



PO Box 456 Danville, PA 17821 | (570) 336-2060 | MontrRec@ptd.net

December 8, 2014 Regular Meeting Agenda

7:00pm Danville Borough building - 239 Mill St, Danville, PA 17821

Call to Order

Officer Reports

- President / Treasurer Reports (Mike Mills)
- Secretary's Report (Tyler Dombroski)

Partner Reports

- Washingtonville Borough (Frank Dombroski / Tyler Dombroski)
- Danville Borough (Bill Hause)
- Riverside Borough (Mike Maize / Mike Smith)
- Montour County (Commissioner Jerry Ward)

Public Comment

Director's Report (Bob Stoudt)

- Approval of Director's expense report

Old Business

- Montour Preserve
- Central Susquehanna Community Foundation Pass-Through Fund (**pages 12-14**)
- Part-time hire

New Business

- 2015 meeting schedule (**page 11**)

Other Items

Adjournment

next meeting: January 12, 2015 (subject to approval)

MARC 2014 Check Register (Service 1 st Account)										
Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (if Applicable)	CSCF Eligible	Debit (-)	Credit (+)	Account Balance
4846	11/6/14	12/2/14	11/1 - 11/30/14	Montour County (recording of North Branch Canal Trail subdivision plan set)	North Branch Canal Trail			240.00		14,997.44
4847	11/14/14	12/2/14	11/1 - 11/30/14	Danville Borough (permit application fee for Hess Field benches)	Hess Field maintenance			54.00		14,943.44
deposit	11/28/14	12/2/14	11/1 - 11/30/14	deposit (misc.)	\$2,500 Cherokee grant - North Branch Canal Trail; \$130 Humdinger 2015 registrations; \$445 marathon 2015 registrations	\$2,500 Cherokee North Branch Canal Trail grant			3,075.00	18,018.44
4848	11/28/14	12/2/14		Starr Portables (porta-potties)	PPL East Branch Rec Area maintenance			680.00		17,338.44
4849	11/28/14	12/2/14		Verizon	utilities - tele phone			45.54		17,292.90
4850	11/28/14	12/2/14		Creative Landscapes (mowing)	\$106 River Rd parcel maintenance; \$31.80 North Branch Canal Trail; \$1,261.40 Hess Field maintenance; \$867.60 PPL East Branch Rec Area maintenance			2,266.80		15,026.10
4851	11/28/14	12/2/14		PPL (Hess)	utilities - electric			53.14		14,972.96
automatic deposit	11/18/14	12/2/14	11/1 - 11/30/14	UltraSignup automatic deposit of Montour 24 Endurance Run registrations	Montour 24 registrations				380.00	15,352.96

MARC Checking Account Reconciliation - Service 1st Account			
Updated 12/2/14			
ending balance from 11/30/14 bank statement		18,738.44	
deposits not yet credited (detailed below)		-	
subtotal		18,738.44	
withdrawals not yet debited (detailed below)		3,385.48	
balance (should agree with checkbook)		15,352.96	
actual checkbook balance		15,352.96	
difference		-	
deposits not yet posted		date	amount
TOTAL			-
withdrawals not yet cleared		date	amount
4537	Danville American Legion (marathon vouchers)	06/10/13	25.00
4650	Geisinger Health System (Pumpkin Palooza vendor refund)	11/15/13	40.00
4688	Henry McElroy (2013 RTRS prize winner)	02/27/14	25.00
4752	Beta Sigma Delta Social Fraternity (donation for marathon hydration challenge contest win)	06/09/14	250.00
4848	Starr Portables (porta-potties)	11/28/14	680.00
4849	Verizon	11/28/14	45.54
4850	Creative Landscapes (mowing)	11/28/14	2,266.80
4851	PPL (Hess)	11/28/14	53.14
TOTAL			3,385.48



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CORPORATE OFFICE
1419 MONTOUR BLVD.
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DANVILLE, PA 17821-9122
ADDRESS SERVICE REQUESTED

MONTOUR AREA RECREATION COMMISSION
PO BOX 456
1778 OAKWOOD DR
DANVILLE PA 17821

refer-a-friend



For the month of December, get \$50 for you and a friend when they open a qualified checking account.*

*Please contact Service 1st for full details.

