



PO Box 456 Danville, PA 17821 | (570) 336-2060 | MontrRec@ptd.net

November 10, 2014 Regular Meeting Agenda

7:00pm Danville Borough building - 239 Mill St, Danville, PA 17821

Call to Order

Officer Reports

- President / Treasurer Reports (Mike Mills)
- Secretary's Report (Tyler Dombroski)

Partner Reports

- Washingtonville Borough (Frank Dombroski / Tyler Dombroski)
- Danville Borough (Bill Hause)
- Riverside Borough (Mike Maize / Mike Smith)
- Montour County (Commissioner Jerry Ward)

Public Comment

Event Manager's Report (Dave Decoteau)

Director's Report (Bob Stoudt)

- Approval of Director's expense report

Old Business

- Montour Preserve
- 2015 River Towns Race Series schedule
- North Branch Canal Trail adjacent landowner dispute (*see pg. 15*)
- Part-time hire

New Business

- 2015 Event Manager contract (*provided separately*)
- Transfer of funds from CSCF fund to MARC checking
- Addition of a December Board meeting

Other Items

Adjournment

next meeting: December 8, 2014 (subject to approval)

MARC 2014 Check Register (Service 1 st Account)										
Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (if Applicable)	CSCF Eligible	Debit (-)	Credit (+)	Account Balance
4822	9/30/14	10/15/14	10/1 - 10/31/14	Montour County Planning (North Branch Canal Trail subdivision application)	North Branch Canal Trail			150.00		30,661.16
4823	10/15/14	10/15/14	10/1 - 10/31/14	Danville Sub Shop (reimbursement for River Towns Cycling Classic voucher)	River Towns Cycling Classic (awards/prizes)			5.00		30,656.16
4824	10/15/14	10/15/14	10/1 - 10/31/14	Dave Decoteau (10/13 personal expense report)	\$100 River Towns Race Series advertising (web/email); \$433.81 River Towns Cycling Classic (misc. supplies)			533.81		30,122.35
4825	10/15/14	10/15/14	10/1 - 10/31/14	West Branch Rental (tent, tables and chairs for River Towns Cycling Classic)	River Towns Cycling Classic (tent rental)			901.53		29,220.82
4826	10/15/14	10/15/14	10/1 - 10/31/14	Verizon	utilities - telephone			45.48		29,175.34
4827	10/15/14	10/15/14	10/1 - 10/31/14	Wagner's Trophies & Engraveables	\$138.50 Chilli Challenge (awards/prizes); \$38.64 Humdinger (awards/prizes)			177.14		28,998.20
4828	10/15/14	10/15/14	10/1 - 10/31/14	Traffic Control Services	River Towns Cycling Classic (traffic control)			3,810.00		25,188.20
4829	10/15/14	10/15/14	10/1 - 10/31/14	PPL (Hess)	utilities - electric			36.50		25,151.70
4830	10/15/14	10/15/14	10/1 - 10/31/14	Creative Plantscapes (mowing)	\$95.40 North Branch Canal Trail; \$1,017.60 PPL East Branch Rec Area maintenance; \$1,261.40 Hess Recreation Area maintenance; \$106.00 River Road parcel maintenance			2,480.40		22,671.30
4831	10/15/14	10/15/14	10/1 - 10/31/14	Emily Miller (Hess Field trash removal)	Hess Field maintenance			29.00		22,642.30
4832	10/15/14	10/15/14	10/1 - 10/31/14	PARunners (Chilli Challenge timing)	Chilli Challenge (timing)			1,155.20		21,487.10
4833	10/15/14	10/15/14	10/1 - 10/31/14	Green Ridge Graphics (Chilli t-shirts)	Chilli Challenge (t-shirts)			1,427.50		20,059.60
4834	10/15/14	10/15/14	10/1 - 10/31/14	Abigail Smith Kurecian (Chilli Challenge awards)	Chilli Challenge (awards/prizes)			689.00		19,370.60
4835	10/15/14	10/15/14	10/1 - 10/31/14	Ted Heaps Container Service	PPL East Branch Rec Area maintenance			25.00		19,345.60
4836	10/15/14	10/15/14	10/1 - 10/31/14	Earthscapes (October event management)	\$140 Chilli Challenge (advertising web/email); \$1,941 Chilli Challenge (event management)			2,081.00		17,264.60
4837	10/15/14	10/15/14	10/1 - 10/31/14	Robert Stoudt (payroll 9/7 - 9/20)	payroll			2,020.84		15,243.76
4838	10/15/14	10/15/14	10/1 - 10/31/14	Robert Stoudt (payroll 9/21 - 10/4)	payroll			1,400.22		13,843.54

