



PO Box 456 Danville, PA 17821 | (570) 336-2060 | RStoudt@MontourRec.com

## **November 16, 2015 Regular Meeting Agenda**

7:00pm - **Montour Preserve Environmental Education Center (700 Preserve Rd, Danville, PA 17821)**

### **Call to Order**

### **Officer Reports**

- President / Treasurer Reports (Mike Mills)
  - Remembrance of Bill Hause
  - Approval of accounts payable
- Secretary's Report (Tyler Dombroski)

### **Partner Reports**

- Washingtonville Borough (Frank Dombroski / Tyler Dombroski)
- Danville Borough (Will Carswell)
- Riverside Borough (Mike Smith / Bill Lavage)
- Montour County (Commissioner Jerry Ward)
- Danville Area School District (Chris Johns/Jamie Hosterman)

### **Public Comment**

### **Assistant Director's Report (Jon Beam)**

### **Director's Report (Bob Stoudt)**

- Approval of Director's expense report

### **Old Business**

- Accounting categorization and reporting
- North Branch Canal Trail bridge engineering

### **New Business**

- Montour Preserve fundraising strategy

### **Other Items**

### **Adjournment**

*next meeting: December 14, 2015*

## MARC 2015 Checking Register (Service 1<sup>st</sup> Account)

Number or Code	Transaction Date	Date Sent to Accounting	Recorded on Bank Statement	Description of Transaction	Credited / Debited to Subaccount	Grant to Credit or Debit (if Applicable)	Debit (-)	Credit (+)	Account Balance
5033	10/7/15	11/3/15	10/1 - 10/31/15	Jon Beam (payroll 9/20 - 10/03)	payroll - Beam		622.29		13,949.40
5034	10/7/15	11/3/15	10/1 - 10/31/15	Robert Stoudt (payroll 9/20 - 10/3)	payroll - Stoudt		1,670.19		12,279.21
deposit	10/23/15	11/3/15	10/1 - 10/31/15	deposit	\$50 Hess Field use fees; \$250 Hess Field security deposit; \$575 Montour Preserve pavilion reservations; \$250 Montour Preserve pavilion security deposits; \$15,000 Montour County Act 13 contribution (\$5,000 earmarked to Montour Preserve, \$10,000 unrestricted); \$4,000 Central Susquehanna Community Foundation reimbursement for North Branch Canal Trail expenses; \$50 Humdinger 2016 registrations; \$110 Half Marathon 2016 registrations; \$3,000 PPL donation (earmark for utility vehicle purchase)			23,285.00	35,564.21
deposit	10/29/15	11/3/15	10/1 - 10/31/15	deposit	\$200 Montour Preserve pavilion reservations; \$50 Montour Preserve security deposit; \$145 Humdinger 2016 registrations; \$165 Half Marathon 2016 registrations			560.00	36,124.21
5035	10/29/15	11/3/15		Lewis Township (Beam payroll taxes)	payroll taxes		16.00		36,108.21
5036	10/29/15	11/3/15		Jon Beam (payroll 10/4 - 10/17)	payroll - Beam		751.83		35,356.38
5037	10/29/15	11/3/15	10/1 - 10/31/15	Robert Stoudt (payroll 10/4 - 10/17)	payroll - Stoudt		1,434.61		33,921.77
5038	10/29/15	11/3/15	10/1 - 10/31/15	Robert Stoudt (10/12/15 expense report)	\$30.87 Greenway Sign Grant; \$47.99 Hess Field maintenance; \$204.68 miscellaneous expenses; \$245.12 Montour Preserve misc. expenses; \$558.85 North Branch Canal Trail; \$50 River Towns Race Series advertising; \$15.87 River Towns Race Series misc. expenses; \$44.39 DACC 5k advertising		1,197.77		32,724.00