Statement Period: 11/01/2014-11/30/2014

Page 1 of 1

Summary of Accounts:

	Ending Balance	YTD Dividend	Account Number: 584727
Savings			
01 - REGULAR SAVINGS	5.00	0.00	
40 - CHECKING	18,738.44	0.00	
Total	18,743.44	0.00	

Authorized Signer(s): ROBERT T STOUDT, RICHARD BLOSKY, MICHAEL B MILLS

ID 01 REGULAR SAVINGS

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Nov 1		Balance Forward			5.00
Nov 30		Ending Balance			5.00

ID 40 CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Nov 1		Balance Forward			16,270.95
Nov 5		Withdrawal ACH DANVILLE AREA EA		-194.45	16,076.50
		TYPE: TAX PAYMNT ID: 1232288087 CO: DANVILLE AREA EA			
Nov 7		Draft 004845		-25.00	16,051.50
Nov 10		Draft 004842		-28.95	16,022.55
Nov 10		Draft 004841		-29.00	15,993.55
Nov 10		Draft 004840		-150.00	15,843.55
Nov 10		Draft 004846		-240.00	15,603.55
Nov 13		Draft 004843		-46.11	15,557.44
		Processed Check - VERIZON FINANCIA TYPE: PAYMENTS ID: 1564577000			
Nov 18		Deposit ACH Ultra Signup	380.00		15,937.44
		TYPE: ONLINE REG ID: 1943385114 CO: Ultra Signup			
Nov 18		Draft 004844		-220.00	15,717.44
Nov 21		Draft 004847		-54.00	15,663.44
Nov 28		Deposit by Check	3,075.00		18,738.44
Nov 30		Ending Balance			18,738.44
		Total Deposits 3,455.00			
		Total Withdrawals 987.51			

Drafts for 40 - CHECKING

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Nov 10	□ 004840	150.00	Nov 13	□ 004843	46.11	Nov 10	□ 004846	240.00
Nov 10	□ 004841	29.00	Nov 18	□ 004844	220.00	Nov 21	□ 004847	54.00
Nov 10	□ 004842	28.95	Nov 7	□ 004845	25.00			

* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

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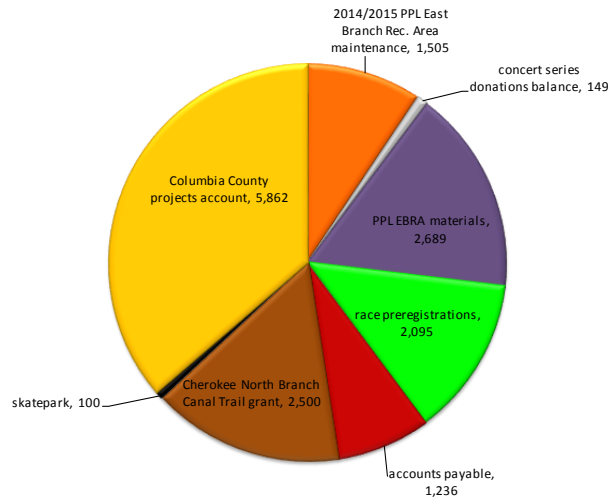
MARC FUND EARMARKS

EARMARK CATEGORIES	AMOUNT
2014 Montour Co. Tourism Fund Grant	
2014/2015 PPL East Branch Rec. Area maintenance	1,505
concert series donations balance	149
PPL EBRA materials	2,689
race preregistrations	2,095
accounts payable	1,236
Cherokee North Branch Canal Trail grant	2,500
skatepark	100
Columbia County projects account	5,862
unrestricted general funds	
TOTAL RESTRICTED	16,136
ACTUAL CHECKBOOK BALANCE (12/2/14)	15,353