MARC 2014 Check Register (Service 1 st Account)										
Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (if Applicable)	CSCF Eligible	Debit (-)	Credit (+)	Account Balance
					\$381.55 River Towns Cycling Classic (misc. supplies); \$158.75 River Towns Cycling Classic (advertising web/email); \$150 River Towns Cycling Classic (awards/prizes); \$184.98 Columbia County projects; \$32.65 Chilli Challenge (misc. supplies); \$244.98 North Branch Canal Trail; \$200 software; \$62.60 Hopewell Park/Danville Borough Farm					12,428.13
4839	10/15/14	10/15/14	10/1 - 10/31/14	Robert Stoudt (10/13 expense report)				1,415.41		
4840	10/15/14	10/15/14		Washingtonville Volunteer Fire Co. (donation for support of Chilli Challenge)	Chilli Challenge (EMS/Fire Police)			150.00		12,278.13
deposit	10/31/14	11/4/14	10/1 - 10/31/14	deposit (misc.)	\$3,055 Chilli Challenge registrations; \$90 Humdinger 2015 registrations; \$235 marathon 2015 registrations; \$57.85 Hess Field vandalism restitution				3,437.85	15,715.98
automatic payment	10/31/14	11/4/14	10/1 - 10/31/14	PA Dept. of Revenue (Q3 taxes)	payroll			361.78		15,354.20
automatic payment	10/31/14	11/4/14	10/1 - 10/31/14	PA UC Fund (Q3 taxes)	payroll			8.25		15,345.95
automatic payment	10/31/14	11/4/14		DAEITO (Q3 local earned income taxes)	payroll			194.45		15,151.50
4841	10/31/14	11/4/14		Emily Miller (Hess Field trash removal)	Hess Field maintenance			29.00		15,122.50
4842	10/31/14	11/4/14		PPL (Hess)	utilities - electric			28.95		15,093.55
4843	10/31/14	11/4/14		Verizon	utilities - telephone			46.11		15,047.44
4844	10/31/14	11/4/14		Ozark and Shultz Accounting (Q3 2014 accounting)	professional services - accounting			220.00		14,827.44
4845	10/31/14	11/4/14		Ted Heaps Container Service	PPL East Branch Rec Area maintenance			25.00		14,802.44
automatic deposit	10/2/14	11/4/14	10/1 - 10/31/14	UltraSignup automatic deposit of Montour 24 Endurance Run registrations	Montour 24 registrations (2015 race)				635.00	15,437.44
4743	6/9/14	11/4/14	10/1 - 10/31/14	Danville Fire Police (donation for support of Marathon)	marathon (fire police/EMS)			200.00		15,237.44

MARC Checking Account Reconciliation - Service 1st Account			
Updated 11/4/14			
ending balance from 10/31/14 bank statement		16,270.95	
deposits not yet credited (detailed below)		-	
subtotal		16,270.95	
withdrawals not yet debited (detailed below)		1,033.51	
balance (should agree with checkbook)		15,237.44	
actual checkbook balance		15,237.44	
difference		-	
deposits not yet posted		date	amount
TOTAL			-
withdrawals not yet cleared		date	amount
4537	Danville American Legion (marathon vouchers)	06/10/13	25.00
4650	Geisinger Health System (Pumpkin Palooza vendor refund)	11/15/13	40.00
4688	Henry McElroy (2013 RTRS prize winner)	02/27/14	25.00
4752	Beta Sigma Delta Social Fraternity (donation for marathon hydration challenge contest win)	06/09/14	250.00
4840	Washingtonville Volunteer Fire Co. (Chilli Challenge donation)	10/15/14	150.00
automatic payment	DAEITO (Q3 local earned income taxes)	10/31/14	194.45
4841	Emily Miller (Hess Field trash removal)	10/31/14	29.00
4842	PPL (Hess)	10/31/14	28.95
4843	Verizon	10/31/14	46.11
4844	Ozark and Shultz Accounting (Q3 2014 accounting)	10/31/14	220.00
4845	Ted Heaps Container Service	10/31/14	25.00
TOTAL			1,033.51



Federal Credit Union | Friends you can bank on.
800.582.8048 | www.service1.org
Federally Insured By NCUA

CORPORATE OFFICE
1419 MONTGOMERY BLVD.
P.O. BOX 159
DANVILLE, PA 17821-9122
ADDRESS SERVICE REQUESTED

MONTGOMERY AREA RECREATION COMMISSION
PO BOX 456
1778 OAKWOOD DR
DANVILLE PA 17821



Consolidate high interest debt!