5039	10/29/15	11/3/15		Elijah Evans Excavating (North Branch Canal Trail grading and clearing)	North Branch Canal Trail		2,635.00		30,089.00
5040	10/29/15	11/3/15		Ted Heaps Container Service (PPL EBRA)	PPL East Branch Rec Area maintenance		25.00		30,064.00
5041	10/29/15	11/3/15		Pannier (North Branch Canal Trail trailhead kiosks)	Greenway Sign grant		2,440.91		27,623.09
5042	10/29/15	11/3/15		Earthscaapes (Hopewell Park bridge construction)	Hopewell Park maintenance		450.00		27,173.09
5043	10/29/15	11/3/15		PPL (Hess electric)	Hess maintenance		39.49		27,133.60
5044	10/29/15	11/3/15		Big Pop's Mowing	\$357 Hess maintenance; \$255 East Branch Rec. Area maintenance; \$330 River Drive parcel maintenance; \$78 Hopewell Park maintenance; \$90 North Branch Canal Trail; \$39 Columbia County - North Branch Canal Trail		1,149.00		25,984.60
5045	10/29/15	11/3/15		Press Enterprise (meeting advertising)	misc. expenses		119.46		25,865.14
5046	10/29/15	11/3/15		MePush Inc. (website hosting)	\$33 Montour Preserve misc. expense; \$33 River Towns Race Series advertising; \$33 misc. expense		99.00		25,766.14
5047	10/29/15	11/3/15		The Daily Item (meeting advertising)	misc. expenses		124.20		25,641.94
5048	10/29/15	11/3/15		Emily Miller (Hess trash)	Hess maintenance		40.00		25,601.94
5049	10/29/15	11/3/15		Ozark & Shultz (Q3 accounting)	misc. expenses		250.00		25,351.94
5050	10/29/15	11/3/15		Bill Renno (Hess fee refund)	Hess Field users fee (refund)		25.00		25,326.94
automatic payment	11/2/15	11/3/15		EFTPS (federal 940 taxes)	payroll taxes		9.46		25,317.48
automatic payment	11/2/15	11/3/15		PA Dept. of Revenue (Q3 taxes)	payroll taxes		454.11		24,863.37
automatic payment	11/2/15	11/3/15		PA UC Fund	payroll taxes		105.42		24,757.95
automatic payment	11/2/15	11/3/15		Danville Area Earned Income Tax Office	payroll taxes		248.49		24,509.46
5051	11/3/15	11/3/15		Jon Beam (payroll 10/18 - 10/31)	payroll - Beam		466.08		24,043.38
5052	11/3/15	11/3/15		Robert Stoudt (payroll 10/18 - 10/31)	payroll - Stoudt		1,195.67		22,847.71
5053	11/3/15	11/3/15		Ted Heaps Container Service (trash service)	\$25.37 East Branch Rec. Area maintenance; \$85 Montour Preserve maintenance		110.37		22,737.34
5054	11/3/15	11/3/15		The Daily Item (meeting advertising)	misc. expenses		182.30		22,555.04
5055	11/3/15	11/3/15		PPL Electric Utilities (Montour Preserve electric)	Montour Preserve - electricity		94.16		22,460.88
5056	11/3/15	11/3/15		PPL Electric Utilities (Montour Preserve electric)	Montour Preserve - electricity		80.04		22,380.84
5057	11/3/15	11/3/15		PPL Electric Utilities (Montour Preserve electric)	Montour Preserve - electricity		13.56		22,367.28
automatic payment	11/16/15	11/3/15		US Treasury (monthly taxes)	payroll taxes		1,337.06		21,030.22