ACCOUNTS RECEIVABLE	
CSCF North Branch Canal Trail reimbursement	3,500
Montour Co. Commissioners' Tourism Fund 2014	4,700
Montour Co. Commissioners' Tourism Fund 2015	15,500
	23,700

RESTRICTED FUNDS	
accounts payable	-
payroll taxes (estimated)	700
Stouidt October expense report	536
	1,236

MARC Funds Earmarks as of 12/2/14



2014 RIVER TOWNS RACE SERIES YEAR-TO-DATE ACCOUNTING

2014

	INCOME/EXPENSE	2013/2014 Awards Ceremony	Humdinger	Marathon	Robbins Run	Montour 24 Endurance Runs	River Towns Cycling Classic	Chilli Challenge	River Towns Race Series (general)	TOTALS
INCOME	Racer Registration Fees	10.00	14,690.00	37,110.00	5,170.00	6,088.25	7,318.62	6,075.00		76,461.87
	Equipment Use Fees		-						100.00	100.00
	Sponsorships (other)		-				850.00			850.00
	Sponsorships (Martin Rogers)		208.34	208.34	208.33	208.33	208.33	208.33		1,250.00
	Sponsorships (GSM)		166.66	166.66	166.67	166.67	166.67	166.67		1,000.00
	Commissioners' Grant		2,764.67	7,776.74	683.19	900.00	1,683.25	1,000.00	692.15	15,500.00
EXPENSES (GRANT ELIGIBLE)	T-shirts/Promotional		(1,951.58)	(6,192.76)	(1,567.50)	(720.00)		(1,427.50)		(11,859.34)
	Advertising (print/other)		(16.80)	(131.56)	(138.97)	(127.99)	(56.67)	(27.50)	(492.17)	(991.66)
	Advertising (web/email)		(796.29)	(1,452.42)	(470.00)	(58.32)	(1,626.58)	(420.00)	(199.98)	(5,023.59)
EXPENSES	Event Management		(5,148.00)	(8,748.00)	(1,548.00)		(10,540.00)	(2,882.00)		(28,866.00)
	Event Timing		(900.00)	(1,050.00)	(660.00)	(748.00)	(1,777.00)	(1,155.20)		(6,290.20)
	Director's Salary	(587.25)	(1,892.25)	(2,686.13)	(674.25)	(2,175.00)	(4,643.63)	(793.88)	(1,250.63)	(14,703.00)
	Awards/Prizes	(612.85)	(2,149.39)	(2,347.89)	(608.75)	(1,152.90)	(830.00)	(827.50)		(8,529.28)
	Facility Rental Fees	-	-	-	-	-	(20.00)	-	-	(20.00)
	EMS / Fire Police Coverage	-	-	(550.00)	-	-	(100.00)	(150.00)	-	(800.00)
	Food/Drink	(160.55)	(1,762.25)	(2,384.54)	(100.00)	(1,117.95)		-		(5,525.29)
	Insurance	-	-	(500.00)	-	-	(879.00)	(433.00)	-	(1,812.00)
	Misc. Supplies & Fees	(27.70)	(602.97)	(2,005.98)	(242.04)	(589.15)	(2,136.15)	(35.03)	(731.89)	(6,370.91)
	Porta-Potties	-	(350.00)	(1,392.00)	-	-	(680.00)	-	-	(2,422.00)
	Refunds	-	-	(160.00)	-	-	(81.70)	-	-	(241.70)
	Tent Rental	-	-	(1,039.44)	-	-	(901.53)	-	-	(1,940.97)
	Traffic Control (Flagger Force)	-	-	(2,028.86)	-	-	(3,810.00)	-	-	(5,838.86)
	NET PROFIT/LOSS	(1,378.35)	2,260.14	12,592.17	218.68	673.94	(17,855.39)	(701.61)	(1,882.52)	(6,072.93)