Low Rate Home Equity and Personal Unsecured Loan Options Available.

To learn more, visit www.service1.org.

Statement Period: 10/01/2014-10/31/2014

Page 1 of 2

Summary of Accounts:

	Ending Balance	YTD Dividend	Account Number: 584727
Savings			
01 - REGULAR SAVINGS	5.00	0.00	
40 - CHECKING	16,270.95	0.00	
Total	16,275.95	0.00	

Authorized Signer(s): ROBERT T STOUDT, RICHARD BLOSKY, MICHAEL B MILLS

ID 01 REGULAR SAVINGS

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Oct 1		Balance Forward			5.00
Oct 31		Ending Balance			5.00

ID 40 CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Oct 1		Balance Forward			39,414.18
Oct 2		Deposit ACH Ultra Signup	635.00		40,049.18
		TYPE: ONLINE REG ID: 1943365114 CO: Ultra Signup			
Oct 3		Draft 004822		-150.00	39,899.18
Oct 7		Draft 004802		-324.06	39,575.12
Oct 7		Draft 004810		-4,620.00	34,955.12
Oct 14		Draft 004743		-200.00	34,755.12
Oct 15		Withdrawal ACH IRS		-3,068.96	31,686.16
		TYPE: USATAXPYMT ID: 3387702000 CO: IRS			
Oct 17		Draft 004834		-689.00	30,997.16
Oct 20		Draft 004826		-45.48	30,951.68
		Processed Check - VERIZON FINANCIA TYPE: PAYMENTS ID: 1564577000			
Oct 20		Draft 004835		-25.00	30,926.68
Oct 20		Draft 004827		-177.14	30,749.54
Oct 20		Draft 004819		-250.00	30,499.54
Oct 20		Draft 004832		-1,155.20	29,344.34
Oct 20		Draft 004833		-1,427.50	27,916.84
Oct 20		Draft 004837		-2,020.84	25,896.00
Oct 20		Draft 004828		-3,810.00	22,086.00
Oct 21		Draft 004823		-5.00	22,081.00
Oct 21		Draft 004831		-29.00	22,052.00
Oct 21		Draft 004825		-901.53	21,150.47
Oct 21		Draft 004838		-1,400.22	19,750.25
Oct 21		Draft 004839		-1,415.41	18,334.84
Oct 21		Draft 004830		-2,480.40	15,854.44
Oct 22		Certified Draft 004824 for \$533.81			
Oct 22		Certified Draft 004836 for \$2,081.00			
Oct 22		Draft 004829		-36.50	15,817.94
Oct 23		Draft 004824		-533.81	15,284.13
Oct 23		Draft 004836		-2,081.00	13,203.13

Want your statement earlier? View it online! Sign-up today at www.service1.org

"like" us on Facebook and "follow" us on Twitter
to keep up with what's happening at Service 1st!



www.facebook.com/service1stfou
www.twitter.com/service1st

Account Number: 584727 Statement Period: 10/01/2014-10/31/2014

Page 2 of 2

ID 40 CHECKING - Continued

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Oct 31		Withdrawal ACH UNEMP COMP EFT TYPE: PADLIUCCON ID: 1236003133 CO: UNEMP COMP EFT		-8.25	13,194.88
Oct 31		Withdrawal ACH COMMWLTHOFPA INT TYPE: PAEMPLOYTX ID: 1236003133 CO: COMMWLTHOFPA INT		-361.78	12,833.10
Oct 31		Deposit by Check	3,437.85		16,270.95
Oct 31		Ending Balance			16,270.95
		Total Deposits 4,072.85			
		Total Withdrawals 27,216.08			