<b>MARC Checking Account Reconciliation - Service 1st Account</b>			
<b>Updated 11/3/15</b>			
ending balance from 10/31/15 bank statement		33,791.83	
deposits not yet credited (detailed below)		-	
subtotal		33,791.83	
withdrawals not yet debited (detailed below)		12,761.61	
balance (should agree with checkbook)		21,030.22	
actual checkbook balance		21,030.22	
difference		-	
<b>deposits not yet posted</b>			
		<b>date</b>	<b>amount</b>
<b>TOTAL</b>			<b>-</b>
<b>withdrawals not yet cleared</b>			
		<b>date</b>	<b>amount</b>
4886	Bloomsburg Fire Police (donation for marathon coverage)	02/17/15	50.00
5008	Children's Miracle Network (Hess security deposit refund)	09/16/15	250.00
5035	Lewis Township (Beam payroll taxes)	10/29/15	16.00
5036	Jon Beam (payroll 10/4 - 10/17)	10/29/15	751.83
5039	Elijah Evans Excavating (North Branch Canal Trail grading and clearing)	10/29/15	2,635.00
5040	Ted Heaps Container Service (PPL EBRA)	10/29/15	25.00
5041	Pannier (North Branch Canal Trail trailhead kiosks)	10/29/15	2,440.91
5042	Earthscapes (Hopewell Park bridge construction)	10/29/15	450.00
5043	PPL (Hess electric)	10/29/15	39.49
5044	Big Pop's Mowing	10/29/15	1,149.00
5045	Press Enterprise (meeting advertising)	10/29/15	119.46
5046	MePush Inc. (website hosting)	10/29/15	99.00
5047	The Daily Item (meeting advertising)	10/29/15	124.20
5048	Emily Miller (Hess trash)	10/29/15	40.00
5049	Ozark & Shultz (Q3 accounting)	10/29/15	250.00
5050	Bill Renno (Hess fee refund)	10/29/15	25.00
automatic payment	EFTPS (federal 940 taxes)	11/02/15	9.46
automatic payment	PA Dept. of Revenue (Q3 taxes)	11/02/15	454.11
automatic payment	PA UC Fund	11/02/15	105.42
automatic payment	Danville Area Earned Income Tax Office	11/02/15	248.49
5051	Jon Beam (payroll 10/18 - 10/31)	11/03/15	466.08
5052	Robert Stoudt (payroll 10/18 - 10/31)	11/03/15	1,195.67
5053	Ted Heaps Container Service (trash service)	11/03/15	110.37
5054	The Daily Item (meeting advertising)	11/03/15	182.30
automatic payment	US Treasury (monthly taxes)	11/16/15	1,337.06
5055	PPL Electric Utilities (Montour Preserve)	11/03/15	94.16
5056	PPL Electric Utilities (Montour Preserve)	11/03/15	80.04
5057	PPL Electric Utilities (Montour Preserve)	11/03/15	13.56
<b>TOTAL</b>			<b>12,761.61</b>



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Statement Period: 10/01/2015-10/31/2015

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### Summary of Accounts:

	Ending Balance	YTD Dividend	Account Number: 584727
<b>Savings</b>			
01 - REGULAR SAVINGS	5.00	0.00	
40 - CHECKING	33,791.83	0.00	
<b>Total</b>	<b>33,796.83</b>	<b>0.00</b>	

Authorized Signer(s): ROBERT T STOUT, MICHAEL B MILLS

#### ID 01 REGULAR SAVINGS

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Oct 1		Balance Forward			5.00
Oct 31		Ending Balance			5.00

#### ID 40 CHECKING

Trans	Eff Date	Transaction	Deposit	Withdrawal	Balance
Oct 1		Balance Forward			22,662.70
Oct 1		Draft 005024		-37.08	22,625.62
Oct 1		Draft 005025		-133.18	22,492.44
Oct 1		Draft 005028		-881.19	21,611.25
Oct 5		Draft 005014		-99.00	21,512.25
Oct 5		Draft 005027		-2,815.53	18,696.72
Oct 7		Certified Draft 005022 for \$2,295.00			
Oct 7		Draft 005030		-96.11	18,610.61
Oct 8		Draft 005032		-40.00	18,570.61
Oct 8		Draft 005034		-1,670.19	16,900.42
Oct 8		Draft 005022		-2,295.00	14,605.42
Oct 9		Draft 005033		-622.29	13,983.13
Oct 14		Draft 005023		-99.00	13,884.13
Oct 15		Withdrawal ACH IRS TYPE: USATAXPYMT ID: 3387702000 CO: IRS		-1,024.92	12,859.21
Oct 23		Deposit by Check	23,285.00		36,144.21
Oct 26		Draft 005031		-30.00	36,114.21
Oct 28		Draft 005021		-250.00	35,864.21
Oct 29		Deposit by Check	560.00		36,424.21
Oct 29		Draft 005037		-1,434.61	34,989.60
Oct 30		Draft 005038		-1,197.77	33,791.83
Oct 31		Ending Balance			33,791.83
		<b>Total Deposits 23,845.00</b>			
		<b>Total Withdrawals 12,715.87</b>			

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**Account Number:** 584727 **Statement Period:** 10/01/2015-10/31/2015



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**Drafts for 40 - CHECKING**