DIRECTOR'S REPORT

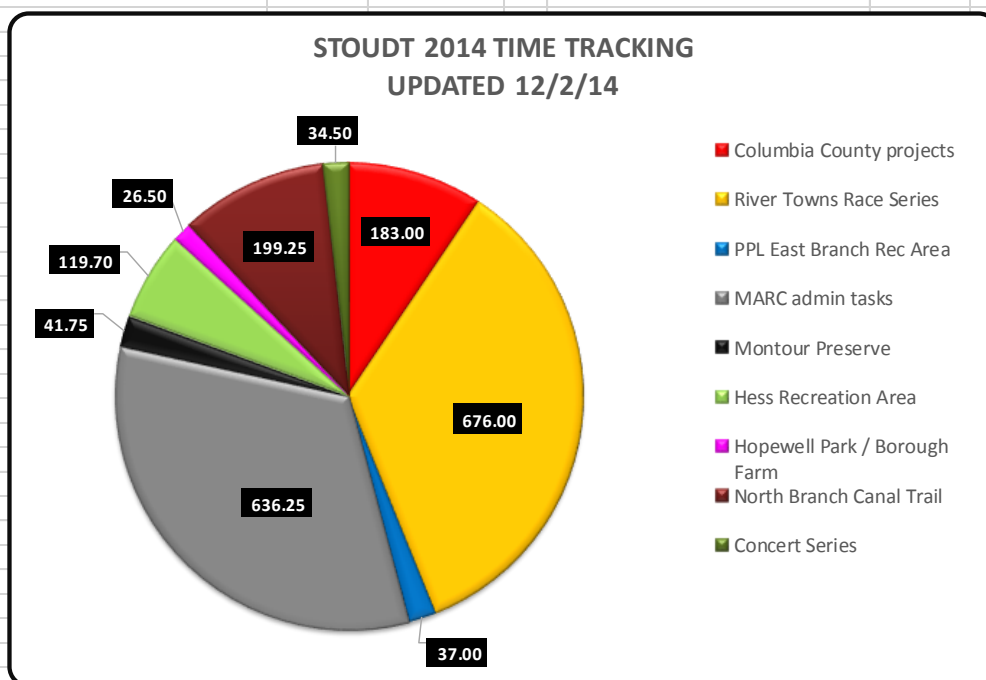
Director's November Time Tracking

	November 2014	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Project Monthly Total Hours			
	Accounting			1.50	3.75																							2.00				7.25			
	Admin / Misc. Other	0.25		2.00	0.25	0.50	1.50	2.00	1.25	2.00	5.50	2.00	3.50	1.50	2.00		1.25	2.00	3.00	1.50	1.00		0.75	0.75	2.25	1.00	3.00		1.25			42.00			
	Capital Campaign																																		
	Concert Series																																		
	Hess Recreation Area	0.75		0.25	0.25	0.25	0.25	0.25	0.75		0.75	0.25	0.25	0.25	0.25		0.25	0.25	0.25	0.25	0.25	0.25			2.50	0.25	0.25		0.25			9.50			
	North Branch Canal Trail			0.50	1.25	1.50	0.25			0.50	0.50			0.75					0.50		2.00											7.75			
	PPL East Branch Rec Area			0.50	0.25	0.50	1.75				0.25			0.25	0.75			6.50	0.50		0.25	1.50										13.00			
	River Road Trailhead Parcel				0.25			0.25				0.25	0.50					2.50			0.25				0.25							4.25			
	Hopewell / Borough Farm			0.25				0.25							0.25					0.25						0.75		0.25	0.25				2.25		
Columbia County	Columbia Co. admin/misc.		0.75	3.25			0.50																									4.50			
	Columbia Co. N.B. Canal Trail																				2.00											2.00			
	Columbia Co. outdoor rec mapping		1.00																													1.00			
	Columbia Co. - Bloom Park vendors																									0.25						0.25			
	Columbia Co. project 4																																		
	Columbia Co. project 5																																		
	Columbia Co. project 6																																		
	Montour Preserve							0.50										0.25							0.25		0.75	0.75				2.50			
River Towns Race Series	RTRS Awards Luncheon																																		
	RTRS Admin / Misc.			0.50	1.50			1.00		3.00		2.00	3.50					0.50								1.75							13.75		
	Humdinger									1.50					0.50						1.00				0.75								3.75		
	Marathon									1.50					0.25						1.00				0.75								3.50		
	Robbins Run									1.50											0.50				0.25								2.25		
	Montour 24 Endurance Runs																																		
	River Towns Cycling Classic																																		
	Chilli Challenge																																		
	DAILY TOTALS	1.00	1.75	8.75	7.50	2.75	4.25	4.25	2.00	10.00	7.00	4.50	4.25	6.25	4.00		1.50	11.50	4.75	2.00	5.75	4.25	1.00	0.75	7.00	3.75	4.25	1.00	3.75			119.50			
	BIWEEKLY PAYROLL TOTAL		67.25															51.25																	
	PAYROLL PERIOD	22	23															24															25		