Drafts for 40 - CHECKING

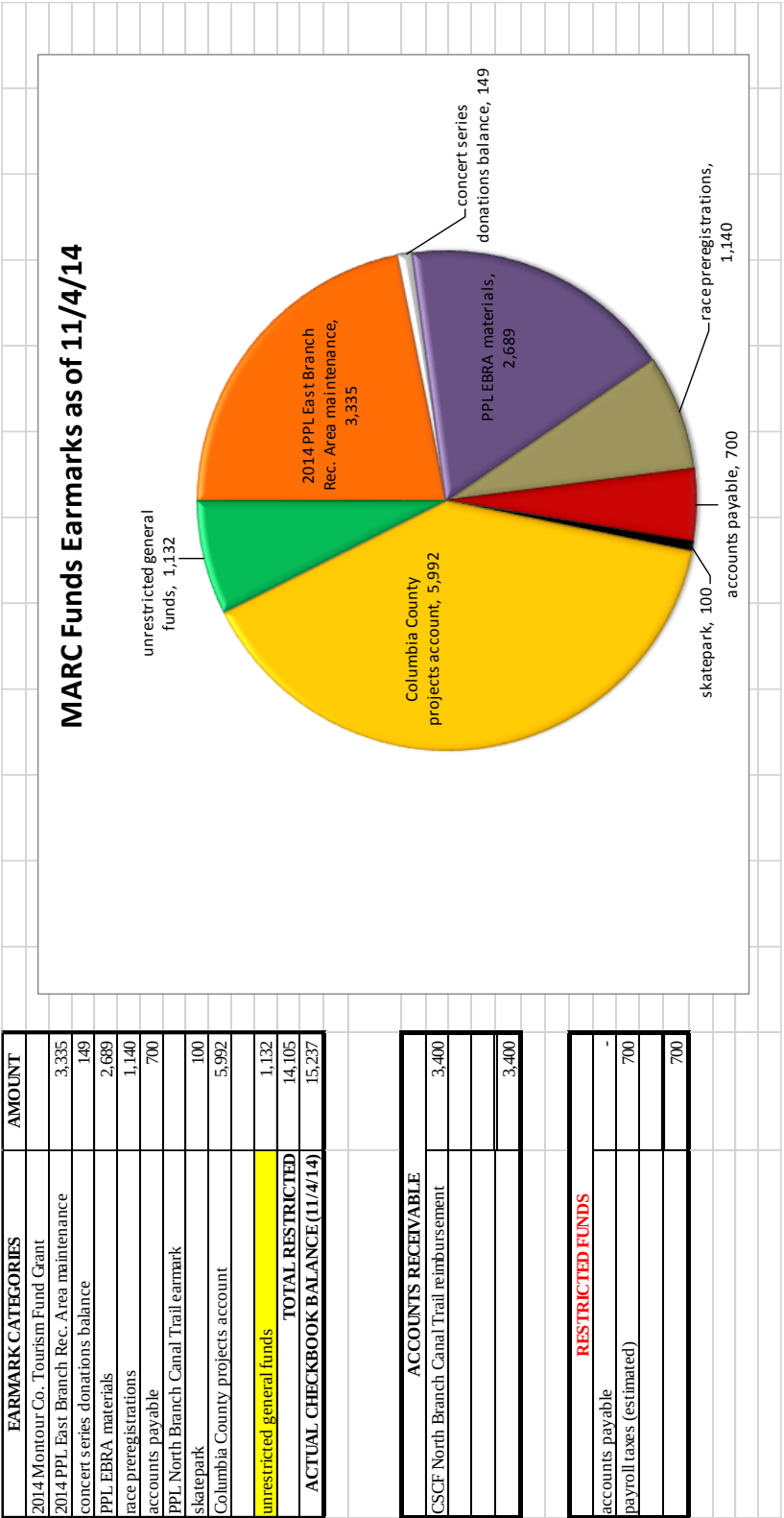
Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Oct 14	004743	200.00	Oct 20	004826	45.48	Oct 20	004833	1,427.50
Oct 7	004802*	324.06	Oct 20	004827	177.14	Oct 17	004834	689.00
Oct 7	004810*	4,620.00	Oct 20	004828	3,810.00	Oct 20	004835	25.00
Oct 20	004819*	250.00	Oct 22	004829	36.50	Oct 23	004836	2,081.00
Oct 3	004822*	150.00	Oct 21	004830	2,480.40	Oct 20	004837	2,020.84
Oct 21	004823	5.00	Oct 21	004831	29.00	Oct 21	004838	1,400.22
Oct 23	004824	533.81	Oct 20	004832	1,155.20	Oct 21	004839	1,415.41
Oct 21	004825	901.53						

* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

Refinance or consolidate your loans to take advantage of our great rates today at www.service1.org