Date	Draft Number	Amount	Date	Draft Number	Amount	Date	Draft Number	Amount
Oct 5	005014	99.00	Oct 1	005025	133.18	Oct 8	005032	40.00
Oct 28	005021*	250.00	Oct 1	005028	881.19	Oct 9	005033	622.29
Oct 8	005022	2,295.00	Oct 5	005027	2,815.53	Oct 8	005034	1,670.19
Oct 14	005023	99.00	Oct 7	005030*	86.11	Oct 29	005037*	1,434.61
Oct 1	005024	37.08	Oct 26	005031	30.00	Oct 30	005038	1,197.77

\* denotes skipped sequence

	Total for This Period	Total Year-to-Date
Returned Item Fees	0.00	0.00
Overdraft Fees	0.00	0.00

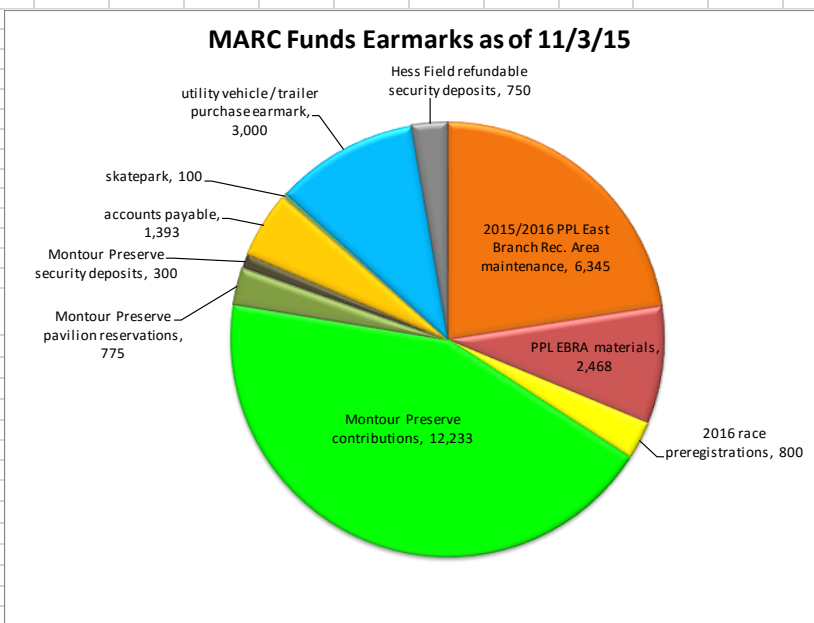
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## MARC FUND EARMARKS

EARMARK CATEGORIES	AMOUNT
2015 Commissioners' Tourism Fund grant (RTRS)	
2015/2016 PPL East Branch Rec. Area maintenance	6,345
PPL EBRA materials	2,468
2016 race preregistrations	800
Montour Preserve contributions	12,233
Montour Preserve pavilion reservations	775
Montour Preserve security deposits	300
accounts payable	1,393
skatepark	100
Columbia County projects account	
utility vehicle / trailer purchase earmark	3,000
Hess Field refundable security deposits	750
unrestricted general funds	
<b>TOTAL RESTRICTED</b>	<b>28,163</b>
<b>ACTUAL CHECKBOOK BALANCE (11/3/15)</b>	<b>21,030</b>

ACCOUNTS RECEIVABLE	
Columbia County reimbursement	223
Williams/Conservation Fund Grant reimbursement (NBCT)	14,200
Greenways Sign Grant reimbursement	4,987
	19,410

ACCOUNTS PAYABLE	
Stoudt expense report	1,393
accounts payable	
taxes payable	
	1,393



## **ASSISTANT DIRECTOR'S REPORT**

During the past month the assistant director has assisted with shifting materials and supplies from Talen energy to MARC. He has helped move the fishing pier and boat dock to its winter location and assisted in winterizing the water systems at the picnic areas at Montour Preserve. He has cleaned restrooms and collected trash and provided educational programs for two school groups and one girl scout group. He has also made an appeal to the SCORE group for volunteers to assist at Montour Preserve. The assistant director also talked with Don Jacobs of WNEP about a "Power to Save" feature on Montour Preserve.

