

## January 22, 2018 Regular Meeting Minutes

7:00pm - DRIVE conference room, 114 Woodbine Ln, Suite 103, Danville, PA 17821

### MARC Attendees:

#### **BOARD MEMBERS**

Mike Mills, Heather Good, Bill Lavage, Frank Dombroski, Chris Johns, Tyler Dombroski, Joe Ward, Dr. Victor Marks and Commissioner Dan Hartman

#### **STAFF**

Bob Stoudt

### Public:

Kurt Knepley, Jim Menis, Wayne Kashner, Anthony Robbins, Dan Rogers and Rex Hepner, Jr.

### **Call to Order**

- Chairman Mike Mills called the meeting to order at 7:01pm
  
- Board reorganization / election of 2018 officers
  - Appointment of Commissioner Dan Hartman in place of Commissioner Ken Holdren. This was confirmed at the most recent Montour County Commissioner's meeting.
  - Resignation of Greg Kovalick was recognized by the board. Greg was formally a Danville Borough resident representative.
    - Motion: Bill Lavage; Second: Tyler Dombroski; Motion passed unanimously
  - The suggestion was made to renew the 2017 board positions for the 2018 calendar year. All members of the current board, excluding the Treasurer's position vacated by Commissioner Holdren, agreed to remain.
    - Motion: Vic Marks; Second: Bill Lavage; Motion passed unanimously
  - Discussion was conducted about the Treasurer position and a motion was made to appoint Mike Mills to the position.
    - Motion: Vic Marks; Second: Tyler Dombroski; Motion passed unanimously
  - 2018 Officers are as follows:
    - Chairperson – Mike Mills
    - Vice-Chairperson—Frank Dombroski
    - Secretary—Chris Johns
    - Treasurer – Mike Mills

## Officer Reports

- Chairman's Report
  - Chairman Mills noted the large number of items on the evening's agenda and noted that discussion of the 2017 Annual Report might need to be tabled until the February meeting.
- Treasurer's Report
  - Unofficial Assistant Treasurer, Bill Lavage, referenced the report. As it pertains to the year-end statement, Bill suggested we hold off until the February meeting to approve the 2017 summary report, pending receipt of the year-end statements from the Central Susquehanna Community Foundation.
- Secretary's Report
  - Motion was made to approve the minutes after correcting the spelling on Bill Lavage's last name (not: "Lavidge")

## Partner Reports

- Washingtonville Borough (Frank Dombroski / Tyler Dombroski)
  - Tyler expressed how they are looking to generate more interest in using their baseball field, but has not had any luck.
- Danville Borough (Kevin Herritt)
  - No representatives and updates
- Riverside Borough (Bill Lavage / Dr. Victor Marks)
  - Dr. Marks noted that the river access point signage needs to be checked out.
- Montour County (Commissioner Dan Hartman)
  - Dan Hartman is now the representative on the MARC board as per their restructuring of their board representation.
- Danville Area School District (Chris Johns)
  - Nothing to update

## Public Comment

- A resident questioned if the entire North Branch Canal Trail was open. Bob Stoudt explained the situation regarding the adjacent land-owner dispute, noting that only the initial 2.7 miles of the trail were currently open to the public.

## Assistant Director's Report (Jon Beam)

- Provided in meeting agenda packet

## Maintenance Technician's Report (Dennis Piatt)

- Provided in meeting agenda packet

## Director's Report (Bob Stoudt)

- Bob recounted how PA Game Commission Game Warden Mike College and several MARC employees saved a deer that had wandered onto Lake Chillisquaque.
- Bob explained the status of the DCNR "Other Parks" Grant status re Montour Preserve. Senator Gordner assisted in getting the funding along

## Old Business

- 2018 lawn care contract bid opening was conducted by Stoudt and Mills. Big Pop's Mowing was the low bidder (pending insurances and clearances).
  - Motion: Vic Marks; Second: Tyler Dombroski; Motion passed unanimously

<b>2018 MARC LAWN CARE BID SUBMISSIONS</b>		
<b>BIDDER NAME</b>	<b>Big Pop's Mowing</b>	<b>Creative Landscapes</b>
<b>SITE 1 (HESS RECREATION AREA)</b>	\$ 6,666.00	\$ 13,337.70
<b>SITE 2 (HOPEWELL PARK)</b>	\$ 1,360.00	\$ 2,162.40
<b>SITE 3 (RIVER DRIVE TRAILHEAD)</b>	\$ 1,500.00	\$ 2,146.50
<b>SITE 4 (LEGION ROAD PARCEL)</b>	\$ 680.00	\$ 1,351.50
<b>SITE 5 (NORTH BRANCH CANAL TRAIL)</b>	\$ 2,550.00	\$ 2,703.00
<b>SITE 6 (MONTOUR PRESERVE)</b>	\$ 17,775.00	\$ 37,100.00
<b>TOTAL SITES 1 - 7</b>	<b>\$ 30,531.00</b>	<b>\$ 58,801.10</b>

- Danville Lady Railers agreement for use of the Hess Recreation Area
  - Motion: Bill Lavage; Second: Vic Marks; Motion passed unanimously

## New Business

- 2018 Susan Shultz, CPA accounting agreement
  - Rates to stay the same for the 2018 calendar year.
    - Motion: Frank Dombroski; Second: Dan Hartman; Motion passed unanimously
- Montour County Commissioners' Tourism Fund 2018 grant requests
  - Bob would go before the requisite boards to request the same amounts \$25,000 from the Act 13 funds; only \$3,000 for the River Towns Race Series – down from \$10,000; additional signage at North Branch Canal Trail, Hess Trail, and river access points totaling approx. \$2,000
    - Motion: Vic Marks; Second: Chris Johns; Motion passed unanimously (Dan Hartman abstained from the vote)
- Transfer of funds from Central Susquehanna Community Foundation MARC funds to MARC checking
  - Bob made a recommendation that \$4,000 be transferred from the Montour Area Recreation Commission Agency Pass-Through Fund to cover 2018 projects as needed
    - Motion: Tyler Dombroski; Second: Joe Ward; Motion passed unanimously

## Other Items

- Updated Intergovernmental Agreement of Cooperation
  - Bob referenced the process that will happen over the next few months and will update the board at the next few meetings.
- 2018 budget preparation
  - A working draft of the proposed 2018 budget was provided in the meeting agenda packet. Bob discussed the process of developing a budget that has deficits in several areas. Bob will update as needed with the 2018 mowing costs and will provide a final version at the February meeting.
- Possible candidates for Danville Borough resident
  - Three individuals expressed an interest, but only one of the candidates came through as a viable candidate. Dr. Dan Rogers introduced himself and explained his background and interest in the being a part of the board. Dr. Rogers noted that he moved to the area with his family more than a year ago.
  - Bob will make a recommendation to Danville Borough and they will take the next steps in the process.
- Humdinger Trail Races help needed
  - Bob put out his annual call for help for the March 3, 2018 event. Assistance will be needed in the week leading up to the event.
- Wildflower meadows project update
  - Bob is exploring what would be needed to turn portion of Hess Field, Hopewell Park and the Montour Preserve into wildflower meadow areas – reducing the need to mow certain parts of the parks.
- 2017 Annual Report
  - Bob gave a presentation of the 2017 Annual Report. This painted a very realistic picture of the future of the organization. There will be further discussion at the February meeting.

## Adjournment

- Meeting was adjourned at 8:26pm by President Mike Mills

*next meeting: February 26, 2018*