MARC FUND EARMARKS



2014 RIVER TOWNS RACE SERIES
YEAR-TO-DATE ACCOUNTING

2014										
	INCOME/EXPENSE	2013/2014 Awards Ceremony	Humdinger	Marathon	Robbins Run	Montour 24 Endurance Runs	River Towns Cycling Classic	Chilli Challenge	River Towns Race Series (general)	TOTALS
INCOME	Racer Registration Fees	10.00	14,690.00	37,110.00	5,170.00	6,088.25	7,318.62	6,075.00		76,461.87
	Equipment Use Fees		-						100.00	100.00
	Sponsorships (other)		-				850.00			850.00
	Sponsorships (Martin Rogers)		208.34	208.34	208.33	208.33	208.33	208.33		1,250.00
	Sponsorships (GSM)		166.66	166.66	166.67	166.67	166.67	166.67		1,000.00
	Commissioners' Grant		2,764.67	7,776.74	683.19	900.00	1,683.25	1,000.00	692.15	15,500.00
EXPENSES (GRANT ELIGIBLE)	T-shirts/Promotional		(1,951.58)	(6,192.76)	(1,567.50)	(720.00)		(1,427.50)		(11,859.34)
	Advertising (print/other)		(16.80)	(131.56)	(138.97)	(127.99)	(56.67)	(27.50)	(492.17)	(991.66)
	Advertising (web/email)		(796.29)	(1,452.42)	(470.00)	(58.32)	(1,626.58)	(420.00)	(199.98)	(5,023.59)
EXPENSES	Event Management		(5,148.00)	(8,748.00)	(1,548.00)		(10,540.00)	(2,882.00)		(28,866.00)
	Event Timing		(900.00)	(1,050.00)	(660.00)	(748.00)	(1,777.00)	(1,155.20)		(6,290.20)
	Director's Salary	(587.25)	(1,810.69)	(2,610.00)	(625.31)	(2,175.00)	(4,643.63)	(793.88)	(951.56)	(14,197.31)
	Awards/Prizes	(612.85)	(2,149.39)	(2,347.89)	(608.75)	(1,152.90)	(830.00)	(827.50)		(8,529.28)
	Facility Rental Fees	-	-	-	-	-	(20.00)	-	-	(20.00)
	EMS / Fire Police Coverage	-	-	(550.00)	-	-	(100.00)	(150.00)	-	(800.00)
	Food/Drink	(160.55)	(1,762.25)	(2,384.54)	(100.00)	(1,117.95)		-		(5,525.29)
	Insurance	-	-	(500.00)	-	-	(879.00)	(433.00)	-	(1,812.00)
	Misc. Supplies & Fees	(27.70)	(602.97)	(2,005.98)	(242.04)	(589.15)	(2,136.15)	(35.03)	(731.89)	(6,370.91)
	Porta-Potties	-	(350.00)	(1,392.00)	-	-	(680.00)	-	-	(2,422.00)
	Refunds	-	-	(160.00)	-	-	(81.70)	-	-	(241.70)
	Tent Rental	-	-	(1,039.44)	-	-	(901.53)	-	-	(1,940.97)
	Traffic Control (Flagger Force)	-	-	(2,028.86)	-	-	(3,810.00)	-	-	(5,838.86)
	NET PROFIT/LOSS	(1,378.35)	2,341.70	12,668.29	267.62	673.94	(17,855.39)	(701.61)	(1,583.45)	(5,567.24)