# DIRECTOR'S REPORT

## Director's October Time Tracking

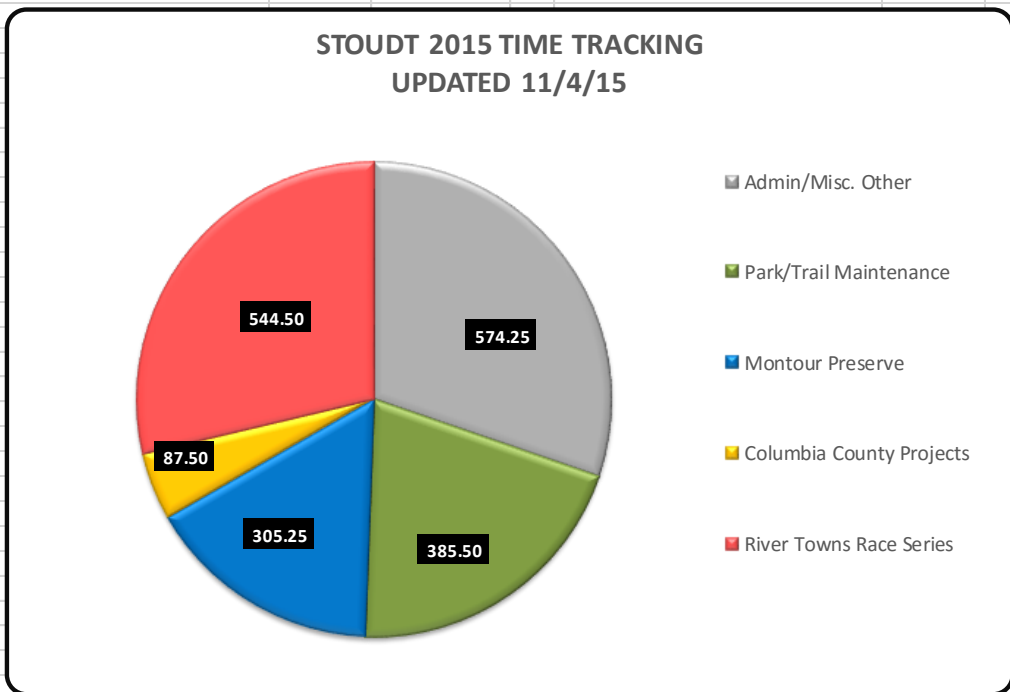
October 2015		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Project Monthly Total Hours
	Admin / Misc. Other	3.50	2.50	1.50	0.75	4.50	0.75	2.25	3.50	6.00	0.25	0.25	7.50	0.50	4.00	0.75	1.00	0.50	2.00	3.25	4.00	1.00	2.50	2.00	0.75	0.50	1.50	3.00	8.00	7.50	4.00	3.50	83.50
park maintenance	Hess Recreation Area		0.25	0.25		0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.25	0.50	0.25	0.25	0.25	0.25	0.25			0.25	0.25	0.25	0.25	0.25	6.75	
	Hopewell Park / Borough Farm		0.50					0.25						0.25								0.25	0.25				0.25					1.75	
	North Branch Canal Trail	5.00	0.25			0.25									0.25	1.25	0.25	0.25				0.50	1.00	0.25	0.75	0.25		1.00	2.00	0.25	0.25	13.75	
	NBCT - Greenways Signage Grant	2.00																						0.75									2.75
	PPL East Branch Rec Area		0.50																	0.50					0.25								1.25
	River Road Trailhead Parcel																																
Montour Preserve	Montour Preserve admin	3.00	4.50	3.00		0.50		0.25	5.50	4.00	6.50	0.25	0.25						0.50	2.00	1.00	1.00	1.00			0.25	0.50	3.50	1.00		38.50		
	Montour Preserve maple sugar																																
	Montour Preserve other					1.50	7.00	6.00	1.25	5.50		1.00	7.00	4.50	0.50	0.75	4.00	0.50						0.50						2.25		41.75	
Columbia County	Columbia Co. admin/misc.																																
	Columbia Co. NB. Canal Trail																																
	Columbia Co. concessionaires																																
	Columbia Co. mapping																																
	Columbia Co. Fishing Creek																																
	Columbia Co. other																																
River Towns Race Series	RTRS Admin / Misc.				1.50			1.75	0.25										0.50							1.50			0.75		6.25		
	RTRS Awards Luncheon																																
	Humdinger																																
	Marathon																																
	World's End																																
	Robbins Run																																
	Montour 24 Endurance Runs																																
	Chilli Challenge																																
<b>DAILY TOTALS</b>		13.50	8.50	4.75	0.75	8.50	8.00	8.50	4.25	9.25	11.75	4.50	7.75	8.25	4.75	9.50	1.75	5.50	3.50	5.00	8.00	6.75	5.25	4.50	0.75	0.50	4.50	6.00	12.00	8.75	7.50	3.50	196.25
BIWEEKLY PAYROLL TOTAL		26.75			93.00										76.50																		
PAYROLL PERIOD		20 (part)			21										22																		