DIRECTOR'S REPORT (continued)

Director's Year-To-Date Time Accounting

2014 STOUDT TIME ACCOUNTING updated 12/2/14			2014 STOUDT TIME ACCOUNTING (GROUPED BY CATEGORY) updated 12/2/14		
TASK	HOURS	COST W/ TAXES (\$21.75/hr)	TASK	HOURS	COST W/ TAXES (\$21.75/hr)
Accounting	96.50	\$ 2,098.88	Columbia County projects	183.00	3,980.25
Admin / Misc. Other	534.25	\$ 11,619.94	River Towns Race Series	676.00	14,703.00
Capital Campaign	5.50	\$ 119.63	PPL East Branch Rec Area	37.00	804.75
Concert Series	34.50	\$ 750.38	MARC admin tasks	636.25	13,838.44
Hess Recreation Area	119.70	\$ 2,603.48	Montour Preserve	41.75	908.06
North Branch Canal Trail	188.75	\$ 4,105.31	Hess Recreation Area	119.70	2,603.48
PPL East Branch Rec Area	37.00	\$ 804.75	Hopewell Park / Borough Farm	26.50	576.38
River Road Trailhead Parcel	10.50	\$ 228.38	North Branch Canal Trail	199.25	4,333.69
Hopewell Park / Borough Farm	26.50	\$ 576.38	Concert Series	34.50	750.38
Columbia Co. admin/misc.	57.25	\$ 1,245.19	2014 TOTALS	1,953.95	42,498.41
Columbia Co. N.B. Canal Trail	92.75	\$ 2,017.31			
Columbia Co. outdoor rec mapping	13.00	\$ 282.75			
Columbia Co. Bloom Park vendors	20.00	\$ 435.00			
Columbia Co. project 4	-	\$ -			
Columbia Co. project 5	-	\$ -			
Columbia Co. project 6	-	\$ -			
Montour Preserve	41.75	\$ 908.06			
RTRS Awards Luncheon	27.00	\$ 587.25			
RTRS Admin / Misc.	57.50	\$ 1,250.63			
Humdinger	87.00	\$ 1,892.25			
Marathon	123.50	\$ 2,686.13			
Robbins Run	31.00	\$ 674.25			
Montour 24 Endurance Runs	100.00	\$ 2,175.00			
River Towns Cycling Classic	213.50	\$ 4,643.63			
Chilli Challenge	36.50	\$ 793.88			
2014 TOTAL HOURS	1,953.95	\$ 42,498.41			



DIRECTOR'S REPORT (continued)

GRANTS

- Montour County Commissioners' 2014 Tourism Fund grant (no change since last meeting)
 - As of 10/13/14, all funds have been expended
 - Grant close-out report due to Columbia Montour Visitors Bureau
- Montour County Commissioners' 2015 Tourism Fund grant
 - MARC will receive \$15,500 for 2015 River Towns Race Series advertising and promotion
 - Funds will be awarded on 1/5/15
- Merck Cherokee donation
 - MARC received \$2,500 on 11/17 to be used solely for North Branch Canal Trail expenses
- Susquehanna Greenway 2014 Mini-Grant Program
 - MARC's application for \$5,000 in grant funding (required \$5,000 match) for North Branch Canal Trail signage has been approved
 - Work is expected to begin this month on sign design and location evaluation

