

March 26, 2018 Regular Meeting Minutes

7:00pm - DRIVE conference room, 114 Woodbine Ln, Suite 103, Danville, PA 17821

MEETING ATTENDEES:

MARC BOARD MEMBERS

Mike Mills, Heather Good, Frank Dombroski, Kevin Herritt, Commissioner Dan Hartman, Dr. Victor Marks, Dr. Dan Rogers

MARC STAFF

Bob Stoudt

PUBLIC

Jordan Brookhart, Dr. Kendra Boell, Wayne Kashner, Ralph Schumacher

Call to Order

- Chairman Mike Mills called the meeting to order at 7:00pm.

Officer Reports

- Chairman's Report
 - Chairman Mills noted that all MARC members have ratified the updated Intergovernmental Agreement of Cooperation. As of this meeting, MARC now operates under the terms of the updated agreement.
- Treasurer's Report
 - Assistant Treasurer Mills reviewed the internal reports provided as part of the agenda packet. The Accountant's Reports from Susan Shultz Accounting for February were not yet complete.
 - Assistant Treasurer Mills made note of MARC's current unrestricted funds balance, due to the \$20,000 contribution from Talen Energy. MARC's current unrestricted funds balance is higher than it has been in quite some time.
- Secretary's Report
 - Chairman Mills noted the February minutes as compiled by Secretary Johns.
 - It was noted that Kevin Herritt's last name was misspelled throughout the report.
 - Motion by Commissioner Hartman to approve the minutes with the necessary edits, 2nd by Dr. Marks; motion approved unanimously.

Partner Reports

- Washingtonville Borough
 - Frank Dombroski noted the upcoming Washingtonville Community Beautification day on Saturday, May 5, from 1 – 5pm, with a rain date of May 12.
- Danville Borough
 - Kevin Herritt reported that the Danville Borough Council Parks & Recreation Committee met on March 6 to discuss the Hess Recreation Area and MARC's financial status. Danville Borough sent to Montour County a letter of support for MARC, detailing the various cost-cutting measures the borough had approved at the Hess Recreation Area, totaling approximately \$6,000 - \$7,000 in 2018.
- Riverside Borough
 - Dr. Marks had no updates to report.
- Montour County
 - Commissioner Hartman made note of the \$20,000 donation recently received from Talen Energy, thanking the plant employees for their support of MARC.
 - Commissioner Hartman also made note of recent correspondence between Danville Borough and Montour County regarding Hess and MARC's financial condition. Commissioner Hartman reported that Montour County had since 2013 contributed a total of \$225,272.00 in funding to MARC from various revenue streams. Commissioner Hartman stressed that Montour County also faces financial challenges in 2018 and called upon other supporters to increase their level of financial support.
- Danville Area School District
 - No representatives present; no report.

Public Comment

- Dr. Kendra Boell introduced herself to the group and expressed an interest in learning more about MARC's operations.
- Ralph Schumacher noted the upcoming Schumacher Rugby Classic to be held at the Hess Recreation Area on Saturday, May 26.

Assistant Director's Report (Jon Beam)

- Provided in meeting agenda packet

Maintenance Technician's Report (Dennis Piatt)

- Provided in meeting agenda packet

Director's Report (Bob Stoudt)

- Bob briefly noted portions of the Director's report in the meeting agenda packet, particularly the updated status of MARC's grants. Stoudt also noted recent updates at the Hess Recreation Area and the North Branch Canal Trail.

Old Business

- No old business

New Business

• **Seasonal Maintenance Technician new hire**

- Stoudt reported that Connor Durkin, MARC's current Seasonal Maintenance Technician, has accepted a summer internship near his home and, as a result, will terminate his employment with MARC at the end of Bloomsburg University's spring semester (end of April).
- Stoudt reviewed the proposed job description for a new hire (presented on pages 24 – 26 of the meeting agenda packet) and requested board approval to advertise for a new hire. Interviews would be conducted before April 20 with an intention to make a recommendation for hire at MARC's April 23 meeting.
- Motion to advertise for a new Seasonal Maintenance Technician made by Commissioner Hartman, 2nd by Frank Dombroski; motion approved unanimously.

• **Youth in Philanthropy grant application**

- Stoudt reported that he had been contacted by Dave Decoteau on behalf of the Central Susquehanna Hammers Interscholastic Mountain Bike Team with a request for MARC's assistance with an application to the Danville Area School District's Youth in Philanthropy grant program. Grants are due by 11:59pm on March 27.
- Team leaders are anticipating an annual budget of approximately \$10,000 and are seeking grants, donations and other support to offset costs for team members.
- Stoudt requested approval to apply for \$3,000 in grant funding on behalf of the team, to be passed through to the team's account at the Danville Area School District if received.
- Motion to approve by Dr. Marks, 2nd by Kevin Herritt; motion approved unanimously.

Other Items

• **Geisinger Sports Medicine 2018 Service Agreement**

- Stoudt reported that Geisinger has taken no action to reapprove the annual Service Agreement (including the annual sponsorship (\$1,000 in 2017, down from a high of \$4,000/year)) for the River Towns Race Series.

• **Humdinger Trail Races 2018 review / 2019 planning**

- Stoudt reviewed the figures presented on pages 21 – 23 of the meeting agenda packet regarding the 2017 and 2018 accounting summaries for the Humdinger Trail Races. Due to a combination of increased race registration fees and eliminated costs, MARC increased the net profit of the event by roughly \$3,200, to a total 2018 profit of \$7,305.32.
- Stoudt discussed options for further improving the event in 2019, including the potential to reduce the race offerings from three different distances to only one.
- Board members expressed concern about reducing the offerings too much, potentially negatively affecting attendance. Stoudt is to solicit racer feedback about preferences for next year's race and report the findings at MARC's April meeting.

- **Discussion of MARC organizational structure**

- Stoudt presented information regarding the relative merits of 501(c)(3) organizational structure versus MARC's existing multi-governmental commission status. Stoudt is compiling a table of information to help facilitate the discussion, but it is not yet ready for final review.
- Stoudt noted several factors to be taken into consideration, including: eligibility for grants, tax-exemption, audit requirements, tax reporting requirements, ability to solicit for funding and others.
- Stoudt will have more information for review at MARC's April meeting.

Adjournment

- Meeting was adjourned at 8:08pm by President Mike Mills.

Respectfully submitted,



Bob Stoudt
Acting Secretary

next meeting: April 23, 2018