## DIRECTOR'S REPORT (continued)

### Director's 2015 Year-to-Date Time Accounting

2015 STOUDT TIME ACCOUNTING updated 11/4/15			2015 STOUDT TIME ACCOUNTING (GROUPED BY CATEGORY) updated 11/4/15		
TASK	HOURS	COST W/ TAXES (\$21.75/hr)	TASK	HOURS	COST W/ TAXES (\$21.75/hr)
Admin / Misc. Other	574.25	\$ 12,489.94	Admin/Misc. Other	574.25	12,489.94
Hess Recreation Area Maintenance	109.25	\$ 2,376.19	Park/Trail Maintenance	385.50	8,384.63
Hopewell Park/Borough Farm Maint.	11.00	\$ 239.25	Montour Preserve	305.25	6,639.19
North Branch Canal Trail	160.25	\$ 3,485.44	Columbia County Projects	87.50	1,903.13
NBCT - Greenways Signage Grant	62.25	\$ 1,353.94	River Towns Race Series	544.50	11,842.88
PPL East Branch Recreation Area	25.25	\$ 549.19	<b>2015 YTD TOTALS</b>	<b>1,897.00</b>	<b>41,259.75</b>
River Road Trailhead Maintenance	17.50	\$ 380.63			
Montour Preserve Admin	232.75	\$ 5,062.31			
Montour Preserve Maple Sugaring	28.00	\$ 609.00			
Montour Preserve Other	44.50	\$ 967.88			
Columbia County Admin/Misc	12.00	\$ 261.00			
Columbia Co. North Branch Canal Trail	52.75	\$ 1,147.31			
Columbia Co. Concessionaires	12.75	\$ 277.31			
Columbia County Mapping	3.00	\$ 65.25			
Columbia County Fishing Creek	7.00	\$ 152.25			
Columbia County Other	-	\$ -			
RTRS Admin/Misc.	73.00	\$ 1,587.75			
RTRS Awards Luncheon	22.00	\$ 478.50			
Humdinger	106.50	\$ 2,316.38			
Marathon	176.75	\$ 3,844.31			
World's End	35.75	\$ 777.56			
Robbins Run	37.00	\$ 804.75			
Old Forge 5k	19.50	\$ 424.13			
Montour 24	71.25	\$ 1,549.69			
Chilli Challenge	2.75	\$ 59.81			
<b>2015 YTD TOTAL HOURS</b>	<b>1,897.00</b>	<b>\$ 41,259.75</b>			



## **DIRECTOR'S REPORT (continued)**

### **GRANTS**

- Montour County Commissioners' 2015 Tourism Fund grant
  - All funds will be expended as of this meeting
  - Close-out report will be submitted to CMVB before year-end
- Merck Cherokee donation
  - MARC received \$2,500 on 11/17/14 to be used solely for North Branch Canal Trail expenses
  - Funds applied to Greenway Sign Grant (North Branch Canal Trail signage) expenses
  - Close-out letter will be submitted this month
- Susquehanna Greenway 2014 Mini-Grant Program
  - Expense reimbursement request will be submitted this month
- Williams Transco Pipeline Atlantic Sunrise Project / The Conservation Fund Environmental Stewardship Program
  - funds (\$146,000) have been received by the Susquehanna Greenway Partnership
  - MARC will submit invoices this month for reimbursement