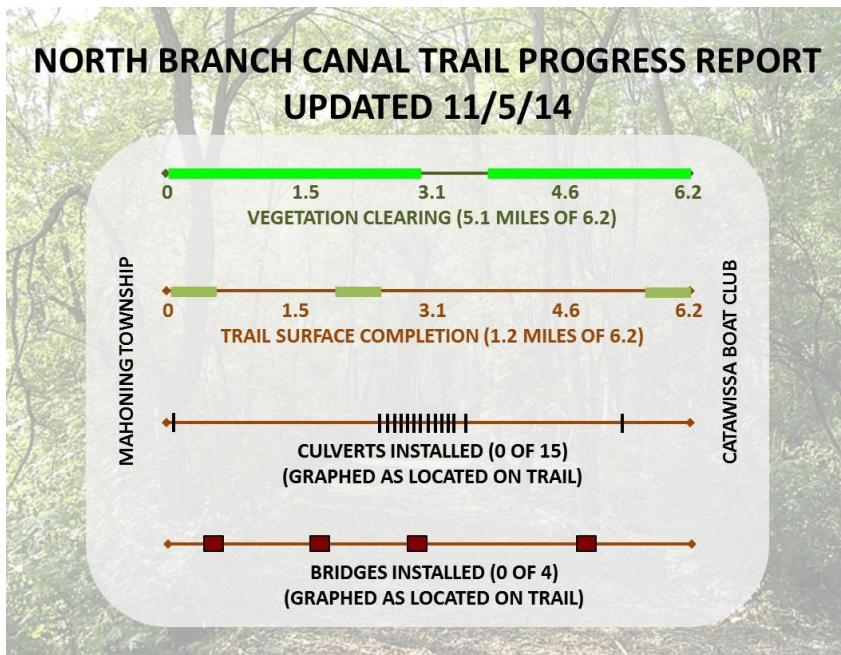
PROJECTS

- Hess Recreation Area
 - Skatepark
 - Boy Scout Troop 39 is constructing a fire pit adjacent to the homemade pit currently at the site
 - \$100 remains earmarked in our account for the project, specifically earmarked for reconstruction of the central pyramidal feature
 - Ballfields (no change since last meeting)
 - Baseball field is nearly unusable; Stoudt recommends converting to lacrosse/multi-purpose use
 - Portions of outfield fencing repeatedly damaged by flooding should be removed
 - Road (no change since last meeting)
 - MARC should consider a chip & tar coating of the road in 2015 to extend the road's expected useful life; cost estimates will have to be sought next spring
 - Other (no change since last meeting)
 - One, perhaps two, Eagle Scout candidates are considering assisting with picnic table and/or trail bench construction

DIRECTOR'S REPORT (continued)

PROJECTS (continued)

- North Branch Canal Trail (no change since last meeting)
 - Land subdivision approved by Montour County Planning Commission on 10/15 for the Cooper Township portion of the trail
 - Subdivision plan sets were recorded at the Montour County Register and Recorder's office on 11/6/14; the final step in Montour County will be to have the deed recorded (expected in coming days); at that time, Montour County will then own all North Branch Canal Trail-related lands within Montour County
 - Land subdivision process in Montour Township, Columbia County should be initiated in coming days