DIRECTOR'S REPORT

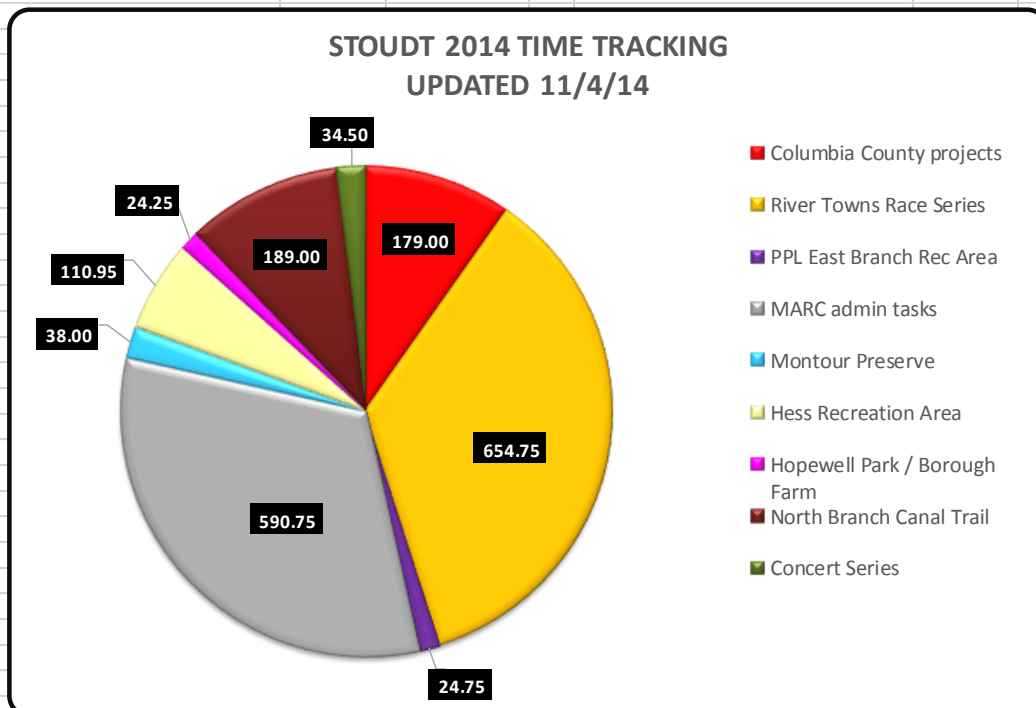
Director's October Time Tracking

Project	Monthly Total Hours	31	30	29	28	27	26	25	24	23	22	21	20	19	18	17	16	15	14	13	12	11	10	9	8	7	6	5	4	3	2	1	October 2014		
	6.25									0.50								0.50																	
	37.25									0.50																									
																																	</		

DIRECTOR'S REPORT (continued)

Director's Year-To-Date Time Accounting

2014 STOUDT TIME ACCOUNTING updated 11/4/14			2014 STOUDT TIME ACCOUNTING (GROUPED BY CATEGORY) updated 11/4/14		
TASK	HOURS	COST W/ TAXES (\$21.75/hr)	TASK	HOURS	COST W/ TAXES (\$21.75/hr)
Accounting	93.75	\$ 2,039.06	Columbia County projects	179.00	3,893.25
Admin / Misc. Other	491.50	\$ 10,690.13	River Towns Race Series	654.75	14,240.81
Capital Campaign	5.50	\$ 119.63	PPL East Branch Rec Area	24.75	538.31
Concert Series	34.50	\$ 750.38	MARC admin tasks	590.75	12,848.81
Hess Recreation Area	110.95	\$ 2,413.16	Montour Preserve	38.00	826.50
North Branch Canal Trail	182.75	\$ 3,974.81	Hess Recreation Area	110.95	2,413.16
PPL East Branch Rec Area	24.75	\$ 538.31	Hopewell Park / Borough Farm	24.25	527.44
River Road Trailhead Parcel	6.25	\$ 135.94	North Branch Canal Trail	189.00	4,110.75
Hopewell Park / Borough Farm	24.25	\$ 527.44	Concert Series	34.50	750.38
Columbia Co. admin/misc.	56.00	\$ 1,218.00	2014 TOTALS	1,845.95	40,149.41
Columbia Co. N.B. Canal Trail	90.75	\$ 1,973.81			
Columbia Co. outdoor rec mapping	13.00	\$ 282.75			
Columbia Co. Bloom Park vendors	19.25	\$ 418.69			
Columbia Co. project 4	-	\$ -			
Columbia Co. project 5	-	\$ -			
Columbia Co. project 6	-	\$ -			
Montour Preserve	38.00	\$ 826.50			
RTRS Awards Luncheon	27.00	\$ 587.25			
RTRS Admin / Misc.	45.75	\$ 995.06			
Humdinger	83.25	\$ 1,810.69			
Marathon	120.00	\$ 2,610.00			
Robbins Run	28.75	\$ 625.31			
Montour 24 Endurance Runs	100.00	\$ 2,175.00			
River Towns Cycling Classic	213.50	\$ 4,643.63			
Chilli Challenge	36.50	\$ 793.88			
2014 TOTAL HOURS	1,845.95	\$ 40,149.41			



DIRECTOR'S REPORT (continued)

GRANTS

- Montour County Commissioners' 2014 Tourism Fund grant
 - As of 10/13/14, all funds have been expended
 - Grant close-out report due to Columbia Montour Visitors Bureau
- Cherokee Neighbor of Choice Grant Program
 - Application submitted 5/30 for \$10,000 for North Branch Canal Trail construction; grant has been unofficially rejected, however Cherokee may choose to partially fund the request through a different program
 - Per recent emails, MARC will likely receive \$2,500 in coming weeks
- Susquehanna Greenway 2014 Mini-Grant Program
 - Application submitted 7/22 for \$5,000 grant (required \$5,000 match) for North Branch Canal Trail signage
 - Notice received on 10/9 that full grant has been awarded
 - After submitting grant acceptance documentation, work is expected to begin this month on sign design and location evaluation

