retention
A - Fidelity 1. Employee Theft 2. ERISA Fidelity 3. Employee Theft of Client Property	See Endorsement Not Covered Not Covered		F - Computer Crime 1. Computer Fraud 2. Computer Program and Electronic Data Restoration Expense	\$400,000 Not Covered	\$5,000
B - Forgery or Alteration	Not Covered		G - Funds Transfer Fraud	\$400,000	\$5,000
C - On Premises	Not Covered		H - Personal Accounts Protection 1. Personal Accounts Forgery or Alteration 2. Identity Fraud Expense Reimbursement	Not Covered Not Covered	
D - In Transit	Not Covered		I - Claim Expense	\$5,000	\$0
E - Money Orders and Counterfeit Money	Not Covered				

Insured's Premises Covered: Worldwide, except

TOTAL ANNUAL PREMIUM - \$1,700.00
(Other term options listed below, if available)

LIMIT DETAIL:

Shared Additional Defense Limit of Liability: N/A

Crime Policy Aggregate Limit of Insurance: N/A

PREMIUM DETAIL:

Term	Payment Type	Premium	Taxes	Surcharges	Total Premium	Total Term Premium
3 Year	Installment	\$1,700.00	\$0.00	\$0.00	\$1,700.00	\$5,100.00

POLICY FORMS APPLICABLE TO QUOTE OPTION # 1:

CRI-2001-0109 Crime Declarations Page
CRI-3001-0109 Crime Policy Form

ENDORSEMENTS APPLICABLE TO QUOTE OPTION # 1:

ACF-7006-0511 Removal of Short-Rate Cancellation Endorsement
CRI-19030-0412 Amend Definition Of Employee To Include Elected Or Appointed Official Endorsement
CRI-19072-0315 Global Coverage Compliance Endorsement – Adding Financial Interest Coverage and Sanctions Condition and Amending Territory Condition

CRI-19085-0516 Social Engineering Fraud Insuring Agreement Endorsement
CRI-19097-0517 Replace Exclusion BB. Endorsement
CRI-19101-1117 Amendatory Endorsement for Certain ERISA Considerations
CRI-4018-0109 Pennsylvania Changes Endorsement
CRI-5039-0613 Pennsylvania Cancellation or Termination Endorsement
CRI-7131-0109 Government Entity Crime Endorsement Including Coverage for Treasurers
Employee Theft – Per Loss \$400,000
Coverage - Limit

Employee Theft – Per Loss
Coverage - Retention

\$5,000

CONTINGENCIES APPLICABLE TO QUOTE OPTION # 1:

This quote is contingent on the acceptable underwriting review of the following information prior to the quote expiration date.

None

COMMISSION: 20.00%

QUOTE NOTES:

NOTICES:

It is the agent's or broker's responsibility to comply with any applicable laws regarding disclosure to the policyholder of commission or other compensation we pay, if any, in connection with this policy or program.

Important Notice Regarding Compensation Disclosure

For information about how Travelers compensates independent agents, brokers, or other insurance producers, please visit this website: http://www.travelers.com/w3c/legal/Producer_Compensation_Disclosure.html

If you prefer, you can call the following toll-free number: 1-866-904-8348. Or you can write to us at Travelers, Agency Compensation, One Tower Square, Hartford, CT 06183.

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