NORTH BRANCH CANAL TRAIL DONATED VOLUNTEER HOURS				
DATE	MARC STAFF HOURS	# VOLUNTEERS	TOTAL VOLUNTEER HOURS	COUNTY
12/21/13	6.00	1	4.0	Montour
1/12/14	4.00	14	48.0	Montour
1/26/14	4.50	11	35.0	Montour
2/1/14	4.75	12	42.0	Montour
3/8/14	5.00	8	33.0	Montour
3/15/14	5.50	4	15.0	Montour
3/22/14	4.50	4	13.0	Montour
3/29/14	5.50	6	17.0	Montour
4/10/14	5.00	4	14.0	Montour
4/22/14	10.25	19	47.5	Montour
5/23/14	5.00	7	24.0	Columbia
5/28/14	5.00	4	14.0	Columbia
6/3/14	4.50	3	10.5	Columbia
6/12/14	5.25	4	16.0	Columbia
6/26/14	5.00	4	14.5	Columbia
7/1/14	5.50	3	11.0	Columbia
7/7/14	5.50	3	10.5	Columbia
7/30/14	5.50	4	11.5	Columbia
9/14/14	11.50	17	125.0	Columbia
10/6/14	6.50	1	6.5	Montour
10/7/14	4.25	1	4.3	Montour
10/9/14	4.50	3	13.5	Montour
	123.00		529.8	

- River Road parcel (North Branch Canal Trail trailhead and river access)
 - Property is being managed as part of MARC's mowing contract
 - Stoudt will do site enhancements in coming months as schedule permits
 - An Eagle Scout candidate is nearly done with the creation of a trailhead sign and picnic tables for this site

DIRECTOR'S REPORT (continued)

PROJECTS (continued)

- PPL East Branch Recreation Area
 - Stoudt met on 11/21 with PPL representatives to consider options for managing costs in 2015 and beyond
 - PPL will draft a revised lease agreement for MARC's consideration to begin when the current agreement expires on April 30, 2015
 - Sports fields will reopen to group play in spring 2015
 - \$1,505 remains earmarked in our account for site maintenance through April 30, 2015
 - \$2,689.11 remains earmarked in our account for EBRA supplies; a portion of these funds will need to be used to purchase a new, sturdier shed
- Hopewell Park / Danville Borough Farm
 - Trails have been closed from December 1 – December 13 (excluding Sunday, 12/7) to avoid serious safety concerns with firearms deer season
 - MARC must monitor/maintain trails as required by the MOU with Danville Borough
 - MARC must make one additional fix along the trails to correct concerns raised by Danville Borough and the Montour County Conservation District
 - Trail brochures have been created and distributed; content is now posted to MARC's website

OTHER NOTES (no change since last meeting)

- MARC, the Danville Business Alliance and the Columbia-Montour Visitors Bureau are working with Dr. Heather Feldhaus and the Bloomsburg University Center for Community Research and Consulting to do an economic impact study of the proposed North Branch Canal Trail; final report expected spring 2015
- MARC is partnering with the Columbia Montour Visitors Bureau, Columbia County GIS, PPL and other partners to produce a comprehensive Google Earth map of outdoor recreation in Montour and Columbia Counties; first draft expected winter 2014/2015
- the Danville Arts Council has agreed to assume responsibility for the summer concert series; Stoudt will coordinate with DAC representatives to ensure a seamless transition

UPCOMING EVENTS AND MEETING

- 12/10 Montour County task force meeting
- 12/10 Geisinger/Evangelical Hospital/Bucknell University reception
- 1/5/15 Montour County Commissioners' Tourism Fund grant award ceremony
- 1/12 MARC meeting (tentative)

TENTATIVE 2015 MEETING DATES (SUBJECT TO APPROVAL)

January 12

February 9

March 9

April 13

May 11

June 8

NO MEETING IN JULY

August 10

September 14

October 12

November 9

December 14

**CENTRAL SUSQUEHANNA COMMUNITY FOUNDATION
MONTOUR AREA RECREATION COMMISSION – MONTOUR PRESERVE
AGENCY PASS THROUGH FUND AGREEMENT**

THIS FUND AGREEMENT ("Agreement") is made this 10th day of November, 2014, between Central Susquehanna Community Foundation ("Central Susquehanna"), a community foundation, and Montour Area Recreation Commission ("Organization"), to create an Agency Pass Through Fund to promote recreational facilities, activities, preservation and events for the Montour Preserve, Washingtonville Borough, Pennsylvania.