### **PROJECTS/MANAGED SITES**

- PPL East Branch Recreation Area
  - \$6,326.59 remains earmarked in our account for site maintenance through April 30, 2016
  - \$2,467.78 remains earmarked in our account for supplies
- River Road parcel (North Branch Canal Trail trailhead and river access) (no change since last meeting)
  - Major site improvements (brush/tree clearing, parking space construction, sign/garden installation) completed in September; sign/garden installation and most tree/brush clearing completed by Eagle Scout candidate
  - Property continues to be managed as part of MARC's mowing contract
  - Additional site enhancements will be done in coming months as schedule permits
- Hopewell Park / Danville Borough Farm
  - Dave Decoteau was hired in October to replace the tire culvert with a wooden bridge; work is complete; no additional fixes are known to be required at this time
  - Trailhead signage has been placed regarding Saturday trail closures during the October – December hunting seasons
  - Planning for trail directional signage is under consideration for 2016

## **DIRECTOR'S REPORT (continued)**

### **PROJECTS/MANAGED SITES (continued)**

- Hess Recreation Area (no change since last meeting)
  - Skatepark
    - \$100 remains earmarked in our account for the project, specifically earmarked for reconstruction of the central pyramidal feature
    - Concrete cracks need to be sealed before they become worse
  - Ballfields
    - Softball field needs two loads of infield mix (estimated cost \$1,000); Stoudt expects to order in spring 2016, funding permitting
    - Portions of the field turf will be seeded when weather conditions permit
  - Road
    - MARC should consider a chip & tar coating of the road to extend its expected useful life; cost estimates will have to be sought when funding allows
  - Other
    - MARC anticipates heavy use of the site in 2016, including a new football league
  
- Montour Preserve
  - \$118,064.55 raised to date from 197 donors (includes anticipated \$5,000 from Montour County Tourism Fund; \$5,000 of Montour County Act 13 contribute already allocated)
  - [www.MontourPreserve.org](http://www.MontourPreserve.org) website continues to be updated as needed
  - Stoudt and Beam continue to work with Talen Energy staff to move materials between buildings and get facilities ready for MARC use; boat dock & fishing pier moved to storage
  - MARC has established an office in the Environmental Education Center/Visitors' Center; computer infrastructure and internet service have been upgraded
  - Storage/display cabinets are needed for 200 +/- taxidermy mounts
  - Site signage has been updated with MARC logos and contact information; additional signage upgrades will be ongoing
  - Stoudt has created a new Montour Preserve brochure; printing has been funded by the Columbia Montour Visitors Bureau
  - Additional trail work days will be scheduled
  - Public presentation on 10/13 attended by roughly 30 people
  - Jon Beam is working to schedule additional programming and publish a December newsletter
  
- North Branch Canal Trail
  - Trail construction is finished for the 2015 season, except that Stoudt will finish additional sign post installation along completed portions of trail
  - Stoudt will work with Brinkash & Associates to put together bid documentation for culvert installation and trail grading work in spring 2016
  - Stoudt continues to work with Brinkash and Associates to finalize trail bridge engineering and permitting with a goal of project bidding and construction in spring 2016
  - Grant funding has been received by Susquehanna Greenway Partnership; MARC may submit invoices for reimbursement as needed

## **DIRECTOR'S REPORT (continued)**

### **RIVER TOWNS RACE SERIES**

- DACC 5k accounting not yet complete; attendance significantly lower than hoped
- Draft 2016 series schedule to be distributed at this meeting

### **OTHER NOTES**

- Montour Preserve used as a staging area for the 10/28 military balloon crash; Stoudt onsite overnight to assist as needed; Montour Plant staff authorized use of building and donated cases of water for emergency responders
- Numerous donations have been received in memory of Bill Hause; a final tally is not yet available
- MARC has received a \$1,000 contribution from Anthony Township
- The [www.MontourRec.com](http://www.MontourRec.com) website was hacked on Sunday, 11/15; Stoudt notified MePush and the site was repaired and operational within two hours
- Stoudt will continue to work with Washingtonville Borough on Community Beautification Initiative meetings and implementation as requested
- All funds have been expended from the \$10,000 Columbia County projects account; Stoudt will meet with Columbia County Commissioners to determine whether they wish to continue the working relationship

### **UPCOMING EVENTS AND MEETINGS**

- 12/14 MARC meeting
- 1/11/16 MARC meeting
- 2/8 MARC meeting
- 3/14 MARC meeting
- 4/11 MARC meeting
- 5/9 MARC meeting
- 6/13 MARC meeting
- 8/8 MARC meeting
- 9/12 MARC meeting
- 10/10 MARC meeting
- 11/14 MARC meeting
- 12/12 MARC meeting