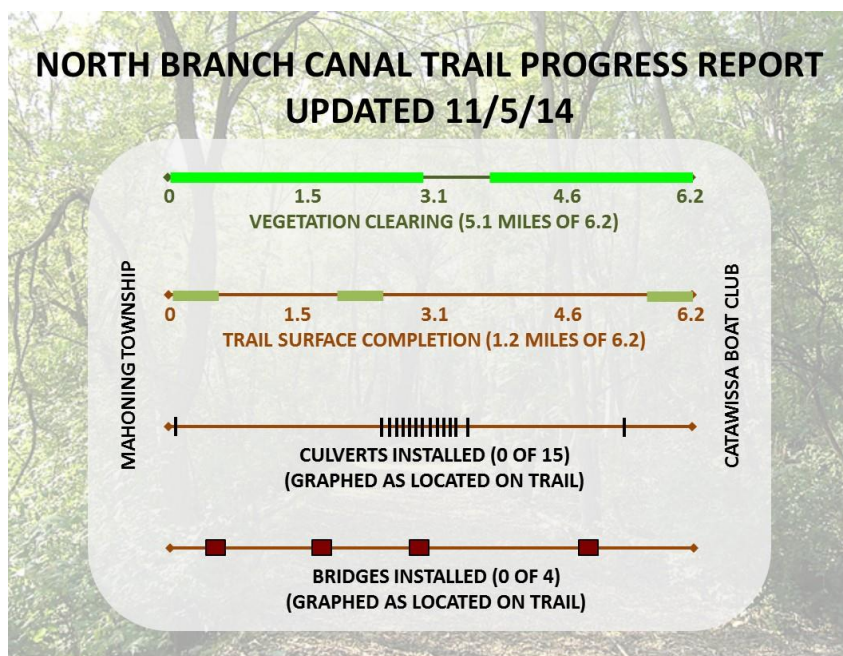
PROJECTS

- Hess Recreation Area
 - Skatepark
 - Boy Scout Troop 39 is constructing a fire pit adjacent to the homemade pit currently at the site (work has been started in the wrong location, but is being fixed)
 - \$100 remains earmarked in our account for the project, specifically earmarked for reconstruction of the central pyramidal feature
 - Ballfields (no change since last meeting)
 - Baseball field is nearly unusable; Stoudt recommends converting to lacrosse/multi-purpose use
 - Portions of outfield fencing repeatedly damaged by flooding should be removed
 - Road (no change since last meeting)
 - MARC should consider a chip & tar coating of the road in 2015 to extend the road's expected useful life; cost estimates will have to be sought next spring
 - Other (no change since last meeting)
 - One, perhaps two, Eagle Scout candidates are considering assisting with picnic table and/or trail bench construction

DIRECTOR'S REPORT (continued)

PROJECTS (continued)

- North Branch Canal Trail
 - Land subdivision approved by Montour County Planning Commission on 10/15 for the Cooper Township portion of the trail
 - Subdivision plan sets were recorded at the Montour County Register and Recorder's office on 11/6/14; the final step in Montour County will be to have the deed recorded (expected in coming days); at that time, Montour County will then own all North Branch Canal Trail-related lands within Montour County
 - Land subdivision process in Montour Township, Columbia County should be initiated in coming days



NORTH BRANCH CANAL TRAIL DONATED VOLUNTEER HOURS				
DATE	MARC STAFF HOURS	# VOLUNTEERS	TOTAL VOLUNTEER HOURS	COUNTY
12/21/13	6.00	1	4.0	Montour
1/12/14	4.00	14	48.0	Montour
1/26/14	4.50	11	35.0	Montour
2/1/14	4.75	12	42.0	Montour
3/8/14	5.00	8	33.0	Montour
3/15/14	5.50	4	15.0	Montour
3/22/14	4.50	4	13.0	Montour
3/29/14	5.50	6	17.0	Montour
4/10/14	5.00	4	14.0	Montour
4/22/14	10.25	19	47.5	Montour
5/23/14	5.00	7	24.0	Columbia
5/28/14	5.00	4	14.0	Columbia
6/3/14	4.50	3	10.5	Columbia
6/12/14	5.25	4	16.0	Columbia
6/26/14	5.00	4	14.5	Columbia
7/1/14	5.50	3	11.0	Columbia
7/7/14	5.50	3	10.5	Columbia
7/30/14	5.50	4	11.5	Columbia
9/14/14	11.50	17	125.0	Columbia
10/6/14	6.50	1	6.5	Montour
10/7/14	4.25	1	4.3	Montour
10/9/14	4.50	3	13.5	Montour
	123.00		529.8	