1) Creation of the Fund.

- a) Background. Montour Area Recreation Commission provides for the promotion and maintenance of recreational facilities and activities of the Montour Preserve.
- b) Initial Contribution. The Organization hereby contributes \$_____ to create the Montour Area Recreation Commission – Montour Preserve Agency Pass Through Fund (the Fund). The Organization or any other person may make a subsequent contribution to the Fund.

2) Purpose of Fund.

- a) The purpose of the Fund is to provide funds to the Organization for the charitable purposes of the Organization at and for the Montour Preserve so long as it is recognized by the Pennsylvania Department of State's Corporation Bureau as a Domestic Nonprofit Corporation under the Pennsylvania Nonprofit Corporation Law of 1988 (15 Pa. C.S. Section 5306) as a multi-governmental organization which is non-profit representing Montour County, Danville Borough, Washingtonville Borough, Riverside Borough and the Danville Area School District.
- b) This Agreement is subject to Central Susquehanna's authority to vary the Terms of the gift. As stated in Central Susquehanna's Articles of Incorporation, Central Susquehanna may modify any restriction or condition on the distribution of funds for any specified charitable purpose or to any specified organization if, in the sole judgment of the governing body (without necessity of court approval) such restriction or condition becomes, in effect, unnecessary, incapable of fulfillment, or inconsistent with the charitable needs of the areas served.
- c) Central Susquehanna shall not make any determination to make distributions for another purpose under subsection (c) above without having given at least 90 days prior written notice to the Organization. Notice shall be deemed sufficient if mailed certified mail, return receipt requested, to the last known address of the Organization, whether or not received or receipted by the Organization.

3) **Distributions from the Fund.**

- a) Central Susquehanna shall make distributions from the Fund in accordance with a "Spending Policy" adopted by the Board of Trustees each year for component funds. The Spending Policy is designed to allow the assets to be invested on a "total return" basis to maintain and, if possible, increase the real value (as adjusted for inflation) of the funds over time, while at the same time providing a relatively steady and predictable level of funding for the Organization. The Spending Policy in effect on the date hereof provides for annual expenditures equal to 4.5% (in addition to Central Susquehanna's management fee) of the average quarterly value of the Fund.
- b) Notwithstanding the foregoing, Central Susquehanna may, after consultation with the Organization, distribute any or all of the Fund to the Organization, subject to any condition placed upon a contribution by the donor thereof.

4) **Administration.**

- a) Central Susquehanna shall administer the Fund in accordance with the terms of This Agreement, under and subject to the Foundation's governing instruments, as amended from time to time, and in accordance with procedures for the administration of similar funds of the Foundation, including charges for Foundation services. The Fund, and distributions from the Fund, shall be subject to the ultimate control and absolute discretion of the Foundation.
- b) The Fund is intended to be a component part of the Central Susquehanna.
- c) The Foundation shall provide the Organization with such information relating to the Fund as it may reasonably request from time to time.
- d) The Organization, as a condition of receiving distributions from the Fund, shall provide Central Susquehanna an annual report of its use of the distributions from the Fund.

5) **Agreement Irrevocable; Limited Power of Amendment.**

This Agreement is irrevocable. For the sole purpose of ensuring that the Fund qualifies as a component part of the Central Susquehanna for federal tax purposes, however, Central Susquehanna shall have the power, acting alone, to modify the terms of this Agreement to the extent necessary to ensure such qualification.

6) **Controlling Law.**

This Agreement shall be governed by the laws of the Commonwealth of Pennsylvania.

IN WITNESS WHEREOF, DACF, Central Susquehanna and Donor have executed this Agreement.

CENTRAL SUSQUEHANNA COMMUNITY
FOUNDATION

By: _____ Date _____
Eric T. DeWald
Chief Executive Officer

By: _____ Date _____
Robert T. Stoudt, Director

Print Name _____