DIRECTOR'S REPORT (continued)

PROJECTS (continued)

- River Road parcel (North Branch Canal Trail trailhead and river access; no change since last meeting)
 - Property is being managed as part of MARC's mowing contract
 - Stoudt will do site enhancements in coming months as schedule permits
 - An Eagle Scout candidate is very interested in creating a trailhead sign and picnic tables for this site

- PPL East Branch Recreation Area
 - Stoudt met on 11/6 with Creative Plantscapes to review projected costs for 2015 site mowing, trimming and weed control
 - PPL is drafting a revised lease agreement for MARC's consideration to begin when the current agreement expires on April 30, 2015
 - Mowing/weed control for this year is now finished
 - Sports fields will remain closed to group play until spring 2015 to allow for successful revegetation
 - \$3,319 remains earmarked in our account for site maintenance through April 30, 2015
 - \$2,689.11 remains earmarked in our account for EBRA supplies; a portion of these funds will need to be used to purchase a new, sturdier shed

- Hopewell Park / Danville Borough Farm
 - Additional signage and safety measures have been placed at the trailhead to address safety concerns
 - Stoudt recommends full closure of the trails from December 1 – December 13 (excluding Sunday, 12/7) to avoid serious safety concerns with firearms deer season
 - MARC must monitor/maintain trails as required by the MOU with Danville Borough
 - MARC must make one additional fix along the trails to correct concerns raised by Danville Borough and the Montour County Conservation District
 - Trail brochures have been created and distributed; content is now posted to MARC's website

DIRECTOR'S REPORT (continued)

OTHER NOTES (no change since last meeting)

- MARC, the Danville Business Alliance and the Columbia-Montour Visitors Bureau are working with Dr. Heather Feldhaus and the Bloomsburg University Center for Community Research and Consulting to do an economic impact study of the proposed North Branch Canal Trail; final report expected spring 2015
- MARC is partnering with the Columbia Montour Visitors Bureau, Columbia County GIS, PPL and other partners to produce a comprehensive Google Earth map of outdoor recreation in Montour and Columbia Counties; first draft expected winter 2014/2015
- the Danville Arts Council has agreed to assume responsibility for the summer concert series; Stoudt will coordinate with DAC representatives to ensure a seamless transition

UPCOMING EVENTS AND MEETING

- 11/12 Montour County task force meeting
- 11/20 DCNR grants workshop (Nanticoke)
- 12/4 Meeting w/ Danville Borough, DBA, CMVB, CM Chamber of Commerce
- 12/8 MARC meeting (proposed)

**MAHONING TOWNSHIP ZONING OFFICE
1101 BLOOM ROAD
DANVILLE, PA. 17821**

MARC
Po Box 456
Danville, PA 1721

November 5, 2014

Re: Use or subdivision of land located on South side of River Road;

Dear Mr. Stoudt:

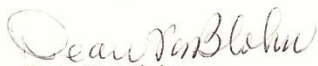
As per our conversation during a meeting in my office on November 4th 2014, several scenarios were discuss, the conveyance of a parcel of land to a private owner, or the current owner of the land giving permission to a private individual to use the parcel as a seasonal camp site.

First, a parcel of land may be subdivided off of the parcel of land that was conveyed to the County by a subdivision of land owned by the Joint Rail Authority, in April of 2014. The Zoning Ordinance of Mahoning Township Chapter 250 Regulates many things including permitted uses, minimum size of lots and setbacks or open space. In the A/F District, sub-section 250-21.A. (1). (h) Camps and cabins are a permitted use, in sub-section 250-21 B. (1).(a).[2].[a] the minimum lot size allowed to be established is 1 acre (43,560 Sq. Ft.).

Second, with the above explanation of uses and lot sizes it was stated by me that the owner of the parcel could allow by lease or written permission for a person to park his RV on the site and use it as a temporary seasonal camp site. In order to establish an occupied parcel a Road Occupancy Permit would have to be obtained from Pennsylvania Dept. of Transportation since River Road is SR 2006. Any improvements to the lot would have to meet the Flood Ordinance requirement and be permitted by both the Township Zoning Office and the Third Party inspection Group, Building Inspectors Underwriters.

In the event that you intend to subdivide less than 1 acre of land to be conveyed to a private individual a variance would have to be applied for, applications for variances require a nonrefundable \$1500.00 filing fee, 6 sets of professionally prepared drawings and a scheduled public hearing.

If you have any questions or comments, please feel free to contact me.



Dean VonBlohn,
Mahoning Township Zoning Officer